

DATE: 12/28/2022

Page: 6

BID NO.: 50-00140716

BID FORM
Non Public Works

All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES ☒ NO ☐

MAXIMUM ESCALATION PERCENTAGE REQUESTED 10 %

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF 4-12-23

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

DELIVERY: FOB JEFFERSON PARISH

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

N/A

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable)

N/A

THIS SECTION MUST BE COMPLETED BY BIDDER:

FIRM NAME: Mac Paper Conversions

ADDRESS: 8370 Philips Hwy

CITY, STATE: Jacksonville FL ZIP: 32256

TELEPHONE: (904) 733-5660 FAX: (800) 622-3329

EMAIL ADDRESS: Jeff.Henson@macpapers.com

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form by placing the addendum number as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: N/A

NUMBER: _____

NUMBER: _____

NUMBER: _____

TOTAL PRICE OF ALL BID ITEMS: \$ 153,277.00

AUTHORIZED SIGNATURE: Jeff Henson

TITLE: Sales Manager

Jeff Henson
Printed Name

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	360.00	M	<p>TWO YEAR CONTRACT FOR THE PURCHASE OF UTILITY BILLING ENVELOPES TO BE USED IN THE WATER DEPARTMENT TO MAIL OUT WATER BILLS FOR THE JEFFERSON PARISH DEPARTMENT OF WATER</p> <p>0001 URGENT NOTICE WITH INDICIA WINDOW ENVELOPES (UB 1ST CLASS)</p> <p>(NO. 10 ENVELOPE WITH SPECIAL WINDOW PLACEMENT)</p> <p>AS PER SUBMITTED SPECIFICATIONS</p> <p>WATER DEPT.-EB UTILITY BILLING-DIANA EVANS</p>	\$ 55. ⁷⁵	\$ 20,070. ⁰⁰
2	48.00	LOT	<p>TWO (2) YEAR CONTRACT FOR THE PURCHASE OF UTILITY BILLING ENVELOPES TO BE USED IN THE WATER DEPARTMENT TO MAIL OUT BILLS FOR THE JEFFERSON PARISH DEPARTMENT OF WATER</p> <p>0002 WINDOW PLACEMENT FOR ENVELOPES (EXTRA CHARGE FOR SPECIAL WINDOW PLACEMENT PER ORDER)</p> <p>(THIS IS FOR THE OFFSET OF STANDARD WINDOW ENVELOPE)</p> <p>(LOT = one time charge for each print run for set-up fee)</p>	\$ 0	\$ 0
3	360.00	M	0003 UPCHARGE FOR EACH ADDITIONAL COLOR INK (IN RED INK)	\$ 2. ⁵⁰	\$ 900. ⁰⁰
4	20.00	M	<p>0004 URGENT NOTICE WITHOUT INDICIA WINDOW ENVELOPES (UB 1ST CLASS)</p> <p>(NO. 10 ENVELOPE WITH SPECIAL WINDOW PLACEMENT)</p>	\$ 55. ⁷⁵	\$ 1115. ⁰⁰
5	48.00	LOT	<p>0005 WINDOW PLACEMENT FOR ENVELOPES (EXTRA CHARGE FOR SPECIAL WINDOW PLACEMENT PER ORDER)</p> <p>(THIS IS FOR THE OFFSET OF STANDARD WINDOW ENVELOPE)</p> <p>(LOT = one time charge for each print run for set-up fee)</p>	\$ 0	\$ 0
6	20.00	M	0006 UPCHARGE FOR EACH ADDITIONAL COLOR INK (IN RED INK)	\$ 2. ⁵⁰	\$ 50. ⁰⁰

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00140716

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
7	2,400.00	M	0007 RETURN ENVELOPES (NO. 9 ENVELOPE)	\$ 27. ⁷⁰	\$ 66,480. ⁰⁰
8	2,400.00	M	0008 ENVELOPES (UB) UPCHARGE FOR BACK PRINTING (IN BLACK INK)	\$ 0	\$ 0
9	1,440.00	M	0009 WINDOW ENVELOPES WITH INDICIA (UB 1st class) (NO. 10 ENVELOPE WITH SPECIAL WINDOW PLACEMENT)	\$ 41. ⁴⁵	\$ 59,688. ⁰⁰
10	48.00	LOT	0010 WINDOW PLACEMENT ENVELOPES (UB) (EXTRA CHARGE FOR SPECIAL WINDOW PLACEMENT PER ORDER) (THIS IS FOR THE OFFSET OF STANDARD WINDOW ENVELOPE) (LOT = one time charge for each print run for set-up fee)	\$ 0	\$ 0
11	120.00	M	0011 WINDOW ENVELOPES WITH OUT INDICIA (NO. 10 ENVELOPE WITH SPECIAL WINDOW PLACEMENT)	\$ 41. ⁴⁵	\$ 4974. ⁰⁰
12	48.00	LOT	0012 WINDOW PLACEMENT ENVELOPES (EXTRA CHARGE FOR SPECIAL WINDOW PLACEMENT PER ORDER) (THIS IS FOR THE OFFSET OF STANDARD WINDOW ENVELOPE) (LOT = one time charge for each print run for set-up fee) LOCATION: JEFFERSON PARISH E.B. UTILITY BILLING 1221 ELMWOOD PARK BLVD., SUITE 103 JEFFERSON, LA 70123 ATTN: DIANA EVANS 504-736-6092 ***THESE DELIVERIES NEED TO BE BROUGHT IN ON HAND DOLLY, GO THRU METAL DETECTOR AND HAND STACKED IN SUITE 103***	\$ 0	\$ 0

Non-Public Works Bid

AFFIDAVIT

STATE OF Florida

PARISH/COUNTY OF Duval

BEFORE ME, the undersigned authority, personally came and appeared: Jeff
Henson, (Affiant) who after being by me duly sworn, deposed and said that
he/she is the fully authorized Representative of Mac Paper Company (Entity),
the party who submitted a bid in response to Bid Number 50-00140716, to the Parish of
Jefferson.

Affiant further said:

Campaign Contribution Disclosures

(Choose A or B, if option A is indicated please include the required
attachment):

Choice A _____

Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B X

there are NO campaign contributions made which would require disclosure under Choice A of this section.

Debt Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

Choice B X There are NO debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

[The remainder of this page is intentionally left blank.]

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

Jeff Henson
Signature of Affiant

Jeff Henson
Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME
ON THE 12th DAY OF January, 2023.

Sarah I Hiscox
Notary Public

Sarah I Hiscox
Printed Name of Notary

GG 954722
Notary/Bar Roll Number



My commission expires February 04, 2024