

General Professional Services Questionnaire Instructions

- The General Professional Services Questionnaire shall be used for all professional services except outside legal services and architecture, engineering, or survey projects.
- **The General Professional Services Questionnaire should be completely filled out. Complete and attach ALL sections. Insert "N/A" or "None" if a section does not apply or if there is no information to provide.**
- Questionnaire must be dated and signed by an authorized representative of the Firm. Failure to sign the questionnaire shall result in disqualification of proposer pursuant to J.P. Code of Ordinances Sec. 2-928.
- All subcontractors must be listed in the appropriate section of the Questionnaire. Each subcontractor must provide a complete copy of the General Professional Services Questionnaire, applicable licenses, and any other information required by the advertisement. Failure to provide the subcontractors' complete questionnaire(s), applicable licenses, and any other information required by the advertisement shall result in disqualification of proposer pursuant to J.P. Code of Ordinances Sec. 2-928.
- If additional pages are needed, attach them to the questionnaire and include all applicable information that is required by the questionnaire.

General Professional Services Questionnaire

A. Project Name and Advertisement Resolution Number: SOQ 20-18-SOQ: 3223485-Resolution #136480 Lobbyist- Act as Legislative and Administrative Consultant for the Parish of Jefferson- STATE ONLY
B. Firm Name & Address: Government Consulting Group, LLC 1111 Central Avenue Metairie, Louisiana 70001
C. Name, title, & contact information of Firm Representative, as defined in Section 2-926 of the Jefferson Parish Code of Ordinances, with at least five (5) years of experience in the applicable field required for this Project: Jennifer Ansardi, President P.O. Box 55815 Metairie, Louisiana 70055 (504) 606-7700 gcgllc@cox.net jansardi@gmail.com
D. Address of principal office where Project work will be performed: The majority of the project work takes place at the Louisiana State Capitol located at 900 North Third Street, Baton Rouge, LA 70802. Additional project work takes place at various state, parish, and other entity offices including Government Consulting Group's Metairie office location at 1111 Central Ave., Metairie, LA 70001
E. Is this submittal by a JOINT-VENTURE? Please check: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
If marked "No" skip to Section H. If marked "Yes" complete Sections F-G.
F. If submittal is by JOINT-VENTURE, list the firms participating and outline specific areas of responsibility (including administrative, technical, and financial) for each firm. Please attach additional pages if necessary.
1. N/A
2. N/A

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G. Has this JOINT-VENTURE previously worked together? Please check: YES ☐ NO ☒

H. List all subcontractors anticipated for this Project. Please note that all subcontractors must submit a fully completed copy of this questionnaire, applicable licenses, and any other information required by the advertisement. See Jefferson Parish Code of Ordinances, Sec. 2-928(a)(3). Please attach additional pages if necessary.

Name & Address:	Specialty:	Worked with Firm Before (Yes or No):
1. N/A	N/A	N/A
2. N/A	N/A	N/A
3. N/A	N/A	N/A
4. N/A	N/A	N/A
5. N/A	N/A	N/A

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I. Please specify the total number of support personnel that may assist in the completion of this Project: 1 _____
J. List any professionals that may assist in the completion of this Project. If necessary, please attach additional documentation that demonstrates the employment history and experience of the Firm's professionals that may assist in the completion of this Project (i.e. resume). Please attach additional pages if necessary.
PROFESSIONAL NO. 1
Name & Title: Jennifer Ansardi President
Name of Firm with which associated: Government Consulting Group, LLC
Description of job responsibilities: Lobbying services- Represent, advocate, and negotiate on behalf of clients' interests before Louisiana state and federal governmental and regulatory branches. Advise and consult with clients to determine priorities, positions, and strategies for legislative, executive, and regulatory matters. Acts as liaison between relevant parties to obtain the most favorable consideration for clients' interests.
Years' experience with this Firm: 18 years and 11 months
Education: Degree(s)/Year/Specialization: Bachelor of Arts, Political Science, Louisiana State University, Baton Rouge 1996 Graduate, Jefferson Chamber Institute of Politics 2000 Fellow, Institute of Politics, Loyola University, New Orleans 2001
Other experience and qualifications relevant to the proposed Project: Legislative Aide, Office of the Speaker, Louisiana House of Representatives 1993-1996 Legislative Aide, Louisiana Republican Delegation 1996 Director of Legislative Services, Christopher G. Young, PLC 1999 Legislative and Administrative Consultant, Parish of Jefferson 2002- present Legislative Liaison, Jefferson Parish Public School System 2003- present Coordinator, Louisiana Conference of Mayors 2005- present

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PROFESSIONAL NO. 2	
Name & Title:	
N/A	
Name of Firm with which associated:	
N/A	
Description of job responsibilities:	
N/A	
Years' experience with this Firm:	
N/A	
Education: Degree(s)/Year/Specialization:	
N/A	
Other experience and qualifications relevant to the proposed Project:	
N/A	

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PROFESSIONAL NO. 3
Name & Title:
N/A
Name of Firm with which associated:
N/A
Description of job responsibilities:
N/A
Years' experience with this Firm:
N/A
Education: Degree(s)/Year/Specialization:
N/A
Other experience and qualifications relevant to the proposed Project:
N/A

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PROFESSIONAL NO. 4
Name & Title:
N/A
Name of Firm with which associated:
N/A
Description of job responsibilities:
N/A
Years' experience with this Firm:
N/A
Education: Degree(s)/Year/Specialization:
N/A
Other experience and qualifications relevant to the proposed Project:
N/A

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PROFESSIONAL NO. 5
Name & Title:
N/A
Name of Firm with which associated:
N/A
Description of job responsibilities:
N/A
Years' experience with this Firm:
N/A
Education: Degree(s)/Year/Specialization:
N/A
Other experience and qualifications relevant to the proposed Project:
N/A

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K. List all prior projects that best illustrate the Firm's qualifications relevant to this Project. Please include any and all work performed for Jefferson Parish. Please attach additional pages if necessary.

PROJECT NO. 1

Project Name, Location and Owner's contact information:	Description of Services Provided:
State Legislative and Administrative Consultant Jefferson Parish 1221 Elmwood Park Blvd. Jefferson, Louisiana 70123	Provides representation for Jefferson Parish at the state level before legislative/executive branches, departments, agencies, and regulatory bodies. Conducts lobbying related services. Acts as liaison between the Jefferson Parish Legislative Delegation and staff to ensure members are informed of parish priorities and positions. Implements customized strategies to achieve goals and objectives of the parish. Relevant experience includes over 26 years working with government, building relationships, and an in-depth knowledge of both the legislative process and the issues of importance to Jefferson Parish.
Length of Services Provided:	Cost of Services Provided:
2011-present	\$90,000 annually

PROJECT NO. 2

Project Name, Location and Owner's contact information:	Description of Services Provided:
N/A	N/A
Length of Services Provided:	Cost of Services Provided:
N/A	N/A

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PROJECT NO. 3	
Project Name, Location and Owner's contact information:	Description of Services Provided:
N/A	N/A
Length of Services Provided:	Cost of Services Provided:
N/A	N/A

PROJECT NO. 4	
Project Name, Location and Owner's contact information:	Description of Services Provided:
N/A	N/A
Length of Services Provided:	Cost of Services Provided:
N/A	N/A

General Professional Services Questionnaire

PROJECT NO. 5	
Project Name, Location and Owner's contact information:	Description of Services Provided:
N/A	N/A
Length of Services Provided:	Cost of Services Provided:
N/A	N/A

PROJECT NO. 6	
Project Name, Location and Owner's contact information:	Description of Services Provided:
N/A	N/A
Length of Services Provided:	Cost of Services Provided:
N/A	N/A

General Professional Services Questionnaire

PROJECT NO. 7	
Project Name, Location and Owner's contact information:	Description of Services Provided:
N/A	N/A
Length of Services Provided:	Cost of Services Provided:
N/A	N/A

PROJECT NO. 8	
Project Name, Location and Owner's contact information:	Description of Services Provided:
N/A	N/A
Length of Services Provided:	Cost of Services Provided:
N/A	N/A

General Professional Services Questionnaire

PROJECT NO. 9	
Project Name, Location and Owner's contact information:	Description of Services Provided:
N/A	N/A
Length of Services Provided:	Cost of Services Provided:
N/A	N/A

PROJECT NO. 10	
Project Name, Location and Owner's contact information:	Description of Services Provided:
N/A	N/A
Length of Services Provided:	Cost of Services Provided:
N/A	N/A

General Professional Services Questionnaire

L. List all prior and/or on-going litigation between Firm and Jefferson Parish. Please attach additional pages if necessary.

Parties:		Status/Result of Case:
Plaintiff:	Defendant:	
1. N/A	N/A	N/A
2. N/A	N/A	N/A
3. N/A	N/A	N/A
4. N/A	N/A	N/A

M. Use this space to provide any additional information or description of resources supporting Firm's qualifications for the proposed project.

Over twenty-six (26) years of involvement in government has enabled me to gain invaluable knowledge of all aspects of local, state, and legislative processes. I have built strong relationships with elected and appointed government officials, administrators, staff, and colleagues. As an independent governmental relations professional, I strive to provide the highest level of service while minimizing the potential of conflicts of interest. I have represented Jefferson Parish since I founded my company in 2002, and I have the ability to provide preference in the event of a conflict.

For over eighteen (18) years, I have built a depth and breadth of institutional knowledge about issues of particular importance to Jefferson Parish. I believe that this institutional knowledge coupled with my experience and relationships places me in the best position to advocate for Jefferson Parish at the state level. (Please see attached Curriculum Vitae and Firm Experience documents)

N. To the best of my knowledge, the foregoing is an accurate statement of facts.

Signature: Jennifer L. Ansardi Print Name: Jennifer Ansardi
President
Title: _____ Date: 11-1-2020