

# ST. BERNARD PARISH GOVERNMENT



SEALED PROPOSAL FOR

## PROGRAM MANAGEMENT SERVICES IN SUPPORT OF EMERGENCY OPERATIONS



**ALL SOUTH CONSULTING ENGINEERS, LLC**  
652 PAPWORTH AVENUE, METAIRIE , LA 70005  
OFFICE: (504) 322-2783 | FAX: (504) 322-2787

MAY 24, 2022

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**SECTION 1**  
**INVITATIONS FOR PROPOSAL**  
**SUBMISSION FORM**

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**ST. BERNARD PARISH GOVERNMENT  
REQUEST FOR PROPOSAL FOR  
PROGRAM MANAGEMENT SERVICES  
OFFICE OF EMERGENCY PREPAREDNESS  
SUBMISSION FORM**

Company All South Consulting Engineers, LLC

Address 652 Papworth Avenue, Metairie, Louisiana 70005

Telephone Number/e-mail 504-322-2783 tim@ascellc.com

Acknowledgement of Addendum(s) Addendum 1

Proposer agrees to supply the products or services identified above in accordance with the terms, conditions, and specifications contained in this proposal for one (1) year.

Total price per unit includes the costs associated with the delivery of the service to a specific location(s) as directed by the St. Bernard Parish Emergency Operations Center, mobilization costs, equipment rental fees and maintenance for the duration specified. The Proposer must identify reasonable break points for both for quantity and duration of services provided.

The proposer will provide a schedule of values for all of the services to be rendered. Any point breaks provided for either quantity or duration of service need to be provided for consideration.

NOTE: It is the Proposer's responsibility to provide adequate information in their proposal package to enable St. Bernard Parish to ensure that the proposal meets the required criteria. Items listed in the package shall be in the same order as listed in the specifications. Failure to do so could result in the rejection of the bid.

**EMPLOYEES NOT TO BENEFIT**

I (we) hereby certify that if the contract is awarded to our firm, partnership, or corporation, that no employee of St. Bernard Parish or members of his/her family, including spouse, parents or children has received or been promised, directly or indirectly, any financial benefit, by way of fee, commission, finder's fee, political contribution or any similar form of remuneration on account of the act of awarding and/or executing this contract.

A selection committee made up by qualified St. Bernard Parish staff shall review and evaluate all replies. The selection committee will have only the response to the solicitation to review for selection of finalists. It is therefore important that respondents emphasize specific information pertinent to the work.

**CONFLICTS OF INTEREST**

The Proposer [ ] is [X] is not aware of any information bearing on the existence of any potential organizational conflict of interest.

**COLLUSION**

I certify that this offer is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting an offer for the same services, materials, supplies, or equipment and is in all respects fair and without collusion or fraud. I understand collusive bidding is a violation of State and Federal laws and can result in fines, prison sentences, and civil damage awards.

I hereby certify that the responses to the above representations, certifications and other statements are accurate and complete. I agree to abide by all conditions of the proposal and certify that I am authorized to sign for my company.

  
\_\_\_\_\_  
Signature

\_\_\_\_\_  
May 24, 2022  
Date

\_\_\_\_\_  
Timothy P. Bonura, P.E.  
Name (Printed)

\_\_\_\_\_  
Managing Partner  
Title

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## SECTION 2

# COVER LETTER/EXECUTIVE SUMMARY

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www.ascellc.com

May 24, 2022

Hillary J. Nunez, Jr., Director
Department of Public Works
St. Bernard Parish Government
1125 E. St. Bernard Hwy.
Chalmette, Louisiana 70043

RE: Program Management Services in Support of Emergency Operations

Dear Selection Committee,

All South Consulting Engineers, LLC, (All South) is pleased to submit the attached proposal for Program Management Services in Support of Emergency Operations. All South is a multi-disciplinary civil engineering and surveying firm with substantial experience in Program and Grant Management including FEMA PA, HMGP, and CDBG funding. Since our establishment in 2004, our firm has provided Program and Grant Management services for the largest natural disasters our area has ever seen. Over the past 18 years, we have acted in response to Hurricanes Katrina, Rita, Gustav, Ike, Isaac, Nate, Barry, Cristobal, Laura, Marco, Sally, Zeta, Ida and the Great Flood of 2016. As a firm based in Southeast, Louisiana, with offices in Houma, Metairie, and Baton Rouge, All South has lived and breathed these disasters with our clients and is invested in the communities we serve.

All South has extensive experience assisting state agencies, parishes, municipal governments, school boards, sheriff's offices, and non-profits in preparing for and recovering from these devastating disasters. Working closely with our clients, we use innovative and proven practices to maximize grant funding and ensure eligible mitigation dollars stay with our clients at closeout. As demonstrated throughout our proposal, All South has the personnel and the experience to assist the St. Bernard Parish in responding to future emergencies and ensuring prompt reimbursement to the Parish for expense incurred. Having worked with the Parish on several past projects, All South personnel are exceptionally familiar with the Parish, its facilities, and personnel.

Please allow submission on the attached proposal to indicate All South's intent to be bound by the terms of the proposal and the prices provided herein.

We thank you for the opportunity to submit on this proposal and are eager for the possibility to continue working together. If you have any questions, please do not hesitate to contact me at (504) 322-2783 or tim@ascellc.com, as I will be All South's point of contact and authorized signatory, if selected.

Contact Information: Timothy P. Bonura, P.E., Managing Partner
652 Papworth Avenue, Metairie, LA 70005
Phone: 504-322-2783 | Fax: 504-322-2787 | Email: tim@ascellc.com

Sincerely,
All South Consulting Engineers, LLC

[Signature]
Timothy P. Bonura, P.E.
Managing Partner

Attachment

Table with 5 columns: Metairie, Belle Chasse, Houma, Raceland, Ascension. Each column contains address and phone information for the respective office.

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## SECTION 3

# PROPOSER'S QUALIFICATIONS

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# COMPANY BACKGROUND



All South Consulting Engineers, LLC is a Limited Liability Corporation owned by Timothy Bonura, Jens J. Nielsen Jr., and Stephen Smith. Established in May 2004, All South is a multi-disciplinary firm that provides Program and Grant Management, Civil and Structural Engineering, Land and Hydrographic Surveying, Hydraulics, Construction Management, and Disaster Management to federal, state, and municipal agencies, as well as, private clients throughout the Gulf Coast.

The All South staff includes 72 professionals driven to excellence and focused on our clients' needs. We are made up of 13 Louisiana Licensed Professional Engineers, 5 Engineering Interns, 1 Professional Land Surveyor, and 16 Grant and Program Management Personnel. Our staff also includes project managers, CADD technicians/draftsmen, grant specialist, field monitors and administrative support staff, all of which provide years of experience to help ensure that our work is exceptional. At All South, we understand the important role we play in each project and thus, uphold the highest standard of personal and professional integrity. We believe that clear and consistent communication is key to project success and have demonstrated this critical skill throughout our 18 years in business. Professionally, we are engineers, surveyors, planners, design technicians, and project managers. Personally, we are innovative, aggressive thinkers who bring fresh insight to one of the world's first and most demanding disciplines.

## » ABILITY TO MEET THE PARISH'S OBJECTIVES «

As demonstrated throughout this qualifications packet, the proposed All South team is more than capable of meeting the goals of St. Bernard Parish and delivering the tasks outlined within the scope of services.

## » FINANCIAL STRENGTH AND STABILITY «

All South Consulting Engineers, LLC is financially stable and equipped. All South has the resources and financial management capabilities to provide the requested services without interruption.

## » DESCRIPTION OF OFFICES WHERE WORK WILL BE PERFORMED «

If selected for this project, the work will be managed from our office in Metairie (652 Papworth Avenue, Metairie, Louisiana). Considering the magnitude of our staff and our abundance of resources, we have every confidence that we will be able to provide the services called for in this RFP.

As stated in the Request for this Proposal, the Proposer shall include a plan to stage personnel and materials north of I-12 in the event of a flood. In addition to our main office in Metairie, All South has offices in Houma and Gonzale, and has staff stationed across Louisiana that are available to be on standby in the event of a flood.

# QUALIFICATIONS AND EXPERIENCE

Our team encompasses top performing Program, Project, Engineering, Construction, and Disaster Management staff, and possesses significant organizational management expertise. Over the past 17 years, All South has assisted parishes, school boards, and non-profits in recovering and rebuilding after some of the most devastating natural disasters our state, and the nation, has ever seen. The fact that clients have turned to All South during successive disasters, when these communities are at their most vulnerable, speaks to our ability to support their recovery effectively and innovatively, while maximizing their federal hazard mitigation funding. ***Clients with first-hand experience with our Grant/Program Management services for are included in the chart below.***

ALL SOUTH GRANT/PROGRAM MANAGEMENT CLIENTELE		
Ascension Parish Government	Louisiana Universities of Marine	St. John the Baptist Parish School Board
Ascension Parish School Board	Consortium (LUMCON)	St. Tammany Parish Government
City of Gonzales, Louisiana	New Orleans Public Belt Railroad	Terrebonne Parish Consolidated Govt.
City of Harahan, Louisiana	North Lafourche Levee District	Terrebonne Parish School Board
City of Kenner, Louisiana	Plaquemines Medical Center	Town of Albany, Louisiana
Congregation Beth Israel	Plaquemines Parish Government	Town of Killian, Louisiana
Lafourche Parish Government	Sorrento Volunteer Fire Department	Town of Livingston, Louisiana
Lafourche Parish School Board	South Lafourche Levee District	Town of Sorrento, Louisiana
Livingston Parish Government	St. Bernard Parish Government	Victory Harvest Church and Academy
Livingston Parish Sheriff's Office	St. John the Baptist Parish Govt.	
DISASTERS MANAGED BY ALL SOUTH		FUNDING SOURCES MANAGED BY ALL SOUTH
Tropical Storm Cindy (DR-1601)		Airport Improvement Program (AIP)
Hurricane Katrina (DR-1603)		Assistance to Firefighter Grant Program (AFG)
Hurricane Rita (DR-1607)		Building Resilient Infrastructures and Communities Program (BRIC)
Hurricane Gustav (DR-1786)		Capital Outlay Funds, State of Louisiana
Hurricane Ike (DR-1792)		Community Water Enrichment Fund (CWEF)
Hurricane Isaac (DR-4080)		Coronavirus Aid, Relief, and Economic Security Act (CARES)
Louisiana Severe Storms and Flooding (2016 Great Flood) (DR-4277)		Drinking Water Revolving Loan Fund (DWRLF)
Tropical Storm Nate (EM-3392)		Flood Mitigation Assistance (FMA)
Hurricane Barry (DR-4458)		Gulf of Mexico Energy Security Act (GOMESA)
Louisiana Covid-19 Pandemic (DR-4484)		Hazard Mitigation Grant Program (HMGP)
Tropical Storm Cristobal (EM 3527)		HUD Community Development Block Grants (CDBG)
Hurricanes Laura/ Marco (DR 4559)		LaDOTD Louisiana Statewide Flood Control Program
Hurricane Sally (EM 3543)		LaDOTD Port Construction and Development Priority Program
Tropical Storm Zeta (EM 3549)		Land and Water Conservation Fund (LWCF)
Hurricane Ida		Louisiana Public Assistance Program (LAPA)
		Louisiana Watershed Initiative (LWI)

## » EXPERIENCE WITH DISASTER RECOVERY GRANTS «

All South has a wide range of capabilities and resources for providing exceptional, comprehensive disaster response and hazard mitigation services to state and local governments. Our disaster response work includes the entire spectrum of services, from funding identification and application, disaster planning, debris removal management, to construction management, to grant administration, to final closeout and audit support of FEMA project worksheets and hazard mitigation grant applications. We are experts in designing, administering, implementing, and managing large and small federally funded projects. We are able to provide strategic, project management, and technical capabilities to achieve program objectives in a cost-effective manner. All South has managed over \$1,000,000,000 in federal disaster LAPA and HMGP recovery grants since 2004 and has managed over \$150,000,000 in CDBG-DR recovery dollars. Furthermore, our team has programmatically closed 586 grants under the FEMA Public Assistance Program totaling over \$327,000,000.



As a result of Hurricanes Katrina, Rita, Gustav, Ike, Isaac, Nate, Barry and the 2016 Flood, the All South team has worked extensively with the Federal Emergency Management Agency (FEMA), the US Department of Housing and Urban Development (HUD), the Louisiana Office of Community Development-Disaster Recovery Unit (OCD-DRU), and the Governor's Office of Homeland Security and Emergency Preparedness (GOHSEP) to secure and retain maximum federal grant funding for client disaster recovery projects in the wake of those major disasters.

## » EXPERIENCE WITH RECOVERY IN HARDEST HIT COMMUNITIES «

All South has been intimately involved in rebuilding some of the hardest hit communities in Louisiana. We have overseen the repair, rehabilitation and rebuilding of public buildings, sewer facilities, water facilities and flood control works, particularly in St. Bernard and Plaquemines Parish. We have also assisted in rebuilding schools in St. John the Baptist, Terrebonne, and Lafourche Parishes. Our team has extensive grants and program management experience in:

- conducting damage assessments
- recommending cost reasonable repairs
- securing sufficient funding
- overseeing complex construction projects
- reviewing & developing FEMA project worksheets
- providing grant financial and accounting support
- documenting and evaluating lost school contents
- ensuring proper procurement is adhered to for all federal grants
- programmatically closing out disaster projects
- advancing optional FEMA funding approaches

***To date, the All South team has managed over 1,271 Public Assistance Program project worksheet grants exceeding \$991 million in funding and has programmatically closed nearly 90% of them that are available to be closed.***

## » EXPERIENCE WITH SPECIALIZED FEDERAL FUNDING SOURCES «

Given that All South works daily with multiple funding sources, our company stays in tune with local and Federal grant opportunities. Our staff has existing relationships in local and Federal legislative delegations, as well as prominent state organizations that allow us to keep a pulse on funds availability and position the Parish to receive these funds. Recently, All South was successful in procuring grants for the Town of Sorrento and St. Charles Parish for recreation and Capital Outlay allocations, and Lafourche Parish for drainage improvements. Our staff has also managed over \$150,000,000 in CDBG funds.

All South has a demonstrated track record of managing HUD Community Development Block Grants (CDBG) program with the Office of Community Development's Disaster Recovery Unit. In total, All South has assisted clients in planning, designing, and constructing over \$150 million of improvements funded by CDBG dollars. We have demonstrated an ability to manage a wide variety of projects through the CDBG process to a successful completion, some of which include: Dry Docks at a shipyard, flood control improvements, new schools in St. John the Baptist Parish, a rebuilt hospital in Plaquemines Parish, and others. All South has experience in Davis-Bacon Compliance protocols, having most recently done so for the Ascension Parish School Board and the Town of Sorrento during the 2016 flood recovery effort. Most of these projects have included a mix of CDBG funds and other dollars, and All South has assisted these clients through the complications associated with multiple sources of funding.

All South has tremendous close-out experience with a variety of projects. For some projects, this work has included formal appeals up the chain of command to Washington, D.C.

## » EXPERIENCE WITH FEMA NON-DISASTER RELATED GRANTS «

All South also has experience developing and managing non-disaster hazard mitigation projects through the FMA and BRIC programs. The programs provide funds focused on eligible activities that assist the State and local communities in reducing the risk to population and structures in future hazard events. Eligible project activities include elevations, acquisitions, reconstruction, drainage, and other mitigation activities in a community.

All South recently prepared and submitted three grant applications seeking a total of \$24,458,357.60 for various mitigation activities under the newly announced BRIC program. These projects contain wind-retrofit roof replacement for the Louisiana Universities of Marine Consortium (LUMCON), a marsh creation and rim restoration project for St. Bernard Parish Government, and a phased channelization and drainage improvement project for St. John the Baptist Parish Government.



The application development of these projects requires thorough planning and project scoping, extensive technical analysis, and substantial amounts of supporting documentation, such as project schematics, cost estimates, environmental agency coordination, thorough review of past damage history and calculation of project benefits and future mitigation damages, ultimately resulting in a cost-effective benefit cost analysis. Our team is able to evaluate the community's risk and identify hazards that can be mitigated through various hazard mitigation measures. To date, all 3 of the submitted BRIC applications have passed the initial review by GOHSEP and are currently under final review with FEMA.

#### » EXPERIENCE WITH STREAMLINING FEDERAL AWARDS POLICIES & PROCEDURES «

All South has proven experience with assessing existing policies and procedures and working with clients to streamline where necessary. As mentioned in this response package, All South took over a \$100 million program in Plaquemines Parish and has worked to streamline their internal tracking, record keeping, and pre- and post-disaster protocols. These efforts have enabled Plaquemines Parish's Hurricane Katrina grant to exceed \$400 million to date, and All South has applied those improved procedures to subsequent disasters. Our team understands the steps in the FEMA and GOHSEP reimbursement process and will assist preparing packages to specifically address anticipated questions before they occur. All South has extensive experience in pre-audit and closeout reviews, which are now being conducted with many applicants. This experience will allow us to evaluate existing documentation and streamline information, should an audit be required. This experience can be applied to the current CDBG funded project.

#### » EXPERIENCE WITH FEMA SPECIAL PROJECT FUNDING «

Our firm has extensive experience on both small and large projects, as well as alternative projects. All South worked with FEMA and GOHSEP to pioneer the consolidated project concept for the Region during Hurricane Katrina, and successfully lobbied for and won the ability for recovery clients to combine multiple unused facilities into one larger, centralized facility. This innovative concept allowed for five community centers to be constructed between 14,000 – 25,000 sq. ft. The centers were elevated to current codes and standards and today serve the community more efficiently than previous. All South has also used this alternative concept to pool funds for a 350-acre consolidated government complex, with the idea of efficient space planning to co-locate several government functions on one large site.

#### » EXPERIENCE WITH PROACTIVE DISPUTE RESOLUTIONS & CLAIMS AVOIDANCE «

All South is equipped to handle all aspects of the FEMA program management process. We have staff with detailed knowledge and work experience in all phases, which we believe has been shown in this package. All South also realizes the cost involved with project disputes. As such, we have made a concerted effort to save clients' money and achieve a successful project throughout proactive dispute resolution. Two such examples the following.

**St John the Baptist Parish School Board:** In 2013, All South was hired by St. John the Baptist Parish School Board to get their Hurricane Isaac FEMA claim back on track. GOHSEP leadership warned the School Board they were jeopardizing their FEMA funding to repair East St. John High School and Lake Pontchartrain Elementary School due to protracted and unresolved negotiations with FEMA. Parents were angry the process had stalemated, and a year had gone by with no plan to repair and reopen the schools. All South, specifically Cindy Janecke and Stephen Bourg, worked closely with GOHSEP leadership and FEMA's Region VI Director to resolve the eligible damages claim and to develop the state's first SRIA (Sandy Recovery and Investment Act) project, which allowed the school board to combine CDBG, bond, and FEMA funds to repair and mitigate East St John High School and construct a new Lake Pontchartrain Elementary School for \$54 million.

**Plaquemines Parish Government:** Hurricane Katrina inundated Plaquemines Parish's drainage canals with sediment throughout the parish. Although the debris was clearly a result of the storm, FEMA denied the claim because the Parish could not produce pre-Katrina survey records demonstrating the pre-disaster condition of the canals. All South worked with the Parish and GOHSEP leadership to demonstrate pre- and post-Katrina sediment by taking core samples of the canal soil beds. FEMA accepted this methodology as sufficient to demonstrate the pre-event condition of the drainage canals and funded approximately \$20 million to clear the parish canals.

# PLAQUEMINES PARISH Hurricane Katrina

## Program and Grant Management, Public Assistance, Debris Monitoring

### Location

Plaquemines Parish, Louisiana

### Client

Plaquemines Parish Government

### Reference

Ken Dugas  
8056 Highway 23  
Belle Chasse, LA 70037  
504-274-2460

### Project Costs

*Katrina* – \$419,534,524  
*Gustav* – \$8,772,172  
*Ike* – \$21,629,245  
*Isaac* – \$92,776,114

### Start Date

*Katrina* – 01/2007  
*Gustav/Ike* – 08/2008 / 09/2008  
*Isaac* – 09/2012

### Completion Date

*Katrina* – Ongoing  
*Gustav/Ike* – Ongoing  
*Isaac* – Ongoing

### All South Personnel

Jens Nielsen, Jr., P.E.  
Timothy Bonura, P.E.  
Stephen Bourg, P.E.  
Jarret Bauer, P.E.  
Michael Slovensky, P.E.  
Steven Schorr, P.E.  
Courtney Kall, P.E.  
Cindy Janecke  
Melissa Rudesill  
Danielle Desselle  
Marian Monistere  
Dominick Monistere  
Peter Giovingo

### Project Overview

Hurricane Katrina caused catastrophic damages to almost every Plaquemines Parish public facility crippling the infrastructure of Plaquemines Parish. All South Consulting Engineers, LLC was contracted in early 2007 to provide comprehensive program management for the reconstruction of all disaster



affected facilities, including construction administration and oversight of FEMA Public Assistance funding for all affected Plaquemines Parish assets. The types of facilities damaged included fire stations, community centers, council offices, recreational facilities and utilities; water treatment facilities, water distribution systems, fire hydrants, sewer treatment facilities, lift stations and the entire drainage system.

All South is responsible for scope aligning, reconciling and initiating closeout for 540+ Category A-G project worksheets with an obligated funding value of over \$380 million. All South has worked with FEMA and GOHSEP to identify additional disaster damages resulting in the development of over 250 PWs. All South is managing a construction administration program that consists of over 80 buildings and 100 utilities including 4 Community Centers, 2 Libraries, 9 Fire Stations, 10 Water/ Wastewater Treatment Facilities, 7 playgrounds, 94 Lift Station Repairs, 5 Marinas, 3 Auditoriums, 4 Public Maintenance Projects, a Lock Up Facility, and a Marsh Recreation project. These publicly bid projects have involved design by 15 different Architecture and Engineering Firms and awarded to twice as many General Contractors. As with all work for Plaquemines Parish, All South has worked closely with GOHSEP and FEMA throughout the entire process in developing project worksheets to ensure the parish is performing eligible work and is reimbursed for all the services.

All South provided FEMA project management and monitoring of vegetative, C&D and RACM debris removal from private properties along with the demolition of damaged structures. All South developed a federally approved demolition / debris removal plan and successfully monitored the removal of 597,000 cubic yards of debris and the demolition of over 200 private structures in Plaquemines Parish. This process passed through all required state and federally mandated historical, environmental and utility disconnect review procedures. As with all work for Plaquemines Parish, All South worked closely with GOHSEP and FEMA throughout the entire process in developing project work sheets to ensure the parish performed eligible work and was reimbursed for all the services.

### FEMA Project Worksheet Management

FEMA funding consultation includes:

- Consultation to parish on FEMA eligible debris removal policies and procedures for all types of debris removal activities including right of way, PPDR, RACM and waterway debris removal
- Identification of FEMA eligible scope and coordination with FEMA project officers to develop project descriptions and PW language
- Provide in depth review of FEMA cost estimates and identify scope and/or estimating deficiencies to appropriately cost align FEMA obligated funding

- Conduct in depth review of 200+ FEMA PWs written prior to ASCE contract duration to identify scope deficiencies and work through version process to scope and cost align the PWs. This includes identification of force account labor, materials and equipment along with direct administrative costs
- Provide FEMA eligibility consultation to the Parish such as project design scope, public bid process, change orders, compensation negotiation and project documentation
- Implement and manage PW version request tracking system that has followed more than 750 version requests from request submission to version obligation, sometimes with 150+ requests outstanding concurrently
- Provide review of FEMA policy application to parish's obligated funding such as FEMA policy on NFIP reductions, floodplain and insurance requirements
- Provide comprehensive oversight of more than 50 projects through the FEMA Special Project approval process including Alternate, Improved, Consolidated and Change of Location projects
- Development of over 80 contents PWs for the recovery and payment for equipment, furniture and contents of damaged buildings
- Facilitate project expense accounting coordination with Parish finance personnel
- Provide documentation and justification support in Parish's project expenses reimbursement process with GOHSEP

## Hurricane Gustav and Hurricane Ike Program and Grant Management, Public Assistance, Debris Monitoring

In 2008, All South's staff was embedded alongside Plaquemines Parish government officials providing consultation for the Parish's Hurricane Gustav and Ike preparation, initial response and recovery.

All South represented Plaquemines Parish, coordinating with FEMA and GOHSEP to identify more than \$33 million in disaster damages across 70+ project worksheets. All South continues to work with GOHSEP as the Parish moves toward closeout of these disaster PWs.



### **FEMA Project Worksheet Management**

FEMA funding consultation includes:

- Serve as subject matter experts on FEMA policies and procedures for disaster preparedness, initial response and long-term recovery
- Provide debris monitoring and management for all types of debris removal activities including right of way, PPDR, RACM and waterway debris removal
- Coordinate with FEMA and GOHSEP to identify eligible scope and develop FEMA project worksheets
- Provide FEMA eligibility consultation to the Parish such as project design scope, public bid process, change orders, compensation negotiation and project documentation
- Track all FEMA funding obligation activity from initial version request submittal to obligation of funding
- Provide review of FEMA policy application to Parish's obligated funding such as FEMA policy regarding direct administrative costs, repair versus replacement analysis, NFIP reductions, floodplain requirements and insurance proceeds reductions
- Work with FEMA and GOHSEP to develop new programs such as the Consolidated Building Program, allowing Plaquemines Parish to combine facilities to reduce operation and energy costs, in addition to provide more services to outlying areas
- Facilitate project expense accounting coordination with Parish finance personnel
- Provide documentation and justification support in Parish's project expenses reimbursement process with GOHSEP

### **Construction Administration**

Tasks provided through our construction management services include:

- Represent Parish's interests during coordination with Architect through design phase
- Provide onsite construction inspection services including daily photo journal of construction activities
- Oversight of project schedule and budget to keep projects on time and on budget
- Facilitate timely turnaround for RFIs, submittals and change orders
- Review Architect and Contractor pay applications providing recommendation to Parish
- Handle all compensation negotiations on behalf of Parish with Architect and Contractor
- Management of project documentation as required by State and Federal statutes

# Hurricane Isaac

## Program and Grant Management, Public Assistance, Debris Monitoring

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All South gained extensive program and project management work experience in the aftermath of Hurricane Isaac. Plaquemines Parish Government sustained considerable damage to its public infrastructure as a result of the hurricane. All South was contracted to perform FEMA grants management as well as the project management and construction inspection on all recovery projects. All South maintained a constant presence embedded in the Plaquemines Parish Government's Emergency Operations Center, where All South acted and managed as a point-of-contact hub for all major recovery efforts.

Additionally, because All South was contracted prior to the hurricane event, we were able to organize and implement an array of pre-position contracts for various emergency services. Examples of these services included: temporary emergency pumping, generators, catering and temporary housing services. By letting these pre-position contracts, among others, All South was able to minimize any potential lag in the recovery effort immediately following the Hurricane.

Debris was removed from the following sites:

### Right-of-Ways and Private Property

- *Project Cost: \$7,519,309.00*
- *Project Duration: 09/2012-06/2013*

### Animal Carcass Debris

- *Project Cost: \$324,700.00*
- *Project Duration: 09/2012-01/2013*

### Federal Levees

- *Project Cost: \$4,709,044.00*
- *Project Duration: 10/2012-05/2013*

### Empire Flood Gate Debris Removal

- *Project Cost: \$65,000.00*
- *Project Duration: 09/2012-10 2012*

### East Bank Non-Federal Levees, Interior Ditches and Drainage Canals

- *Project Cost: \$6,122,236.00*
- *Project Duration: 10/2012-11/2013*

In addition to CPRA, All South also coordinated recovery efforts of several other State and Federal agencies, including Louisiana National Guard, Louisiana State Police, and the USACE.

**All South coordinated with GOHSEP and FEMA immediately after the storm to guarantee that all damage was written, and Parish reimbursement funds were obligated.**

Our firm had a Program Management team that was deployed to capture and write 50 Project Worksheets for all applicable scope. Our team worked with State and Federal entities on grant eligibility determinations in line with FEMA policy. All work was completed with the guidelines provided in FEMA Manual 325. As a result of these efforts, Plaquemines Parish Government was reimbursed for all costs associated with the projects.



# ST. JOHN THE BAPTIST PARISH SCHOOL BOARD

## Disaster Recovery Program/Grants Management

### Location

St. John the Baptist Parish,  
Louisiana

### Client

St. John the Baptist Parish  
School Board

### Reference

Patrick Sanders, President  
118 West 10th Street  
Reserve, LA 70084  
(985) 536-1106

### Project Cost

\$54,000,000

### Start Date

08/2013

### Completion Date

Ongoing (02/2021 est.)

### All South Personnel

Timothy Bonura, P.E.  
Stephen Bourg, P.E.  
Michael Slovinsky, P.E.  
Steven Schorr, P.E.  
Gavin Gillen, P.E.  
Cindy Janecke  
Melissa Rudesill  
Danielle Desselle  
Peter Giovingo  
Robert "Chris" Thompson

### Project Overview

In August 2013, St. John the Baptist Parish School Board hired All South under emergency contract to appeal FEMA's Public Assistance PWs for East Saint John High School and Lake Pontchartrain Elementary facilities badly damaged during Hurricane Isaac. Our team reviewed the PWs and determined that an appeal was not necessary. All South reassessed the damaged structures, provided FEMA revised cost estimates and scopes of work, and negotiated a \$14 Million increase in project funding. Working closely with GOHSEP senior management and FEMA's Regional Director, our company developed an Alternate Project that allowed the School Board to pool the PW funds, supplement it with local bond funding, and use the combined funds to rebuild and mitigate both campuses. This allowed the School District to leverage \$54 Million and provided them greater flexibility and expediency in repairing the schools. In January 2014, the School Board hired All South to perform Program Management, Grants Management, and Design services. Significant projects include:



**East St John High School Rebuild and 406 Hazard Mitigation - \$22.2 Million** Hurricane Isaac damaged five of the six buildings at the 110,000 SF campus, affecting over 900 students. FEMA required the School Board to add flood protection to elevation 8'. All South secured FEMA Section 406 Hazard Mitigation funding to design a pump station, retention pond, a 4,600 LF combination earthen and sheet pile levee, new subsurface drainage system, elevated driveway ramps, new concrete parking and new concrete driveways. Under FEMA's new Section 428 – Alternative Procures policy application, All South was able to retrofit and harden the school and provide code compliance and ADA upgrades that would not have been eligible for reimbursement under traditional FEMA program. Due to a compressed time schedule, All South managed the projects while 9<sup>th</sup> grade students were on site.

**Lake Pontchartrain Elementary Demolition & New Construction - \$28.6 Million** The new FEMA Section 428 – Alternative Procures policy application also allowed the School Board to demolish an outmoded, damaged school and build a new elevated 96,000 SF pre-K – 8 school with a 14,000 SF detached gym.

**East St. John Elementary & Lake Pontchartrain Elementary Contents - \$6.2 Million** All South negotiated an additional \$1 Million in lost contents for ESJHS, for a total of \$3.3 Million. FEMA failed to capture LPE's lost contents; All South developed a new \$2.9 Million PW for the school and converted both projects into Improved Projects to give the schools greater options in replacing contents.

**ESJHS and LPE Temporary Campuses - \$5.7 Million** Initially, FEMA regarded LPE's temp campus as a duplication of the School Board's temporary busing efforts following Hurricane Isaac. All South worked diligently to convince FEMA of the campus's eligibility. FEMA developed a PW for \$2.5 Million to cover the scope. All South additionally negotiated \$1.3 Million for the ESJHS temp campus, totaling \$6.4 Million.

**25% FEMA Cost Share Offset - \$5 Million** Our team worked with the Louisiana's Office of Community Development to secure a \$5 Million CDBG grant to offset the School Board's 25% Hurricane Isaac Cost Share. This grant will significantly minimize out-of-pocket expenses.

# LAFOURCHE PARISH SCHOOL BOARD

## Disaster Recovery Program/Grants Management

### Location

Lafourche Parish, Louisiana

### Client

Lafourche Parish School Board

### Reference

Byron Delaune, Safety Manager  
805 E. 7th St.  
Thibodaux, LA 70301  
(985) 435-4618

### Project Cost

\$9,418,506

### Start Date

2012

### Completion Date

Ongoing

### All South Personnel

Timothy Bonura, P.E.  
Jens Nielsen, Jr., P.E.  
Stephen Smith  
Stephen Bourg, P.E.  
Cindy Janecke  
Danielle Desselle

### Project Overview

The Lafourche Parish School Board (LPSB) had 110 open Project Worksheets (PWs) related to various hurricanes and other events, beginning with Hurricane Katrina. The LPSB staff was spending an inordinate amount of time trying to negotiate with FEMA, manage the projects and close out the individual PW's. In response to this need, All South was retained to assist with the following:

- Coordinate with FEMA and GOHSEP
- Review and ensure reimbursement requests align with eligible scope and troubleshoot outstanding issues with FEMA and GOHSEP regarding eligibility
- Monitor public bid process and change orders
- Project documentation
- Produce Quarterly reports

The LPSB turned to All South to assist in their Grant Management process because of our extensive project experience and familiarity of federal program guidelines, particularly Hazard Mitigation and FEMA processes and procedures.

All South has been tasked with the responsibility of determining outstanding items which remain incomplete in each individual PW; and thereafter to complete the work. All South is working with the LPSB finance and maintenance staff to gather the necessary information for all these PW's.

If changes are necessary in the scope of work, we will negotiate with FEMA and GOSHEP to adjust the scope to better fit the particular needs for each situation. Once we have consensus on the scope of work, we will supervise and track the work to ensure accuracy and proper documentation so LPSB is fully reimbursed.



Closeout Services for completed projects is required; a chief part of this task is to provide all the necessary documentation and back up for GOSHEP and FEMA. We are doing this by reviewing each PW and its existing back up documentation.

All South provided Request for Proposals for pre-event services for Catering, Emergency Roof Repair, Temporary Classroom, Generators, and Water and Mold Remediation.

**Requests for Proposals** In collaboration with the owner, All South developed and prepared Requests for Proposals in compliance with state and federal procurement laws and procedures.

**Debris Monitoring** All South has reviewed the Lafourche Parish School Board's debris management plan and has consulted with their mobilization guide.

# CITY OF GONZALES

## Disaster Recovery Program/Grants Management

### Location

Gonzales, Louisiana

### Client

City of Gonzales

### Reference

Barney Arceneaux, Mayor  
120 South Irma Blvd  
Gonzales, Louisiana 70737

### Project Cost

\$2,264,449

### Start Date

2016

### Completion Date

Ongoing

### All South Personnel

Timothy Bonura, P.E.  
Jens Nielsen, Jr., P.E.  
Stephen Smith  
Jarret Bauer, P.E.  
Cindy Janecke  
Danielle Desselle

### Project Overview

All South Consulting Engineers was selected by the City of Gonzales to perform damages assessments to multiple public facilities and infrastructure develop related scopes of work and cost estimates, assess current insurance coverages and implications with FEMA Public Assistance Program funding including NFIP flood insurance. Assessments include comprehensive damages to flooded buildings and their related contents. The assessment data is documented, organized and presented in a format preferred by FEMA to expedite reimbursements. These assessments are complete, and the repair work to the various facilities are ongoing. All South has also assisted in managing the repair and rehabilitation work as well.

All South's responsibilities included:

- Coordinate with FEMA and GOHSEP to identify eligible scope and develop FEMA project worksheets
- Provide FEMA eligibility consultation to the City such as project design scope, public bid process, change orders, compensation negotiation and project documentation
- Track all FEMA funding obligation activity from initial version request submittal to obligation of funding
- Provide review of FEMA policy application to City's obligated funding such as FEMA policy regarding direct administrative costs, repair verses replacement analysis, NFIP reductions, floodplain requirements and insurance proceeds reductions
- Facilitate project expense accounting coordination with City finance personnel
- Provide documentation and justification support in City project expenses reimbursement process with GOHSEP



# TERREBONNE PARISH SCHOOL DISTRICT FEMA PROGRAM MANAGEMENT

Terrebonne Parish, Louisiana

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## Location

Terrebonne Parish, Louisiana

## Client

Terrebonne Parish School District

## Reference

Phillip Martin  
Superintendent  
201 Stadium Drive  
Houma, LA 70360  
985-876-7400

## Project Cost

\$100,000

## Completion Date

Ongoing

## All South Personnel

Timothy Bonura, P.E.  
Jarret Bauer, P.E.

## Project Overview

The Terrebonne Parish School District (TPSD) has experienced many disasters in its long history, with several of the most damaging occurring since 2005. In order to recover from these storms, the TPSD participated in the FEMA Public Assistance program, which provides significant dollars to rebuild public infrastructure following disasters. The TPSD required assistance applying for, managing, and getting reimbursed through this program.

The TPSD turned to All South for assistance. All South was selected by the TPSD in 2019, and immediately went to work. Since 2019, All South has assisted the TPSD in managing, and more importantly, working toward close out, of several old Project Worksheets, that date back to Hurricane's Gustave, Ike, and Isaac. There are over 20 such PW's, and All South continues to work with GOSHEP and FEMA to resolve them.

In addition, All South has assisted the TPSD in responding to other disasters that have occurred in the past two years. There were 8 different storms that impacted Terrebonne Parish in the last couple of years, and All South provided disaster response and damage assessment services as needed. All South is also assisting the TPSD in PW formulation and will help the TPSD through project closeout and completion.

# ASCENSION PARISH SCHOOLS

## Project Management

### Location

Ascension Parish, Louisiana

### Client

Ascension Parish Public Schools

### Reference

Jeff Parent, Director of Planning and Construction  
1100 Webster St.  
Donaldsonville, LA 70346  
(225) 391-7000

### Engineering Fee

\$489,100

### Project Cost

\$100,000,000

### Start Date

2016

### Completion Date

12/2018

### All South Personnel

Timothy Bonura, P.E.  
Jarret Bauer, P.E.

### Project Overview

The Ascension Parish School Board experienced severe damages to several major schools during the August 2016 Great Flood. The event caused approximately \$100 million in total flood damages. All South worked as a sub-consultant to CSRS to provide program management services to include project design review, bidding assistance, and construction management. The program involved the construction of multiple temporary campuses, as well as the complete repair or replacement of 10 school facilities.

All South was also tasked with managing design, bidding, and construction of select schools within a 4-month time frame to ensure these campuses were available for students to return for the following school year. For the remaining campuses, our professional personnel coordinated moves from temporary facilities into the repaired campus to minimize impacts to students, teachers, and the Federal reimbursement process. This move included meticulously identifying building contents used at the temporary sites to be transferred to the permanent site, as well as coordination with the Owner to ensure final classroom layout and equipment is accurate. Our company worked closely with the Owner and Architects to keep all parties well-informed for a successful project and a timely completion.

To date, All South continues to perform civil engineering and management functions for the School Board based on the relationships formed during this project.



# TOWN OF SORRENTO

## Disaster Assistance Program/Grant Management

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### Location

Sorrento, Louisiana

### Client

Town of Sorrento

### Reference

Mike Lambert, Mayor

P.O. Box 65

8173 Main Street

Sorrento, LA 70778

(225) 675-5337

### Project Cost

\$358,000

### Start Date

2016

### Completion Date

Ongoing

### All South Personnel

Timothy Bonura, P.E.

Stephen Smith

Stephen Bourg, P.E.

Cindy Janecke

Danielle Desselle

Michael Foster

Dominick Monistere

### Project Overview

The Town of Sorrento asked All South Consulting Engineers to handle all their emergency program grants. This includes assessing disaster-related damages to all public infrastructure, developing scopes of work and cost estimates, developing procurement documents, as well as project management & construction administration. We also provided personnel to aid in the coordination of the town EOC activities during the flooding response period and assisted in identifying the locations and the procurement of emergency pumps to dewater flooded areas. Current responsibilities also include:

- Coordinate with FEMA and GOHSEP to identify eligible scope and develop FEMA project worksheets
- Provide FEMA eligibility consultation to the Town such as project design scope, public bid process, change orders, compensation negotiation and project documentation
- Track all FEMA funding obligation activity from initial version request submittal to obligation of funding
- Provide review of FEMA policy application to Town's obligated funding such as FEMA policy regarding direct administrative costs, repair versus replacement analysis, NFIP reductions, floodplain requirements and insurance proceeds reductions
- Facilitate project expense accounting coordination with Town finance personnel
- Provide documentation and justification support in Town's project expenses reimbursement process with GOHSEP

All South also provides the Town of Sorrento with general design and engineering services, as well as available grant procurement. Recently, All South helped the Town procure a \$400,000 grant through the Louisiana Wildlife Conservation Fund to construct a walking track and playground on the community center site. This project is currently under design.

# ST. BERNARD PARISH HURRICANE KATRINA

## FEMA Grant and Debris Management, FEMA Grant Close-Out Cat. A-B

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### Location

St. Bernard Parish, Louisiana

### Client

St. Bernard Parish Government

### Reference

Donald Bourgeois, Jr.  
Director of Public Works  
8201 West Judge Perez Drive  
Chalmette, La. 70043  
(504) 278-431

### Project Cost

\$300,000,000

### Start Date

09/2008

### Completion Date

Ongoing (2022 est.)

### All South Personnel

Timothy Bonura, P.E.  
Jens Nielsen, Jr., P.E.  
Stephen Smith  
Stephen Bourg, P.E.  
Courtney Kall, P.E.  
Cindy Janecke  
Michael Foster  
Melissa Rudesill  
Dominick Monistere  
Danielle Desselle

### Project Overview

All South assisted in the development and implementation of a FEMA approved demolition plan for residential and commercial structures damaged by the disaster. Our team developed demo packets and monitored the demolition of over 7,000 structures. These packets include Historical Review approvals by both state and federal agencies, right of entry or condemnation approval letters, maps with GPS coordinates of the structures, utility disconnect forms and pictures of the structures. Along with the demolition of structures, All South also monitored private property and right of way debris removal. This process resulted in the removal of over 6,000,000 cubic yards of debris. For all these services, All South worked with the Governor's Office of Homeland Security and Emergency Preparedness (GOHSEP) for the State of Louisiana and the Federal Emergency Management Agency (FEMA) in the development and obligation of the required project worksheets. These project worksheets have resulted in the Parish being reimbursed over \$300,000,000.00 to date, with an additional \$150,000,000 being processed.

### Construction Administration

All South furnished drawings, specifications, schedules and other material as requested for the water, sewer and drainage replacements. Services included:

- Water, sewer & drainage system analysis and design recommendations
- Water and sewer system point repairs monitoring
- Plans and specifications on storm damaged structures

All South was responsible for the monitoring of: Utility disconnects, Removal of white good, Removal of Freon, Removal of HHW, Asbestos and lead testing, Temporary disposal sites, Demolitions, and Right of way debris

All South also assisted with Hurricane Katrina related FEMA Grant / Program Management of St. Bernard's Sewer and Water Plants and was responsible for scope aligning, reconciling and initiating closeout for numerous project worksheets. All South has worked with FEMA and GOHSEP to identify additional disaster damages resulting in the increase in value of numerous PWs.

### FEMA Project Worksheet Management

FEMA funding consultation includes:

- Identification of FEMA eligible scope and coordination with FEMA project officers to develop project descriptions and PW language.
- Provide in depth review of FEMA cost estimates and identify scope and/or estimating deficiencies to appropriately cost align FEMA obligated funding.
- Provide FEMA eligibility consultation to the Parish such as project design scope, public bid process, change orders, compensation negotiation and project documentation.
- Facilitate project expense accounting coordination with Parish finance personnel.
- Provide documentation and justification support in Parish's project expenses reimbursement process with GOHSEP.

# GRAND CAILLOU MIDDLE SCHOOL

Terrebonne Parish, Louisiana

## Location

Houma, Louisiana

## Client

Terrebonne Parish School Board

## Reference

Mr. Phillip Martin  
Terrebonne Parish School Board  
201 Stadium Drive  
Houma, LA 70360  
985-876-7400

## Engineering Fee

\$123,000

## Completion Date

03/2014

## All South Personnel

Timothy Bonura, P.E.  
Jens Nielsen, Jr., P.E.  
Stephen Smith  
Stephen Bourg, P.E.  
Cindy Janecke  
Danielle Desselle

## Project Overview

On September 11, 2008 Hurricane Ike struck Terrebonne Parish with high winds, heavy rains and extensive flooding. Grand Caillou Middle School suffered significant damage when storm surge flooded the school to a depth of approximately four feet. The school campus consists of three buildings: the main building, a cafeteria/auditorium, and a two-story classroom building.

In addition to the flood damage due to Hurricane Ike, Hurricane Gustav also damaged all three buildings. Flood damage to the school's furnishings and equipment was extensive. Terrebonne Parish School Board decided to relocate the school a more secure location. The school board was stalled in its forward progress with FEMA, unable to get a satisfactory determination on the repair or rebuild of a portion of the campus and the eligible scope of work.

All South Consulting Engineers, LLC was brought in as a sub-consultant to The Merlin Group, Ltd., the architectural firm that designed the new school. All South began consultation with TPSB with a comprehensive review of all Gustav and Ike PWs associated with the school and identified a path forward for the school board that was endorsed by GOHSEP. This process included:

- Conducting site visits with GOHSEP to fully document damages
- Creating a cost estimate modeled on FEMA's with the correct scope and replacement values
- Requesting FEMA for a line by line review and comparison of the cost estimates
- Submitting an Improved Project request to maximize the portable funding and project flexibility
- Requesting FEMA expedite its environmental and historic preservation reviews of the new location

In addition, we assisted on the civil engineering and FEMA/GOHSEP coordination on the construction of the new school. Those FEMA responsibilities included:

- Coordinating with FEMA and GOHSEP to ensure the new 50,000 SF facility's funding follows the criteria of a FEMA Improved Change of Location Project.
- Ensuring reimbursement requests to GOSHEP align with eligible scope and troubleshoot outstanding issues with FEMA and GOHSEP regarding eligibility

Providing FEMA eligibility and GOHSEP requirement consultation to TPSB on design scope, public bid process, change orders, and project documentation.



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## SECTION 4

# FAMILIARITY AND EXPERIENCE WITH FEMA PA

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# FAMILIARITY & EXPERIENCE

## » FAMILIARITY AND EXPERIENCE WITH FEMA'S PUBLIC ASSISTANCE PROGRAM AND APPLICABLE LAWS, RULES, AND REGULATIONS «

The All South professionals assigned to this project are well versed in and have substantial experience with and application of federal laws, regulations, and policies that govern the FEMA Public Assistance and Hazard Mitigation programs. Each team member possesses substantial knowledge and experience with HUD Community Development Block Grants, and application of federal laws, regulation and policies. Our ability to "get it right the first time" comes from years of experience dealing with numerous disasters ranging from small to large, using tested internal systems and external strategies, and strong established relationships with FEMA and GOHSEP.

All South has provided Grant/Program Management experience for a wide range of disasters and funding sources. As part of these projects, All South performed both grant and program management services, as well as overall program oversight. This package contains detailed information and relevant project information and descriptions that illustrate our experience providing similar services. Additional information is also included in the table on the following page.

From a program management aspect, these projects involve pre-disaster preparation, inventorying, and management of staff and protocols. Post-disaster, All South has employed teams of technical staff to conduct immediate damage assessments and begin building documentation files for FEMA and State reviews. We have represented our clients through technical project worksheet development, as well as oversight and management of design, bidding, and construction of all damaged facilities. All South has provided technical assistance to ensure all procurements followed the appropriate Federal and State guidelines. Our team has also provided resident inspection services for the restoration of the damaged facilities.

As grant managers, All South has relevant expertise with FEMA and State personnel to provide: PW development guidance, accurately track and manage project expenses, request and track project reimbursements to ensure timely processing, perform project closeout, and provide audit support when required.

# FEMA RELATED PROJECTS BY DISASTER

DISASTER	CLIENT	PROJECT DURATION	AWARD AMOUNT
HURRICANE KATRINA	City of Harahan	9/2005 – 1/2009	\$5,626,012
	City of Kenner	7/2005 – 8/2007	\$49,131,569
	Lafourche Parish School Board	10/2011-2/2020	\$1,249,848
	Plaquemines Parish Government	02/2007-2022 est.	\$419,196,294
	Plaquemines Parish Medical Center	04/2010- 04/2014	\$25,458,276
	New Orleans Public Belt Railroad	02/2018-01/2020	\$5,347,836
	St. Bernard Parish Government	12/2005-12/2009	\$166,120,458
	St. John the Baptist Parish School Board	03/2014-09/2020	\$1,113,837
	Terrebonne Parish School District	05/2020 – Ongoing	TBD
HURRICANE GUSTAV	City of Harahan	09/2008-11/2008	\$383,831
	Lafourche Parish School Board	10/2011-02/2020	\$6,288,134
	Plaquemines Parish Government	10/2008-2022 est.	\$8,772,172
	Plaquemines Parish Medical Center	04/2010-04/2014	\$13,453
	St. John the Baptist Parish School Board	03/2014-09/2020	\$700,056
	Terrebonne Parish School District	05/2020 – Ongoing	TBD
HURRICANE IKE	Plaquemines Parish Government	10/2008-2022 est.	\$21,629,245
	Terrebonne Parish School District	05/2020 – Ongoing	TBD
MISSISSIPPI RIVER FLOOD	Terrebonne Parish Consolidated Govt.	12/2016-04/2018	\$1,368,854
HURRICANE ISAAC	Lafourche Parish School Board	10/2011-02/2020	\$1,880,524
	Plaquemines Parish Government	08/2012-2022 est.	\$95,483,854
	Plaquemines Parish Medical Center	04/2010-04/2014	\$28,218
	St. John the Baptist Parish School Board	08/2013-12/2018	\$57,040,132
	Terrebonne Parish School District	10/2020 – Ongoing	TBD
AUGUST 2016 FLOODS	Ascension Parish Government	04/2020 – Ongoing	TBD
	City of Gonzales	08/2016-09/2019	\$2,264,003
	Town of Sorrento	08/2016-09/2019	\$357,878
	Town of Sorrento Volunteer Fire Dept.	12/2016-06/2018	\$97,956
	Victory Academy	08/2016-07/2018	\$1,692,793
	Victory Harvest Church	08/2016-07/2018	\$2,402,255
HURRICANE BARRY	City of Gonzales	07/2019-02/2020	\$71,522
	South Lafourche Levee District	07/2019-02/2020	\$43,603
	St. Bernard Parish Government	07/2019-02/2020	\$127,014
	Town of Sorrento	07/2019-02/2020	\$14,838
COVID-19 PANDEMIC	Ascension Parish Government	04/2020 – Ongoing	TBD
	Ascension Public Schools	07/2020 – Ongoing	TBD
	City of Gonzales	03/2020 – Ongoing	TBD
	Lafourche Parish School Board	04/2020 – Ongoing	TBD
	St. Bernard Parish Government	03/2020 – Ongoing	TBD
	St. John the Baptist Parish School Board	04/2020 – Ongoing	TBD
	Terrebonne Parish School District	05/2020 – Ongoing	TBD
TROPICAL STORM CRISTOBAL	Ascension Parish Government	06/2020 – Ongoing	TBD
HURRICANES LAURA/ MARCO	Ascension Parish Government	08/2020 – Ongoing	TBD
	City of Gonzales	08/2020 – Ongoing	TBD
	LA Dept of Culture Recreation & Tourism	08/2020 – Ongoing	TBD
HURRICANE SALLY	Ascension Parish Government	09/2020 – Ongoing	TBD
TROPICAL STORM ZETA	Lafourche Parish School Board	10/2020 – Ongoing	TBD
	Plaquemines Parish Government	10/2020 – Ongoing	TBD
	St. Bernard Parish Government	10/2020 – Ongoing	TBD
	Terrebonne Parish School District	10/2020 – Ongoing	TBD

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## SECTION 5 REFERENCES

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# TERREBONNE PORT COMMISSION

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**Edward Rome**  
*President*  
**Steve Crispino**  
*Vice President*  
**Greg Landry**  
*Secretary*  
**David Rabalais**  
*Executive Director*



**Andrew Blanchard**  
*Member*  
**Dan Davis**  
*Member*  
**Chris Erny**  
*Member*  
**Charles Giglio**  
*Member*

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To whom it may concern:

Please accept this correspondence as a letter of recommendation for All South Consulting Engineers, LLC. The Terrebonne Port Commission needed to construct a dry dock to serve a major tenant a few years ago. The Port was successful in leveraging funds from several sources to construct this dry dock

- Louisiana Port Priority Program,
- Private funds
- Louisiana State Capital Outlay and
- Community Development Block Grant Funds

The CDBG funds represented the largest share of funding in this project, at \$10 Million.

The various funding sources each came with unique management and reporting requirements. The Port Commission required assistance managing these funding streams, ensuring compliance with the respective regulations and guidance, and in other areas. At the end of the day, the goal was to make sure the Port received full and proper reimbursement in the shortest time possible.

All South provided these services to the Port. All South used its collective expertise and energy to manage all these funding streams, and to get the project done. The CDBG funding came with the most strings attached, requiring labor compliance visits, payroll cross checks, and a whole host of other requirements. All South handled this aspect of the project with ease, demonstrating a deep knowledge of the CDBG procurement and management process.

When CDBG funds are available again, the Port Commission is going to try to get some. And if we do, we're going to use All South again to make sure those funds are used the right way.

Sincerely,



David Rabalais  
Executive Director  
Terrebonne Port Commission

Post Office Box 6097, Houma, LA 70361 (985) 873-6428



AL ARCHER, President  
DR. JOANN MATTHEWS, Superintendent

## *BUSINESS DEPARTMENT*

FAX: 985 387-6627  
PHONE: 985 435-4651  
P. O. BOX 879  
THIBODAUX, LA 70302-0879  
EMAIL: [dgaudet@mylpsd.com](mailto:dgaudet@mylpsd.com)  
HOME PAGE: <http://www.mylpsd.com>

May 14, 2018

To Whom It May Concern

SUBJECT: All South Consulting Engineers

All South starting working with the School Board with a contract for Disaster Generated Debris Management and Technical Assistance dated October 31, 2011. Since then, we have renewed their contract four times. They have assisted us with our PWs for various hurricanes and I can say that their efforts have help us get as much as you can get from FEMA for our storm related claims. The School Board is very satisfied with their services.

If you need anything else you can contact me at the above mailing address, phone numbers or e-mail address.

Sincerely

Don Gaudet, CPA, CGFO, CLSBA  
Business Manager

Digitally signed by Don Gaudet  
DN: cn=Don Gaudet, o=Lafourche Parish School  
Board, ou=Business Department,  
email=dgaudet@mylpsd.com, c=US  
Date: 2018.05.14 13:48:00 -05'00'



GORDON E. DOVE  
PARISH PRESIDENT

OFFICE OF THE PARISH PRESIDENT  
TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
P.O. Box 6097  
HOUMA, LOUISIANA 70361-6097



(985) 873-6401  
FAX: (985) 873-6409  
E-MAIL: gdove@tpcg.org

May 10, 2018

To whom it may concern:

Terrebonne Parish has experienced several significant disasters over the years. As a result, the Parish has experience with the bureaucracy associated with FEMA, GOSHEP, and related agencies. The Parish has had to navigate those rules and regulations for our community to recover from those events.

All South Consulting Engineers, LLC, has helped the Parish, and our residents, in this effort. All South has assisted with home elevations, Hazard Mitigation Grant Programs (HMGP), Project Worksheets, and appeals of FEMA decisions.

All South has demonstrated a good working knowledge of FEMA and GOSHEP rules and regulations across several programs, including HMGP, home elevation, and Public Assistance. In addition, All South has demonstrated the ability to assist the Parish effectively, efficiently, and in a professional manner.

Please feel free to contact me with any questions.

Respectfully,

A handwritten signature in blue ink that reads "Gordon E. Dove".

Gordon E. Dove

Office of the Lieutenant Governor  
State of Louisiana

BILLY NUNGESSER  
LIEUTENANT GOVERNOR



P. O. Box 44243  
BATON ROUGE, LOUISIANA 70804-4243  
(225) 342-7009

April 14, 2016

To Whom It May Concern,

Prior to being elected Lieutenant Governor of Louisiana, I had the pleasure of serving as Parish President for Plaquemines Parish, LA. During my first term as Parish President, All South Consulting Engineers, LLC (All South) was hired by Plaquemines Parish to manage our grants and assist in our recovery from recent Hurricanes. During that time the parish was operating with greatly reduced resources and cash flow.

All South's hard work was instrumental in

- Ensuring the grant funds we received were in line with the actual damage we experienced
- The various projects were kept on schedule and within budget, and
- Making sure Plaquemines received full reimbursement for the funds expended.

With any grant process, timely submittals, accurate information and detailed project reporting are essential to receiving the grant funds and insuring project completion. The staff at All South are extremely professional, experts on CDBG, FEMA Public Assistance programs, and HMGP grant process. Their construction managers know exactly what to look for, and monitored every phase of the construction process to make sure our projects were completed, consistent with the exact scope as the grant identified.

All South was successful in managing our grant program in excess of \$450,000,000 in construction dollars. These programs were completed within the schedule I demanded and the residents of Plaquemines Parish received the improvements they deserved. I would recommend All South to any public entity looking to recover and rebuild after a disaster.

Sincerely,

A handwritten signature in blue ink, appearing to read "Billy Nungesser".

William "Billy" Nungesser

[WWW.CRT.LA.GOV](http://WWW.CRT.LA.GOV)



# St. John the Baptist Parish School Board

Making *A+* Difference

Accountability Assessment Achievement

Keith A. Jones  
Board President

Albert A. Burl, III  
Vice-President

Kevin R. George  
Superintendent

**BOARD MEMBERS**

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985-652-7211

Shawn Wallace  
District No. 9  
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LaPlace, LA 70068  
985-212-5360

Rodney B. Nicholas  
District No. 10  
2063 Lafitte Drive  
LaPlace, LA 70068  
504-818-8499

Clarence Triche  
District No. 11  
1614 Main Street  
LaPlace, LA 70068  
985-652-6193

March 4, 2015

To whom it may concern:

I am writing this letter to recommend the services of All South Consulting Engineers. All South has worked with us since August of 2013 as they were contracted to handle our Hurricane Isaac appeal to FEMA. They were awarded our Program and Grants Management Contract in December of 2013. Since they have come on board, they have handled two major projects. First, they have managed the project to totally gut and renovate our high school and they are the project manager for the demolition and rebuilding of an 800 student capacity elementary school. All South is very attentive to our needs and they answer every time administration calls. They are proactive and they bring items to my attention before it becomes a major problem. We are on time and on budget for all of our work with All South. I strongly recommend All South as they have been a great partner. Please contact me if you have any questions.

Sincerely,

Kevin R. George, Superintendent  
St. John the Baptist Parish Public Schools

118 West 10<sup>th</sup> Street • P.O. Drawer AL • Reserve, Louisiana 70084 • PHONE: 985-536-1106 • 1-800-296-1106 • FAX: 985-536-1109

*An Equal Opportunity Employer*



All South Consulting Engineers, LLC  
*Solutions Engineered by Design*



*St. Bernard Parish Government*  
*Department of Public Works*

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1125 E. St. Bernard Highway  
Phone (504) 278-4300

Chalmette, Louisiana 70043  
Fax (504) 278-4480

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**Guy McInnis**  
*Parish President*

November 11, 2014

To Whom It May Concern,

St Bernard Parish was devastated from the wind and flood waters of Hurricane Katrina. All South Consulting Engineers, LLC (All South) was the first engineering and program management firm hired by St Bernard Parish to manage this recovery and is still working today.

Since August 29, 2005, All South Consulting Engineers has worked for St Bernard Parish in managing and monitoring our Federal Grants. These grants have included FEMA Public Assistance (PA), Community Development Block Grants (CDBG) and FEMA Hazard Mitigation Grant Program (HMGP), and exceed \$1 billion in recovery dollars for St Bernard Parish.

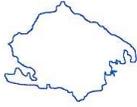
I truly believe that St. Bernard Parish would not be in the great shape it is today without the hard work and dedication of the staff at All South Consulting Engineers. Their knowledge and expertise in managing grant dollars; from funding applications to construction and through close out, has been instrumental in securing and maximizing our recovery dollars while ensuring compliance with all federal, state and local regulations.

I would recommend All South to any community that wants to make sure they maximize grant funds while meeting strict deadlines.

Sincerely,

A handwritten signature in blue ink, appearing to read "D. Bourgeois, Jr.", is written over a faint, illegible typed name.

Donald R. Bourgeois, Jr.  
Department of Recovery  
St. Bernard Parish



**TERREBONNE PARISH SCHOOL BOARD**  
**P. O. BOX 5097**  
**HOUMA, LOUISIANA 70361**  
**Phone (985) 876-7400**  
**Fax (985) 872-0054**



April 9, 2012

To Whom It May Concern:

Grand Caillou Elementary School suffered significant hurricane damage from the last seven hurricanes to hit Terrebonne Parish. The Terrebonne Parish School Board realized it was only a matter of time before the school sustained another such event and that its current location was no longer viable. To that end, TPSB decided to relocate the school to a new location, with funding in part from Gustav and Ike damage PW's.

In the fall of 2010, after two years of little progress with FEMA, the School Board, through its architect Merlin Lirette, enlisted All South Consulting Engineers, LLC to help resolve the standstill. All South representatives undertook a comprehensive review of all Gustav and Ike PW's associated with the school and identified a path forward to address these issues.

All South recommended that TPSB:

- conduct site visits with GOHSEP to fully document damages
- create a cost estimate modeled on FEMA's method with the correct scope and replacement values
- requested FEMA complete a line item review and comparison of cost estimates
- submit an Improved Project request to maximize funding and flexibility
- request FEMA expedite its environmental and historic preservation reviews of the new location

All South has provided TPSB with good counsel and guidance throughout this process. Their understanding of complex FEMA policies and procedures, coupled with their willingness to engage FEMA and GOHSEP, has kept this project moving toward a successful resolution.

I wholeheartedly endorse All South Consulting Engineers, LLC for FEMA related work.

Sincerely,

Jack Moore, Risk Manager

**AN EQUAL OPPORTUNITY EMPLOYER**

## ALL SOUTH CONSULTING ENGINEERS LITIGATION SUMMARY LAST 5 YEARS

Matter Name	Type of Incident	Claim Year	What was the initial circumstance for this action?	Final Outcome
Casie Blount Federico vs Crystal Bonura, Timothy Bonura, ReRE Avegno, Remax Real Estate Partners, All South	Suit on Fraud and Damages	2017	Federico claims house he purchased from the Bonura's had defects that were not disclosed and covered up by Bonura's and report performed by All South was not accurate	Settled in 2020
Terrebonne Port Vs. All South, Cycle Construction	Suit on Contract	2020	Port claims defective design and/or construction management of improvements	Discovery
STPB v. Urban Systems	Suit on Contract	2020	Plaintiff alleges error in survey data	Discovery
Turnage vs. All South, et al	Personal Injury	2020	Plaintiff had bicycle accident; alleges drainage features contributed to accident	Discovery

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# SECTION 6

## MANAGEMENT AND RESPONSE PLAN

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# PROPOSED APPROACH AND METHODOLOGY

All South Consulting Engineers has proven experience providing disaster recovery assistance to a wide range of clients following natural disasters. Our team is equipped to lead clients through all phases of disaster recovery starting from the initial stages of debris removal services to project management, and ultimately to the administration of cost recovery through Federal Programs such as the FEMA PA Program, the FEMA Hazard Mitigation Assistance Program, HUD's Community Development Block Grant Program (CDBG-DR), etc.

Our experience managing over \$1 billion in Federal recovery funds since 2004 is instrumental and allows us to specifically design an approach and methodology unique to each client.

All South's Program/Project Management services provide coordination of multiple professionals and contractors, oversight of funding, and adherence to quality control systems which allow us to meet our client's goals allows our clients in an efficient manner. Keeping our clients well informed and abreast of progress during the recovery process is a major priority. Our company provides the opportunity for real-time project tracking through our management of an integrated database which will allow us to prepare briefings and monthly reports to the client regarding the status of all PW related activities.

The electronic tracking systems in use follow all critical aspects of a PW from formulation through closeout; we are fully capable of integrating any system into our existing process. Below is our *Global Grant Data Tracker* which tracks all aspects of our clients' projects from initiation to completion.

Global FEMA Public Assistance PW Data Tracker									
Summary Data					Data Sources:				
<b>Total PW Count:</b>		913			12/20/2017 PPG Transaction Expense Reports				
<b>Eligible Amount</b> (Post-any SoW ineligible determinations):		\$ 828,050,682.54			11/27/2017 LAPA Project Listing Export				
<b>Mandatory NFIP Reductions</b> (Code 5902):		\$ (27,793,667.04)			11/27/2017 LAPA Project Version Listing Export				
<b>Other Ins. Reductions</b> (Codes 5900, 5901, 5903, 5904, 5905, 5906):		\$ (16,617,194.04)			04/04/2018 LAPA Payables Export				
<b>Eligible PW Amount</b> (Post-insurance Reductions):		\$ 783,639,821.46			05/15/2018 LAPA Project Closeout Export				
<b>Federal Share Obligated</b> (excludes Admin Allowance):		\$ 746,995,277.92			09/12/2018 St. John School Board RRF-Work Report				
<b>Federal Paid</b> (excludes Admin Allowance):		\$ 659,875,515.65							
<b>Approximate Client Project Expenses:</b>		\$ 517,939,297.83							

Basic PW Data									
2	3	4	7	8	12	13	14	15	
Disaster #	Applicant/Client Name	FEMA PW Number	Project Title/Description	Category of Work	Eligible PW Amount (Post-any SoW ineligible determinations)	Mandatory NFIP Reductions (Code 5902)	Other Insurance Reductions (Codes 5900, 5901, 5903, 5904, 5905, 5906)	Eligible PW Amount (Post-Insurance Reductions)	
1603	St. Bernard Parish	15804	Debris Removal Operations (Parish-Wide)	A	\$ 81,393,024.28	\$ -	\$ -	\$ 81,393,024.28	
1603	St. Bernard Parish	17776	Emergency Protective Measures (ACTI)	B	\$ 25,334,417.26	\$ -	\$ -	\$ 25,334,417.26	
4080	St John the Baptist Parish School Board	606	Lake Pontchartrain Elementary Replacement-Sandy Act Alt. Project	E	\$ 25,240,329.00	\$ -	\$ (1,879,382.78)	\$ 23,360,946.22	
4080	Plaquemines Parish	59	Parish-wide debris removal operations	A	\$ 22,837,830.00	\$ -	\$ -	\$ 22,837,830.00	
1603	St. Bernard Parish	8	Emergency Protective Measures (Temp Facilities, Lodging, etc.)	B	\$ 22,647,277.67	\$ -	\$ -	\$ 22,647,277.67	
1603	Plaquemines Medical Ctr Hospital Ser Dist Numb	18770	New Plaquemines Medical Center Facility - Improved Project	E	\$ 22,251,541.00	\$ (609,799.70)	\$ (150,000.00)	\$ 21,491,741.30	
1603	Plaquemines Parish	20914	Consolidated Government Complex - Sandy Act Alt. Project	E	\$ 22,181,030.03	\$ (2,209,493.08)	\$ -	\$ 19,971,536.95	
1603	Plaquemines Parish	17223	Parish-wide CANAL SYSTEM - RESTORE TO CAPACITY (Remove and Dispose of Storm	D	\$ 21,759,250.14	\$ -	\$ -	\$ 21,759,250.14	
1603	Plaquemines Parish	1645	Debris Removal (Duplessis & Sons Inc)	A	\$ 14,315,273.70	\$ -	\$ -	\$ 14,315,273.70	
4080	St John the Baptist Parish School Board	566	East St. John High School Repairs and Mitigation-Sandy Act Alt. Project	E	\$ 14,102,963.14	\$ -	\$ (706,961.55)	\$ 13,396,001.59	
1603	Plaquemines Parish	17448	New GAINARD WOODS #1 DRAINAGE PUMP STATION Facility	D	\$ 12,175,478.35	\$ (500,000.00)	\$ -	\$ 11,675,478.35	
1603	Plaquemines Parish	13613	CANAL DEBRIS REMOVAL (silt and sediment deposited near pump station	A	\$ 11,862,461.51	\$ -	\$ -	\$ 11,862,461.51	

This program streamlines invoice receiving, reimbursement request processing, and GOHSEP's reimbursement resolution and include a user-friendly tracking and identification method that generates data to capture specialized PW details in an aggregated or individual manner for all phases of the PW processes.

The following sections outline several familiar project milestones and the scope of services we have designed to provide through each phase, including but not limited to:

- Program & Project Management Services
- FEMA Public Assistance Program Grant Management (PA) Process
- HUD Community Development Block Grant (CDBG) Process
- FEMA Hazard Mitigation Assistance Program (HMGP) Process



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## PROGRAM AND PROJECT MANAGEMENT SERVICES

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All South has significant specialized experience in disaster recovery and public assistance programs utilizing disaster recovery grant funding and reimbursement. We will provide the client with a well-tested approach to manage Federal grant reimbursement programs.

Devastating storms have struck the southern Louisiana region over the past several years with crippling effects. Our firm has consistently provided recovery program and project management services to a variety of public entities and continues to do so today.

The All South Project Team will implement the program management function as described below using various tried and true methods developed while managing many large-scale projects.

First, we will assist the client staff in the development of the funding application, be it a FEMA PW, or another type of application. At All South, we understand the importance of getting these applications correct the first time. Our Quality Assurance plan makes sure that individuals with appropriate experience review such documents prior to submittal.

This step provides the greatest assurance that the scope of work in the application best describes the needed improvements or repair. The application will also be reviewed with our clients and the State prior to submittal in the grant process.

Secondly, All South will establish direct regular communication protocols with the client to ensure the client is constantly kept aware of issues that arise, requests for information, meetings with FEMA and the State, and other matters that occur during the life of these projects. Constant communication and documentation are key in dealing with FEMA, thus we will incorporate all modes of communication to make sure the client is fully aware and involved in the entire process.

Thirdly, we will develop and utilize detailed project reports using our in-house database. Through this database, we will track the funding, design, and construction activities of the various projects under our management to ensure projects are moving in accordance with the project schedule.

This tool allows our team to quickly determine which projects are ahead of schedule, which are behind, and which are out of agreement with the pay requests. Additionally, we will prepare monthly reports summarizing payments to contractors and reimbursement from the granting agency. These reports will be distributed to all appropriate officials on a monthly basis and will also be available as needed throughout any given month.

Using these methods, All South has assisted our clients with over \$1 billion in grant funding to date.

- Utilizing in-house tracking and reporting systems to ensure accuracy and transparency of all activities
- Team of professionals with the knowledge and experience to ensure funding and construction meets the goals of the client and funding source
- Vast experience and keen understanding of the organizational structure and protocols required to keep clients well informed and abreast of progress

Our Program / Project Management Services will include:

- Negotiations with the granting agency, be it FEMA, HUD or others, over the size and scope of the grant or support. Currently, whether this is FEMA or CDBG, it goes through GOHSEP.
- Creation and submission of the various forms, paperwork, and supporting documentation that may be necessary depending on the type of funding sought. This may include grant applications, project worksheets, or other forms.
- Developing the case for the funding through the necessary supporting documentation, damage assessments, workforce development studies, or other means as necessary.
- Assisting the client in reviewing and approving any necessary Cooperative Endeavour Agreements (CEA), Project Worksheets (PW), or other documents to receive the necessary funds.

- Assisting the client in procuring other professional services as necessary (Architects, Engineers, Environmental Consultants) to move the particular project, building, or improvement forward, all in compliance with the necessary state and federal regulations applicable to a particular funding source. This includes working with the Architects as needed to ensure that their scope meets the requirements of the grants or making sure the plans allocates the work being funded through FEMA and that being funded through other resources.
- Management of those professionals described above as necessary to move a particular project, building, or improvement forward, in close coordination with the client and others as necessary.
- Procurement of construction contractors as necessary for a particular project, building, or improvement, all in compliance with the necessary state and federal regulations applicable
- Management of the design professionals during construction aspect of a particular project as necessary to make sure the documentation meets the grant requirements and that the work performed meets the requirements of the client.
- Ensuring proper and timely reimbursement of project costs to the client in accordance with the particular grant or award. A detailed flow chart on the process for request for reimbursements is included in this proposal.
- Closeout of the project following completion, including preparing and submitting all the necessary supporting documentation to the appropriate federal or state agency for full reimbursement to the client. This aspect of the project is very important to ensuring that all funds allocated to the client remains with the client. All South performs these services the entire project duration, not just at the end. All documents are created and filed with close out in mind to make this process as smooth and fast as possible.

## FEMA PUBLIC ASSISTANCE GRANT MANAGEMENT PROCESS



**FEMA**

Devastating storms have struck the southern Louisiana region over the past several years with crippling effects. All South has consistently provided recovery services to a variety of public entities and continues to do so today. Our scope involves program management of grant funding and project development from asset evaluation, to project conception, and finally, through design and construction.

All South has worked with federal entities to align the scope, reconcile and initiate closeout of over 1271 project worksheets with a funding value of over \$991 million. This process has involved working closely with the State of Louisiana's Emergency Management Office and FEMA throughout the entire process to develop accurate project worksheets to ensure the agency is performing reimbursement-eligible work.

There are multiple factors that affect the Grant Management Process with many steps occurring simultaneously. The following information outlines this complex process and our methodology through narrative description and flow charts.

First, we identify the eligible scope of work along with the necessary grant requirements. Each grant is unique and may have many different requirements. All South has substantial experience working on hundreds of grant applications including FEMA, FHWA, HMGP, CDBG and NRCS successfully obtaining millions of dollars in reimbursements for our clients.

For the FEMA process, the All South Project Team offers the following information and implementation for the client. In regard to the reimbursement process through FEMA, many factors must be considered. Lack of documentation, the degree of scrutiny undertaken during review, requests for clarification and/or additional documentation, and the timeframe in which FEMA or GOHSEP can write, obligate and reimburse PWs are examples of some factors that can affect the process of reimbursement. All South however, can confidently address the components, responsible parties, and steps required to implement the process.

Our process is broken down into the following phases:

- Project Worksheet Formulation Phase
- Reimbursement Request Phase
- Project Closeout Phase

PPG FEMA PA-related Projects Status Update thru 06/24/2016	Katrina (DR-1603)	Gustav (DR-1786)	Ike (DR-1792)	Isaac (DR-4080)
Total Plaquemines Parish Government (PPG) PWs	561	43	30	51
<b>FEMA Public Assistance Funding</b>				
Total Eligible Funding (Post-Insurance Reductions)	\$ 405,325,494.11	\$ 8,556,222.44	\$ 21,583,549.92	\$ 83,568,344.96
Total Obligated Amount (Federal Cost-Share Portion)	\$ 405,325,494.11	\$ 7,711,298.96	\$ 21,574,733.92	\$ 61,087,195.48
Estimated Eligible Funding Pending FEMA Obligation	\$ 5,157,947.85	\$ (3,815.44)	\$ -	\$ 18,743,271.76
<b>Reimbursements Received from GOHSEP</b>				
Total Reimbursements Processed by GOHSEP	\$ 344,504,886.59	\$ 6,926,281.01	\$ 20,890,578.73	\$ 28,492,005.55
Reimbursements Processed by GOHSEP since March 2016 Report	\$ 1,303,470.52	\$ 153,121.47	\$ 680,299.89	\$ 113,591.95
Requested for Reimbursement since March 2016 Report	\$ 3,204,258.21	\$ 742,851.28	\$ 536,502.87	\$ 1,073,559.16
<b>Project Worksheet Closeouts</b>				
Total PWs Currently Available for Closure	477	43	30	26
Total PWs Closed by FEMA	333	25	20	5
<i>Large PWs</i>	85	5	10	0
<i>Small PWs</i>	248	20	10	5
Total PWs in the GOHSEP Closeout Process	65	18	10	2
<i>Large PWs</i>	65	16	10	2
<i>Small PWs</i>	0	2	0	0
Percentage of <u>Available</u> PWs Closed or in the Closeout Process	83%	100%	100%	27%
*PW Project Size is based on criteria established by FEMA Region VI and may not be accurately reflected in GOHSEP's Louisiana PA (LAPA) tracking website				
*Total Obligated Amount (Federal Cost-Share Portion) & Reimbursements exclude the Sliding Scale Administrative Allowance for Hurricane Katrina PWs				
*Estimated Eligible Funding Pending FEMA Obligation illustrates unobligated versions, version requests and/or PWs that are projected to be obligated in the near future				
*Requested for Reimbursement may not necessarily correlate to expected future payments. Various reimbursement requests are submitted to fulfill previous express and/or advanced reimbursements from GOHSEP, etc.				
*Reimbursement data shown is generated via LAPA				
*At this time, there are 84 Katrina PWs and 25 Isaac PWs unavailable for closure due to remaining design/construction, etc., pending litigation or FEMA appeals/arbitration, versions in formulation by FEMA, or contents purchases remaining, etc.				
*All Hurricane Gustav PWs are funded at a Federal Cost-Share of at least 90%. Hurricane Ike Emergency Work PWs are funded at 100%; Permanent Work PWs are funded at 100%				
*Hurricane Isaac PWs are currently funded at a Federal Cost-Share of 75%; These PWs represent more than 160 individual damaged sites				

## PROJECT WORKSHEET FORMULATION PROCESS

**Preliminary Identification of Damaged Facilities** – Perform site visits and damage assessments to determine what assets have been damaged and what federal assistance is available. During this process, the damaged elements are prioritized, and the emergency procedures are put into place. These procedures include emergency protective measures to get the critical infrastructure up and running and making the public right of way safe for the public to use.

**Request Public Assistance** – In order to receive FEMA assistance, the client will request Public Assistance through GOHSEP which will then be forwarded to FEMA for approval. Once approved, a FIPS number is assigned and will allow the client to begin performing the emergency and non-emergency procedures to get the repairs started.

**Identify all damaged elements within the damaged facilities** – Each facility and infrastructure needs to be evaluated to identify damaged assets within the facility and determine the necessary repairs. During this process, it is also determined the extent of expertise and types of professionals which will be required to get the facility back in service. Assessments will include temporary and permanent repairs, contents and large equipment and vehicles. All South will perform site visits with FEMA and GOHSEP representatives, to develop extensive global damage assessments, including photographs and quantification of eligible damages.

**Prepare scoping documents** – This process includes a detailed repair plan along with costs and timelines. This document is used in the development of the PW. This is done with FEMA and GOHSEP to ensure that all eligible scope is appropriately captured and quantified. Potential mitigation measures/elements should be identified.

**Work with FEMA and GOHSEP in developing the Project Worksheet (PW)** – This process involves presenting the scoping document to GOHSEP and FEMA to ensure that all damaged elements are identified for the PW. This illustrates what repairs are required, why they are needed, why they are not covered under any insurance, and why it's necessary to prove that they were in good condition pre-disaster, as illustrated by maintenance records.

**Review PW** – It is very important to review the PW prior to executing the scope of repairs to ensure that all the scoping elements are covered in the PW. The actual work defined in the PW is equally important as the price. In our experience, it is more difficult getting scope versioned in a PW than cost.

**Preparing Version Request** – Next, we review and evaluate all PWs and PW versions associated with a facility. This includes: Identifying deficiencies, potential areas of concern, and omissions in cost and scope; reviewing all expenses associated with the PWs and the facility; identifying potentially out of scope items either to be versioned into or removed from the PW.

**Refine Scope of Work** – This involves developing a revised scope of work for the facility. Depending on the type of PW and the scope of work to be added, the process may include the following:

- Detailed review of bid and construction documents to ensure PW scope is fully aligned
- Conduct site visits to identify missing scope, record and photograph omissions
- Identify comparable industry costs for items and standard square foot rates
- Review and cite FEMA regulations and policy to justify inclusion of eligible items in PW
- Utilize International Building Code (IBC) and other applicable codes, standards and protocols to maximize eligible scope and ensure compliance
- Research viable 406 HMP opportunities for inclusion in the project
- Analyze and recommend potential Alternate/Improved/SRIA projects

**Verify Scope of Work** – We will meet with Client representatives for consensus on the proposed version request. Requests for additional back up and certification documents from the Client may be necessary for inclusion with the version. The Client will be asked to verify any out of scope expenses and may be requested “recode” (move) them to another account.

**Versioning** – We will provide detailed version request to GOHSEP with required back up documentation, track the status and eligible value of each version from the initial request submitted to GOHSEP through the Client’s approval and FEMA obligation and request appropriate time extensions through the lifecycle of each PW.

**FEMA Version with Eligible and Ineligible Scope** – We will work with FEMA and GOHSEP to provide additional information or clarification throughout the version drafting process if needed.

**Review and Comment** – All South will review the written version and forward it to the Client with a recommended action.

**Provide additional information, modify request** – If FEMA deems a portion of the version request ineligible, All South will work to secure additional information or documentation from the Client. If necessary, our team will:

- Prepare a comprehensive, comparative cost estimate to FEMA’s cost estimate (CEF)
- Meet with FEMA to conduct a detailed line by line CEF review
- Facilitate detailed site visits for FEMA and GOHSEP that highlight omitted scope
- Reference FEMA policy to demonstrate a PW’s incorrect ineligibility interpretation
- Provide FEMA with the applicable codes, standards and protocols to clarify eligibility
- Coordinate additional cooperative strategies with GOHSEP specialists and management

**Approve** – Once the Client signs off on a PW version, its progress is tracked through the FEMA review queues until obligation.

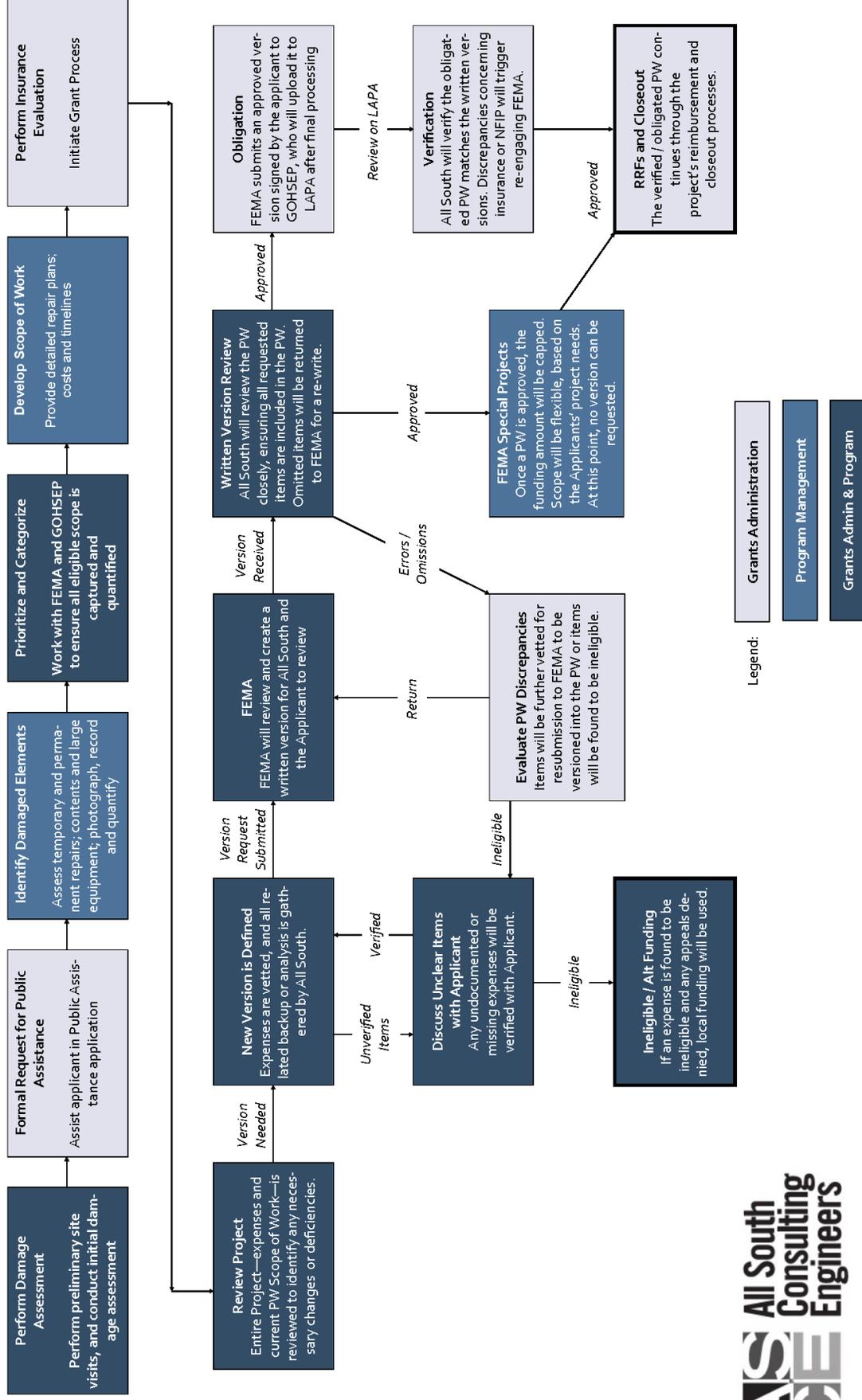
**Arbitrate or Appeal** – If FEMA fails to declare an aspect eligible after the Client has modified its request or provided additional information, it may be recommended for the Client to pursue the appeal or arbitration process.

**Obligate** – Upon obligation, the PW version is again reviewed to ensure FEMA has applied the appropriate NFIP and insurance reductions. If not, All South will provide a recommended deduction with the appropriate backup.

**Reimbursements** – See All South Project Team’s FEMA Reimbursement Request Process for the Client.

Additionally, the following is a snapshot of a monthly report provided to one of our clients regarding FEMA PW funding, reimbursements, and project closeouts. A similar report will be generated for the Client on a monthly basis.

# All South Grants Administration & Program Management: Project Worksheet Process



## REIMBURSEMENT REQUEST PHASE

**Incoming Expense** – Incoming invoices are reviewed by All South project managers and Client officials; the invoice is paid and the appropriate PW fund is determined.

- a. The expense is found to be eligible and captured in a PW Scope of Work. It is forwarded on to Reimbursement Request Form creation.
- b. The expense is found to be not captured in PW scope or initially determined to be ineligible. It will be shifted into the PW version process to be written into a PW or appealed.

**PW Version Review / Appeal** – Expenses not currently captured in a PW will be submitted under a version request or appealed if previously denied. A more detailed process of version requests is given elsewhere.

- a. The version request is approved, or the appeal accepted, and the expense is now deemed eligible. It is forwarded on to RRF creation.
- b. The version and appeal process are denied – the expense cannot be declared eligible.

**Ineligible Expense / Alternate Funding** – If an expense cannot be validated as eligible under any PW scope, then either local funding must be used, or a type of Alternate / Improved PW process must be pursued.

**Reimbursement Request Form Creation** – The eligible expense is packaged into a 'RRF' to be submitted to GOHSEP. If not already done, all procurement and related cost analysis information will be gathered, including bids, signed contracts, advertisements, etc. These documents will be submitted to GOHSEP supplementing the RRF. The RRF will be ID'd and tracked in a system from this point on.

- a. The RRF will be submitted via the Express Pay System, will proceed quickly to payment, and be vetted down the line.
- b. The RRF will be submitted directly to the GOHSEP Disaster Recovery Specialist (DRS), who will review prior to payment.

**Disaster Recovery Specialist Review and Approval** – GOHSEP review teams will examine the RRFs, and the DRS will communicate any necessary details needed to complete the review and approve the RRF.

- a. The RRF will be approved and any reimbursement due will be paid.
- b. The DRS and document review team at GOHSEP returns the RRF with questions or concerns.

**Additional RRF Review / Returned RRFs** – Should any questions arise during the RRF process, GOHSEP returns the RRF to the All South Project Team and the Client. We will respond with whatever documentation or explanation they require to complete their review. This process will continue until the team is either satisfied the RRF contains eligible, documented expenses, or they deem the items ineligible.

- a. The RRF will be vetted, and any requested explanations will be provided, returning the RRF to GOHSEP for further review / approval.
- b. All or part of RRF will be deemed ineligible and will need to return to the PW version request process.

**Reimbursement** – Either out of the DRS review or Express Pay System, a reimbursement will be generated and sent to the Client. This will be ID'd and tracked alongside the RRF in the same system. A review will occur to determine if the reimbursement was partial or fully paid.

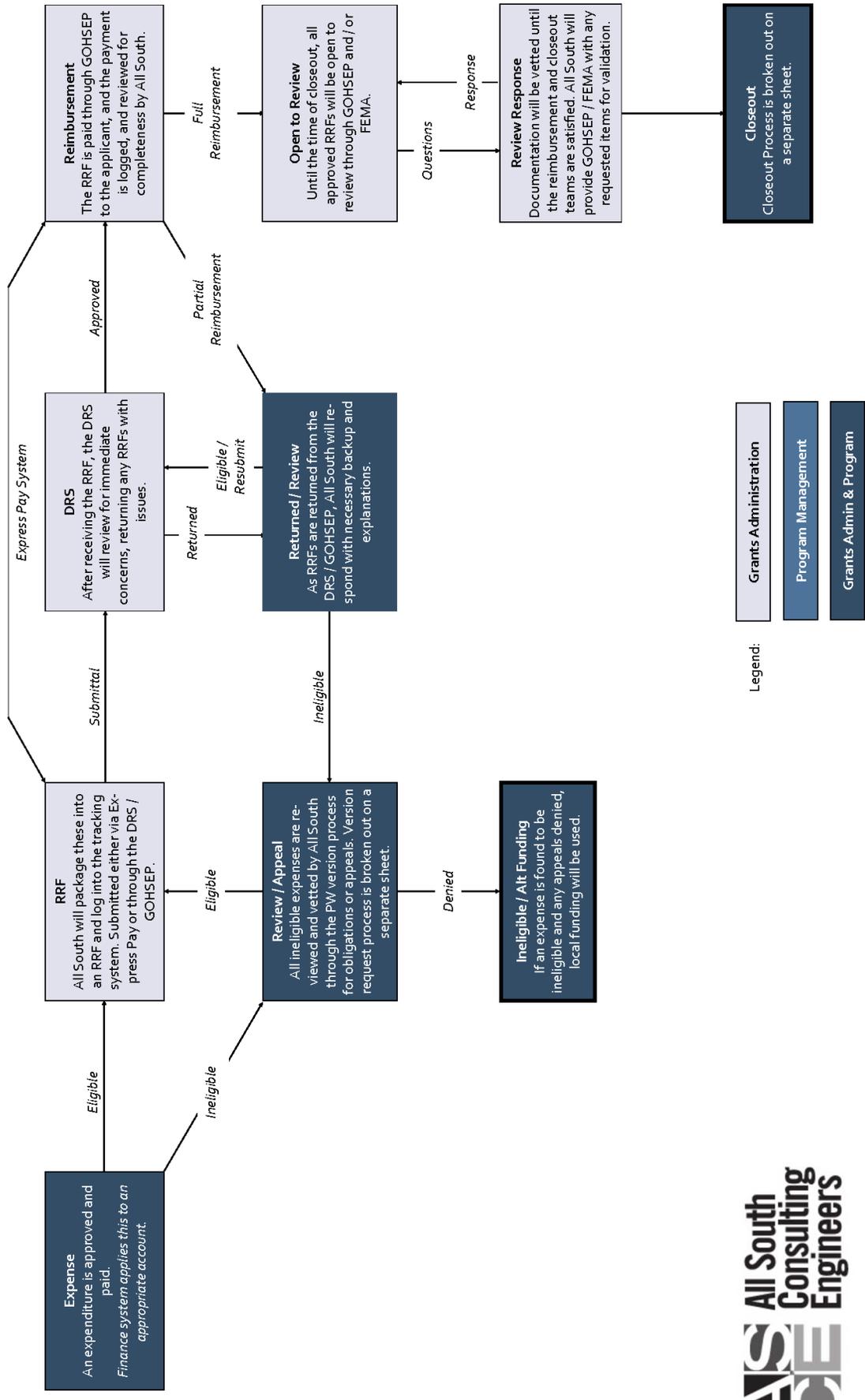
- a. If the payment was partial, either due to deductions directly related to the RRF or related to prior RRFs, a review will take place and All South will work with GOHSEP to resolve the issues.
- b. If the reimbursement captured the entire RRF, then it will move to an inactive status.

**Inactive / Open to Review** – This status is the longest of any RRF's lifespan. Upon being approved by GOHSEP for full payment, an RRF remains open to review up to and during the closeout process. FEMA or GOHSEP may contact both All South and the Client with any issues that develop.

**Review Response** – We will respond to any concerns related to submitted expenses brought up by FEMA or GOHSEP.

**Closeout Completion** – Reimbursements remain relevant and records must be kept until 3 years after all closeouts are completed.

# All South Grants Administration & Program Management: PW Reimbursement Request Process



# PROJECT CLOSEOUT PHASE

The closeout process is divided into two major phases – a Client internal close out review and GOHSEP/ FEMA’s formal closeout process. The All South Project Team will initiate the internal closeout while the project is active in order to identify potential issues that may arise during the formal closeout process.

## Internal Review

**Working File** – As a project progresses, an active file is kept updated with copies of invoices, procurement, correspondence, PW versions and other pertinent documents. This working file will become the close out file upon completion.

**All South Project Team Closeout** – Prior to being submitted for actual closeout, a project’s file will undergo a number of vetting processes. We will review the closeout file with the checklist GOHSEP has provided, identifying any missing documents. Additionally, the PW itself will be reviewed to ensure it contains 100% of the project cost and scope.

- a. Documents important for the file are missing.
- b. All the documents are in order, but the PW needs to be versioned to properly align its cost and/or scope.
- c. The closeout file and the PW’s cost / scope are in complete order.

**Document Retrieval** – Missing documentation will be sought out by our team through the appropriate departments and/or vendors. If any necessary items cannot be found, an appropriate substitute will be created, or GOHSEP/FEMA will be consulted for alternatives. Once the omission(s) has been corrected, the file will be complete.

**Final Version Request** – Any and all missing scope or inaccurate costs will be adjusted to actual in one final pre-closeout version. Please refer to the Version Request Process for more details.

- a. All requested items and changes are written into the PW.
- b. Some items or changes are deemed ineligible and are sent back from GOHSEP to the All South Project Team.

**Ineligible Version Request** – Any items denied in the PW will be reviewed and supplemental documentation will be pursued and created.

- a. Once the items can be proven as eligible, they will be resubmitted.
- b. The version and appeal process are denied – the expense cannot be declared eligible.

**Ineligible / Alternate Funding** – If an expense cannot be proven as eligible under a PW’s scope, then the Client must seek an alternate funding source.

**Final Payment Reconciliation** – With a completed PW, All South will submit for any remaining reimbursement from GOHSEP. This may consist of previous deductions due to inaccurate PW scope compared to expenses submitted but will normally consist of the 10% GOHSEP retains under the Express Pay System. Once all payment is complete, the PW will be ready for the external (GOHSEP / FEMA) closeout review.

## External Review

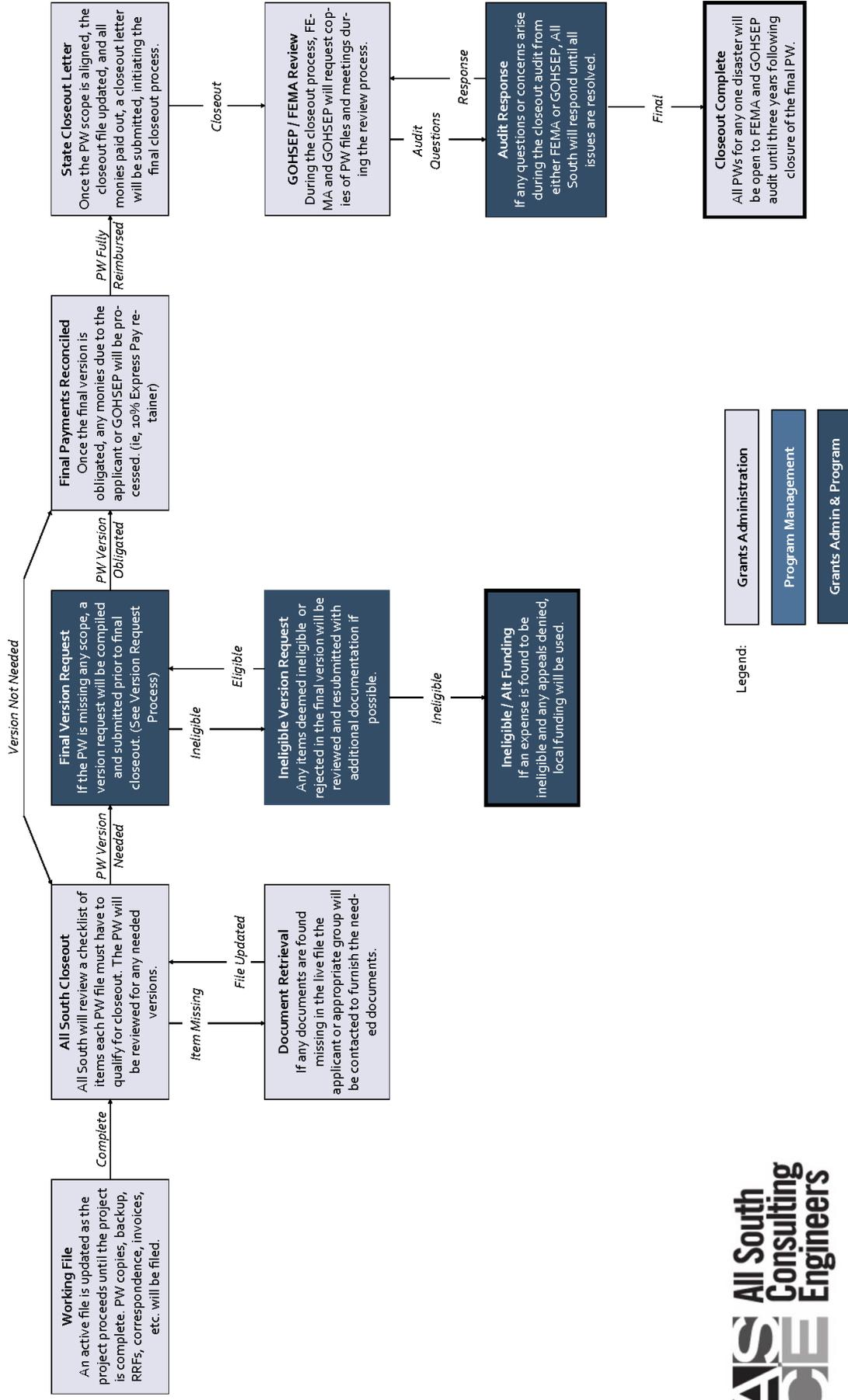
**State Closeout Letter** – An official closeout request letter will be submitted by the Client to GOHSEP. This will initiate the external closeout procedure through GOHSEP / FEMA.

**GOHSEP / FEMA Review** – A copy of the closeout file will be given to GOHSEP / FEMA upon request. During their review, any issues or questions they have will come to All South for response.

**Audit Response** – Our team will provide for any document or explanation needs from GOHSEP / FEMA during their closeout process. This will continue until the closeout is complete.

**Closeout Complete** – After a closeout is approved by FEMA and GOHSEP the closeout file will move into a document retention status. It will remain there until three years following closeout of the last PW under the same disaster, per FEMA guidelines.

# All South Grants Administration & Program Management: Project Closeout Process



## FEMA HAZARD MITIGATION GRANT PROCESS



# FEMA

This FEMA Hazard Mitigation Assistance Program (Section 404) process is similar in process to the FEMA PA Program. Once scope has been established and costs for repairs are identified, then alternatives that would reduce the risk of future damage are determined. These risks, if economically feasible, are then evaluated for the Hazard Mitigation Funding.

**Identification of Damage** – Review damage analysis and determine what alternative design or construction techniques are available to reduce the risks.

**Perform Costs Analysis** – Perform a costs analysis to determine the feasibility of these mitigation techniques. During this phase it is also helpful to show what these mitigation aspects would eliminate in future disasters. Anytime a cost benefit analysis is included with the application, funding determinations are smoother.

**Prepare Grant Application** – Prepare grant application that outlines the damage to the existing structure, what caused the damaged, and how the proposed solution would prevent future damage. Also submit detailed costs illustrating the cost of the improved plan versus the repair costs and show the benefits of the improved plan.

**Work with FEMA and GOHSEP in review and submittal of plan** – Present the document to GOHSEP and FEMA to ensure that the all damage is captured, and the benefit is well illustrated.

**Refine Scope of Work (if necessary)** – Develop a revised scope of work or feasibility analysis to ensure that the application illustrates the benefit of the mitigated plan.

**Verify Scope of Work** – Meet with Client representatives for consensus on the proposed version request. Request additional back up and certification documents from the Client for inclusion with the version. Verify out of scope expenses and request the Client “recode” (move) them to another account.

**Review and Comment** – Address any concerns of reviewer during application process to ensure grant is approved.

**Approve and reimbursements** – Once this grant is approved the process is similar to the PW process explained throughout this proposal.

## COMMUNITY DEVELOPMENT BLOCK GRANT



In addition to the processes outlined above, the Client has made it clear that it will pursue other funding opportunities as available. FEMA Public Assistance Program funds are mentioned prominently in the RFP, but there are certainly other sources available. All South has managed several million dollars’ worth of CDBG grant funds for Plaquemines and St. John the Baptist Parish School Board in the last few years. At the State level, many of those dollars flow through the Office of Community Development (OCD), Disaster Recovery Unit. Our team has worked with the Louisiana OCD, and its contractors on multiple projects, and is very familiar with the rules and requirements of the CDBG program, including Environmental Record Reviews, Davis Bacon wage requirements, Section 3 DBE plans, and other relevant rules and regulations. If CDBG funds are acquired, we suggest the following tasks as a work plan:

**Identify Project Scope** – All South will work with the Client to define the project, and particularly to ensure the project goals and objectives meet those of the particular CDBG program. In recent years, there has been a substantial amount of CDBG dollars available. These dollars have generally been divided into infrastructure improvements, economic development projects, and housing. All South will help the Client determine which program is the most appropriate for the needed improvements at particular facilities.

**Cost** – Our team will prepare detailed costs estimates and project schematics illustrating the scope and cost of the project and demonstrating the benefits of the project.

**Work with Office of Community Development (OCD)** – In coordination with the Client, All South will meet with OCD officials and outline the project and determine eligibility components. We will ensure that the project description, benefits, purpose, and needs meet all OCD and HUD requirements.

**Prepare Grant Application** – The All South Project Team will prepare the grant application and necessary supporting documentation, including a project description, scope of work, and estimated budget, and will work with OCD to determine the cost reasonableness of the various aspects of the project.

**Grant Approved – Design Process Procurement and Management** – Following approval of the grant, we will work with the Client to procure the necessary professional services for the project. Such services may include architects, engineers, environmental professionals, and others. CDBG guidance requires competitive selection of those services, based on qualifications, and evaluation by objective criteria.

All South has assisted many clients in such procurement and will do so if selected by the Client.

- After selection, All South will support the Client in negotiation of a contract and fees for the necessary services. In addition to a competitive, qualifications based selection, CDBG guidance requires a cost reasonableness review of the fees for professional services. We will coordinate that review with OCD and ensure that these services begin as soon as possible.
- Once under contract, we will assist the Client in managing the planning and design process. This management will include regular status meetings with the design professional and others to monitor progress, identify obstacles, and keep the Client informed. All South will present matters ready for decision to the Client in a timely manner and will coordinate such decisions and changes with the design professional and the OCD.
- At the appropriate time, we will present the design plans and documents to OCD for approval prior to advertisement and bidding. Our team will ensure the plans, specifications, and related documents reference the appropriate CDBG guidance. Once approved by OCD for advertisement, we will work with the design professional to ensure the project is advertised and bid in compliance with Louisiana Public Bid Law.

**Construction** – During construction, All South will work with the design professional to manage the construction of the project, and ensure the project is built congruent with the Client’s needs and requests. The design professional will be primarily responsible for ensuring the project is built in accordance with the plans and specifications. Our team will ensure the project is completed on time and within budget, and consistent with CDBG guidance as applicable.

- All South will coordinate any change orders with the design professional to ensure such change orders are consistent with CDBG guidance and the overall grant application. Upon recommendation of the design professional, we will assist in presentation of such change orders to the Client, and the OCD, as required.

**Reimbursement Process** – All South will assist the Client in requesting reimbursement from OCD for project expenses. In our experience, once the previous steps are completed, reimbursement is relatively quick and efficient. If there are discrepancies between the original application and the actual expenses, we will work with OCD to resolve these discrepancies as quickly as possible.

All South will collect and combine all the project documentation from grant application, through design process, through construction, and submit it to the OCD. We will assist the Client in resolving any questions or issues raised by OCD at project close out and will provide OCD with any necessary additional documentation.

**Close Out Procedure** – At the conclusion of the project, All South will work with the Client to prepare the necessary project close out documents and seek final reimbursement from OCD.

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# SECTION 7

## PRICING SCHEDULE

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### 2022 Rate Sheet

Principal	\$	257.00
Expert Witness	\$	325.00
Senior Engineer	\$	250.00
Grant Manager	\$	240.00
Professional Engineer Project Manager	\$	200.00
Environmental Scientist	\$	175.00
Certified Industrial Hygienists	\$	185.00
Senior Architect	\$	195.00
Architect	\$	175.00
Professional Engineer Level III	\$	178.00
Professional Engineer Level II	\$	168.00
Professional Engineer Level I	\$	155.00
Project Manager - Non Engineer	\$	140.00
Accountant (CPA)	\$	150.00
Senior Grant Specialist	\$	201.50
Grant Specialist	\$	150.00
Grant Administrator	\$	115.00
Pre - Professional Engineering Intern II	\$	130.00
Pre - Professional Engineering Intern I	\$	120.00
Senior Estimator	\$	205.00
Cost Analyst/Estimator	\$	155.00
Construction Manager	\$	185.00
Construction Manager 1 -Field	\$	135.00
Construction Manager 2 - Field	\$	155.00
Construction Supervisor	\$	110.00
Supervisor	\$	100.00
Resident Project Representatives	\$	85.00
Debris Monitors(Truck Certification, Load and Dump Site Monitors)	\$	50.00
Debris Monitors over Water	\$	55.00
It/Software Specialist	\$	165.00
Senior Technician Level II	\$	135.00
Senior Technician Level I	\$	115.00
CADD Technician Level II	\$	105.00
CADD Technician Level I	\$	95.00
Technician	\$	75.00
Clerical/Administrative	\$	70.00
Professional Land Surveyor - Survey Principal	\$	215.00
Senior Professional Land Surveyor - Project Manager	\$	190.00
Professional Land Surveyor - Project Manager	\$	155.00
Survey Intern	\$	130.00
Survey Party Chief	\$	85.00
Survey Technician	\$	65.00
Survey Crew - 1 Man (includes equipment)	\$	145.00
Survey Crew - 2 Man (includes equipment)	\$	225.00
Survey Crew - 3 Man (includes equipment)	\$	285.00
Hydrographic Survey Crew 2 Man - includes boat (day rate)	\$	2,900.00
Hydrographic Survey Crew 3 Man - includes boat (day rate)	\$	4,500.00
Automated Hydro System - Z- boat (day rate)	\$	650.00
Digital Side Scan Sonar (day rate)	\$	650.00
Remote Control Survey Drone (day rate)	\$	350.00
Proton Magnetometer		request quote
26 ' Work Boat with Captain (day rate)	\$	1,000.00
14' Boat (day rate)	\$	350.00
Air Boat with captain		request quote
ATV (day rate)	\$	80.00
Polaris (side by side)	\$	125.00

All Rates are regular time. Overtime is billed at a rate of 1.25 times the regular rate and billed for every hour over 40 in any week

Fuel for Boats and material testing reimbursed at direct costs

Mileage is billed at the IRS approved rate currently \$0.55/mile

Day rates are for 8 hour days

Survey equipment does not include boat usage when boat is required

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# SECTION 8 PERSONNEL

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# TIMOTHY BONURA PE

Managing Partner, Principal in Charge

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## Education

### University of New Orleans

Bachelor of Science, Civil  
Engineering, 1994

## Registration

2001, Civil, Louisiana License No.  
29351

2009, Civil, Mississippi License  
No. 18974

2009, Civil, Alabama License No.  
30479

2010, Civil, Georgia License No.  
34769

## Experience

All South - 18 years

Total - 28 years

## Professional Affiliations

Louisiana Society of Civil  
Engineering

American Concrete Institute  
American Public Works

Association

Society of American Military  
Engineers

## Specializations

Planning

Administration

Project Management

Funding

Timothy Bonura, P.E. began his career in 1994 after receiving his Bachelor of Science in Civil Engineering from the University of New Orleans. Having worked in the Civil Engineering business for 10 years, establishing a strong and solid reputation in the metro New Orleans area, Mr. Bonura decided to start his own engineering firm.

In 2004, Mr. Bonura co-founded All South Consulting Engineers, LLC. As Principal, Mr. Bonura is involved in every aspect of the daily operations, which includes designs, project management, business development, client relations, and personally ensures all contractual obligations are fulfilled timely. He is the point of contact for the project owners and ensures that adequate resources are available to all team members.

Over the course of his career, Mr. Bonura has worked with many local, state and federal agencies and provided professional engineering and project management services on more than \$1 billion worth of projects throughout Southeast Louisiana. To date, Mr. Bonura's firm has generated over \$100 million in revenues in its first 15 years of operation.

Mr. Bonura is providing guidance, direction and staffing for all current projects. As point of contact between the owner and staff engineers, he ensures the project design and results are compatible with the owners' requested service. He listens to the owner and oversees his staff to fulfill the set guidelines and vision of the owner.

Over time, Mr. Bonura has demonstrated that his management practices allow for All South to staff each project based on the specific project needs. In 2005, Mr. Bonura managed All South through a growth spurt of over a 125 staff member increase due to the demand for Professional Services in South Louisiana as a result of Hurricane Katrina. He saw the need in the region and staffed to assist in the recovery. Today, All South consists of 72 employees all with key rolls to provide the ultimate services to our clients and continue to have the corporate and technological infrastructure to expand as required.

Key projects performed by All South and managed by Mr. Bonura include:

## Representative Projects

### Plaquemines Parish Program Management for Multiple Disasters

**Hurricane Katrina:** Beginning in January of 2007, All South was contracted by Plaquemines Parish to manage the recovery from Hurricane Katrina. Mr. Bonura was presented with a list of Federal Emergency Management Administration (FEMA) projects totaling \$107,000,000.00. Mr. Bonura reviewed the project list and began working with the Parish Administration, FEMA and The Governor's Office of Homeland Security & Emergency Management (GOHSEP) and quickly expanded the Parish's eligible project list. To date, the Parish has received over \$600,000,000 in reimbursements. One of the items initially rejected by FEMA was the silt in the drainage canals and waterways. Through lobbying efforts in Washington and using sound engineering practices in justifying the cause and effect of the silt, we were able to remove over \$22,000,000 in silt for Parish waterways. This is just one of many examples of how All South evaluated our client's problems (in this case flooding) and worked on a solution that not only fixed the problem, but also funded the solution.

**Hurricane Gustav/ Ike:** In August of 2008, the Plaquemines Parish was hit by Hurricanes Gustav and Ike. During this event, Mr. Bonura was stationed in the Parish's Emergency Operations Center (EOC) and worked directly in support of the Parish President. During this event, the parish's flood protection system was



inundated, and the levees system was topped in several places and breached in others. Through Mr. Bonura's direction, and in coordination with USACE along with aerial support, a plan was implemented to drop 2-ton sandbags into scour holes in the levee to stop the flow. During this time, plans were being designed to temporarily close and permanently repair all failures. Mr. Bonura managed all three activities at once, coordinated with all personnel, and successfully closed the repairs temporarily and permanently while getting the Parish reimbursed for all eligible activities. All South managed this entire disaster for Plaquemines Parish.

**Deepwater Horizon Oil Spill:** In 2010, The Deepwater Horizon offshore oil facility erupted causing a massive oil spill off the coast of Plaquemines Parish. Again, Plaquemines Parish relied on Mr. Bonura and his staff to help in the recovery. Mr. Bonura developed a plan to build berms on offshore islands that were deteriorated to help stop the flow of oil. He also developed a plan for SCATT teams to investigate and identify hotspots to release boom to catch the oil. In a matter of a few months, All South worked with Plaquemines Parish and congressional delegation representatives and successfully permitted the creation on berms that still stand today.

**Hurricane Isaac:** In 2012, Hurricane Isaac made land fall in Plaquemines Parish, this time causing extensive failures to the levees on the East Bank of Plaquemines Parish. As a result of All South and Mr. Bonura's experience, Plaquemines Parish relied on All South once again to provide the needed professional services for this disaster. Mr. Bonura was stationed again at the EOC in Plaquemines and performed initial assessments of the Levees during the event. Mr. Bonura and the Parish President took the Parish ferry across the river during the Hurricane and began coordinating efforts to build sandbags and identify key components to help minimize the losses. All South, under Mr. Bonura's leadership, worked with FEMA and GOHSEP to identify over \$50,000,000 in damage and ensured the recovery from this event.

#### **Plaquemines Parish Government Complex, (CDBG)**

All South is the lead consultant on the development of over 300-acre Government Complex being developed to consolidate the Plaquemines Parish Court System, the Sheriff, the parish Council and the administration. Duties include all planning and design of new Government Center consisting of several buildings and Warehouses.

#### **LA Ship Drydock Construction – CDBG, Terrebonne Port Commission**

Mr. Bonura led a team responsible for CDBG compliance monitoring for the LA Ship Dry Dock project for the Terrebonne Port Commission (TPC). The TPC built a \$30 M dry dock for LA Ship, a local shipbuilder. This work was partially funded by a CDBG economic grant. The project also includes funding from Port Priority, Capital Outlay, and private dollars. In this role, All South was responsible for all manner of record keeping, labor compliance, Section 3 plans, site visits, payroll verifications and other CDBG related matters. Mr. Bonura, along with Ms. Cindy Janecke of All South, was involved in the planning of this compliance monitoring including coordination between the state Office of Community Development, the Port Commission, and the Contractor, Gulf Island Fabrication. All South has developed a plan and procedure to ensure compliance with all necessary regulations, while allowing the job to proceed in an efficient and cost-effective manner. This project was completed in May 2013.

#### **Hurricane Isaac Program Management, St. John School Board**

Mr. Bonura led a team of professionals assisting the St. John School Board with Program Management and Grant Management services in relation to FEMA claims resulting from Hurricane Isaac. This program included work at E. St. John High School, Lake Pontchartrain Elementary, and other locations. The program grew to include over \$50M of new construction, rehabilitation, and demolition work.

# STEPHEN BOURG PE

Senior Vice President, Senior Engineer

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## Education

### University of New Orleans

*Bachelor of Science, Civil*

*Engineering, 1994*

*Post-Graduate Studies –*

*Structural Engineering, 1994-*

*1996*

## Registration

1999, Civil, Louisiana License No.

28240

## Experience

All South - 16 years

Total - 28 years

## Professional Affiliations

American Society of Civil

Engineers

Society of American Military

Engineers

American Concrete Institute

American Council of Engineering

Companies

Stephen Bourg, P.E. joined All South Consulting Engineers in 2005, and is currently Senior Vice President managing both the Design and Disaster Management Divisions. His responsibilities include oversight of all design projects and grant programs. Additionally, Mr. Bourg manages a staff of over 40 individuals which include Professional Engineers, Program/ Construction Managers and other design professionals.

Mr. Bourg has over 26 years of civil structural design experience and over 12 years of PA, HMGP, Debris & PDA experience on 7 federally declared disasters. He has overseen Design, Program and Construction Management of over 2 billion dollars of projects which include: schools, theme parks, roads, bridges, locks, drainage infrastructure, public utilities, pump stations, levees, floodwalls, hotels, fire houses, high rise condos, community centers, and numerous commercial buildings.

## Representative Projects

### St. John the Baptist Parish School Board

Mr. Bourg is currently the lead Program Manager providing oversight and recommendations to St. John the Baptist School Board for the Hurricanes Isaac damages to East St. John High School and Lake Pontchartrain Elementary School. Mr. Bourg has done site damage assessments and scope reviews of the FEMA project worksheets for both facilities. Mr. Bourg has also been working closely with GOHSEP's and FEMA's management personnel regarding hazard mitigation and additional available funding alternatives.

### Plaquemines Parish Program Management:

Mr. Bourg is the lead Program Manager providing oversight to Plaquemines Parish in initiating, writing, revising, appealing, and arbitrating Project Worksheets for the recovery of Plaquemines Parish following Hurricanes Katrina, Rita, Gustav, Ike and Isaac.

Entire program encompasses all facilities and utilities damaged as a result of these hurricanes. Mr. Bourg is liaison within firm, individual project engineers and FEMA; Drafts Project Worksheets (PW's) for FEMA approval and reimbursement. He monitors progress, advocates for the Parish, attends meetings, receives updates, reviews payment invoices and change orders of multiple engineering, architectural, and construction firms.

Prior to All South's involvement, Plaquemines Parish had been awarded just over \$100 million in eligible funds from Hurricane Katrina. Mr. Bourg spearheaded a complete audit of their damages, and to date, Plaquemines Parish is eligible for over \$400 million in Hurricane Katrina recovery funds.

### Consolidated Government Complex, (CDBG) Plaquemines Parish, Louisiana

Mr. Bourg is providing Project Management for the design and construction of a new Parish Government Complex. The new facility will be 50,780 sq. ft. and combine various government facilities into one. Mr. Bourg is responsible for the management of architectural and engineering firms. The complex will house the administrative offices for the following parish government functions: Parish Administration, Parish Council, Sheriff's Office and Jail Complex, Court Facility, District Attorney, Clerk of Court, Assessor, Registrar of Voters, Emergency Operations Center, and Parish Maintenance Facility.

Mr. Bourg's duties include construction administration and resident inspections services and management of Community Development Block Grant. He developed



all contract documents following CDBG format, prepared construction cost estimates and design estimates approved by CDBG procedure and prepared construction documents for public bid within all CDBG requirements and guidelines.

#### **St. Bernard Parish Program Management**

Mr. Bourg is currently the lead Program Manager providing oversight and recommendations to St. Bernard Parish for damages caused by Hurricanes Katrina, Nate, and Barry. Mr. Bourg has done site damage assessments and scope reviews of the FEMA project worksheets for affected facilities. He also assisted with Hurricane Katrina related FEMA Grant / Program Management of St. Bernard's Sewer and Water Plants and was responsible for scope aligning, reconciling and initiating closeout for numerous project worksheets. Mr. Bourg has worked with FEMA and GOHSEP to identify additional disaster damages resulting in the increase in value of numerous PWs.

#### **Braithwaite, Belair, Sunrise and Gainard Woods Pump Stations – Plaquemines Parish, LA**

Mr. Bourg provided management and coordination of the complete replacement of 4 Plaquemines Parish Pump Stations. Mr. Bourg worked closely with Plaquemines Parish's drainage department in setting design parameters, pump types, pump station configuration and layout. The project consisted of replacement of existing pump stations and suction basins, including dredging of existing drainage canals, hydraulic redesign with the basins, as well as proper coordination of temporary pumping capacities were all involved in this project to ensure Plaquemines Parish maintained available pumping capacity for its residents during the construction phase.

#### **Plaquemines Parish Hospital Service District Number One Program Management**

Mr. Bourg supervised program management duties for the \$22 million replacement of the Plaquemines Medical Center in Port Sulphur, LA. This project consisted of new 43,000 square foot Urgent Care facility approved by FEMA as an Improved Consolidated Change of Location Project. Additionally, Mr. Bourg reviewed, and scope aligned the replacement facility project worksheets including analysis of FEMA and architect cost estimates, additional scope for codes and standards and FEMA Improved Project policy consultation. Also, Mr. Bourg provided program management of all other PMC project worksheets including those funding the temporary medical center, temporary employee housing, contents and equipment and vehicles. Mr. Bourg has coordinated with FEMA to identify an additional \$8 million in Katrina related disaster damages, securing the required funding to enable the Plaquemines Medical Center project to move forward. Mr. Bourg continues to oversee the scope alignment, project worksheet versioning and reimbursement request processes for the Service District's other FEMA PWs.

#### **Lafourche Parish School Board**

Mr. Bourg led a team of professionals assisting the Lafourche Parish School Board with grant management services related to over 100 outstanding Project Worksheets (PWs) from several disasters. The School Board was having trouble closing out these PW's and receiving reimbursement for outstanding expenses. The team assisted the School Board in resolving the outstanding issues, providing the necessary documentation to GOHSEP and FEMA, and closing out these PW's. The School Board ultimately received over \$1M in outstanding reimbursement through this effort.

# CINDY JANECKE

Vice President, Grant Manager

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## Education

### University of Michigan

*Bachelor of Arts, Political Science,  
with Distinction, 1995*

## Experience

All South - 12 year

Total - 32 years

## Specializations

CDBG-DR Policy

FEMA Public Assistance Policy

Grant Management

Public Outreach

Customer Service

## Training Courses

Basic Mediation Skills Course,  
FEMA

DHS/FEMA Leadership and  
Management

Incident Command Systems: ICS  
100, 200, 300

Prior to joining All South, Cindy Janecke served as FEMA's Louisiana Top Congressional Liaison Officer and the Plaquemines Parish Intergovernmental Liaison for FEMA's Hurricane Katrina rebuilding efforts in Louisiana. In both positions, she advised senior parish officials on resolving and expediting potential difficulties with FEMA and GOHSEP, and prepared senior FEMA leadership for key meetings with Members of US Congress and their staffs, and recommended strategies and solutions on disaster related recovery issues. Ms. Janecke is currently overseeing recovery efforts for all clients effected by Hurricane Ida.

## Representative Projects

### COVID-19 Response – Ascension Parish Government, Town of Sorrento, City of Gonzales, St. Bernard Parish

Ascension Parish Government, the Town of Sorrento, St. Bernard Parish, and the City of Gonzales, hired All South to provide program and grant management services for the COVID-19 disaster. Ms. Janecke is the assistant program manager, and director of All South's Disaster Recovery Department. She manages a team of highly skilled professionals that provide technical assistance for COVID-19, CARES Act grant request, and FEMA related funding.

### St. John the Baptist Parish School Board

As Program Manager, Cindy serves as the School Board's liaison throughout a project from design, to bidding, to construction and closeout. Activities include representing the Owner at design and construction meetings and advocating on their behalf with the Architect and General Contractor; monitoring site issues with the Resident Inspector and assisting the Owner in problem resolution; developing and overseeing Owner's project budget and scope of work; presenting updates at Land & Facilities Committee, School Board and other public meetings; and coordinating Owner-funded activities with the construction project.

For this project, Ms. Janecke worked closely with FEMA and GOHSEP management to secure \$39 Million in FEMA Alternate Project funding (Section 428-Alternative Procedures) to rebuild and hazard mitigate a high school and an elementary school damaged by Hurricane Isaac. She worked to obtain a \$5 Million CDBG grant to help offset the School Board's 25% FEMA Public Assistance Cost-Share for Hurricane Isaac and obtained FEMA funding for two temporary facilities that were set up immediately following Hurricane Isaac totaling \$8.9 million.

### Town of Sorrento — 2016 Floods and Hurricane Barry

Ms. Janecke leads a team of professionals providing program management, grant management, and construction management services to the Town of Sorrento. The town suffered severe damage to many of its facilities in August 2016. In this role, she assisted the town in assessing damaged infrastructure, completing project worksheets, and negotiating the obligation of those worksheets with FEMA and GOSHEP. The town was awarded to receive federal funding for the development of their first park & playground through the Land & Water Conservation fund grant program. Ms. Janecke managed the preparation and submission of the grant application and will continue to assist through the development and construction phase. Sorrento was forced to take some emergency protective measures to provide safety for their residents during Hurricane Barry. Ms. Janecke supervised the completion and obligation of the project worksheet for reimbursement for the force account labor, equipment and materials that were needed in preparation for this disaster. She will continue to collaborate with GOHSEP and FEMA throughout the closeout process.



### **City of Gonzales – 2016 Floods and Hurricane Barry**

Ms. Janecke leads a team of professionals providing program management, grant management, and construction management to the City of Gonzales. The city suffered severe damage to many of its facilities in August 2016. In this role, she aids the city in assessing damaged infrastructure, completing project worksheets, and negotiating the obligation of those worksheets with FEMA and GOSHEP.

The City was forced to take some emergency protective measures to provide safety for their residents during Hurricane Barry. Ms. Janecke aided in the completion and obligation of the project worksheets for reimbursement for debris removal and force account labor, equipment and materials that were needed in preparation for this disaster. She will continue to collaborate with GOHSEP and FEMA throughout the closeout process.

### **South Lafourche Levee District – Hurricane Barry**

The Levee District was forced to take some emergency protective measures to provide safety for residents during Hurricane Barry. Ms. Janecke supervised the completion and obligation of the project worksheet for reimbursement for the force account labor, equipment and materials that were needed in preparation for this disaster. She will continue to provide support throughout the closeout process.

### **Lafourche Parish Government – Hurricane Barry**

The Parish was forced to take some emergency protective measures to provide safety for their residents during Hurricane Barry. Ms. Janecke supervised the completion and obligation of the project worksheet for reimbursement for the force account labor, equipment and materials that were needed in preparation for this disaster. The Parish also received assistance from Terrebonne Parish Government with the installation of a temporary berm using hesco baskets. Ms. Janecke is also managing the completion and obligation of the project worksheet for the reimbursement of these costs. She will continue to collaborate with GOHSEP and FEMA throughout the closeout process.

### **St. Bernard Parish Government – Hurricane Barry**

The Parish was forced to take some emergency protective measures to provide safety for their residents during Hurricane Barry. Ms. Janecke supervised the completion and obligation of the project worksheet for reimbursement for the force account labor, equipment and materials that were needed in preparation for this disaster. She will continue to provide support throughout the closeout process.

### **Victory Academy – 2016 Floods**

The school suffered severe damage to many of its facilities in August 2016. In this role, she supports the Pastor in completing project worksheets, and negotiating the obligation of those worksheets with FEMA and GOSHEP. Ms. Janecke supervises the compilation and submittal of reimbursement requests to GOHSEP and will continue to manage any GOHSEP RFI's and provide support through the closeout process.

### **Plaquemines Parish Program and Project Management (Hurricanes Katrina, Rita, Gustav, Ike, Isaac)**

During and following Hurricane Isaac, Ms. Janecke worked with Plaquemines Parish Government staff and FEMA's Public Assistance team to assess damages and formulate scope for \$98 million in PWs for over 160 damages sites. Ms. Janecke oversaw FEMA's replacement of contents and equipment for over 80 Plaquemines Parish facilities, valued over \$20 million, following Hurricane Katrina. These facilities include fire stations, EMS, government complexes, community centers, libraries, and boat harbors.

She was involved in scope alignment, PW versioning, direct administrative costs, NFIP insurance reductions, and time extensions for parish projects requiring specialized knowledge of FEMA policies and procedures. Ms. Janecke has been involved in negotiating with FEMA for Katrina and Isaac funding for Fort Jackson, a National Historic Landmark, including NEPA compliance during construction and NHPA Section 106 consultation.

### **Grand Cailou Middle School Grant and Technical Assistance, Terrebonne Parish School District**

Ms. Janecke provided grant/technical assistance to the Terrebonne Parish School Board in securing a partial FEMA-funded replacement and relocation of Grand Cailou Middle School as a result of damages sustained in Hurricanes Gustav and Ike. This process included coordination with GOHSEP and FEMA to expand upon FEMA's eligible scope of work through site visits and comparative cost estimates and to maximize project funding and flexibility through an improved project.

### **Congregation Beth Israel FEMA Grant and Project Management Metairie, Louisiana**

Ms. Janecke managed the FEMA process for rebuilding of the new 28,000 square ft. community center and synagogue. This project involved a thorough understanding of FEMA policy and procedures due to the facility's mix of sacred and secular space. As a result of her involvement, FEMA expanded the eligible scope of work, tripled the obligated funding, and converted the PWs to an improved project. Ms. Janecke managed the GOHSEP reimbursement process and served as primary contact with FEMA and GOHSEP throughout the construction process.

**Intergovernmental Affairs Liaison Specialist Department of Homeland Security – FEMA New Orleans**

Ms. Janecke served as FEMA's primary point of contact for Jefferson and Plaquemines parish state and local officials, assisting in resolving their concerns and queries in an efficient and collaborative manner with internal and external partners. In this position, she advised and troubleshooted potential difficulties with parish officials, disseminated information and clarified FEMA policies, and expedited parish requests on disaster-related recovery items. She was instrumental in instilling clear communication channels among parish administrators, elected officials and FEMA, and develop pro-active solutions to recovery activities in such areas as housing, public assistance rebuilding and mitigation initiatives for future disasters. Additionally, she coordinated with other divisions of External Affairs to convey a cohesive and consistent plan to remove barriers and facilitate recovery efforts.

**Congressional Liaison Officer, Office of External Affairs****Acting Congressional Liaison Officer, Office of External Affairs****Department of Homeland Security – FEMA New Orleans**

Ms. Janecke was responsible for directing and implementing all aspects of the FEMA Transitional Recovery Office's coordination and interaction with the Louisiana Congressional delegation for Hurricanes Katrina, Rita, Gustav and Ike.

- Prepared senior FEMA officials for key meetings, briefing and hearings with Members of Congress, senior Congressional staff and other key stakeholders
- Developed strategies and recommendations for Congressional buy-in and public support for FEMA programs and policies
- Embedded in Plaquemines Parish Emergency Operations Center during 2008 hurricanes Gustav and Ike as FEMA's liaison with the parish, state and other federal agencies
- Represented the Agency at public forums, conferences and briefings
- Oversaw all TRO interaction with Congressional offices to ensure rapid and thorough constituent outreach and issue resolution

# JARRET BAUER PE

Vice President, Professional Engineer, Project Manager

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## Education

### Louisiana State University

*Master of Science, Coastal and Ecological Engineering, Ongoing*

### Louisiana State University

*Bachelor of Science, Civil Engineering, 2007*

### Loyola University of New Orleans

*Bachelor of Science, Business Management, 2005*

## Registration

2011, Civil, Louisiana License No. 36720

## Experience

All South - 14 years

Total - 14 years

## Professional Affiliations

American Society of Civil Engineers, President

## Certifications

ATSSA Flagger

ATSSA Traffic Control Technician

ATSSA Traffic Control Supervisor

## Specializations

FEMA/ HMGP Policy

FEMA Public Assistance Policy

Program Management

Contract Administration

Grant Administration

406 Hazard Mitigation

Jarret Bauer is a graduate of Loyola University in New Orleans and Louisiana State University, achieving a B.S. in Civil Engineering and a B.A. in Business Administration from Loyola University in May 2005. Mr. Bauer has been with All South for 13 years and has a vast knowledge of program and grants management.

## Representative Projects

### Ascension Parish School Board – August 2016 Flood Recovery

Ascension Parish School Board experienced severe damages to several major schools during the August 2016 Flood. Mr. Bauer operated as a sub-consultant on the project and served as Director of Project Delivery to provide project and program management services to multiple school facilities. These services included the oversight of the prime consultant's project architects, detailed coordination with the owner, the owner's independent consultants, and local and state regulatory officials. The program involved construction of multiple temporary campuses, as well as the complete repair of 10 school facilities. In addition, Mr. Bauer was tasked with managing the St. Amant Primary and Middle School campus repairs, because of the School Board's desire to have these sites operational immediately. Mr. Bauer provided detailed coordination efforts to ensure school safety and security while developing an expedited recovery scope to design and bid these two projects and complete multi-million-dollar construction projects within 4-months.

### Facility Assessment and Plan, Terrebonne Parish School District

Mr. Bauer is providing technical assistance to the Terrebonne Parish School District in the development of a long range facility plan. This work includes working closely with District staff and a community task force assessing existing facilities, coupling capacity with student needs, and developing recommendations for the District. This work is currently ongoing.

### COVID-19 Response – Ascension Parish Government, Town of Sorrento, City of Gonzales

Ascension Parish Government, the Town of Sorrento and the City of Gonzales, hired All South to provide program and grant management services for the COVID-19 disaster. Mr. Bauer is the lead program manager, in charge of client relations. He coordinates a team of highly skilled professionals that provide technical assistance for the COVID-19 and CARES Act grant request. Mr. Bauer is leading plan development for a community stimulus, primarily based on the CARES Act funding and coordination with all Parish municipalities.

### Plaquemines Parish Program Management

Mr. Bauer performed program management and grant management duties for Plaquemines Parish following Hurricanes Katrina, Rita, Gustav, Ike, and Isaac. In this role, Mr. Bauer personally oversaw the design and construction of over \$250 million in recovery projects, including close coordination with Parish, GOHSEP, and FEMA officials to ensure progress reporting and financial tracking. Facility reconstructions ranged from community centers and playgrounds, to drainage pump stations, roadways, and flood control levees. He spearheaded a partnership with the YMCA and consolidate multiple facilities into 5, 14,000-25,000 sq. ft. community centers fully staffed by the YMCA and funded through FEMA recovery dollars. Mr. Bauer oversaw the complete replacement of 5 drainage pump stations by FEMA and the repair of an additional 11 drainage pump stations by the USACE. He successfully argued against the USACE and FEMA regarding the eligibility of these pump stations, resulting in awards to Plaquemines Parish in all cases.



**Town of Sorrento Program and Grants Management**

Mr. Bauer serves as lead engineer for the Town of Sorrento and acts as liaison for a team of professionals providing program management, grant management, and construction management to the Town of Sorrento. The Town suffered severe damage to many of its facilities in August 2016. In this role, Mr. Bauer successfully challenged FEMA's ineligible determinations for the Town's Oxidation Pond and won, affording the Town over \$300,000 in repairs. During the 2016 Great Flood, Mr. Bauer successfully procured some of the only temporary drainage pumps in the area to assist the Sorrento Drainage Pumping Station while it was being repaired by Parish officials.

**City of Gonzales Program and Grants Management**

Mr. Bauer is part of a team of professionals providing program management, grant management, and construction management to the City of Gonzales. Beginning in 2016, the City suffered severe damage to many of its facilities as part of the Great Flood of 2016. Mr. Bauer acts as a direct liaison between the City staff and the All South team of professionals. In this role, Mr. Bauer oversaw the repairs to the Gonzales Civic Center, including implementing future flood mitigation measures.

**Terrebonne Parish Structure Elevation *Terrebonne Parish, Louisiana***

Mr. Bauer is part of a team providing management support to the Terrebonne Parish Consolidated Government (TPCG) for the elevation of several repetitive loss structures in the Parish. The team assisted the Parish in managing the planning, contracting, and elevation of the structures, and is also providing construction inspection services. Mr. Bauer manages a team of grant and construction professionals to verify grant timelines, payment milestones, and construction work products are delivered accurately and professionally. As well, Mr. Bauer oversees weekly reporting reports and requirements on all projects. This work is funded through a FEMA FMA grant.

**Plaquemines Parish Hospital Service District Number One Program Management**

Mr. Bauer provided daily program management duties for the \$22 million replacement of the Plaquemines Medical Center in Port Sulphur, LA. This project consisted of new 43,000 square foot Urgent Care facility approved by FEMA as an Improved Consolidated Change of Location Project. He provided design, bidding, and construction oversight for the project, as well as content procurement for the new medical center. Mr. Bauer worked with medical specialists to ensure the facility's state-of-the-art technology was procured properly through appropriate Federal and State regulations. He also provided construction administration and inspection over the facility, while providing daily Owner interaction and monthly briefings to the Hospital Board of Directors.

# DANIELLE DESSELLE

## Grant Specialist

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### Education

**University of New Orleans**  
*Bachelor of Science, Business Administration, 2010*

### Experience

All South - 6 years  
Total - 12 years

### Training Courses

FEMA Public Assistance

Danielle Desselle joined All South's Disaster Recovery Division in early 2016 and assists with reimbursement and closure of multiple FEMA Public Assistance PWs across all of clients' restorative projects. She is currently assisting with the federal grant work for the Town of Sorrento, the City of Gonzales, St. John the Baptist School Board, Lafourche Parish School Board, Plaquemines Parish, Victory Academy, St. Bernard Parish, South Lafourche Levee District, and Lafourche Parish Government.

Ms. Desselle reconciles project worksheets scope to actual expenses incurred, coordinates with project managers on potential funding gaps, creates version requests for additional eligible funding and to align PW to actual costs, and prepares pre-closeout reconciliation reports. She quickly responds to any requests for information from GOHSEP and FEMA to help resolve any outstanding issues to expedite the closeout process.

In her role, she submits reimbursement requests for all eligible expenses for projects. This involves communication with both GOHSEP and FEMA to provide all necessary information and documents needed to process the requests. She also ensures that all eligible monies are captured on PWs and provides recommendations to move these projects to closeout with coordination with GOHSEP and FEMA.

Her relevant FEMA Public Assistance Program experience includes:

- Prepared and requested reimbursements for eligible expenditures from GOHSEP for 100s of PWs
- Compiled and provided supporting source documents needed by GOHSEP to allow for reimbursement (contracts, invoices, cancelled checks, etc.)
- Monitored the progress of the GOHSEP reimbursement process through the LAPA website and resolved issues that arose
- Recorded reimbursements received and payments from client vendors in a financial (Citrix) database
- Prepared documents and files for PW programmatic closeout
- Worked with project managers to determine if all expenses were captured in a PW and if not assist in preparing PW version request to submit to FEMA
- Collected and recorded all resident inspectors' timesheets for each eligible PW/project and make ready for reimbursement and closeout purposes

## Representative Projects

### Lafourche Parish School Board

Ms. Desselle is providing program management, grant management, and related services to the Lafourche Parish School Board. LPSB had over 100 outstanding PWs stretching over multiple disasters. She assisted in negotiating finalized worksheets and closing out these PW's for LPSB to receive proper reimbursement. She has collaborated with FEMA in the closure of all Gustav project worksheets and will continue to provide assistance with the closeout process of the Isaac project worksheets.

### Lafourche Parish Government

The Parish was forced to take some emergency protective measures to provide safety for their residents during Hurricane Barry. Ms. Desselle assisted in the completion and obligation of the project worksheet for reimbursement for the force account labor, equipment and materials that were needed in preparation for this disaster. The Parish also received assistance from Terrebonne Parish Government with the installation of a temporary berm using hesco baskets. Ms. Desselle is also

assisting with the completion and obligation of the project worksheet for the reimbursement of these costs. She will continue to collaborate with GOHSEP and FEMA throughout the closeout process.

#### **St. John the Baptist Parish School Board, Hurricane Isaac Grant, Program & Project Management**

Ms. Desselle has provided grant management services to the St. John the Baptist Parish School Board. The board has received over \$30 million of FEMA Public Assistance funds to rebuild two campuses damaged by Hurricane Isaac. She has assisted the board in processing requests for reimbursement and cost justification. She will also process any GOHSEP RFI's and manage the closeout process of the project worksheets.

#### **COVID-19 Response – Ascension Parish Government, Town of Sorrento, City of Gonzales, St. Bernard Parish**

Ascension Parish Government, the Town of Sorrento, St. Bernard Parish and the City of Gonzales, hired All South to provide program and grant management services for the COVID-19 disaster. Ms. Desselle is a grant specialist for All South's Disaster Recovery Department. She works with a team of highly skilled professionals that provide technical assistance for COVID-19, CARES Act grant request, and FEMA related funding. She is currently assisting St. Bernard Parish with categorization, organization, and preparation for all expense documents for submission to the Cares Act.

#### **Town of Sorrento Program/Grants Management**

Ms. Desselle is part of a team of professionals providing program management, grant management, and construction management to the Town of Sorrento. The town suffered severe damage to many of its facilities in August 2016. In this role, she assists the town in assessing damaged infrastructure, completing project worksheets, and negotiating the obligation of those worksheets with FEMA and GOSHEP.

The Town was awarded to receive federal funding for the development of their first park & playground through the Land & Water Conservation fund grant program. Ms. Desselle assisted with the preparation and submission of the grant application and will continue to assist through the development and construction phase.

Sorrento was forced to take some emergency protective measures to provide safety for their residents during Hurricane Barry. Ms. Desselle assisted in the completion and obligation of the project worksheet for reimbursement for the force account labor, equipment and materials that were needed in preparation for this disaster. She will continue to collaborate with GOHSEP and FEMA throughout the closeout process.

#### **City of Gonzales Program/Grants Management**

Ms. Desselle is part of a team of professionals providing program management, grant management, and construction management to the City of Gonzales. The city suffered severe damage to many of its facilities in August 2016. In this role, she assists the city in assessing damaged infrastructure, completing project worksheets, and negotiating the obligation of those worksheets with FEMA and GOSHEP.

The City was forced to take some emergency protective measures to provide safety for their residents during Hurricane Barry. Ms. Desselle assisted in the completion and obligation of the project worksheets for reimbursement for debris removal and force account labor, equipment and materials that were needed in preparation for this disaster. She will continue to collaborate with GOHSEP and FEMA throughout the closeout process.

#### **Victory Academy**

The school suffered severe damage to many of its facilities in August 2016. In this role, she assists the Pastor in completing project worksheets, and negotiating the obligation of those worksheets with FEMA and GOSHEP. Ms. Desselle also compiles and submits reimbursement requests to GOHSEP and will continue to manage any GOHSEP RFI's and provide support through the closeout process.

#### **St. Bernard Parish Government**

The Parish was forced to take some emergency protective measures to provide safety for their residents during Hurricane Barry. Ms. Desselle assisted in the completion and obligation of the project worksheet for reimbursement for the force account labor, equipment and materials that were needed in preparation for this disaster. She will continue to provide support throughout the closeout process.

#### **Plaquemines Parish Government**

Ms. Desselle provides assistance to Plaquemines Parish with the development and submission of multiple reimbursement requests for Hurricane Katrina as well as project reconciliations.

# DOMINICK MONISTERE

## Grant Specialist

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### Education

#### **Southeastern Louisiana University**

*Bachelor of Science, Industrial Technology Supervision / Automated Systems, minor in Construction Management, 2015*

### Experience

All South - 5 years  
Total - 12 years

### Training Courses

FEMA PA  
Technical Writing  
Piping Drafting  
Engineering Drafting  
Descriptive Geometry  
Computer-Aided Drafting  
Basic Electric & Electronics  
Advanced Electronics  
Materials & Processes  
Principles & Metallurgy of Welding  
Supervision Production Planning & Control  
Materials Science and Metal  
Industrial Control Systems  
Machine Tool Technology  
Industrial Supervision  
Work Methods & Measurement  
Facilities Planning & Design  
CAD/CAM/Robotics  
Computer-Integrated Manufacturing  
Research and Development  
Principles of Management  
Occupational Safety, Health, and Environment

Dominick Monistere joined All South's Disaster Recovery Division in early 2017. He has assisted several clients with cost reconciliation, cost justification, closeout, and reimbursement for many different types of FEMA Public Assistance Grants. He has provided these services for grants totaling over \$40 M in his time at All South.

### Representative Projects

#### **COVID-19 Response – Ascension Parish Government, Town of Sorrento, City of Gonzales, St. Bernard Parish**

Ascension Parish Government, the Town of Sorrento, St. Bernard Parish and the City of Gonzales, hired All South to provide program and grant management services for the COVID-19 disaster. Mr. Monistere is a grant specialist for All South's Disaster Recovery Department. He works with a team of highly skilled professionals that provide technical assistance for COVID-19, CARES Act grant request, and FEMA related funding. He is assisting Ascension Parish with categorization, organization, and preparation for all expense documents for submission to the Cares Act.

#### **St. John the Baptist Parish School Board, Hurricane Isaac Grant, Program & Project Management**

Mr. Monistere has provided grant management services to the St. John School Board. The board has received over \$30M of FEMA PA funds to rebuild two campuses damaged by Hurricane Isaac. Mr. Monistere has assisted the board in processing requests for reimbursement and cost justification.

#### **Plaquemines Parish Program and Project Management (Hurricanes Katrina, Rita, Gustav, Ike, Isaac)**

Mr. Monistere has provided grant management services to the Plaquemines Parish Govt. in support of claims related to Hurricanes Katrina, Gustav, Rita, and Isaac. He has assisted the parish in work on cost justification, grant close out, and related matters.

#### **Bayou Black Emergency Levee Appeal**

Mr. Monistere assisted Terrebonne Parish in its appeal of a FEMA determination related to flood fighting along Bayou Black in 2016. FEMA denied the Parish's reimbursement request, and Mr. Monistere assisted in the appeal of that denial. He prepared cost justification documentation, and analysis of comparable flood fighting measures.

#### **City of Gonzales Program/Grants Management**

Mr. Monistere assisted the City of Gonzales with its reimbursement requests and cost justification for damage associated with the August 2016 flood event. This event damaged the Civic Center, Town Hall, and several other public facilities.

#### **Victory Academy Central, LA**

Mr. Monistere assisted Victory Academy with its reimbursement requests and cost justification for damage associated with the August 2016 flood event. This event damaged the School and other associated facilities.

#### **Plaquemines Medical Center**

Mr. Monistere assisted Plaquemines Parish Medical Center with its reimbursement requests, cost justification, and grant closeout for damages associated with Hurricane Katrina.

#### **New Orleans Public Belt Railroad**

Mr. Monistere has provided grant management services to the New Orleans Public Belt Railroad in support of claims related to Hurricane Katrina. He has assisted with cost justification, grant close out, project management, and related matters.

# MELISSA RUDESILL

## Grant Specialist

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### Education

Associates Degree, Business Development

### Experience

All South - 16 years  
Total - 16 years

### Specialization

Data Entry  
Cost / Expense Tracking  
Clerical Assistance  
Grant Management

Melissa Rudesill joined All South following Hurricane Katrina to perform Debris Monitoring duties in the City of Kenner. She has been assisting in the comprehensive review and scope alignment of Plaquemines Parish's contents and equipment PWs since September 2009 and is also currently involved in the reconciliation and closeout of Plaquemines Parish, and other clients, PWs.

### Representative Projects

#### **COVID-19 Response – Ascension Parish Government, Town of Sorrento, City of Gonzales, St. Bernard Parish**

Ascension Parish Government, the Town of Sorrento, St. Bernard Parish and the City of Gonzales, hired All South to provide program and grant management services for the COVID-19 disaster. Ms. Rudesill is a grant specialist for All South's Disaster Recovery Department. She works with a team of highly skilled professionals that provide technical assistance for COVID-19, CARES Act grant request, and FEMA related funding. She is currently assisting Ascension Parish with categorization, organization, and preparation for all expense documents for submission to the Care Act and FEMA.

#### **Victory Academy**

Ms. Rudesill assisted in the review, versioning, and/or creating school contents and equipment PWs. Her duties include:

- Identification and clarification of the scope of work and obligated value of PW.
- Formulate PW by researching estimated or actual costs.
- Prepare and submit package for FEMA's review.
- Respond to request for additional information.
- Assist with reimbursements

#### **St. John the Baptist School Board – Hurricane Isaac Recovery**

Ms. Rudesill assists in the review, versioning, and /or creating school contents and equipment PWs. Her duties include:

- Identification and clarification of the scope of work and obligated value of PW.
- Formulate PW by researching estimated or actual costs.
- Prepare and submit package for FEMA's review.
- Respond to request for additional information.
- Track project expenses.

#### **Demolition Coordinator, St. Bernard Parish, Louisiana**

Ms. Rudesill helped monitor the demolition of Katrina damaged structures in St. Bernard. She reviewed and processed demolition packets for over 7,000 FEMA eligible structures and coordinated with FEMA Public Assistance and Environmental/Historic Preservation staff, GOHSEP and other federal and state agencies.

#### **Plaquemines Parish Medical Center**

Ms. Rudesill assists in the review, versioning, and /or creating medical facility contents and equipment PWs. Her duties include:

- Identification and clarification of the scope of work and obligated value of PW.
- Formulate PW by researching estimated or actual costs.
- Prepare and submit package for FEMA's review.
- Respond to request for additional information.
- Track PW progress, correspond with FEMA and GOHSEP.
- Track project expenses.
- Assist with reimbursements

### **Plaquemines Parish Government**

Ms. Rudesill is currently assisting in the closeout process of the parish's 609 PWs totaling \$462,433,000 for Hurricanes Katrina and Isaac. Her duties include:

- Reconciliation of PW expenses/costs.
- Prepare and submit package for FEMA's review, as necessary; track PW progress.
- Respond to request for additional information.
- Assist with reimbursements
- Organize, maintain, and catalog all information pertaining to PW close-out.
- Correspond with GOHSEP; resolving any issues to expedite close-out process.

Ms. Rudesill also assisted in the review and versioning of the parish's 100+ contents and equipment PWs. Her duties included detailed spreadsheet comparisons of expenses applied to PW against currently eligible expenses in the PW and responding to FEMA requests for additional back up and site visits. She also prepares financial statements of FEMA projects for Plaquemines parish yearly audit.

### **Terrebonne Port Commission – LA Ship Dry Dock**

All South Consulting Engineers was hired by the Port of Terrebonne to perform Program Management for the Hurricane Gustav / Ike Economic Revitalization Program / Business Grant and Loan Program funding. The Recovery program consists of construction of the LA Ship Dry Dock and Construction of roadway improvements at the Port of Terrebonne. Ms. Rudesill's responsibilities include:

- Assisted in preparing and participating in HUD and OCD reviews and audits with Terrebonne Port Commission and the Terrebonne Parish Consolidated Government staff.
- Assisted in project monitoring and closeout.
- Assisted with establishing project files in the offices of the Terrebonne Port Commission that demonstrate compliance with state, local and federal regulations.
- Prepared payroll and labor documentation for reconciliation in order to develop certified CDBG documents.

# ADAM LEFORT

## Grant Specialist

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### Education

#### Nicholls State University

Bachelor of Science,  
Management, 2016

### Experience

All South - .2 year

Total - 5 years

### CDBG Experience

5 years

### Specializations

LCDBG

CDBG- DR

EDA

Floodplain Manager (CFM)

FEMA Hazard Mitigation

Assistance Grants

FEMA Non-Disaster Grants

Federal Procurement Standards

### Professional Affiliations

Nicholls College of Business

Alumni Chapter President

Nicholls Alumni Federation

Board Member

Thibodaux Main Street, Inc.

President

Lafourche Parish Government

Civil Service Board Member

Past Board Member

Adam Lefort joined All South in August of 2021. He previously was employed at South Central Planning and Development Commission in Gray, LA, and Lafourche Parish Government in Thibodaux, LA. He has worked with various municipalities and organizations in grants, planning, and economic development. Prior to All South, he has helped manage LCDBG, CDBG Disaster Recovery grants, EDA, FEMA, and DRA grants along with Resiliency and Watershed Planning.

### Representative Projects

#### Terrebonne Parish School District – Hurricane Ida Recovery

After Hurricane Ida, Mr. Lefort met with TPSD and began initial site damages at all the schools to assess the damage sustained from the storm. After coordinating with the administration, temporary repairs and remediation began. Mr. Lefort is the point of contact with all contractors for these activities and manages the day to day activities, management, daily inspections, and overall coordination with school personal to quickly recover from the storm. All these activities are being completed following FEMA regulations and properly documented to ensure all activities and costs are eligible for reimbursement from the beginning of the process to close out.

### Previous Experience

#### Lafourche Parish Government and Greater Lafourche Port Commission

Grant Administration for a joint project with Lafourche Parish Government and the Greater Lafourche Port Commission to construct a turn lane and widening of the Airport Road. This was Phase Two of Greater Lafourche Port Commission Airport Access Road project.

#### Marydale Sewer System Rehab *Lafourche Parish, Louisiana*

Grant Administration for FY 2018 LCDBG Grant. Grant administrator for the project included coordination with the State, Parish, Engineer, and Contractor. This project was to install a new sewer system for the Marydale area located in Lafourche Parish. Duties completed included is application assistance, household surveys, community development plan, Fair Housing Assessments, assistance with bid and construction documents, Davis Bacon, and maintaining proper files for monitoring.

#### Napoleonville Sewer Upgrade *Village of Napoleonville, Louisiana*

Grant Administration for FY 2019 LCDBG Grant. Grant administrator for the project included coordination with the State, Parish, Engineer, and Contractor. This project was to upgrade the existing village wide sewer system in Napoleonville in Assumption Parish. Duties community development plan, Fair Housing Assessments, assistance with bid and construction documents, Davis Bacon, and maintaining proper files for monitoring.

#### Golden Meadow Sewer System *Town of Golden Meadow, Louisiana*

Assisted with Grant administration and application for multiple phases Golden Meadow Sewerage System. The Town is in the process of connecting all residents to a community wide sewerage system and the most recent award was for Phase 7 of the project. Duties included application assistance, household surveys and servitudes, and coordination between the State, Town, and Engineer.

#### Assumption Parish

Grant administrator for three Gustav/Ike Disaster Recovery grants for Assumption Parish. These projects were Dredging of the Cancienne Canal for drainage,



Installation of backup wastewater generators at various sewer systems throughout the Parish and converting the Marais Oxidation Pond into a package sewerage plant system.

**Lafourche Parish**

Served as the Lafourche Parish Grant Writer and assisted at the local level for Gustav/Ike Disaster Recovery Grants in Lafourche Parish. These projects included Lockport Community Center, Parr/Larose Pump Station, Lockport Company Canal, Dugas Canal Drainage Project, and Home Elevations.

**Port of West St. Mary**

Grant Administration for the Port of West St. Mary to develop a training facility in Baldwin, LA. This project will construct an industrial facility to offer aluminum fabrication training needs for the local marine industry.

**Port of South Louisiana**

Grant Administration for the Port of South Louisiana for an access road at the port. The project consists of construction of a critical roadway infrastructure improvements to the Port's Globalplex Intermodal Terminal that is a maritime industrial park.

**City of Thibodaux**

Assisted in the application and award of an EDA CARES Act grant for the City-Wide Sewer System. This project was funding in February of 2021 to upgrade the existing facility to better serve the community and major employers like Thibodaux Regional Medical Center and Nicholls State University.

**Regional Economic Development Resiliency Management Program (REDRM)**

Lead planner of the REDRM Program to create a Regional Resiliency plan for businesses in Assumption, Lafourche, St. Charles, St. James, St. John, St. Mary, and Terrebonne Parish. Coordinated with local Administration and Economic Development Officers in those Parishes and partnered with SLEC and GOHSEP to develop a plan to respond and prepare for disasters in our region.

# AUBREY KEEN

## Grant Specialist

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### Education

#### Florida International University

*Bachelor's Degree in Business Administration, 2007*

### Experience

All South – 1 year

Total – 13 years

### Specializations

FEMA Hazard Mitigation

Assistance Grants

FEMA Non-Disaster Grants

Homeland Security and

Emergency Preparedness

Alternative Funding Sources

Federal Procurement Standards

### Training Courses

Floodplain Design, Construction, and Impacts on Flood Insurance Course

Benefit-Cost Analysis

Fundamentals (IS-00276)

FEMA/Emergency Management Institute (EMI)

Independent Study (IS) Program

National Incident Management

System (NIMS) Program

Professional Development Series (PDS) Program

Homeland Security Exercise and

Evaluation Program (HSEEP)

Quickbooks Specialist

Microsoft Office Specialist

Aubrey Keen joined our Disaster Recovery Department in 2020, bringing 12 years of in-depth knowledge in hazard mitigation and homeland security program and grants administration. Ms. Keen has a background in strategic government planning, budget and alternative funding initiatives, reporting and audit compliance, procurement and contract management, revenue and expenditure tracking, and federal award fiscal and administrative policy development.

With projects ranging from residential elevations, community drainage or recreation improvements, cybersecurity and technology, surveillance and security equipment, critical infrastructure protection, PPE, and related staffing and training, Ms. Keen has experience working directly with municipal and parish governments, local public safety and emergency management agencies, non-profit/foundations, educational institutions, recreation districts, state/federal environmental and administrative agencies, and several of our local communities on prevention, response, and resiliency initiatives from both natural and man-made hazards.

Ms. Keen is a part of our grants and program management team of professionals specifically contributing the below functions:

- Development of grant initiatives, project scoping, and program oversight on long term strategic plans to enhance the overall community resilience of our clients; and
- Preparation, development, and review of grant applications with the required supporting benefit-cost analysis, attachments, and justifications; and
- Post-award grant management services to include correspondence with applicable local, state, and federal agencies regarding grant financial and programmatic matters, requests for reimbursement, oversight of procurement activities, timeline, budget, scope of work implementation, award amendments or extension requests, financial and programmatic reporting, record retention, close-out activities and compliance monitoring visits; and
- Monitoring, auditing, or development of written grant procurement or programmatic policies and procedures; and
- Ensuring procurement compliance with local, state, and federal award guidelines, including the development of bids and RFPs, selecting quality and responsible vendors, monitoring task performance, and contractor payments; and
- Liaison activities between project stakeholders, such as local, state and federal government, environmental and public safety agencies, and the local community.

### Representative Projects

#### St. John the Baptist Parish - Grant Management & Application Development

All South is currently under contract with St. John the Baptist Parish for Disaster Program and Grant Management services and worked closely with the Parish to identify immediate flood risks to their area. As a result, Aubrey assisted in the preparation and submittal of an HMA subapplication, through the FY20 BRIC grant program, for a phased drainage improvement project to not only study, but also address the impact of the WSLP levee system on the existing gravity drainage flow from the Mississippi River to Lake Pontchartrain.

The application included plan reviews, budget development, cost estimates, technical feasibility analysis, evaluating environmental impacts, calculating pre- and post-mitigation damages, benefit-cost analysis, identifying cost-share funding streams, supporting maps and schematics, and coordination with Parish and GOHSEP throughout the development process. To date, the application has been

approved by GOHSEP's initial review and has now been sent to FEMA for their final review and approval process.

#### **St. Bernard Parish Government - Grant Management & Application Development**

St. Bernard Parish asked All South for assistance in seeking Hazard Mitigation Assistance funds for the construction phase of the Lake Lery Marsh Creation and Rim Restoration project. This project is a multi-phased effort with the State of Louisiana and other quasi-governmental agencies to protect and reinvigorate the Southeast Louisiana coast through nature-based solutions. The Lake Lery Phase III project proposes to counteract further damage and degradation by establishing 2.42-miles of permanent lake rim along the northern perimeter of the project area while hydraulically dredging material to restore 401.2-acres of broken marsh. The project will assist in the redevelopment of Lake Lery's shoreline and allow the rebuilding of marsh, increasing the buffer between the Gulf of Mexico and St. Bernard's flood protection. It will give a foothold to expand the habitat for wildlife, fish and marine life found in an intermediate marsh.

Aubrey assisted our team in the preparation of a timely grant application under the FY20 BRIC program, tasks included plan reviews, budget development, cost estimates, technical feasibility analysis, environmental impact review, calculating pre- and post-mitigation damages, benefit-cost analysis, identifying cost-share funding streams, supporting maps and schematics, and coordination with Parish and GOHSEP throughout the development process. To date, the application has been approved by GOHSEP's initial review and has now been sent to FEMA for their final review and approval process.

Upon award, All South will provide grant management and administration of the sub-award activities, administering overall grant compliance and reporting activities in coordination with the Parish.

#### **Louisiana Universities Marine Consortium (LUMCON) - Grant Application Development**

LUMCON hired All South for the grant application development and submission through GOHSEP and ultimately to FEMA under the FY20 BRIC grant program. The Marine Center's location on the upper end of Terrebonne Bay and its proximity to the Mississippi River and Atchafalaya River deltas, extensive estuaries, coastal wetlands, and coastal waters to the deep-water Gulf makes it the ideal venue for studies in marine and coastal science. It is one of the most respected institutions of its kind in the world, and it represents the only field marine laboratory in the state of Louisiana. However, the Marine Center sits in a vulnerable environment with the effects of salty air, moisture, hurricanes and tropical storms, and susceptibility to coastal subsidence and sea level rise. Now over thirty-years-old, the building must adapt to changing conditions and address the continued maintenance and improvements to the infrastructure as a result of the repeated storm damages.

All South submitted a grant application for the structural wind retrofit of the existing roofing system on the main and auxiliary buildings of the Marine Center. Ms. Keen assisted in plan reviews, budget development, technical feasibility analysis, environmental agency coordination, benefit-cost analysis, identifying cost-share funding streams, supporting maps and schematics, and coordination with GOHSEP, FP&C, Board of Regents and LUMCON staff throughout the development process. To date, the application has been approved by GOHSEP's initial review and has now been sent to FEMA for their final review and approval process.

#### **Sorrento Volunteer Fire Department - Program and Grants Management**

The Sorrento Volunteer Fire Department was awarded federal funding for the purchase of 20 new SCBA units and 13 additional face pieces through FEMA's Assistance to Firefighter's Grant (AFG) program. This is the Fire Department's first time receiving a federal award, requiring the development of certain written policies and procedures regarding their internal control systems. Ms. Keen is part of a team of professionals providing oversight on their internal control systems, developing written policies and procedures on the agency's ability to comply with federal procurement standards and responsible management of federally awarded funds, ensuring proper procurement and inventory measures are taken, and providing overall grant management services for the award activities.

#### **Ascension Parish School Board COVID Relief – Program and Grants Management**

Ascension Parish School Board hired All South to provide program and grant management services in their ongoing response to the COVID-19 disaster. Ms. Keen is part of a team of highly skilled professionals that provide technical assistance for COVID-19, CARES Act grant requests, and FEMA related funding. Ms. Keen met with key departments to identify their current COVID incident reporting protocols and tracking mechanisms, including purchases, staff hours, and contract costs. As a result, Ms. Keen developed information flowcharts and a searchable tracking database for all COVID related incidents in the school district, including related purchases in order to compile for future reimbursements. Additionally, Ms. Keen managed the procurement for certain COVID-related extra protective public health measures and augmented custodial services to conform with LDOE, CDC and federal award requirements. These tasks included developing and managing a comprehensive site-specific equipment inventory and service needs assessment, drafting the scope of work, technical specifications, and installation plans, compiling cost estimates, and overseeing contractor selection and contract administration.

# JAMES HUFFT

## Grant Specialist

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### Education

**University of Louisiana,  
Lafayette**

*Bachelor of Arts, Management &  
Marketing*

### Experience

All South - 1 years

Total - 14 years

### Specializations

Risk Management

Emergency Preparation

Disaster Response

Loss Control

FEMA Disaster Management

Program Management

James Hufft is a knowledgeable executive, skilled at emergency preparation, disaster response and recovery, and risk management. He has played an integral role in the recovery efforts in communities through the South following disasters since Hurricane Katrina.

### Representative Projects

#### Lafourche Parish School Board – Hurricane Ida Disaster Recovery

Mr. Hufft is part of the All South Response team that is currently embedded at the school board on a daily basis. He is working closely with board employees to ensure the maximum amount of reimbursement is obtained by the school board for any and all storm recovery work performed. Duties include:

- Review all RFPs for compliance with FEMA reimbursement regulations
- Review all invoices related to hurricane related activities to ensure they are properly presented for compliance with FEMA reimbursement regulations
- Update remediation progress for each school on an assigned priority listing on a daily basis
- Coordinate inspection of remediation activities to verify work is being performed as required
- Reviewing debris contractor progress and recommendations on debris removal
- Meeting twice a week with all contractors and school board leadership to manage progress on recovery work,
- Ensuring that clearance for industrial hygiene safety is being performed under the guidance of consultants
- Coordinating with architects that all damage assessments show any storm related damages and proper documentation is being done showing that damage
- Ensuring that FEMA PA for mitigation information is being followed by the architects in the permanent repairs to be done on schools so maximum amount will be reimbursed by FEMA
- HVAC maintenance personnel are in compliance to only perform work that is deemed eligible related to storm damages in any and all documentation

### Previous Experience

#### Lake Charles – Hurricane Laura Disaster Recovery

Mr. Hufft was part of a response team embedded in Lake Charles for several months following Hurricane Laura. He worked closely with City officials to ensure the maximum amount of reimbursement was obtained for any and all storm recovery work performed. Duties include:

- Review all RFPs for compliance with FEMA reimbursement regulations
- Review all invoices related to hurricane related activities to ensure they are properly presented for compliance with FEMA reimbursement regulations
- Coordinate inspection of remediation activities to verify work is performed as required
- Review debris contractor progress and recommendations on debris removal
- Ensuring that clearance for industrial hygiene safety is performed under the guidance of consultants
- Coordinate with architects that all damage assessments show any storm related damages and proper documentation is being done showing that damage
- Ensure FEMA PA for mitigation information is followed by the architects in the permanent repairs to be done to ensure maximum FEMA will reimbursement

### **Jefferson Parish Public Schools, Emergency & Risk Mgmt. Executive Director**

Direct and organize all risk management activities for the school district with 85 campus sites, 6,500 employees, 50,000 students, and \$1.58 in property values. Oversee all insurance programs and claim processes. Maintain and update Crisis Plan for school system and deliver training to crisis teams and campus staff on risk hazards, including active shooter events. Lead training programs for custodial and maintenance employees on hurricane preparedness, mitigation, prevention of severe weather damage, and loss control for work related injuries. Spearhead all campus safety assessments and lead implementation of single point of entrance plans, security camera systems, and interior and perimeter protection upgrades. Prepare and deliver briefs to Operations and Human Capital Directors on loss control, risk management/prevention and mitigation strategies to reduce on-duty injuries.

- Reconciled \$45M in insurance claim adjustments for damages from Hurricane Katrina
- Supervised implementation of FEMA Public Assistance Grants for 6 major hurricanes, comprising 461 projects with \$200M in damages
- Certified instructor of "STOP the Bleed" Campaign to teach all crisis teams and school staff how to prevent loss of life from bleeding

### **DRC Emergency Services, Senior Project Manager**

Spearheaded implementation of disaster management and civil construction projects, including emergency preparation, disaster response and recovery from major catastrophes. Directed all facets of projects, facilitated daily operations and coordination meetings between government entities and representatives, and oversaw the FEMA reimbursement process.

- Led the FEMA Roadway Project of the St. Bernard Parish Government for roadway restoration post- Hurricane Katrina, contract value \$5M.
- Served as Plaquemines Parish Government liaison to the Venice Branch Incident Commander, coordinating program areas of response to and recovery of oil intrusion into state waterways and coastal estuaries.

### **Department of Homeland Security – FEMA, Emergency Response and Recovery Specialist**

Directed projects in a number of different roles. Served as the Transitional Recovery Office's principal representative to 10 Parishes in Louisiana; recommended strategies and developed collaborative initiatives for senior FEMA leadership to resolve potential conflicts. Advised and resolved potential difficulties with parish officials, Governor's Office of Homeland Security and Emergency Preparedness (GOHSEP) and other key stakeholders. Served as Area Coordinator for the JFO Baton Rouge Emergency Response Liaison. Directed FEMA Community Relations teams, Commodities Distribution Centers and USACE's Blue Tarp Program over a 4-Parish area.

- Deployed 40 consecutive days as Area Coordinator and Liaison to St. Bernard Parish Government and St. John Parish Government Emergency Operations Centers for Hurricanes Gustav and Ike.
- Assisted Plaquemines Parish to assess its long-term recovery needs; \$24 million granted for the Parish's recovery projects.