



Fairfield Library, Henrico, Virginia

Rome Office + QUINN EVANS

Qualifications submission for the new Jefferson Parish West Bank Regional Library
SQ: 25-015

May 8, 2025



DEAR SELECTION COMMITTEE,

Rome Office and Quinn Evans are pleased to submit our qualifications for the renovation of the Jefferson Parish West Bank Regional Public Library. We recognize the library as a vital civic institution that provides essential tools for learning, enrichment, and enjoyment to a diverse community. As service delivery methods continue to evolve, we are confident in our ability to design a future-ready library that adapts to the needs of the West Bank community.

We believe that a successful design approach begins with inclusive community engagement and results in safe, flexible, and accessible spaces for users of all ages. Our team is committed to creating thoughtful, light-filled environments that reflect and support the mission of the library.

Rome Office, a local woman-owned firm, specializes in the renovation and adaptation of existing structures. The practice is focused on delivering innovative spatial solutions that meet complex programmatic needs and achieve high-performance outcomes. Its work has been lauded as exemplary, achieving compelling and unexpected results through the adaption of existing buildings to meet demanding programmatic, performance, and environmental standards.

Quinn Evans, also a woman-owned firm, is a national leader in the planning and design of public libraries. With extensive experience across more than 100 library projects, their studio aims to deliver thoughtful, well-executed solutions that extend beyond project requirements to enhance community experience. They understand that the true value of a place lies in the experiences it fosters and are committed to designing a facility that encourages discovery, conversation, and connection for years to come.

In addition to our partnership, we have assembled a trusted team of expert consultants. IMC Consulting, with prior experience on several Jefferson Parish libraries (including the West Bank branch) brings unmatched institutional knowledge. SEF, SMM, and SES have played critical roles in multiple Rome Office renovations and offer deep technical expertise and familiarity with Parish processes. Palacio, our reliable cost consultant, will ensure accurate and responsible budgeting from the outset.

We are deeply invested in the success of every project we undertake. In the following pages, we present our team’s qualifications and selected experience that we believe align closely with the goals of this important initiative. We hope our submission will lead to the opportunity for further discussion. Thank you for your consideration.

Sincerely,

Melissa Rome, AIA
Partner, Rome Office
melissa@romeoffice.us
347.556.7923

Ann Dilcher, AIA, LEED AP
Principal, Quinn Evans
ann.dilcher@quinn-evans.com
734.926.0415



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Rome Office

PRINCIPAL OFFICE

400 N. Peters St., Suite 212
New Orleans, Louisiana
70130

OTHER LOCATIONS

239 E. Queen St.
Pendleton, South Carolina
29670

ESTABLISHED

2016

CERTIFICATIONS

SLDBE
L.E.D. Hudson Initiative
L.E.D. Small and Emerging Business (SEB)
LAUCP DBE Certified

SELECT LOCAL RENOVATION RECOGNITION

The Schoolhouse

AIA Gulf States Honor Award
AIA Louisiana Honor Award
AIA New Orleans Honor Award
LA Landmark Society Award for Excellence in Historic Preservation

O.C. Haley School

LA Landmark Society Award for Excellence in Historic Preservation

4201 Tulane Warehouse

LA Landmark Society Award for Excellence in Historic Preservation



EAT Fat City Resource Center

OFFICE STATEMENT

Rome Office is a woman-owned, full-service architecture, interior design, and planning practice with locations in New Orleans, LA, and Pendleton, SC. We believe in creative design as a powerful tool for questioning entrenched habits, environments, and routines. We aim to set new standards with our work, while remaining humble and grounded in local knowledge and traditions. By closely studying vernacular typologies, materials, and techniques, we create innovative designs that feel familiar and approachable and that satisfy the particular needs of the communities for which they serve.

RENOVATION EXPERIENCE

For nearly a decade, Rome Office has led the design of successful adaptive reuse projects across the Southeast. The abundance of historic fabric in our region motivates us to engage with the past as an investment in our shared future, enabling the retention of cultural artifacts, the reduction of resource use, and the creation of unexpected spatial outcomes. Our interests lie in and beyond restoration and preservation, designing within, around, and through structures to generate unique, memorable experiences.

Our creativity in developing new ways to approach tight budgets in renovations has received national recognition and enduring partnerships that have enabled us to hone our abilities with each subsequent endeavor.

QUINN EVANS

PRINCIPAL OFFICE

Ann Arbor, MI
219 1/2 N Main Street
Ann Arbor, MI 48104

OTHER LOCATIONS

Washington, DC
Baltimore, MD
Detroit, MI
Madison, WI
Richmond, VA

ESTABLISHED

1984

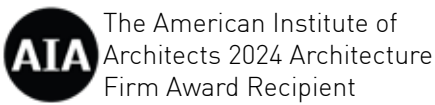
CERTIFICATIONS

Women-Owned Business Enterprise (WBE)

FIRM HIGHLIGHTS

100+
library projects completed nationwide

100+
professionals on staff



Fairfield Library

OFFICE STATEMENT

We see limitless possibilities in the interplay between quality of place and character of community. It is our promise to empower people and places to thrive—and our commitment to deliver solutions with powerful, resilient, and lasting impact. Our work is guided by our roots in preservation, with a respect for heritage and context, and a belief in the power of sustainability to deliver high-performance projects. Our award-winning portfolio spans many aspects of life: living, learning, culture, and heritage.

Quinn Evans is proud that our culture of design excellence across diverse project scales, construction types, and communities has enabled us to grow from a two-person firm into a nationally recognized practice of over 200 professionals in six offices. In 2022, we became a majority Women-Owned Business Enterprise. Our commitment to improving design through diverse voices is reflected in minority representation at all levels. Our solutions are shaped by broad expertise in architecture, preservation, interior design, and landscape architecture.

PUBLIC LIBRARY EXPERIENCE

Quinn Evans brings extensive experience in the planning and design of libraries, with a portfolio that spans new construction, renovations, and the adaptive reuse of historically significant buildings. Our team understands libraries as essential civic spaces and designs them to be flexible, inclusive, and future-ready.

We offer integrated services—from programming and planning to architecture and interior design—that support evolving library functions such as digital access, early learning, maker spaces, and community gathering. With over 100 library projects completed nationwide, including the Grosse Pointe Public Library Branches and the Clinton-Macomb Library Branches, we bring deep expertise in creating welcoming, high-performing environments that reflect the needs and aspirations of the communities they serve.



A COMPLIMENTARY PARTNERSHIP AIMED AT REVITALIZING A VITAL COMMUNITY ASSET

Rome Office and Quinn Evans offer Jefferson Parish a powerful partnership, uniquely positioned to deliver a thoughtful and forward-looking design for the new West Bank Regional Library. Together, we bring an ideal balance of local insight and national expertise, ensuring a project that is both grounded in community values and aligned with the evolving role of libraries in civic life. We will operate as a single, integrated team from start to finish—strategically dividing responsibilities to reflect the strengths and experience of each firm and our personnel.

Rome Office, based locally, is deeply embedded in the Jefferson Parish community. Co-founder Brian Rome, a Metairie native, brings a personal understanding of the Parish's history, values, and cultural context. Rome Office specializes in the renovation of existing buildings and will lead the exterior scope of work, coordinate and produce the construction documents, manage permitting and regulatory approvals, and oversee construction administration—a critical phase for successful project execution on existing structures. Their familiarity with local codes, construction practices, and municipal processes ensures a smooth and efficient project delivery.

Quinn Evans is a national leader in the design of public libraries, with a portfolio of over 100 library projects across the country. Their team brings extensive experience in designing inclusive, flexible, and future-ready library environments—ranging from new construction to renovations of historic facilities. Quinn Evans will lead library programming and the interior scope of work, leveraging their knowledge of best practices and emerging trends to help shape a facility that will serve Jefferson Parish for generations. They will work as a fully integrated partner with Rome Office throughout the project, providing design leadership and technical support to ensure the project's success.

Together, our firms offer a collaborative, complementary partnership built on shared values, mutual respect, and a commitment to delivering a transformative civic resource that reflects and serves the diverse needs of the West Bank community.

01. Proposed Team

LEADERSHIP

Rome Office + Quinn Evans



Melissa Rome

Partner-in-charge, Project Manager
Rome Office



Ann Dilcher

Principal-in-charge, Architect
Quinn Evans

KEY TEAM MEMBERS

Rome Office + Quinn Evans



Brian Rome

Partner, Design Director
Rome Office



Mollie Burke

Project Architect
Rome Office



Alex Fritz

Senior Designer
Quinn Evans



Jiayi Hong

Architect
Rome Office



Julia Markey

Architect/Interior Designer
Rome Office



Fatima Beacham

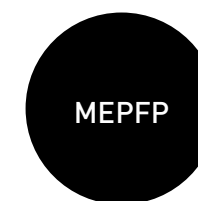
Interior Designer
Quinn Evans

SUB-CONSULTANTS



SURVEYING

DUFRENE



MEPFP

IMC



**STRUCTURE
& CIVIL**

SEF



**COST
ESTIMATING**

PALACIO



**GEOTECHNICAL
ENGINEER**

SES



**LANDSCAPE
ARCHITECT**

SMM

*Individual resumes are located in Section 2, within each firm's response to the TEC Questionnaire

01. Sub-Consultant Profiles



IMC CONSULTING ENGINEERS MEPFP Engineer

IMC is a design and consulting engineering firm specializing in mechanical, electrical, and plumbing (MEP) design services for the commercial sector. Since its founding in 1988, IMC has served a wide range of major institutions and facilities across South Louisiana and the Gulf Coast region. The firm collaborates directly with architects, civil engineers, contractors, and owners to deliver high-quality engineering solutions.

With a team of 17 professionals, technicians, drafters, and support staff, IMC focuses on commercial and municipal projects, including libraries, office buildings, schools, hotels, hospitals, restaurants, shopping centers, sports facilities, and infrastructure improvements such as stormwater drainage systems, sewerage upgrades, and street lighting. The firm has completed numerous projects for Jefferson Parish libraries, including the East Bank and West Bank Regional Branches, as well as the River Ridge and Avondale branches.



SCHRENK, ENDOM, & FLANAGAN Structural and Civil Engineer

Schrenk Endom & Flanagan, LLC (SEF), has provided Structural & Civil Engineering Services in Louisiana and the Gulf South for over 70 years. SEF was established in 1954. The firm has successfully completed over 7,000 projects in that time frame, with many of the projects located within the State of Louisiana. Many of the managing members and employees of SEF were born and raised in Jefferson Parish. The principals have over 80 years of combined experience working for this regionally recognized engineering consulting firm. This experience allows SEF to provide our clients with regional experience on a personalized, local level. The combination of the experience and good technical engineering with a commonsense approach to construction provides designs that are easily constructed and within the project budgets.



SPACKMAN MOSSOP MICHAELS Landscape Architecture

Spackman Mossop Michaels (SMM) is a local leader in designing landscapes that respond thoughtfully to both ecological conditions and community needs. Our practice is rooted in the belief that civic spaces should be inclusive, dynamic, and authentic to their cultural and environmental context. We work primarily in the public realm, with a focus on community engagement as a foundational aspect of our design process. Our goal is to create landscapes that make cities more livable—spaces that inspire, entertain, promote recreation and relaxation, and serve as the heart of their communities.

01. Sub-Consultant Profiles



PALACIO COLLABORATIVE Cost Estimator

Palacio Collaborative stands as a leading minority-owned construction cost management firm, delivering comprehensive services through six strategic locations nationwide. As a certified DBE firm, Palacio brings over 15 years of expertise to civic + cultural construction projects. Their innovative approach combines cutting-edge tools with proactive collaboration to deliver precise cost estimates clients can trust. With over 330 completed civic + cultural projects, Palacio creates environments that foster civic participation, promote health and wellness, awaken the creative spirit, and provide spaces for reflection and renewal. Additionally, they estimated for more than 160 library projects.



SOUTHERN EARTH SCIENCES Geotechnical Engineer

Southern Earth Sciences, Inc. (SES) was founded in 1976 to provide the construction industry with complete geotechnical consulting and materials testing services. Southern Earth has grown to twelve offices spanning four states and provides services throughout the southeast.

Previously established to provide innovative solutions to unusual foundation problems, our growth has expanded into virtually every aspect of geotechnical engineering, construction materials testing, and environmental consulting.



DUFRENE SURVEYING & ENGINEERING, INC Surveying

Established in 1967 as "Wilton Dufrene, Land Surveyor," Dufrene Surveying & Engineering, Inc. has been a trusted, family-owned business for over 50 years. Engineering was added in 1983 when Tildon (Jay) Dufrene Jr., PE, PLS (Wilton's nephew) left the Corps of Engineers to start practicing in the private sector.

Our registered Land Surveyors have a combined experience of over 100 years, all in Louisiana. Combine that with our entire technical staff, DSE provides well over 200 years of experience.

Being strong advocates for the advancement of the Surveying Profession, both Wilton and Jay served as past presidents of the Louisiana Society of Professional Land Surveyors. DSE's professionals are members of ACSM, NSPS, ASCE, LES, and LSPS. Our proficient and experienced staff has provided a reputation of being exceedingly responsive to our client's needs.

01. Selected Public Library Experience



01. Selected Public Library Experience



FIRMS INVOLVED IN THIS PROPOSAL
Quinn Evans: Architecture

CLIENT
Grosse Pointe Public Library

SIZE
Ewald Branch: 15,000 sf
Woods Branch: 27,000 sf
Central Branch: 18,500 sf

PROGRAM
Public Library

Grosse Pointe Public Library Branches

Our team’s strategic designs expand learning, inspire creativity, and increase visitorship of three branches of this library system.

Ewald & Woods Branch Libraries: The design strategy refreshed two of the large branch libraries to provide more casual study areas, move main desks to improve service and sight-lines. Exterior plazas were redesigned to provide more active, welcoming outdoor space for patrons and programs. Staff areas were redesigned to be more secure, improve workstation layouts, and provide a wellness room. At both branches, furniture and finishes were updated to bring a lighter lakeside environment to the Ewald Branch and a forest inspiration to Woods Branch. Youth areas were transformed to better control acoustics and to accommodate the tweens. Additional flexible seating was added into adult areas, along with more space for personal computers.

Central Branch: The first project at the historic mid-century modern Central Branch was the renovation of the exterior plaza. A cascading stair was added to connect the upper entry plaza with a lower street level area for more seating and larger programs. The bluestone was reintroduced at the upper plaza as a “carpet” for their large sculpture. New ramping makes this plaza and the main entrance accessible for the first time ever. Finally, new larger bicycle parking anchors the end of the new site work. Design work continues on a 4,000 sf addition to Central Branch to create a new youth area, a program room, drive-up book window, and provide an elevator to the staff areas on the second floor.



01. Selected Public Library Experience



FIRMS INVOLVED IN THIS PROPOSAL
Quinn Evans: Architecture

CLIENT
Clinton-Macomb Public Library

SIZE
North Branch: 28,000 sf (2022)
South Branch: 25,000 sf (in design)
Main Branch: 82,000 sf (June 2025)

PROGRAM
Public Library

RECOGNITION
North Branch: AIA Huron Valley 2023
Design Awards

Clinton-Macomb Public Library Branches

Quinn Evans has established a trusted partnership with the Clinton Macomb Library system spanning years, successfully delivering three transformative projects.

North Branch: This new branch completes the third side of a public square in a new urbanism development. The design adheres to township guidelines requiring turn-of-the-20th-century architectural compatibility. The library serves as a forward-thinking institution with cutting-edge programming and technology infrastructure. Its centerpiece is a dome used for digital art projections and planetarium events, defining a community gathering space. The smart building features a computer access floor creating adaptable zones for future flexibility.

South Branch: Through a creative approach to both exterior aesthetics and interior space planning, our team is transforming this building into a hub that empowers the local community, serving as a safe haven where individuals can come together to work, play, learn, and relax. The library will expand into an adjacent unused suite while receiving a comprehensive redesign to establish a prominent civic presence along the bustling street.

Main Branch: A comprehensive refresh of the Main Branch Library will revitalize its interior spaces with updated finishes and essential repairs. This project will also enhance the mechanical systems with a new geothermal heat exchange well field, designed to harmonize with other site improvements while unlocking federal tax rebates under the Inflation Reduction Act.

01. Selected Public Library Experience





FIRMS INVOLVED IN THIS PROPOSAL
Quinn Evans in collaboration with MSA:
Architecture

CLIENT
Carnegie-Schadde Memorial/Baraboo
Library

SIZE
Existing: 15,000 sf
New: 12,000 sf

PROGRAM
Public Library

Carnegie-Schadde Memorial Library

Challenged to restore and expand the 1903 library, our design connects the historic Carnegie with materials and proportion. The addition provides community access and contemporary library services, accommodating additional programming.

The design restored portions of the original building, especially the primary façade and roofline, to preserve historical materials and features. It removed part of the 1982 brick addition on the east of the original building. The connection between the original building and the addition to the east is mostly glass to separate and differentiate the historic brick structure from the new addition. The addition echoes the historic library and neighboring First United Methodist Church with brick masonry as the prominent material and, like the historic library façade, features three equal sections across the front. The appearance of the addition is meant to complement rather than imitate the look of the original Carnegie building. Designers ensured that the addition has the same generous setback from the street as the original building.





Programming
& Sustainable
Design

EAT Fat City Resource Center

FIRMS INVOLVED IN THIS PROPOSAL

Rome Office: Architecture
IMC: MEP

CLIENT

Jefferson Parish District 5

SIZE

28,000 sf

PROGRAM

Public Library, co-workig, event space

Rome Office was selected through an open RFQ process conducted by Jefferson Parish to create and Entrepreneurial Hub for the underserved Fat City neighborhood. Housing makerspaces, educational programs, advanced library services, business resources, and events, EAT Fat City Resource Center plays the role of an entrepreneurial, artistic, and technological (EAT) crossroads for Jefferson Parish. The building links together an array of public and private entities as a way of increasing their proximity to the people who need their services the most. Whether someone is starting a business, seeking job training, or looking for a new career, access to an array of public services are available under one roof.

The sandwiching of semi-private office space with public program forms a broad ecosystem of space types, ownership, and use, differing from the compartmental arrangement of a typical multi-tenant building. These spaces not only house shared amenities but actively promote cross-pollination and serendipitous interactions between patrons, programs and entities.



01. Selected Public Library Experience

100+ Libraries

Alcona County Library Harrisville, Michigan	Center Line Public Library Center Line, Michigan
Allegan District Library Allegan, Michigan	Charlevoix Public Library Charlevoix, Michigan
Alpena County George N. Fletcher Public Library Alpena, Michigan	Chelsea Public Library Chelsea, Michigan
Ann Arbor Public Library Main Library Ann Arbor, Michigan	Clinton-Macomb Public Library Main Branch Clinton Township, Michigan
Ann Arbor Public Library West Branch Ann Arbor, Michigan	Clinton-Macomb Public Library North Branch Macomb Township, Michigan
Arvonne Fraser Library Minneapolis, Minnesota	Clinton-Macomb Public Library South Branch Clinton Township, Michigan
Atlee Library Hanover, Virginia	Coloma Public Library Coloma, Michigan
Baldwin Public Library Birmingham, Michigan	Cromaine District Library Hartland, Michigan
Benzie Shores District Library Frankfort, Michigan	DeWitt Public Library Clinton County, Michigan
Berkley Public Library Berkley, Michigan	Duluth Public Library Duluth, Minnesota
Bloomfield Township Public Library Bloomfield Township, Michigan	East Lansing Public Library East Lansing, Michigan
Brighton District Library Brighton, Michigan	Elkton Public Library Cecil County, Maryland
Bullard Sanford Memorial Library Vassar, Michigan	Enoch Pratt Library Orleans Branch Baltimore, Maryland
Cabell Library Study, Virginia Commonwealth University Richmond, Virginia	Enoch Pratt Library Greenmount Branch Baltimore, Maryland
Calumet & Hecla Library Calumet, Michigan	Fairfield Library Henrico County, Virginia
Capac Public Library Capac, Michigan	Fintel Library Roanoke College Salem, Virginia
Carnegie-Schadde Memorial Public Library Baraboo, Wisconsin	Flat River Community Library Greenville, Michigan

Forrer Learning Commons, Bridgewater College Bridgewater, Virginia
Frenchtown-Dixie Branch Library Monroe, Michigan
Gayton Library Henrico County, Virginia
Genesee District Library Grand Blanc, Michigan
George Peabody Library Baltimore, Maryland
Glen Lake Library Empire, Michigan
Goochland Library Study Goochland, Michigan
Grace A. Dow Memorial Library Midland, Michigan
Grand Rapids Public Library, Six Branch Libraries Grand Rapids, Michigan
Grisson Public Library Newport News, Virginia
Grosse Pointe Central Library Grosse Pointe Farms, Michigan
Grosse Pointe Library Ewald Branch Grosse Pointe Park, Michigan
Grosse Pointe Library Woods Branch Grosse Pointe Woods, Michigan
Hall-Fowler Memorial Library Ionia, Michigan
Hastings Public Library Hastings, Michigan
Highland Township Public Library Highland Township, Michigan
Hilda C. Landers Library, St. Mary’s College of Maryland St. Mary’s City, Maryland
Hofheimer Library Virginia Wesleyan University Virginia Beach, Virginia
Howell Carnegie Library Howell, Michigan

Huntington Miller Bailey Center Public Library Newport News, Virginia
Johnson County Library System Main Library Study and Service Center Johnson County, Kansas
Jordan Valley Library Jordan, Michigan
Ladies’ Library Association Kalamazoo, Michigan
Leland Township Public Library Leland, Michigan
Libbie Mill Library Richmond, Virginia
Love Library, University of Nebraska Lincoln, Nebraska
Lowell Public Library Lowell, Indiana
Lyon Township Public Library Lyon Township, Michigan
Madison Heights Public Library Madison Heights, Michigan
Manistee County Library Manistee, Michigan
Manistee County Library Arcadia Branch Arcadia, Michigan
Mardigian Library, University of Michigan, Dearborn Dearborn, Michigan
Maud Preston Palenske Memorial Library St. Joseph, Michigan
McGregor Library Detroit, Michigan
Milford Public Library Milford, Michigan
Monroe Community College Monroe, Michigan
Monroe County Library System Monroe, Michigan
Monroe Masonic Temple Library Study

01. Selected Public Library Experience

Monroe, Michigan	Lincoln, Nebraska
Mott College Library Flint, Michigan	South East Library Washington, DC
Muskegon Area District Library Muskegon Heights Branch Muskegon, Michigan	Shaw Library Washington, DC
Muskegon Area District Library Norton Shores Branch Norton Shores, Michigan	Staunton Library Staunton, Virginia
Newark Free Public Library Newark, Delaware	Southfield Public Library, Design Consultant Southfield, Michigan
New Buffalo Township Public Library New Buffalo, Michigan	St. Clair County Library System Main Library Study Port Huron, Michigan
North East Library Cecil County, Maryland	St. Clair Shores Public Library St. Clair Shores, Michigan
Northside Community Library North Muskegon, Michigan	Stockwell Library and Mudd Learning Center, Albion College Albion, Michigan
Northville Public Library Northville, Michigan	Sturgis Public Library Sturgis, Michigan
Perryville Public Library Cecil County, Maryland	Suffolk Main Library Suffolk, Virginia
Petoskey District Library Petoskey, Michigan	Swem Library, College of William & Mary Williamsburg, Virginia
Pinckney Community Library Pinckney, Michigan	Talbot County Free Library Easton, Maryland
Portage Public Library Portage, Michigan	Taylor University, Calvin English Library Upland, Indiana
Portland District Library Portland, Michigan	Traverse Area District Library Traverse City, Michigan
Raucholz Memorial Library Hemlock, Michigan	Varina Library Henrico County, Virginia
Rawson Memorial Library Cass City, Michigan	Washington and Lee University Law Library Lexington, Washington
Rochester Hills Public Library Rochester Hills, Michigan	Waynesboro Public Library Waynesboro, Virginia
Rouquette Library Saint Joseph Abbey Covington, Louisiana	Welch Hall, Johns Hopkins University Baltimore, Maryland
Saline District Library Saline, Michigan	Woodlawn Branch Library Baltimore County, Maryland
Schmid Law Library, University of Nebraska	

TEC Professional Services Questionnaire

A. Project Name and Advertisement Resolution Number:

New West Bank Regional Library, JPP-SOQ-25-015

B. Firm Name & Address:

Rome Office + Quinn Evans

Rome Office	Quinn Evans
400 N. Peters St, Suite 212	219 1/2 N Main Street
New Orleans, LA 70130	Ann Arbor, MI 48104

C. Name, title and contact information of Principal, as defined in Section 2-926 of the Jefferson Parish Code of Ordinances, who is a registered, licensed architect, professional engineer, or surveyor in the State of Louisiana:

Melissa Rome
Partner-in-charge
P. 347-556-7923
E. melissa@romeoffice.us

D. Name and contact information of employee who is a registered and licensed architect, professional engineer, or surveyor in the State of Louisiana in the applicable discipline. A subcontractor may be substituted here only if the advertised Project requires more than one discipline.

Melissa Rome
Partner-in-charge
P. 347-556-7923
E. melissa@romeoffice.us

E. Please provide the number of employees whose primary function corresponds with each category:

28 Administrative	Estimators	Specification Writers
103 Architects (Licensed)	Geologists	Structural Engineers
Chemical Engineers	Geotechnical Engineers	Graduate Engineers
Civil Engineers	9 Interior Designers	13 Project Managers
Construction Inspectors	6 Landscape Architects	Clerical
Ecologists	Land Surveyor	Grant/Funding Specialist
Electrical Engineers	Mechanical Engineers	Sanitary Engineers
Engineer Intern	Environmental Engineers	
Professional Land Surveyors		159 TOTAL

F. Is this submittal by a JOINT-VENTURE? Please check: YES ☒ NO ☐

If marked “No” skip to Section I. If marked “yes” complete Sections G-H.

TEC QUESTIONNAIRE

ROME OFFICE + QUINN EVANS

ARCHITECTURE

02. TEC - Rome Office

TEC Professional Services Questionnaire

G. If submittal is by JOINT-VENTURE, list the firms participating and outline specific areas of responsibility (including administrative, technical, and financial) for each firm. Please attach additional pages if necessary.	<p>The division of responsibilities below is intended to leverage the strengths of both firms while fostering a collaborative, integrated process to deliver a high-quality public library that meets the needs of the community and complies with all local requirements.</p>
1. Rome Office	<p>Rome Office will serve as the Architect of Record for the project, with Melissa Rome acting as the Professional of Record in her role as Partner-in-Charge and Project Manager. They will manage all permitting and regulatory processes for the project. The firm will lead the following tasks in each phase:</p> <p>Project Definition</p> <ul style="list-style-type: none"> • Conduct existing conditions assessment and documentation. • Establish communication protocols and project schedule. <p>Schematic Design</p> <ul style="list-style-type: none"> • Coordination and production of schematic design documents for any exterior scope of work • Advise on local codes and regulations <p>Design Development</p> <ul style="list-style-type: none"> • Coordination and production of design development documents for the exterior scope of work • Life safety plans and code requirements <p>Construction Documents</p> <ul style="list-style-type: none"> • Coordination and production of construction documents for both the interior and exterior scope of work • Coordinate a cost estimate (if required) <p>Bidding/Construction Administration</p> <ul style="list-style-type: none"> • Manage bidding and construction phase services, including RFIs, site visits, submittals, and punch list items
2. Quinn Evans	<p>Quinn Evans will lead the programming, design, and interior FF&E of the library with Ann K. Dilcher acting as the Principal in charge and lead library architect. The firm will lead the following tasks in each phase:</p> <p>Project Definition</p> <ul style="list-style-type: none"> • Stakeholder engagement to establish project vision, requirements, and goals • Development of the project program and test-fits • Coordinate a cost estimate <p>Schematic Design</p> <ul style="list-style-type: none"> • Coordination and production of schematic design documents for interior scope of work • Coordinate a cost estimate <p>Design Development</p> <ul style="list-style-type: none"> • Coordination and production of design development documents for the interior scope of work • Coordinate a cost estimate <p>Construction Documents</p> <ul style="list-style-type: none"> • Coordination and production of construction documents for interior finishes, FFE, millwork, and lighting • Prepare furniture specifications and bid package <p>Bidding/Construction Administration</p> <ul style="list-style-type: none"> • Review of applicable RFIs, submittals, and punch list items • Support furniture installation and punch list
H. Has this JOINT-VENTURE previously worked together? Please check: YES <input type="radio"/> NO <input checked="" type="radio"/>	

02. TEC - Rome Office

TEC Professional Services Questionnaire

I. List all subcontractors anticipated for this Project. Please note that all subcontractors must submit a fully completed copy of this questionnaire, applicable licenses, and any other information required by the advertisement. See Jefferson Parish Code of Ordinances, Sec. 2-928(a)(3). Please attach additional pages if necessary.

Name & Address:	Specialty:	Worked with Firm Before (Yes or No):
1. IMC Consulting Engineers, INC 2714 Independence St. Metairie, LA 70006	MEPFP Engineer	Yes
2. Dufrene Surveying & Engineering, Inc. 1624 Manhattan Blvd Harvey, LA 70058	Surveyor	Yes
3. Schrenk, Ednom, & Flanagan 4227 Bienville Avenue New Orleans, LA 70119	Civil and Structural Engineer	Yes
4. Spackman Mossop Michaels (SMM) 1824 Sophie Wright Place New Orleans, LA 70130	Landscape Architecture	Yes
5. Palacio Collaborative, Inc. 201 St. Charles Ave, Suite 2500 New Orleans, LA 70170	Cost Estimator	Yes
6. Southern Earth Sciences 725 South Genois Street New Orleans, LA 70119	Geotechnical Engineer and Material Testing	Yes

J. Please specify the total number of support personnel that may assist in the completion of this Project:


12

TEC Professional Services Questionnaire

K. List the professional in charge, key persons, specialists, and individual consultants anticipated for this Project and provide their relevant information below. If necessary, please attach additional documentation (i.e. resume) that demonstrates the employment history and experience of the Firm’s key persons that may assist in the completion of this Project. Please attach additional pages if necessary.

PROFESSIONAL IN CHARGE OF PROJECT:

Name & Title:



Melissa Rome, AIA NCARB
Partner

Project Assignment:

Partner in Charge, Project Manager

Name of Firm with which associated:

Rome Office

Years’ experience with this Firm:

9 yrs

Education: Degree(s)/Year/Specialization:

Master of Architecture, Yale University - 2011
Bachelor of Arts in Architecture, Clemson University - 2005
Bachelor of Arts in Modern Language, Clemson University - 2005

Active registration: Year first registered/discipline:

2016 / Registered Architect, Louisiana

2016 / Registered Architect, New York

2018 / Registered Architect, South Carolina

2022 / Registered Architect, Tennessee

2024 / Registered Architect, Florida


Other experience and qualifications relevant to the proposed Project:

Melissa is a founding Partner of Rome Office and a proud native of Clemson, South Carolina. She has professional experience in several design fields including architecture, product, lighting, graphic, and urban design. Melissa’s approach to the design and realization of the studio’s projects places emphasis on enhancing the habits of cultures, environments, and routines through the reconsideration of programmatic, material, and tectonic strategies.

The selected experience on the following page exemplifies Melissa’s ability to lead and manage complex projects for municipalities and institutions, working closely with affiliate architecture firms and sub-consultants. It also highlights her knowledge and experience analyzing, repairing, and adapting existing structures for updated and new uses.


TEC Professional Services Questionnaire

Other experience and qualifications relevant to the proposed Project (continued) :




EAT Fat City Resource & Technology Center
Jefferson Parish, Louisiana

Partner-in-Charge and Project Manager of a new Entrepreneurial Hub for the underserved Fat City neighborhood. Housing makerspaces, educational programs, advanced library services, business resources, and events, EAT Fat City Resource Center plays the role of an entrepreneurial, artistic, and technological (EAT) crossroads for Jefferson Parish. The building links together an array of public and private entities as a way of increasing their proximity to the people who need their services the most.




George Washington Carver Park
New Orleans, Louisiana

Melissa served as Partner-in-Charge and Project Manager for the renovation of George Washington Carver Park, a long-standing community center and playground that has served the Black Pearl neighborhood for over 70 years. Under her leadership, the team worked closely with the City, NORD, and local residents to reimagine the facility as a sustainable and welcoming hub for future generations.




Airline Highway Community Park
Baton Rouge, Louisiana

Melissa is serving as Partner-in-Charge, leading the technical documentation for a new signature park pavilion and maintenance facility within a 150-acre community park currently under development in Baton Rouge. Envisioned as a benchmark for future structures within the park, the project sets a new standard for resiliency, performance, and design excellence. The pavilion and support facilities are intended to help define the identity of the park and establish a consistent architectural language.




Elijah Brimmer High School
New Orleans, Louisiana






Melissa served as techincial support on the envelope assesment and repair of the 140,000 sf school. In order to identify areas of concern, the team conducted an in-depth survey of the building, which included visual analysis and infrared moisture / diagnostic water testing. In response, a precise yet extensive rehabilitation of the building envelope was undertaken which focused on restoring the limestone and masonry facades as well as the historic wood and steel windows. It also included the repair of the interior side of exterior walls, including in-kind plaster, window sills, and decorative trim.




Tulane University Gibson Hall
New Orleans, Louisiana

Melissa leads the programming and phased renovation of Gibson Hall, Tulane’s main administration building. In collaboration with the University Planning Office, she conducted a comprehensive space analysis, identified code and systems deficiencies, and facilitated interviews with 12 departments. The resulting recommendations improve space efficiency, restore historic configurations, and introduce upgrades to natural light, building systems, wayfinding, and security. The first phase now underway.



KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:		
Name & Title:		
	Ann K. Dilcher, AIA LEED AP Principal	
Project Assignment:		
Architect, Library Programmer and Planner		
Name of Firm with which associated:		
Quinn Evans		
Years' experience with this Firm:		
28 yrs		
Education: Degree(s)/Year/Specialization:		
Master of Architecture, Certificate in Historic Preservation, Texas A&M - 1996 Bachelor of Arts in Art History & Economics, Georgetown University, 1991		
Active registration: Year first registered/discipline:		
2009 / LEED Professional	2017 / Registered Architect / IN	2021 / Registered Architect / MA
2001 / Registered Architect / VA	2019 / Registered Architect / NY	
2015 / Registered Architect / MI, TN	2020 / Registered Architect / MO	
Other experience and qualifications relevant to the proposed Project:		
Ann leads Quinn Evan's library practice in the Midwest. A licensed architect for over 20 years, Ann's strength comes from a focus on project process whereby client needs are defined separately from perceived building constraints. Then, pulling on her extensive experience and problem-solving skills, she questions assumptions and offers creative solutions to meet both program requirements and budget. Ann is proud of the strong client relationships she has developed and finds joy in providing beautiful, welcoming library spaces that let every patron feel they belong and that there is something for them within the library.		

Other experience and qualifications relevant to the proposed Project (continued) :	
	Grosse Pointe Public Library Branches Grosse Pointe, Michigan Principal in Charge for a phased renovation of three branches of the library system. The project reconfigured public as well as staff areas and created new outdoor reading and activity spaces. This work improved accessibility and expanded types of services provided.
	North Branch, Clinton-Macomb Public Library Macomb, Michigan Principal in Charge for a new library to enhance the community's civic center. The team designed a library that bridges the formal public square with natural characteristics of the site. The new 25,000-sf building supports a community of 180,000 residents focused on inspiring lifelong learning.
	Allegan District Library Allegan, Michigan Guided planning and design for renovation and expansion of an existing Carnegie Library on a difficult downtown site to create a successful millage campaign. Assisted with documentation for a low-interest USDA loan. As the Principal in Charge, Ann led the QE team to design and document a 8,000 sf addition and complete renovation to allow the library to expand its programming, support teen STEM-focused learning, and improve accessibility.
	Carnegie-Schadde Memorial Public Library Bamboo, Wisconsin Principal in Charge for the revitalization and addition to this seasonal community library reflecting its connection to Lake Michigan and local natural environment. The 6,000-sf library is designed to adapt to dramatic seasonal changes, drawing patrons outside in the warmer months and providing space for community gatherings during the winter. In addition, the design dramatically expanded seating and program capacity.
	Glen Lake Community Library Empire, Michigan Principal in Charge for the revitalization and addition to this seasonal community library reflecting its connection to Lake Michigan and local natural environment. The 6,000-sf library is designed to adapt to dramatic seasonal changes, drawing patrons outside in the warmer months and providing space for community gatherings during the winter. In addition, the design dramatically expanded seating and program capacity.


TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:	
Name & Title:	
	Brian Rome Partner, Design Director
Project Assignment:	
Design Director	
Name of Firm with which associated:	
Rome Office	
Years' experience with this Firm:	
9 yrs	
Education: Degree(s)/Year/Specialization:	
Master of Architecture, Univerity of Texas at Austin - 2011 Bachelor of Arts in Architecture, Clemson University - 2004	
Active registration: Year first registered/discipline:	
N/A	
Other experience and qualifications relevant to the proposed Project:	
<p>Brian founded Rome Office in 2016 in his hometown of New Orleans, Louisiana. His design process is heavily influenced by his experience at forward-thinking, globally reaching architecture firms for nearly a decade. Brian's strategic approach to the design and realization of the studio's projects emphasizes research, digital and physical formal explorations, and conceptual rigor to produce unexpected outcomes.</p> <p>Before founding Rome Office, Brian was a project leader at Bjarke Ingels Group in New York City and Copenhagen. At BIG he worked directly with Bjarke, leading architectural and urban design concepts in North America and Asia. Prior to BIG, he worked as a designer at OMA in Rotterdam.</p> <p>The selected experience on the following page highlights Brian's leadership in guiding design teams through complex public and institutional projects. Drawing on his background with forward-thinking practices, Brian consistently delivers thoughtful, cutting-edge design solutions that are grounded in context and responsive to the communities they serve.</p>	






TEC Professional Services Questionnaire

Other experience and qualifications relevant to the proposed Project (continued) :	
	EAT Fat City Resource & Technology Center Jefferson Parish, Louisiana Brian served as the Project Designer of a new Entrepreneurial Hub for the underserved Fat City neighborhood. Housing makerspaces, educational programs, advanced library services, business resources, and events, EAT Fat City Resource Center plays the role of an entrepreneurial, artistic, and technological (EAT) crossroads for Jefferson Parish. The building links together an array of public and private entities as a way of increasing their proximity to the people who need their services the most.
	Downtown Greenville Event Center Greenville, South Carolina Brian led a multidisciplinary team through the programming and design of a new 130,000 SF conference center and 260-room hotel in downtown Greenville. He coordinated with multiple stakeholders—including two landowners and the City—to ensure the design aligned with diverse priorities and project goals.
	Airline Highway Community Park Baton Rouge, Louisiana Brian is serving as Partner-in-Charge, leading the planning and design of a new signature park pavilion and maintenance facility within a 150-acre community park currently under development in Baton Rouge. Envisioned as a benchmark for future structures within the park, the project sets a new standard for resiliency, performance, and design excellence. The pavilion and support facilities are intended to help define the identity of the park and establish a consistent architectural language.
	Tulane School of Public Health and Tropical Medicine New Orleans, Louisiana Brian led the programming and conceptual design for the renovation of the Tidewater Building, including a new student commons, auditorium, gallery, and classrooms on the ground floor. The project also included façade enhancements and the design of a new penthouse addition atop the 24-story building
	Tulane University Gibson Hall New Orleans, Louisiana Brian serves as a designer on the renovation of Gibson Hall, Tulane's main administration building. In collaboration with the University Planning Office, she conducted a comprehensive space analysis, identified code and systems deficiencies, and facilitated interviews with 12 departments. The resulting recommendations improve space efficiency, restore historic configurations, and introduce upgrades to natural light, building systems, wayfinding, and security. The first phase now underway.


TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:	
Name & Title:	
	Mollie Burke, AIA NCARB Assocaite
Project Assignment:	
Project Architect	
Name of Firm with which associated:	
Rome Office	
Years' experience with this Firm:	
8 yrs	
Education: Degree(s)/Year/Specialization:	
Master of Architecture, Tulane University Bachelor of Architecture, Tulane University	
Active registration: Year first registered/discipline:	
2016 / Registered Architect, Louisiana AIA Safety Assessment Program	
Other experience and qualifications relevant to the proposed Project:	
<p>Mollie Burke is an associate and registered architect at Rome Office and a key player in all phases including design development, construction documents, consultant coordination and regulatory agencies, bidding, and construction administration. Mollie is also a certified Safety Assessment Building Evaluator. She brings a wealth of knowledge to adaptive reuse and renovation projects and has served as the project architect on a number of Rome Office's most challenging renovations including the award winning Schoolhouse, Tulane Avenue Warehouse, Oretha Castle Haley apartments, and the Hotel Perle.</p> <p>The selected experience on the following page highlights Mollie's technical expertise in renovating and adapting existing buildings to support new programs, enhance usability, advance institutional missions, and improve environmental performance. In each case, Mollie served as Project Architect throughout both the design and Construction Administration phases, ensuring continuity and a high level of coordination from concept through completion.</p>	





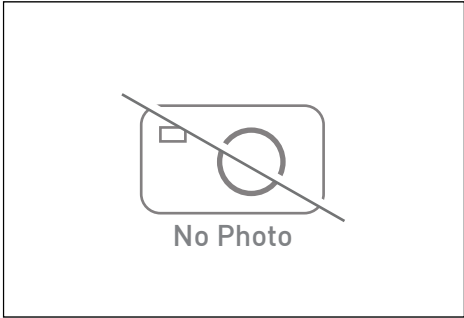
TEC Professional Services Questionnaire


Other experience and qualifications relevant to the proposed Project (continued) :	
	<p>The Schoolhouse New Orleans, Louisiana</p> <p>Mollie served as Project Architect for the award-winning renovation and adaptation of a 19th-century school building. She led technical documentation and specifications, and managed Construction Administration through completion. The project included restoration of the historic masonry envelope, reconfiguration of interior spaces for a new program, and complete replacement and coordination of all MEP systems.</p>
	<p>Tulane Avenue Warehouse New Orleans, Louisiana</p> <p>Mollie served as Project Architect for the award-winning renovation of a historic warehouse in the Mid-City neighborhood of New Orleans. She led technical documentation and specifications and managed Construction Administration through completion. The scope included full restoration and repair of the historic metal panel envelope, with performance upgrades such as continuous insulation to improve energy efficiency.</p>
	<p>Hotel Perle New Orleans, Louisiana</p> <p>Mollie served as Project Architect for the renovation and addition of a historic masonry building on St. Charles Avenue into a boutique hotel. She led technical documentation and specifications and oversaw Construction Administration through completion. The project included full interior reconfiguration for the new program, complete replacement and coordination of all MEP systems, and the addition of an exterior pool deck and bar to enhance guest amenities.</p>
	<p>O.C. Haley School New Orleans, Louisiana</p> <p>Mollie served as Project Architect for the award-winning renovation and adaptive reuse of a historic school building. She led the development of technical documentation and specifications, and oversaw Construction Administration through project completion. The scope included comprehensive restoration and reconfiguration of both interior and exterior elements to accommodate a new program, along with full replacement and coordination of all MEP systems.</p>
	<p>Tulane University Gibson Hall New Orleans, Louisiana</p> <p>Mollie is the Project Architect for the renovation of Gibson Hall, Tulane's main administration building. In collaboration with the University Planning Office, she conducted a comprehensive space analysis, identified code and systems deficiencies, and facilitated interviews with 12 departments. The resulting recommendations improve space efficiency, restore historic configurations, and introduce upgrades to natural light, building systems, wayfinding, and security. The first phase now underway.</p>






TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:	
Name & Title:	
	Alex Fritz Associate
Project Assignment:	
Library Programmer and Designer	
Name of Firm with which associated:	
Quinn Evans	
Years' experience with this Firm:	
8 yrs	
Education: Degree(s)/Year/Specialization:	
Bachelor of Science in Architecture, Lawrence Technological University - 2009 Bachelor of Fine Arts, Eastern Michigan University, 2005	
Active registration: Year first registered/discipline:	
N/A	
Other experience and qualifications relevant to the proposed Project:	
Alex excels at interior and exterior library design and is focused on teamwork strategies and practical knowledge. He utilizes his unique design abilities to create positive results for clients on complex and innovative projects. Alex also has extensive experience in designing and qualifying projects for LEED certification.	

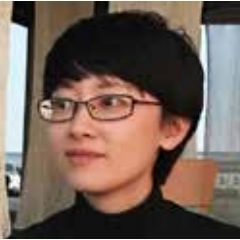
TEC Professional Services Questionnaire

Other experience and qualifications relevant to the proposed Project (continued) :	
	North Branch, Clinton-Macomb Public Library Macomb, Michigan Designer for a new library to enhance the community's civic center. The team designed a library that bridges the formal public square with natural characteristics of the site. The new 25,000-sf building supports a community of 180,000 residents focused on inspiring lifelong learning.
	South Branch, Clinton-Macomb Public Library Macomb, Michigan Senior Designer for an expansion and renovation study to extend library function and services into unoccupied adjacent space and exterior envelope and site refresh upgrade study to increase visibility and civic presence.
	Main Branch, Clinton-Macomb Public Library Macomb, Michigan Senior Designer for renovation study to define design options and cost estimates for various exterior and interior improvements, including site upgrades and maintenance, addition of a staff access window at the drive-up returns window, site grading to address stormwater and drainage efficiencies, build-out of a new Wellness Room, and potential uses and modifications for increasing public use of existing courtyard as an exterior amenity.
	Elk Rapids District Library Elk Rapids, Michigan Project Manager and Senior Designer for this programming study, existing building assessment, and concept planning for library site design and reuse of former manufacturing facility as the new Elk Rapids District Library.
	Northville District Library Feasibility Study Northville, Michigan Senior Designer for a feasibility study to develop library program to serve current service area, which has doubled since the current library was constructed. Develop concept designs based on programming for both renovation / expansion of the existing building and for new township sites.


KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:	
Name & Title:	
	Fatima Beacham , Assoc. IIDA, WELL AP, Fitwel Amb. Interior Designer
Project Assignment:	
Library Interior Designer	
Name of Firm with which associated:	
Quinn Evans	
Years' experience with this Firm:	
9 yrs	
Education: Degree(s)/Year/Specialization:	
Bachelor of Science in Industrial Design, The Ohio State University - 1997	
Active registration: Year first registered/discipline:	
2020 / Fitwel / MI 2021 / IIDA / MI 2015 / WELL AP / MI	
Other experience and qualifications relevant to the proposed Project:	
Fatima is an experienced designer committed to a collaborative approach through creating innovative strategies that meet the goals and objectives of her clients. She utilizes her unique leadership skills to deliver outstanding solutions and design inspiration, and encourages opportunities that effect positive change for her clients. Clients recognize her for her integrity, business and financial judgment, and exceptional organization and implementation skills.	

Other experience and qualifications relevant to the proposed Project (continued) :	
	Grosse Pointe Public Library Branches Grosse Pointe, Michigan Interior Designer for a phased renovation of three branches of the library system. The project reconfigured public as well as staff areas and created new outdoor reading and activity spaces. This work improved accessibility and expanded types of services provided.
	North Branch, Clinton-Macomb Public Library Macomb, Michigan Interior Designer for a new library to enhance the community's civic center. The team designed a library that bridges the formal public square with natural characteristics of the site. The new 25,000-sf building supports a community of 180,000 residents focused on inspiring lifelong learning.
	Allegan District Library Allegan, Michigan Interior Designer for the new 12,000 sf addition and renovation of the 8,500 sf existing Carnegie Library and its 1970s addition. The interior design played off the adjacent river to create STREAM (science, technology, reading, art, and math) areas for teens and youth.
	Saline District Library Saline, Michigan Interior Designer for an inclusive revitalization that aims to optimize both indoor and outdoor library spaces, fostering evolution alongside the community and providing experiential environments suitable for all ages. The project encompasses numerous interior enhancements, including the introduction of new adult and youth reference desks, two additional program rooms, two more study rooms, a rejuvenated common area, and the relocation of the Friends of the Library Corner Book Shop.
	Glen Lake Community Library Empire, Michigan Interior Designer for a new addition and complete renovation of the existing library. The design reflects the lakeside community's connection to Lake Michigan pulling themes from the area's deep links to nature. The project is programmed to care for full-time residents and expand use and footprint for the seasonal influx of summer tourists.


TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:	
Name & Title:	
	Jiayi Hong, RA Architect
Project Assignment:	
Architect	
Name of Firm with which associated:	
Rome Office	
Years' experience with this Firm:	
6 yrs	
Education: Degree(s)/Year/Specialization:	
Master of Architecture, University of Michigan Bachelor of Architecture, Xiamen University	
Active registration: Year first registered/discipline:	
2016 / Registered Architect, Louisiana	
Other experience and qualifications relevant to the proposed Project:	
<p>Jiayi is a licensed architect at Rome Office with significant experience in the design and delivery of educational and community-focused projects. Her portfolio includes work on new and renovated Pre K–8 schools, community resource centers, and higher education facilities. She served as a key team member on two prototype Pre K–8 schools for the Recovery School District in New Orleans, developed as part of FEMA's post-Katrina rebuilding effort. Jiayi brings a thoughtful, collaborative approach to each project, with a strong focus on user experience, sustainability, and long-term community impact.</p> <p>Selected Public and Institutional Experience:</p> <div><div><ul style="list-style-type: none">EAT Fat City Resource Center, Jefferson ParishGibson Hall Renovation, NewOrleansElijah Brimmer Jr. Restoration, New Orleans</div><div><ul style="list-style-type: none">RSD - Ernest Morial School, New Orleans*RSD - Ray Abrams School, New Orleans*Manning Family Athletic Complex, New Orleans*</div></div> <p>* experience at Waggonner & Ball</p>	


TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:	
Name & Title:	
	Julia Markey, RA Architect
Project Assignment:	
Architect and Interior Designer	
Name of Firm with which associated:	
Rome Office	
Years' experience with this Firm:	
3 yrs	
Education: Degree(s)/Year/Specialization:	
Bachelor of Architecture, Pratt Institute	
Active registration: Year first registered/discipline:	
2022 / Registered Architect, Louisiana	
Other experience and qualifications relevant to the proposed Project:	
<p>Julia is a registered architect at Rome Office. Her design vision is rooted in an understanding of clients' and communities' resources, needs, and aspirations. She has been a integral part of the concept and design development for event, recreational, and hospitality projects. As Interior Design Lead for the Eat Fat City Resource Center, she focused on creating a warm and inclusive environment through the use of mass timber and thoughtful spatial organization.</p> <p>Selected Experience:</p> <div><div><ul style="list-style-type: none">EAT Fat City Resource Center, Jefferson ParishGibson Hall Renovation, New OrleansDowntown Greenville Event Center, Greenville, SC</div><div><ul style="list-style-type: none">4th and Elm St, Nashville, TNHotel Perle, New OrleansAirline Community Park, Baton Rouge</div></div>	


TEC Professional Services Questionnaire

L. Work by Firm or Joint-Venture members which best illustrates current qualifications relevant to this Project. Please include any and all work performed for Jefferson Parish. Please attach additional pages if necessary.		
PROJECT NO. 1		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
<p>Grosse Pointe Public Library Branches Grosse Point, MI</p> <p>Owner Grosse Pointe Public Library</p> <p>Contact Jessica Keyser, Director 313.343.2325 jkeyser@grossepointelibrary.org</p>	<p>Quinn Evans' strategic designs expand learning, inspire creativity, and increase visitorship of three branches of this library system.</p> <p>Ewald & Woods Branch Libraries: These large branch libraries were refreshed with a focus on comfort, visibility, and identity. Main desks were relocated to improve service and sightlines, while new exterior plazas offer more active, welcoming spaces for patrons and programs. Staff areas were reconfigured for greater security, improved workstation layouts, and the inclusion of wellness rooms. Interiors were updated with new finishes and furnishings: a lighter, lakeside palette for Ewald and a forest-inspired environment at Woods. Youth areas were redesigned for acoustic control and tween engagement, and adult areas received flexible seating and reorganized computer zones.</p> <p>Central Branch: At the mid-century modern Central Branch, the exterior plaza renovation introduced a cascading stair that connects the upper plaza to a new lower-level seating and program area. Reintroduced bluestone defines the sculpture court, and new ramping provides accessible entry for the first time. Expanded bicycle parking anchors the new site work. Ongoing work includes a 4,000 SF addition to house a new youth area, program room, drive-up book window, and elevator access to second-floor staff spaces.</p>	
Additional Project Info:		
<p>Ewald Branch: 15,000 sf renovation Woods Branch: 27,000 sf renovation Central Branch: 18,500 sf renovation & addition</p>		
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
<p>Ewald Branch: 2021 Woods Branch: 2022 Central Branch: 2023</p>	<p>\$9M</p>	<p>\$9M</p>


TEC Professional Services Questionnaire

L. Work by Firm or Joint-Venture members which best illustrates current qualifications relevant to this Project. Please include any and all work performed for Jefferson Parish. Please attach additional pages if necessary.		
PROJECT NO. 2		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
<p>Saline District Library Saline, MI</p> <p>Owner Saline District Library</p> <p>Contact Karrie Waarala, Director 734.401.1261 karrie@salinelibrary.org</p>	<p>This comprehensive revitalization project is designed to enhance both indoor and outdoor spaces, aligning the library's evolution with the needs of its diverse community and creating experiential environments for all ages.</p> <p>Interior improvements include new adult and youth reference desks, a redesigned front desk, a fully accessible non-gendered restroom, two new program rooms, two additional study rooms, a refreshed common area, and the relocation of the Friends of the Library Corner Book Shop.</p> <p>Planned exterior upgrades feature a new outdoor pavilion and a paved trail. Additional improvements include expanded teen areas, increased seating, and a new drive-thru service window for convenient material pickup.</p> <p>To ensure continued public access, interior renovations will be implemented in three phases, minimizing disruption throughout construction</p>	
Additional Project Info:		
<p>Phased construction Interior and exterior improvements</p>		
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
<p>2025</p>	<p>\$5M</p>	<p>\$5M</p>


TEC Professional Services Questionnaire

L. Work by Firm or Joint-Venture members which best illustrates current qualifications relevant to this Project. Please include any and all work performed for Jefferson Parish. Please attach additional pages if necessary.		
PROJECT NO. 3		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
<p>Alpena County George N. Fletcher Public Library Alpena, MI</p> <p>Owner Alpena County George N. Fletcher Public Library</p> <p>Contact Eric Magness-Eubank, Director 586.598.4900 emagnesseaubank@chelibrary.org</p>	<p>Quinn Evans helped the library impact a larger segment of its community with greater accessibility for people with disabilities and more functional programming space.</p> <p>Initially, the team collaborated with library stakeholders to conduct a building assessment and library master planning exercise. This planning work and articulated vision led to the community passing bond funding for a full renovation of their aging 1970s building.</p> <p>The design includes programming and layout updates, such as providing more daylighting and views, creating a teen area, and consolidating adult services on a single floor. The project also focuses on improving inclusive circulation with a new main stair and elevator. In addition, the renovations to the Great Lakes Maritime and the Northeast Michigan Oral History and Historic Photo Archives, located at the library, will significantly improve secure storage space and a new public reading room for researching the collection.</p>	
Additional Project Info:		
18,000 sf renovation		
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2017	\$1.5M	\$1.5M


TEC Professional Services Questionnaire

L. Work by Firm or Joint-Venture members which best illustrates current qualifications relevant to this Project. Please include any and all work performed for Jefferson Parish. Please attach additional pages if necessary.		
PROJECT NO. 4		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
<p>Clinton-Macomb Public Library Macomb County, MI</p> <p>Owner Clinton-Macomb Public Library</p> <p>Contact Larry Neal, Director 586.226.5011 lneal@cmpl.org</p>	<p>Quinn Evans has established a trusted partnership with the Clinton Macomb Library system spanning years, successfully delivering three transformative projects.</p> <p>North Branch: A new facility completing a civic square, featuring a domed digital projection space, flexible access flooring, and a design blending traditional aesthetics with cutting-edge technology</p> <p>South Branch: An expansion and full renovation transform this branch into a visible and welcoming community hub with updated interiors and enhanced street presence.</p> <p>Main Branch: A comprehensive interior refresh of the Main Branch will include new finishes, necessary repairs, and upgraded mechanical systems. A new geothermal heat exchange well field will improve energy efficiency and qualify for federal tax incentives under the Inflation Reduction Act. The site work is carefully coordinated to support both functional and sustainability goals.</p>	
Additional Project Info:		
North Branch: 29,000 sf South Branch: 25,000 sf Main Branch: 82,500 sf North Branch: AIA Huron Valley 2023 Design Award		
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
North Branch: 2022 South Branch: in design Main Branch: June 2025	N/A	N/A




TEC Professional Services Questionnaire

L. Work by Firm or Joint-Venture members which best illustrates current qualifications relevant to this Project. Please include any and all work performed for Jefferson Parish. Please attach additional pages if necessary.		
PROJECT NO. 5		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
<p>Carnegie-Schadde Memorial Public Library Baraboo, WI</p> <p>Owner Carnegie-Schadde Memorial/ Baraboo Public Library</p> <p>Contact Jessica Bergin, Director 608.356.6166 jessica@csmpl.org</p>	<p>Challenged to restore and expand the 1903 library, Quinn Evans' design connects the historic Carnegie with materials and proportion. The addition provides community access and contemporary library services, accommodating additional programming.</p> <p>The design restored portions of the original building, especially the primary façade and roofline, to preserve historical materials and features. It removed part of the 1982 brick addition on the east of the original building. The connection between the original building and the addition to the east is mostly glass to separate and differentiate the historic brick structure from the new addition. The addition echoes the historic library and neighboring First United Methodist Church with brick masonry as the prominent material and, like the historic library façade, features three equal sections across the front. The appearance of the addition is meant to complement rather than imitate the look of the original Carnegie building.</p>	
Additional Project Info:		
<p>15,000 sf renovation of historic Carnegie Library 12,000 sf, two-story addition in collaboration with MSA</p>		
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2024	\$9.5M	\$9.5M


TEC Professional Services Questionnaire

L. Work by Firm or Joint-Venture members which best illustrates current qualifications relevant to this Project. Please include any and all work performed for Jefferson Parish. Please attach additional pages if necessary.		
PROJECT NO. 6		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
<p>EAT Fat City Resource Center Jefferson Parish, LA</p> <p>Owner Jefferson Parish (County Government)</p> <p>Contact David Hecht e. dhecht@formworkllc.com</p>	<p>Rome Office was selected through an open RFQ process by Jefferson Parish to design a new Entrepreneurial Hub for the underserved Fat City neighborhood. The EAT (Entrepreneurial, Artistic, Technological) Resource Center brings together makerspaces, educational programs, advanced library services, and business resources under one roof. Designed as a crossroads for public and private entities, the building expands access to services for those launching businesses, seeking job training, or pursuing career changes.</p> <p>Working closely with local government and stakeholders, Rome Office led a collaborative process of interviews and workshops to shape a responsive program and design strategy. The resulting layout blends semi-private and public spaces to foster interaction, ensure safety, and support a dynamic mix of users. Rather than compartmentalized tenants, the design promotes overlap between patrons, programs, and service providers—encouraging exchange and collaboration.</p>	
Additional Project Info:		
Designed with a mass timber structure		
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2023 / Paused in DD	\$12M	\$12M




TEC Professional Services Questionnaire

L. Work by Firm or Joint-Venture members which best illustrates current qualifications relevant to this Project. Please include any and all work performed for Jefferson Parish. Please attach additional pages if necessary.		
PROJECT NO. 7		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
<p>St Charles Avenue Hotel New Orleans, LA</p> <p>Owner Urban 757, LLC</p> <p>Contact Mike Bucher 703-304-5335</p>	<p>Rome Office was entrusted with the renovation of and the addition to the Alberta Hotel, built in 1916, converting it back to it's original purpose after decades of use as a multi-tenant office building. Using the atrium addition as the primary means of circulation, the new boutique hotel features ten hotel suites, an newly constructed amenity terrace with full-service bar and pool, a café at ground level, and a parking garage. The use of the atrium as the primary means of egress required the implementation of a complex smoke evacuation system. In order to preserve the grand nature of this space, the design team carefully coordinated the large mechanical components to minimize their view on both the interior and the exterior of the building. Project goals required that the structural systems integrate wood framing, cold-formed metal framing, and hot-rolled steel construction. The addition to the historic building incorporated new storefront glazing with a decorative metal mesh screen, which serves as an armature for flowering vegetation.</p>	
Additional Project Info:		
45,000 sf renovation and addition	<div></div>	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
Completed 2024	\$9.57M	\$9.57M


TEC Professional Services Questionnaire

L. Work by Firm or Joint-Venture members which best illustrates current qualifications relevant to this Project. Please include any and all work performed for Jefferson Parish. Please attach additional pages if necessary.		
PROJECT NO. 8		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
<p>Tulane Gibson Hall New Orleans LA</p> <p>Owner Tulane University</p> <p>Contact Amber Beazley amays@tulane.edu 504-862-8126</p>	<p>Tulane University entrusted the renovation of the iconic face of the University, Gibson Hall, to Rome Office. Constructed in 1894 as a classroom building, Gibson Hall is the oldest building on Tulane University's Uptown campus and now serves as the primary administrative building. Rome Office worked closely with the University Planning Office to document and analyze current space usage and allocation, to identify code and system deficiencies, and to conduct interviews with the 12 different departments that occupy the building. This information gathering led to the development of a series of programmatic and architectural recommendations to utilize space more efficiently and produce a more inherently intuitive distribution of programs. New MEPFP systems were recommended to meet code requirements. Rome Office produced a phasing plan to understand how departments would temporarily relocate during the renovations, the first of which is currently under way.</p>	
Additional Project Info:		
70,000 sf renovation Phase 1 renovation involves upgrading all restrooms and the president's office.		
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
Phase 1 in progress	\$2.5M (phase 1)	\$ 2.5M


TEC Professional Services Questionnaire

L. Work by Firm or Joint-Venture members which best illustrates current qualifications relevant to this Project. Please include any and all work performed for Jefferson Parish. Please attach additional pages if necessary.		
PROJECT NO. 9		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
<p>Schoolhouse Historical Renovation New Orleans, LA</p> <p>Owner LM Development</p> <p>Contact Kristen Leonard P. 504-430-8733</p>	<p>The Schoolhouse revived a neglected primary school building, originally built in 1894 for the 3rd Ward of New Orleans. The project restored the Italianate-style facade and school house plan, including each of the classrooms, central corridors and grand staircase. The design kept the existing classroom walls and space-layout intact while delicately adding a nuanced "box for living" in the center of each room, which provided a kitchen, bathroom, wardrobe, laundry, mechanical, and storage loft. Rome Office took painstaking efforts to preserve the historic character of the space, carefully integrating a new egress stair, elevator, and MEPFP systems. In-depth research of historic photos and catalogs allowed Rome Office to accurately identify and specify historical elements to be reconstructed, following the strict requirements of the Secretary of the Interiors standards for historic rehabilitation.</p>	
Additional Project Info:		
<p>Awards 2020 Excellence in Historic Preservation I Louisiana Landmarks Society</p> <p>2020 AIA Gulf State Honor Citation</p> <p>2020 AIA New Orleans Honor Award</p> <p>2019 AIA Louisiana Honor Award</p>	<div></div>	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
Completed 2019	\$6.4M	\$6.4M

TEC Professional Services Questionnaire

L. Work by Firm or Joint-Venture members which best illustrates current qualifications relevant to this Project. Please include any and all work performed for Jefferson Parish. Please attach additional pages if necessary.		
PROJECT NO. 10		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
<p>Elijah Brimmer High School New Orleans, LA</p> <p>Owner Orleans Parish School Board</p> <p>Contact Greg Narlock 504-304-5612</p>	<p>The Project involved determination and resolution of extensive moisture infiltration into the Willow School's Elijah Brimmer Jr. building. Work performed during a previous renovation had failed, causing additional moisture- & air-infiltration problems. To identify areas of concern, the team conducted an in-depth building survey, which included visual analysis and infrared moisture / diagnostic water testing. The team researched drawing archives and performed exploratory demolition to understand the historic envelope. As a result, an extensive yet precise rehabilitation of the building envelope has been undertaken to restore the limestone and masonry facades as well as the historic wood and steel windows. It also includes the repair of the interior side of exterior walls, including in-kind plaster, window sills, and decorative trim.</p>	
Additional Project Info:		
<p>140,000 sf</p> <p>Renovation done in collaboration with Mark Baum Architects</p>		
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2024	\$15.3M	\$15.3M

TEC Professional Services Questionnaire

M. List all prior and/or on-going litigation between Firm and Jefferson Parish. Please attach additional pages if necessary.		
Parties:		Status/Result of Case:
Plaintiff:	Defendant:	
1. NA		
2.		
3.		
4.		
N. Use this space to provide any additional information or description of resources supporting Firm's qualifications for the proposed project.		
Please refer to the supplemental information in Section 01 of this document.		
O. To the best of my knowledge, the foregoing is an accurate statement of facts.		
Signature: 		Print Name: <u>Melissa Rome</u>
Title: <u>Partner</u>		Date: <u>05.08.2025</u>

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TEC Professional Services Questionnaire

TEC QUESTIONNAIRE

IMC CONSULTING ENGINEERS

MEP

A. Project Name and Advertisement Resolution Number:

Professional Architectural and Engineering Services to Design and Construct the New West Bank Regional Library (Resolution No. 146198)

B. Firm Name & Address:

IMC Consulting Engineers, Inc.
2714 Independence Street
Metairie, LA 70006

C. Name, title and contact information of Principal, as defined in Section 2-926 of the Jefferson Parish Code of Ordinances, who is a registered, licensed architect, professional engineer, or surveyor in the State of Louisiana:

Paul S. Vlosich, P.E.
Principal and Director of Municipal Projects
(504) 831-9119
pvlosich@imcconsultingeingeers.com
Licensed Professional Engineer, License No. 31006

D. Name and contact information of employee who is a registered and licensed architect, professional engineer, or surveyor in the State of Louisiana in the applicable discipline. A subcontractor may be substituted here only if the advertised Project requires more than one discipline.

Paul S. Vlosich, P.E.
Principal and Director of Municipal Projects
(504) 831-9119
pvlosich@imcconsultingengineers.com
Licensed Professional Engineer, License No. 31006

E. Please provide the number of employees whose primary function corresponds with each category:

<u>2</u>	Administrative	_____	Estimators	<u> </u>	Specification Writers
_____	Architects (Licensed)	_____	Geologists	_____	Structural Engineers
_____	Chemical Engineers	_____	Geotechnical Engineers	<u>5</u>	Graduate Engineers
_____	Civil Engineers	_____	Interior Designers	_____	Project Managers
_____	Construction Inspectors	_____	Landscape Architects	_____	Clerical
_____	Ecologists	_____	Land Surveyor	_____	Grant/Funding Specialist
<u>2</u>	Electrical Engineers	<u>4</u>	Mechanical Engineers	_____	Sanitary Engineers
<u>2</u>	Engineer Intern	_____	Environmental Engineers		
_____	Professional Land Surveyors	<u>4</u>	CAD Operators	<u>19</u>	TOTAL

*All of our Engineers are Specification Writers.

F. Is this submittal by a JOINT-VENTURE? Please check: YES ☐ NO ☒

If marked “No” skip to Section I. If marked “yes” complete Sections G-H.

TEC Professional Services Questionnaire

G. If submittal is by JOINT-VENTURE, list the firms participating and outline specific areas of responsibility (including administrative, technical, and financial) for each firm. Please attach additional pages if necessary.

1.	N/A
2.	

H. Has this JOINT-VENTURE previously worked together? Please check: N/A
 YES ☐ NO ☐

I. List all subcontractors anticipated for this Project. Please note that all subcontractors must submit a fully completed copy of this questionnaire, applicable licenses, and any other information required by the advertisement. See Jefferson Parish Code of Ordinances, Sec. 2-928(a)(3). Please attach additional pages if necessary.

Name & Address:	Specialty:	Worked with Firm Before (Yes or No):
1. N/A		
2.		
3.		

J. Please specify the total number of support personnel that may assist in the completion of this Project:

TEC Professional Services Questionnaire

K. List the professional in charge, key persons, specialists, and individual consultants anticipated for this Project and provide their relevant information below. If necessary, please attach additional documentation (i.e. resume) that demonstrates the employment history and experience of the Firm's key persons that may assist in the completion of this Project. Please attach additional pages if necessary.
PROFESSIONAL IN CHARGE OF PROJECT:
Name & Title:
Paul S. Vlosich, P.E. Principal and Director of Municipal Projects
Project Assignment:
Electrical Engineer / Project Manager for MEP
Name of Firm with which associated:
IMC Consulting Engineers, Inc. 2714 Independence Street Metairie, LA 70006
Years' experience with this Firm:
24
Education: Degree(s)/Year/Specialization:
Bachelor of Science 1994 (University of New Orleans) Electrical Engineering
Active registration: Year first registered/discipline:
2004 / Louisiana #31006 / Electrical Engineering
Other experience and qualifications relevant to the proposed Project:
Paul serves as IMC's Director of Municipal and Industrial Projects and oversees all aspects of IMC's municipal business sector including client relations, business development, resource management, contract negotiation, contract execution, production, and quality control. Please see attached resume for additional experience and qualifications.

Paul S. Vlosich, P.E. Principal and Director of Municipal and Industrial Projects / Electrical Engineer
Other Experience and Qualifications Relevant to the Proposed Project (continued) Jefferson Parish Department of General Services - Yenni Building Conversion to EOC Designed and specified electrical systems associated with the conversion of the 10-story office building to an Emergency Operations Center for Jefferson Parish. Electrical design consisted of full standby generator power for the building, which was accomplished via paralleled 1000 kW diesel generators sets mounted on an elevated exterior platform. Electrical design also included new paralleling switchgear, new electrical service and main distribution equipment, bus duct connecting existing and new distribution equipment, lighting, and tie-in to existing fire alarm system. Generator housings were specified to withstand hurricane force winds. Space was provided on the platform and in the switchgear to incorporate a third, future generator for redundancy. Jefferson Parish Dept. of General Services - Yenni Building Porte Cochere's Designed and specified electrical systems associated with the addition of a Porte Cochere to the North entrance of the Yenni building. Design included power, lighting, CCTV, and fire alarm. Jefferson Parish Department of General Services - New Standby Generator for First Parish Court Designed, specified and administered the construction of a new 500 kW natural gas generator set to provide standby power to the First Parish Court Building. Paul acted as the Project Manager; IMC was the Prime Consultant. Plaquemines Parish Sheriff's Office Administration Building Designed, specified, and administered the electrical construction for the renovation of the Second Floor of an existing bank to serve as administration space for the Plaquemines Parish Sheriff's Office. Design included all power, lighting, communication, fire alarm, and security systems. Security system design included a security management system with integrated surveillance cameras and access controls. Camera images can be viewed remotely via an internet-based connection. Plaquemines Parish Sheriff's Office - Firing Range Training Facility Project consisted of a new multi-story business occupancy with a large classroom for instruction, restrooms, showers, offices, a simulator room, and an armory to support the adjacent firing range. In addition to the typical mechanical, plumbing, and electrical systems, design included elevated equipment and services 16+ feet above grade, a fire pump, and provisions for connection of a roll-up generator. Lighting design was based on all-LED fixtures; interior lighting controls included fixture control based on occupancy. LADOTD - Crescent City Connection Division - Administration Building Expansion Designed and specified electrical systems associated with the expansion of the Administration Building. Design included lighting, power distribution, fire alarm system, closed circuit television system, and access control system. LADOTD - Michoud Maintenance Facility Renovations Designed and specified electrical systems associated with the renovation of and repairs to the DOTD Maintenance Office building and warehouse in New Orleans. Electrical design included power, lighting, and fire alarm systems. Nunez Community College - New Administration Building FEMA funded project for the construction of a new administration building. Designed and specified power, interior and exterior lighting, and special systems for a new administration building. Power design included provisions for connecting a roll-up generator. Assumption Parish – Water District No. 2 – New Administration Building Oversaw the design of the electrical power, lighting, communication, audio/visual, security, and fire alarm systems for this new 7,000 sq-ft administration building and acted as the Professional of Record for those systems. Design included full standby power for the building from existing generators and distribution equipment on site. Design for the board room within the building included an IP-based audio-visual system.

TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:
Name & Title: Richard E. Nichols, P.E. Principal and Electrical Department Head
Project Assignment: Quality Assurance / Electrical Engineer
Name of Firm with which associated: IMC Consulting Engineers, Inc. 2714 Independence Street Metairie, LA 70006
Years’ experience with this Firm: 34
Education: Degree(s)/Year/Specialization: Bachelor of Science 1989 (Louisiana State University) Electrical Engineering
Active registration: Year first registered/discipline: 1994 / Louisiana #25896, Electrical Engineer
Other experience and qualifications relevant to the proposed Project: Having joined IMC in 1993, Richard Nichols is one of IMC’s most experienced electrical engineers. His expertise includes design of lighting, power, and special systems, as well as project management. Richard has managed electrical design projects in commercial, municipal, and industrial markets, including, but not limited to, medical, hospitality, wastewater/storm-water, and educational. He has also provided the design for power and control systems in specialized applications such as navigation lock and dam controls and sewerage drainage facilities. As principal and electrical department head his primary responsibilities include the design of commercial and institutional electrical systems, quality control, and business development. Please see attached resume for additional experience and qualifications.

Richard Nichols, P.E. Principal / Quality Assurance
<i>Other Experience and Qualifications Relevant to the Proposed Project (continued)</i>
Avondale Library IMC provided MEP design services for 4,528 sq-ft library. Electrical design include lighting, power, communication and new electrical service to building.
East Bank Regional Library Provided electrical design for the new construction of a 4,408 sq-ft maintenance building built adjacent to the existing library. Also created the design for the addition of two exterior 750-kW natural gas generators to provide non-emergency backup power for the entire library complex
River Ridge Library This project involved a 10,000 sq-ft new library. The electrical design included lighting, power, fire alarm, communications and site lighting. A natural gas generator was designed to provide emergency back-up power for the entire library.
Arlene Meraux Elementary School This project involved the construction of a new 110,000 sq-ft elementary school for the St Bernard Parish School Board. The project included a kitchen, resource library, computer lab, gym, pre-k classrooms, and a cafetorium. The cafetorium was a combined cafeteria and auditorium including a performance stage. We designed the lighting, power, fire alarm, school intercom, security, access control and CCTV, communications, and stage lighting and dimming systems for the project.
Bayou Lacombe Middle School Building Renovation This project involved the renovation of a 4,800 square-foot shop building into a building to be used mainly as a resource library. The building also contained a computer lab, broadcasting lab and teacher development area. All existing electrical systems in the building were completely replaced. Electrical design included a new three-phase electrical service to serve the building. New fire alarm, security, and intercom systems were provided and were also connected into the main school building. A new fiber optic communication cable link this building to the main building for communications.
Edna Karr High School This project involved the construction of a new 150,000 sq-ft high school for the Orleans Parish School Board. The project included a cafeteria, kitchen, library, computer and science labs, gym, music room and auxiliary gym with a performance stage. We designed the lighting, power, fire alarm, stage lighting and dimming systems for the project. The project included LED lighting in all classrooms and DLM lighting controls in the classrooms.
Garyville/Mt. Airy Math and Science Magnet School Renovations This project involved replacing the existing fluorescent and HID fixtures in the school with new LED fixtures. The design included rough-in for future access controls to be installed by the owner. We also provided lighting controls throughout the school to comply with IEC 2021. This included occupancy sensors in all classrooms, corridors, office areas and bathrooms. It also included daylighting controls and dimming in the library, cafetorium and gym lobby area. New LED site pole fixtures which included occupancy sensor and daylight sensor to meet IEC 2021.
Madisonville Elementary School Addition This \$13.3 million dollar project included a new 61,900 sq-ft two-story classroom and gym building addition to the existing Madisonville Elementary campus. The project also included a renovation and expansion of the existing library. Electrical design includes lighting, power, fire alarm, classroom intercom system, security and telecommunications. The design included a new electrical service from Cleco and connections to the existing campus for security, communications, fire alarm and intercom system.
Tulane University Stern Hall This project involved the renovation of the 3rd and 6th floor (approximately 6,000 sq-ft) of Stern Hall on Tulane University campus. The 6th floor included a library/research room, office area and break room. The electrical design included lighting, power, mechanical power and fire alarm.

TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:
Name & Title:
Matthew Wender, P.E. Principal and Mechanical Department Head
Project Assignment:
Mechanical Engineer
Name of Firm with which associated:
IMC Consulting Engineers 3120 20th Street, Metairie, LA 70002
Years’ experience with this Firm:
18
Education: Degree(s)/Year/Specialization:
Bachelor of Science 2004 (Mississippi State University) Mechanical Engineering
Active registration: Year first registered/discipline:
2009, Louisiana 34365, Mechanical Engineering
Other experience and qualifications relevant to the proposed Project:
Matt Wender serves as IMC's Mechanical Department Head. He is responsible for the design of commercial HVAC, pumping, plumbing, and fire protection systems, including load calculations, specifications, system layout, and completion of construction documents. Matthew’s HVAC design experience includes a wide range of mechanical systems spanning from direct expansion (D/X) systems to four-pipe, variable-air volume, water-cooled systems with energy recovery. Direct Digital Control (DDC) system design and installation supervision are special areas of concentration. The plumbing systems he has designed include high-efficiency condensing-type water heaters with hot water recirculation and water conserving type fixtures. Matt’s fire protection designs include wet-pipe systems, both with and without fire pumps, and dry-pipe pre-action and anti-freeze systems.
Please see attached resume for additional experience and qualifications.

Matthew Wender, P.E. Principal and Mechanical Department Head / Mechanical Engineer
<p><i>Other Experience and Qualifications Relevant to the Proposed Project (continued)</i></p> <p>Jefferson Parish East Bank Regional Library Storage & Emergency Power Responsible for the Mechanical, Plumbing, and Fire Protection design and construction administration of the 4,500 square-foot maintenance building, emergency power systems, and parish wide building automation system upgrades. Mechanical design included 4-pipe, variable volume vertical fan coil units with underground hydronic tie-ins to the existing facility's utilities. Restroom and workshop dedicated ventilation systems were also provided. Plumbing and sprinkler system design included new systems extended from the main facility with a dedicated sprinkler system riser and back flow preventer. Modifications were made to the existing gas service to provide high-pressure gas at the site as well as gas piping to two new 750KW emergency generators. Finally, design and implementation of the parish library wide Siemens Desigo energy management system migration were provided.</p> <p>Jefferson Parish West Bank Regional Library Responsible for the Mechanical, Plumbing, and Fire Protection design and construction administration of the 33,500 square-foot renovation to the existing library as well as a 17,000 square-foot addition. The mechanical design encompassed phased wholesale replacement of existing HVAC systems with four-pipe, variable volume equipment. The design included a 160-ton high-efficiency air cooled chilled water plant, a 1400MBH heating hot water plant with condensing boilers, variable speed skid mounted pumping systems, central station chilled water air side equipment, and variable air volume terminal units with hot water reheat. New restroom ventilation systems and a new energy management system to control and monitor the HVAC equipment were also provided. The plumbing and sprinkler system design included complete replacement of existing systems. Hydro-tunneling to facilitate new below slab waste piping was designed to mitigate issues caused by site settlement. Domestic water and vent piping was replaced to accommodate relocated restrooms and reconfigured ceilings. Modifications to the sprinkler system riser and distribution piping were designed to provide and double-check back flow preventer and allow the phased construction. New sprinkler heads were specified for the renovation and addition areas and a new high-pressure gas service was designed to support the gas-fired heating hot water boilers and an emergency generator.</p> <p>Lakeshore Library Equipment Upgrades Project consisted of replacing four direct-expansion vertical indoor air-handling units, outdoor condensing units, and associated ductwork modifications and refrigerant piping. Exterior equipment was relocated to the building roof. Total replacement equipment capacity is 38.5 tons. High-efficiency, variable volume equipment features BACnet integration to building control system and modulating hot gas reheat to provide full humidity control.</p> <p>Jefferson Parish Avondale Library Provided HVAC and plumbing design/construction administration services for the 4,800 sq-ft new construction library. The HVAC design included DX-split systems with hot gas reheat to allow a true dehumidification sequence of operation. Dedicated ceiling mounted exhaust fans were provided with interlock to restroom occupancy controls. Plumbing design consisted of commercial grade restroom fixtures and an electric tank-type water heater.</p> <p>Wagner Library RTU Replacement Served as professional of record for library rooftop HVAC system replacement. IMC developed and administered a request for proposal bid document describing project requirements associated with the 26ton capacity variable volume system replacement.</p> <p>Jefferson Highway Library This project is pending advertisement. Provided HVAC and plumbing design service for the 3,800 sq-ft new construction library. The HVAC design includes DX-split systems with hot gas reheat to allow a true dehumidification sequence of operation. Dedicated ceiling mounted exhaust fans are designed with interlock to restroom occupancy controls. Plumbing design consists of commercial grade restroom fixtures and an electric tank-type water heater with hot water recirculation.</p>

Matthew Wender, P.E. Principal and Mechanical Department Head / Mechanical Engineer
<p><i>Other Experience and Qualifications Relevant to the Proposed Project (continued)</i></p> <p>Jefferson Parish Library HVAC Control Upgrade Project consisted of providing a new Direct Digital Control (DDC) System to replace the existing energy management system. The scope of work included the replacement of existing pneumatic controls with a digital overlay, thereby providing new digital control panels, room sensor/stats, and a new operator workstation. Existing pneumatic actuators with EP relays to interface with the DDC system.</p> <p>Jefferson Parish Library Special Collections Area HVAC Upgrade and Library Generator Project consisted of providing new HVAC systems and associated electrical and duct work modifications and structural supports to serve the Special Collections area of the East Bank Library. Additionally, the project consisted of providing new, natural gas fueled, standby power-generation equipment and associated distribution equipment modifications, gas piping modifications, and structural supports as required by the equipment and as necessary to provide standby power sized for the new HVAC equipment as well as receptacles and lighting in the Special Collections area. The project also included the disconnection, raising and reconnection of an existing generator unit to minimize the risk of damage during a flood condition.</p>



TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:
Name & Title:
Eugene "Chip" F. Higbee, III, P.E. Principal
Project Assignment:
Quality Assurance / Mechanical Engineer
Name of Firm with which associated:
IMC Consulting Engineers, Inc. 2714 Independence Street Metairie, LA 70002
Years' experience with this Firm:
24
Education: Degree(s)/Year/Specialization:
Bachelor of Science 1990 (Louisiana State University) Mechanical Engineering
Active registration: Year first registered/discipline:
1995 / Louisiana #26162, Mechanical Engineer
Other experience and qualifications relevant to the proposed Project:
During his 30+-year career, Chip has served in various capacities from facilities and maintenance engineer, building energy performance contractor, and consulting engineer. He has experience with HVAC, plumbing, fire protection, fuel systems, and pump engine and drive package replacements. He is an active member of ASHRAE and ACEC, and he has held a number of offices in the local ASHRAE chapter. Please see attached resume for additional experience and qualifications.

Eugene “Chip” Higbee, III, P.E. Principal / Quality Assurance
Other Experience and Qualifications Relevant to the Proposed Project (continued)
New Orleans Baptist Theological Seminary Library Responsible for design of replacement of the HVAC system for this three-story library on the Baptist Seminary Campus. Areas included rare papers, typical open library, meeting areas and study rooms.
Lee Road Junior High Responsible for mechanical design of renovation of the main school building, which includes the administration area, thirteen classrooms, library, computer lab and teacher’s lounge.
Jefferson Parish Performance Contract Review Provided technical review of parish-wide performance contract with Siemens. Tasks included energy savings review, scope of work confirmation and terms and conditions.
East Bank Maintenance Building – Jefferson Parish General Services Handled Mechanical design of DX split variable air volume cooling systems and plumbing system.
Marrero Wastewater Treatment Facility EOC Mechanical engineer of record new administration and emergency operations center for the wastewater treatment plant. The building includes administrative offices, a wastewater lab and storm resistant structure designed to house personnel during major weather events.
Jefferson Parish Head Start Provided quality control for 6,000 sq-ft addition to existing Marrero head start facility. Project scope included mechanical, plumbing and fire protection systems in both the new addition and renovated areas.

TEC Professional Services Questionnaire

L. Work by Firm or Joint-Venture members which best illustrates current qualifications relevant to this Project. Please include any and all work performed for Jefferson Parish. Please attach additional pages if necessary.		
PROJECT NO. 1		
Project Name, Location and Owner’s contact information:	Nature of Firm’s Responsibility:	
East Bank Regional Library Jefferson Parish Roy Burst 4747 West Napoleon Ave. Metairie, LA 70001 504-835-1119	IMC provided the MEP design and construction administration of the 4,500 sq-ft maintenance building. The first element was the addition of a two-story structure to function as the maintenance department's office, work shop and storage. The maintenance building was constructed adjacent to the existing library. Mechanical and electrical services were extended from the existing building. The plumbing utilities were extended directly to the utility. The second element was the addition of two exterior 750-kw natural gas generators and service entrance rated paralleling switchgear with new service disconnect. The electric service was replaced with the new service providing utility power to the new paralleling switchgear. This permitted the generators and switchgear to provide non-emergency backup power for the entire library complex.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2021	\$4.7M	\$3.2M

PROJECT NO. 2		
Project Name, Location and Owner’s contact information:	Nature of Firm’s Responsibility:	
West Bank Regional Library Harvey, Louisiana Jefferson Parish Library System Roy Burst 4747 West Napoleon Avenue Metairie, LA 70001 504-838-1119	IMC was responsible for the Mechanical, Plumbing, and Fire Protection design and construction administration of the 33,500 square-foot renovation to the existing library as well as a 17,000 square foot addition. The mechanical design encompassed phased wholesale replacement of existing HVAC systems with four-pipe, variable volume equipment. The design included a 160-ton high-efficiency air cooled chilled water plant, a 1400MBH heating hot water plant with condensing boilers, variable speed skid mounted pumping systems, central station chilled water air side equipment, and variable air volume terminal units with hot water reheat. New restroom ventilation systems and a new energy management system to control and monitor the HVAC equipment were also provided. The plumbing and sprinkler system design included complete replacement of existing systems. Hydro-tunneling to facilitate new below slab waste piping was designed to mitigate issues caused by site settlement. Domestic water and vent piping was replaced to accommodate relocated restrooms and reconfigured ceilings. Modifications to the sprinkler system riser and distribution piping were designed to provide and double-check back flow preventer and allow the phased construction. New sprinkler heads were specified for the renovation and addition areas and a new high pressure gas service was design to support the gas-fired heating hot water boilers and an emergency generator	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2019	\$6M	\$1.6M

TEC Professional Services Questionnaire

PROJECT NO. 3		
Project Name, Location and Owner’s contact information:	Nature of Firm’s Responsibility:	
River Ridge Library 8825 Jefferson Hwy River Ridge, Louisiana 70123 Jefferson Parish Library System Roy Burst 4747 West Naploeon Avenue Metairie, LA 70001 504-838-1119	IMC was responsible for the MEP design and construction administration of a 10,000 square-foot new construction library. Design included HVAC, plumbing, sprinkler, lighting, fire alarm, communication, and media systems as well as an emergency generator.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2018	\$3.1M	\$652k

PROJECT NO. 4		
Project Name, Location and Owner’s contact information:	Nature of Firm’s Responsibility:	
Avondale Library Jefferson Parish Library System Roy Burst 4747 West Naploeon Avenue Metairie, LA 70001 504-838-1119	This project involves the design of a new 4,528 sq-ft library for the city of Avondale. Our scope included Mechanical, electrical, and plumbing. The electrical design included site lighting, lighting for the facility, power and power distribution, power for all mechanical equipment, rough-in for communication devices and a new electrical service to the building. The mechanical design included the HVAC design of the facility which included two AHU’s and their associated outdoor condensing units to supply conditioned air to all of the facility except for the IT room. A separate mini split was designed to cool the IT room only. The design included a plumbing design for all plumbing fixtures in the facility.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2025	\$1.9M	\$640k

TEC Professional Services Questionnaire

PROJECT NO. 5		
Project Name, Location and Owner’s contact information:	Nature of Firm’s Responsibility:	
Jefferson Parish Performace Contract Review Jefferson Parish Department of General Services 200 Derbigny, Suite 3300 Gretna, LA 70053 Ryan Babcock 504-364-2675	Provided technical review of parish-wide performance contract with Siemens. Tasks included energy savings review, scope of work confirmation and terms and conditions.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2019-present	Unknown. IMC provides ongoing support on an as needed basis	100% of fee

PROJECT NO. 6		
Project Name, Location and Owner’s contact information:	Nature of Firm’s Responsibility:	
Wagner Library RTU Replacement Jefferson Parish Library System Roy Burst 4747 West Napoleon Avenue Metairie, LA 70001 504-838-1119	Served as prime for replacement of the packaged direct-expansion roof top unit serving the Jefferson Parish Wagner Library. Request for Proposal scope narrative bid documents were advertised via Parish Purchasing Department. The 27 ton capacity variable volume equipment was installed at the existing equipment location with roof adapter curb, ductwork extensions, and electrical modifications. An OSHA compliant fall protection guardrail system was provided at the roof perimeter. New equipment was integrated to the existing building control system via BACnet communication link.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2020	\$104k	\$104k

TEC Professional Services Questionnaire

PROJECT NO. 7		
Project Name, Location and Owner’s contact information:	Nature of Firm’s Responsibility:	
Jefferson Parish HVAC Equipment Upgrade 11 Sites Jefferson Parish Department of Capital projects 1221 Elmwood park Blvd., Suite 906 Jefferson, Louisiana 70123 John O'Conner 504-736-6833	With funds secured through a State OCD HVAC Block Grant, IMC designed replacement systems and the associated electrical modifications for 11 Jefferson Parish sites’ HVAC equipment. IMC provided request for proposal bid document specifications of equipment ranging from 2 to 20 ton capacity which included both packaged & split systems.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2022-present	\$975k	\$975k

PROJECT NO. 8		
Project Name, Location and Owner’s contact information:	Nature of Firm’s Responsibility:	
Lakeshore Library Equipment Upgrades Jefferson Parish Library System Roy Burst 4747 West Napoleon Avenue Metairie, LA 70001 504-838-1119	IMC served as prime for replacement of four direct-expansion vertical indoor air handling units, outdoor condensing units, and associated ductwork, electrical, and refrigerant piping modifications. Exterior equipment was relocated to the building roof. Total replacement equipment capacity is 38.5 tons. High-efficiency, variable volume equipment features BACnet integration to building control system and modulating hot gas reheat to provide full humidity control. Full construction document plans and specifications were advertised via Parish Purchasing Department.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2018	\$300k	\$300k

TEC Professional Services Questionnaire

PROJECT NO. 9		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
JPPS Transportation Complex Jefferson Parish Schools 4600 River Road Marrero, LA 70072 Phone: (504) 349-7732	Construction of a Transportation Complex at the former Mildred Harris Elementary School. The complex includes a 5-bay bus maintenance facility, public "town hall" meeting space, and administrative areas necessary for bus dispatching and transportation management. IMC designed the lighting, power, mechanical and plumbing systems, which included wi-fi enabled lighting controls and standby natural gas generator set.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2026	\$5M	\$945k

PROJECT NO. 10		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Jefferson Highway Library Jefferson Parish Library System Offord Langston 4747 West Napoleon Avenue Metairie, LA 70001 504-831-1119	This project is pending advertisement. IMC provided the MEP design for a new 3,800 sq-ft library. Electrical design included energy-efficient lighting and controls, including daylight harvesting and sensing for optimal savings, code-compliant fire alarm, CCTV, access control, and powering of mechanical systems and components. The HVAC design includes DX-split systems with hot gas reheat to allow a true dehumidification sequence of operation. Dedicated ceiling mounted exhaust fans are designed with interlock to restroom occupancy controls. Plumbing design consists of commercial grade restroom fixtures and an electric tank-type water heater with hot water recirculation.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2026	\$1.6M	\$480k

TEC Professional Services Questionnaire

M. List all prior and/or on-going litigation between Firm and Jefferson Parish. Please attach additional pages if necessary.		
Parties:		Status/Result of Case:
Plaintiff:	Defendant:	
1. N/A		
2.		
4.		
N. Use this space to provide any additional information or description of resources supporting Firm's qualifications for the proposed project.		
<p>IMC Consulting Engineers, Inc. has enjoyed serving Jefferson Parish for over 30 years and has provided extensive electrical and mechanical work for the parish both as a prime consultant and as a sub-consultant. Relevant projects include MEP design for municipal, military, recreational, and emergency facilities. Specific to Jefferson Parish, in addition to the projects listed above, IMC designed and administered the construction for mechanical and/or electrical systems for the Yenni Building Generator Platform, Yenni Building Cooling Tower Replacement, and the addition of the standby of generator at First Parish Court, to name a few. Providing quality professional services to the municipal sector has been a key component of our company's success. Our experience serving this sector has afforded us the opportunity to understand the unique challenges this sector faces, namely budget constraints, operation costs, and the serviceable life that the systems are expected to provide.</p> <p>1. PROFESSIONAL TRAINING AND EXPERIENCE</p> <p>IMC Consulting Engineer's licensed Electrical staff includes Richard Nichols, P.E. (Principal, 30+ years of experience), and Paul Vlosich, P.E. (Principal, 25+ years of experience). IMC also employs Electrical Designers Daniel Walker (30+ years of experience) Garrett Fried (5+ years of experience), Aine Buchanan (Electrical Engineering Intern) and Peter DiMarco (Electrical Engineering Intern).</p> <p>IMC's licensed Mechanical staff includes Eugene "Chip" Higbee, P.E. (Principal, 30+ years of experience), Matt Wender, P.E. (Principal, 15+ years of experience), Joseph Garon, P.E. (10 years of experience), and Matthew Garon, P.E. (10 years of experience). IMC also employs Mechanical Designers Russell Troncoso (5+ years of experience) and Quynh Nguyen (3+ years of experience). On a part-time basis, Louis Pastor, CIPE/CPD (40+ years of experience) continues to provide IMC with design assistance on selected projects. Louis specializes in plumbing engineering and is certified in that area.</p>		

N. (continued) Use this space to provide any additional information or description of resources supporting firm's qualifications for the proposed project:

All of IMC Engineers and Designers provide field observation & inspection of projects under construction on a regular basis. All of our Engineers and Designers are required to obtain a minimum of 15 hours of professional development training each year, 8 of which must be associated with life safety training (NFPA 101, IBC, NFPA 72, NFPA 13, etc.), and at least 1 hour in professional ethics.

IMC is presently utilizing AutoCAD & Revit drafting software and a custom- designed template specifically tailored to electrical and mechanical system drafting. The original template was designed in 1988 and continues to be upgraded by IMC CAD personnel. IMC utilizes MS Word processing software for specifications and general correspondence and utilizes Microsoft Excel electronic spreadsheet for efficient calculations and tabulation of data.

2. SIZE OF FIRM

IMC is an 19-person firm specializing in Mechanical and Electrical design services. Our firm has relatively low overhead and prides itself on productivity. Our engineers and designers are involved in all aspects of the project from design to final observation, decreasing the total impact that a single project has to company resources, and allowing our engineers to take ownership of the projects they have designed.

3. CAPACITY FOR TIMELY COMPLETION OF NEWLY ASSIGNED WORK

Based upon our experience with past contracts with Jefferson Parish, we project that this contract would constitute less than 5% of our revenue in a given fiscal year. As such, we believe that IMC's staff of 19 can support the design effort required for the awarded work. IMC can easily staff the project with adept and tenured personnel. Our past experience with Jefferson Parish has proven that IMC has the capacity for timely completion of projects; we know of no instance where IMC was not able to deliver a project on time to Jefferson Parish.

4. PAST PERFORMANCE ON PROJECTS OF SIMILAR SIZE, SCOPE, AND SCALE

IMC has provided engineering services for many Jefferson Parish projects. All projects have been successfully completed, and we encourage review of our performance with Jefferson Parish personnel Mr. Ryan Babcock (General Services) and Mr. Mark Drewes (Public Works). Currently, IMC holds a miscellaneous mechanical and electrical engineering service contract with Jefferson Parish. In addition, IMC has designed and administered MEP projects for many state and federal municipalities, including the Louisiana Department of Transportation and Development, Louisiana Facility Planning and Control, LA. National Guard, GSA, and the U.S. Navy.

5. ADVERSARIAL LEGAL PROCEEDINGS WITH JEFFERSON PARISH

IMC is not involved nor ever has been involved in litigation with Jefferson Parish.

6. PRIOR SUCCESSFUL COMPLETION OF PROJECTS OF THE TYPE AND NATURE OF SERVICES

As we hope this questionnaire illustrates, IMC has successfully completed numerous projects in the 30+ years that we have been in business. For Jefferson Parish specifically, whether as a prime consultant or as a sub-consultant to an Architect, IMC has designed Mechanical and Electrical systems for libraries (West Bank Regional), office buildings (Yenni Building), convention centers (Alario Center), and courthouses (First Parish Court), to name a few. Outside of Jefferson Parish, we have designed Mechanical and Electrical systems for fire stations, schools, a sheriffs office, and a firing range. IMC is typically a sub-consultant to an architectural firm for these projects and believes that the repeat business we receive from those clients is the best indication of our performance.

N. (continued) Use this space to provide any additional information or description of resources supporting firm's qualifications for the proposed project:

7. LOCATION OF PRINCIPAL OFFICE WHERE WORK WILL BE PERFORMED

IMC's only office is located in Jefferson Parish at 2714 Independence St., and many of our employees reside in Jefferson Parish. IMC has been located in Metairie since 1993. All mechanical and electrical design work will be performed from this office by staff presently with IMC.

IMC is a small business as identified by U.S. Federal Standards.

O. To the best of my knowledge, the foregoing is an accurate statement of facts.

Signature: Paul S. Vlosich Print Name: Paul S. Vlosich

Title: Principal and Director of Municipal Projects **Date:** 5/2/2025

TEC QUESTIONNAIRE

SCHRENK, ENDOM, & FLANAGAN (SEF)

CIVIL AND STRUCTURAL

TEC Professional Services Questionnaire

A. Project Name and Advertisement Resolution Number:
SOQ 25-015 - New West Bank Regional Library - Advertisement Resolution Number 146198

B. Firm Name & Address:
Schrenk Endom & Flanagan, LLC
4227 Bienville Avenue
New Orleans, LA 70119

C. Name, title and contact information of Principal, as defined in Section 2-926 of the Jefferson Parish Code of Ordinances, who is a registered, licensed architect, professional engineer, or surveyor in the State of Louisiana:
Ryan M. Flanagan, P.E., Principal/Member
4227 Bienville Avenue
New Orleans, LA 70119

D. Name and contact information of employee who is a registered and licensed architect, professional engineer, or surveyor in the State of Louisiana in the applicable discipline. A subcontractor may be substituted here only if the advertised Project requires more than one discipline.
Ryan M. Flanagan, P.E., Principal/Member
4227 Bienville Avenue
New Orleans, LA 70119
(504) 482-7856

E. Please provide the number of employees whose primary function corresponds with each category:

<div>5</div> Administrative (5 CAD)	<div></div> Estimators	<div>2</div> Specification Writers
<div></div> Architects (Licensed)	<div></div> Geologists	<div>4</div> Structural Engineers
<div></div> Chemical Engineers	<div></div> Geotechnical Engineers	<div></div> Graduate Engineers
<div>4</div> Civil Engineers	<div></div> Interior Designers	<div></div> Project Managers
<div></div> Construction Inspectors	<div></div> Landscape Architects	<div>1</div> Clerical
<div></div> Ecologists	<div></div> Land Surveyor	<div></div> Grant/Funding Specialist
<div></div> Electrical Engineers	<div></div> Mechanical Engineers	<div></div> Sanitary Engineers
<div></div> Engineer Intern	<div></div> Environmental Engineers	
<div></div> Professional Land Surveyors		<div>16</div> TOTAL

F. Is this submittal by a JOINT-VENTURE? Please check: YES ☐ NO ☒

If marked “No” skip to Section I. If marked “yes” complete Sections G-H.

TEC Professional Services Questionnaire

G. If submittal is by JOINT-VENTURE, list the firms participating and outline specific areas of responsibility (including administrative, technical, and financial) for each firm. Please attach additional pages if necessary.

1.

N/A

2.

N/A

H. Has this JOINT-VENTURE previously worked together? Please check:

YES

NO

N/A

I. List all subcontractors anticipated for this Project. Please note that all subcontractors must submit a fully completed copy of this questionnaire, applicable licenses, and any other information required by the advertisement. See Jefferson Parish Code of Ordinances, Sec. 2-928(a)(3). Please attach additional pages if necessary.

Name & Address:	Specialty:	Worked with Firm Before (Yes or No):
<div><div>1.</div><div>N/A</div></div>		
<div><div>2.</div><div>N/A</div></div>		
<div><div>3.</div><div>N/A</div></div>		

J. Please specify the total number of support personnel that may assist in the completion of this Project:

15

TEC Professional Services Questionnaire

K. List the professional in charge, key persons, specialists, and individual consultants anticipated for this Project and provide their relevant information below. If necessary, please attach additional documentation (i.e. resume) that demonstrates the employment history and experience of the Firm's key persons that may assist in the completion of this Project. Please attach additional pages if necessary.

PROFESSIONAL IN CHARGE OF PROJECT:

Name & Title:

John S. Endom, P. E., Principal/Member

Project Assignment:

Project Structural Engineer

Name of Firm with which associated:

Schrenk Endom & Flanagan, LLC

Years' experience with this Firm:

31

Education: Degree(s)/Year/Specialization:


Bachelor of Science - University of Mississippi - 1994 Civil Engineering

Active registration: Year first registered/discipline:

Registered Civil Engineer: Louisiana, CE 28245 (1999)
Registered Civil Engineer: Mississippi, CE 28620 (2018)

Other experience and qualifications relevant to the proposed Project:

Jefferson Parish Sheriff's Office District 1 Staation
East Jefferson General Hospital Expansion
East Jefferson General Hospital Hybrid O.R.
East Jefferson General Hospital Wellness Center
East Jefferson General Expansion
Ochsner Hospital Expansion

NAME, ROLE & LOCATION		FIRM NAME
JOHN ENDOM, PE Principal / Project Manager New Orleans, LA		
YEARS EXPERIENCE	EDUCATION	ACTIVE REGISTRATIONS
30	BS, Civil Engineering	Professional Engineer – LA

Experience and Qualifications

John Endom, P.E., has thirty years of experience in the design of structural engineering projects. These projects include design of concrete (conventionally reinforced and post-tensioned), structural steel, wood and masonry buildings, and other structures. Mr. Endom is proficient in the use of StaadPro, ADAPT-PT, Descon, DECON, Excel, and Microsoft Word computer software. He has completed several graduate level structural engineering courses at the University of New Orleans including Advanced Steel Design, Prestressed Concrete Design, and Advanced Concrete Design.

St. Bernard Cultural Arts Center - Chalmette, Louisiana; \$26-Million-dollar project. SEF designed a treated timber pile foundation with EPS fill replacement and a combination concrete-structural steel superstructure. The concrete framing also served to build the stair-step structure of the stadium-seating theatres efficiently.

Ochsner Hospital West Tower Expansion - Jefferson Parish, Louisiana, \$58 million-dollar project. Analysis, design, and structural engineering execution of the structural steel frame for an eight-story expansion of an existing hospital tower. Completion Date August 2018.

Ochsner Central Utility Plant Expansion - Jefferson Parish, Louisiana, \$20 million-dollar project. Structural and civil engineering services for the design of the concrete foundations and composite steel superstructure for an expansion of the existing utility plant. Completion Date August 2018.

Ochsner Critical Care Tower Expansion - Jefferson Parish, LA \$50 million-dollar project. Structural design of a seven-story vertical addition to the Critical Care Tower. Scheduled for completion in 2018.

Ochsner Outpatient Diagnostic Clinic - Jefferson Parish, LA \$9 million-dollar project. Structural design of a 21,000 sq ft steel-framed structure. Scheduled for completion in 2018.

Ochsner Neuroscience & Orthopedics Clinic Expansion - Mandeville, LA \$14 million-dollar project. Structural design of a 55,000 sq ft addition. Scheduled for completion in 2018.

Ochsner Benson Cancer Center Addition - Jefferson Parish, LA \$28 million-dollar project. Structural design of a five-story addition to the existing cancer center. Scheduled for completion in 2019.

Ochsner Hospital – Jefferson Parish, LA \$60 million dollars of various structural / civil new construction projects, additions, and renovations at the main hospital campus on Jefferson Highway.

Ochsner Hospital - Jefferson Parish, LA; \$35 million-dollar project. Structural design of a three-story vertical addition to the Critical Care Tower.

Ochsner North Shore Medical Clinic – Mandeville, LA; \$12 million-dollar project. Structural and civil / site design services were provided. Services included pavement design, geometric design, drainage, utilities and bridge design and construction administration. The project includes 2 storm water detention ponds and a culvert bridge spanning an I-12 drainage canal.

Ochsner Hospital Pedestrian Bridge – Jefferson, LA; \$3 million-dollar project completed in 2012

East Jefferson General Hospital Yenni Pavilion - Metairie, LA \$7 million-dollar project. Structural design of a steel frame building was performed with provision for vertical expansion.

East Jefferson General Hospital – Metairie, LA; \$22 million-dollar project. Structural and civil design was performed for a seven-story outpatient addition to the existing hospital. A steel frame was used to match the construction of the existing facility.


East Jefferson General Hospital Wellness Center - Metairie, LA, \$4.5 million-dollar project completed in 1999. Structural and civil engineering services were performed.

Veterans Administration Hospital – New Orleans, LA SEF participated in design / construction, collaboration meetings and construction, and managed value engineering exercises. Coordinate electronic document transfer to construction manager. Full civil and site-structural design services were provided.

Touro Infirmary – New Orleans, LA; \$22 million-dollar project. Structural design was performed for a facility to house a Skilled Nursing wing and an Assisted Living wing. The total square footage is 216,000 SF. Nine acres of site work design was also performed, including a storm water detention design.

TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:	
Name & Title:	
Ryan M. Flanagan, P. E., Principal/Member	
Project Assignment:	
Project Civil Engineer	
Name of Firm with which associated:	
Schrenk Endom & Flanagan, LLC	
Years' experience with this Firm:	
21	
Education: Degree(s)/Year/Specialization:	
B.S. Science in Civil Engineering, Louisiana State University 1993-1997	
Active registration: Year first registered/discipline:	
Registered Civil Engineering: Louisiana, CE 30577 (2003) Jefferson Parish	
Other experience and qualifications relevant to the proposed Project:	
Jefferson Parish Drainage and Capital Improvements - Cleveland and Flower Drive Lafitte Treme Housing Development Iberville Housing Developement Jefferson Parish Ames Pumping Station Ochsner North Shore Medical Clinic for Ochsner Foundation Hospital Westbank Water Treatment Plant Jefferson Parish River Ridge Library Ochsner Discovery School	

NAME, ROLE & LOCATION		FIRM NAME
RYAN FLANAGAN, PE Principal / Project Manager New Orleans, LA		
YEARS EXPERIENCE	EDUCATION	ACTIVE REGISTRATIONS
27	BS, Civil Engineering	Professional Engineer – LA

Experience and Qualifications
Ryan Flanagan has twenty-seven years of experience in civil and structural engineering. His expertise includes project management, scheduling, budgeting, design, construction administration, cost estimating, and business development. Comprehensive general civil experience involving infrastructure development including site planning, grading, subsurface drainage system design, storm water management, roadway designs (both concrete and asphalt), water and sewer system designs, and construction administration of various municipal, state, and private projects.

Ochsner North Shore Medical Clinic for Ochsner Foundation Hospital – Mandeville, LA \$12 million-dollar facility. Site development for a medical facility; included are pavement design, geometric design, drainage, utilities and bridge design and construction administration. Also, the design of a 50,000 square foot clinic, with 2 storm water detention ponds in a conspan culvert bridge spanning on I-12 drainage canal.

East Jefferson General Hospital – Metairie, LA \$22.0 million-dollar project. Structural and civil design for a seven-story outpatient addition to the existing hospital. A steel frame was used to match the construction of the existing facility.

SLVHCS Replacement Medical Center (VA Hospital) - New Orleans, LA. \$1 Billion-dollar project. Project Engineer and manager for the New Orleans Replacement Medical Center located in downtown New Orleans. The Medical Center is currently under construction on an approximate 30-acre site bounded by Canal Street, South Galvez Street, South Rocheblave Street and Tulane Avenue. The project scope includes: site preload/surcharge program, approximately 5500 linear feet of sanitary sewer main (up to 15-inch diameter), a private sanitary sewerage lift station and temporary sewage holding tank, 4500 linear feet of 10-inch water main including fire hydrants and building services, approximately 12,000 linear feet of drainage piping (up to 30-inch diameter), storm water retention and rain gardens, stormwater treatment manholes, paving design, site structural design, selective demolition, stormwater management, and construction administration services. Water, sewer, and drainage services were closely coordinated with the State, City, and the Sewerage and Water Board of New Orleans.

Ochsner Parking Garage – Jefferson, Louisiana; \$12 million-dollar project. Principal Engineer for creation of a new five-story parking garage designed for a future two levels that have recently been added. SEF designed foundations, site utilities, infrastructure, and superstructure. Structural and Civil Engineering services provided. Completion Date: 2016

Lafitte Treme Housing Development - New Orleans, Louisiana; \$15-Million-dollar project. SEF has completed the design of the Lafitte Public Housing Site. This project encompassed approximately 30 acres and included over 500 "for sale" and rental units. Design and detailing included placement of all building structures, coordination of utility connections, roadways, parking lots, playgrounds, sidewalks, site lighting, and landscaping.

Iberville Housing Development – New Orleans, Louisiana; \$100-Million-dollar project. Iberville Redevelopment transfers the 23-Acre Iberville Public Housing Development, built in 1942 and located adjacent to New Orleans' famous French Quarter, into a vibrant, mixed-use, mixed-income community. The reintroduction of the City street grid contributed to the design of the streets and infrastructure.

TEC Professional Services Questionnaire

L. Work by Firm or Joint-Venture members which best illustrates current qualifications relevant to this Project. Please include any and all work performed for Jefferson Parish. Please attach additional pages if necessary.		
PROJECT NO. 1		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Jefferson Parish Ames Pumping Station Contact Information: Jefferson Parish Drainage Dept. Attn: Mr. Mitch Theriot, Director 1221 Elmwood Park Blvd. Suite 907 Jefferson, LA 70123	Full site/civil engineering design and construction administration services. SEF was responsible for designing and bringing all infrastructure (sewer, water and drainage) to steel building. We also performed construction administration throughout the project.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2018	\$3.8 Million	Structural: \$900,000.00 Civil: \$675,000.00

PROJECT NO. 2		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Napoleon Avenue Covered Canal	Design of approximately 3,300 linear feet of pile supported reinforced concrete double barrel 19' wide x 13' high box culverts, sewer water, and drainage relocations and rehabilitation, roadway reconstruction and rehabilitation, traffic routing and construction phasing, and cost estimation.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2018	\$400 Million	\$40 Million

TEC Professional Services Questionnaire

PROJECT NO. 3		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
SLVHCS Replacement Medical Center (VA Hospital) New Orleans, LA	Project Engineer and Manager for the New Orleans Replacement Medical Center located in downtown New Orleans. The Medical Center finished an approximate 30-acre site bounded by Canal Street, South Galvez Street, South Rocheblave Street and Tulane Avenue. The project scope includes: site preload/surcharge program, approximately 5,500 linear feet of sanitary sewer main (up to 15-inch diameter), a private sanitary sewerage lift station and temporary sewage holding tank, 4500 linear feet of 10-inch water main including fire hydrants and building services, approximately 12,000 linear feet of drainage piping (up to 30-inch diameter), storm water retention and rain gardens, stormwater treatment manholes, paving design, site structural design, selective demolition, stormwater management, and construction administration services. Water, sewer, and drainage services were closely coordinated with the State, City, and the Sewerage & Water Board of N.O.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2019	\$900 Million	\$100 Million

PROJECT NO. 4		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Jefferson Parish River Ridge Library Jefferson Parish, Louisiana 219 Soniat Ave., Harahan, LA 70123 Contact Information: Jefferson Parish Library 4747 West Napoleon Avenue Metairie, Louisiana 70001-2310 (504) 838-1100	Structural and civil design services were provided for new one-story structural steel building. Structure bears on pile caps and grade beams which are pile supported. Project consisted of +/- 50 space concrete parking lot with subsurface drainage. All utilities (sewer, water, drainage, gas and electric) were designed and tied into public utilities with Jefferson Hwy ROW.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
November 2017	\$3.1 Million	Structural: \$600,000.00 Civil: \$500,000.00

TEC Professional Services Questionnaire

PROJECT NO. 5		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Canal Street Drainage Improvements	Project engineer for the design of drainage improvements of Canal Street from the Mississippi River to Claiborne Avenue, which included the placement of new drain lines, French drain system, utility relocation, and construction management on both sides of Canal Street.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2022	\$12 Million	\$6 Million

PROJECT NO. 6		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Tulane University - Newcomb Boulevard Drainage and Street Repairs New Orleans, Louisiana Owner: Tulane University 3620 S. Claiborne Avenue New Orleans, LA 70125	Project prime and design engineer for the Newcomb Boulevard project located at Tulane University. The project was designed, bid and constructed in three (3) separate phases. The project scope included: selective demolition of existing pavement (1500-foot stretch of divided roadway), completion replacement of existing drainage infrastructure, paving design, stormwater management, and construction administration services.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2022	\$5 Million	\$5 Million

TEC Professional Services Questionnaire

PROJECT NO. 7		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Louisiana State University Highland Hall Baton Rouge, Louisiana	Site and building renovation project for student housing on the campus of Louisiana State University. Civil/site improvements include a new outdoor courtyard, concrete sidewalks, future plans for horseshoe driveway improvements, earthwork, and drainage improvements.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2020	\$1 Million	\$500,000

PROJECT NO. 8		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Iberville Redevelopment New Orleans, LA	Engineering design and oversight for the Iberville Redevelopment located in downtown New Orleans. The Iberville project was constructed on a 100 acre site servicing approximately 880 new residential units. The project scope includes selective demolition of existing public water, sewer and drainage system piping, new water mains and services, new sanitary sewerage mains and services, new drainage system piping, stormwater treatment and quality control, paving design, and stormwater management.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2019	\$100 Million	\$25 Million

TEC Professional Services Questionnaire

PROJECT NO. 9		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
City of New Orleans Street Project New Orleans, LA	A FEMA-Funded Recovery Roads Project. Scope includes a full reconstruction of twenty-four city blocks in the Marlyville-Fontainebleau neighborhood. Utility improvements include water, sewer and drainage upgrades. Roadways, sidewalks, handicap ramps, and driveway aprons will be replaced. An additional one hundred blocks in this neighborhood to receive patch repairs to existing utilities, pavement, sidewalks, driveways and handicap ramps.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2022	\$10 Million	\$10 Million

PROJECT NO. 10		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Jefferson Parish Shooting Range Jefferson Parish, Louisiana Contact Information: Jefferson Parish Sheriff 1233 Westbank Expy Harvey, LA 70058 (504) 363-5500	Structural Engineers in renovating a former grocery store into an indoor range. The facility includes administrative offices and an evidence storage space.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2008	\$2 Million	\$275,000.00

SEF OVERVIEW AND BACKGROUND

Schrenk Endom & Flanagan, LLC (SEF), formerly Schrenk & Peterson Consulting Engineers, Inc. and George S. Schrenk & Associates, is located in the City of New Orleans, has provided Civil and Structural Engineering services in New Orleans and the Gulf South for over 70 years. Its 14-member staff includes 5 registered professional engineers in the State of Louisiana. The firm's managers – John S. Endom, P.E. and Ryan M. Flanagan, P.E. actively participate in the management of the firm's projects.

SEF was established in 1954 and was founded in New Orleans. The firm has successfully completed over 7,000 projects in that timeframe, with a majority of the projects located within the New Orleans metropolitan area. All of the managing members of SEF live in the New Orleans metropolitan area and were born and raised in the city of New Orleans. The principals have over 50 years of combined experience, working for this regionally recognized engineering consulting firm. This experience allows SEF to provide our clients with regional experience on a personalized, local level.

Schrenk, Endom, and Flanagan, L.L.C. (SEF) is a Louisiana-based small business that provides professional full-service engineering, consulting and management services to both public and private sector clients. The services we provide include, but are not limited to, planning, hydraulic modelling, engineering, design, project management, program management, construction management, construction support, permitting, project controls, regulatory assistance, grant funding applications and management, disaster recovery and claims management.

SEF has extensive experience in the design of large civil and structural engineering projects such as schools, office buildings, churches, hospitals, water treatment plants, sewer treatment plants, residential buildings and structural rehabilitation of historic buildings. SEF designed, under contract with the Sewerage & Water Board of New Orleans, the Napoleon Avenue Covered Canal Project Phase I, and has just completed and designed an additional segment of this canal (Phase 3), which commenced construction this year. SEF is qualified in providing Structural and Civil Engineering/Site Work Services for Master Planning of major facilities. The firm has provided consulting engineering services to Planning Firms in the assessment of utility systems, site work requirements, and structural analysis of existing facilities on significant projects such as the \$200 Million Phase III Expansion and the \$300 Million Phase IV Expansion of the New Orleans Convention Center. SEF provided structural design services for the LSU Stadium East and West Side Expansion Projects (\$40 million and \$50 million, respectively). SEF also provided structural and civil engineering services for the preliminary design of several Louisiana National Guard projects such as the \$60 Million Army Aviation Support Facility in Hammond, Louisiana, along with the Reserve & Bogalusa Readiness Centers. SEF was a member of the team which master planned the \$300 Million St. Thomas Housing Redevelopment Project, and currently developing \$200 Million Iberville Redevelopment Project, assessing the existing streets, site constraints and utility systems – equating to over \$30 Million in roadway, site work and utility improvements for these two redevelopment projects. Master Planning services were provided for assessment of the roadways, site work and drainage for the Tulane University Campus. The recommendations of our Master Plan are being implemented on a phased basis in drainage, site work and utility projects designed by this office. We have also been part of \$145 Million on the LSU Medical Center Campus. Schrenk Endom & Flanagan (SEF) has also provided design services to the United States Army Corps of Engineers (USACE), the City of New Orleans, the City of New Orleans Department of Public Works, Jefferson Parish Department of Public Works, the City of Slidell, LA, St. Tammany Parish, the Louisiana Department of Transportation and Development, and many private clients in the design of roadways, buildings, parking areas, drainage and utility systems, and site development.

The combination of experience and good technical engineering with a common sense approach to construction provides designs that are easily constructed and within project budgets.

Structural: The Structural Department is responsible for the design of new buildings and structural analysis and design of modifications to existing structures. The structural engineering staff of SEF provides engineering expertise in high capacity foundation design, reinforced concrete, post-tensioned concrete, structural steel, and wood design.

Civil: The Civil Department consists of civil engineers responsible for roadway design, hydrology and hydraulic engineering, site development, storm and sanitary sewerage design, and water resources permitting.

John S. Endom, P.E. has been associated with the firm for close to 30 years. Mr. Endom has been the lead engineer in charge of many structural design projects including high and low rise office buildings, parking garages, industrial facilities, schools, churches, and numerous other structures.

Ryan M. Flanagan, P.E. has 27 years of experience in design of civil engineering projects. Mr. Flanagan's duties include administration, project management, design and construction management. Mr. Flanagan's experience includes design of major medical facilities, office buildings, parking garages, convention facilities, sports facilities, major drainage systems, flood protection, pump stations, and roadway projects.

The ability and experience of the firm's principals in their many years with the Company is documented by the firm's long-term relationships with our well served clients in both the public and private sectors.

SEF provides these services across a range of project/market types, such as:

- Foundation design
- Water resources
- Water distribution systems and treatment
- Wastewater collection/transmission systems and treatment
- Structural analysis and framing design (wood, steel and concrete)
- Streets and roadways (asphalt and concrete)
- Drainage, storm water and flood control

SEF staff includes:

- Professional Engineers for a range of disciplines registered in numerous states
- Construction engineering and inspection (CE&I) personnel
- Technical support, such as designers, CADD technicians and GIS specialists
- Administrative, controls and other supporting staff

REFERENCES:

HRI/HCI

Roger Freibert, Project Architect
Phone: (504) 566-0204
Email: roger.freibert@hriproperties.com

TULANE UNIVERSITY

Amber M. Beezley
(504) 842-3677
Email: amays@tulane.edu

OCHSNER HEALTH SYSTEMS

James P. Britsch, A.I.A.
System Vice President, Facilities
(504) 842-3677
Email: jbritsch@ochsner.org

SEWERAGE & WATER BOARD OF NEW ORLEANS

Ron Spooner
(504) 585-2365
Email: rspooner@swbno.org

ERNEST N. MORIAL NEW ORLEANS CONVENTION CENTER

David Mason
(504) 582-3941
Email: dmason@mccno.com

EAST JEFFERSON GENERAL HOSPITAL

Bub Millet, Director of Facility Services
(504) 503-4000
Email: bmillet@ejgh.org

TEC Professional Services Questionnaire

M. List all prior and/or on-going litigation between Firm and Jefferson Parish. Please attach additional pages if necessary.

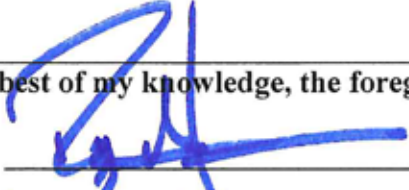
Parties:		Status/Result of Case:
Plaintiff:	Defendant:	
1. Jefferson Parish	Schrenk & Peterson, LLC	Case settled out of court on March 21, 2011
2.		
3.		
4.		

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N. Use this space to provide any additional information or description of resources supporting Firm's qualifications for the proposed project.

Schrenk Endom & Flanagan, LLC (SEF), has provided Structural & Civil Engineering Services in Louisiana and the Gulf South for over 70 years. SEF was established in 1954. The firm has successfully completed over 7,000 projects in that time frame, with many of the projects located within the State of Louisiana. Many of the managing members and employees of SEF were born and raised in Jefferson Parish. The principals have over 80 years of combined experience working for this regionally recognized engineering consulting firm. This experience allows SEF to provide our clients with regional experience on a personalized, local level. The combination of the experience and good technical engineering with a commonsense approach to construction provides designs that are easily constructed and within the project budgets.

O. To the best of my knowledge, the foregoing is an accurate statement of facts.

Signature:  Print Name: Ryan M. Flanagan
Title: Principal Member Date: 05/05/25

LANDSCAPE ARCHITECTURE

If marked “No” skip to Section I. If marked “yes” complete Sections G-H.

TEC Professional Services Questionnaire

G. If submittal is by JOINT-VENTURE, list the firms participating and outline specific areas of responsibility (including administrative, technical, and financial) for each firm. Please attach additional pages if necessary.

1.

N/A

2.

N/A

H. Has this JOINT-VENTURE previously worked together? Please check:

YESNON/A

I. List all subcontractors anticipated for this Project. Please note that all subcontractors must submit a fully completed copy of this questionnaire, applicable licenses, and any other information required by the advertisement. See Jefferson Parish Code of Ordinances, Sec. 2-928(a)(3). Please attach additional pages if necessary.

Name & Address:	Specialty:	Worked with Firm Before (Yes or No):
<div>1.</div> <div>N/A</div>	<div>N/A</div>	<div>N/A</div>
<div>2.</div> <div>N/A</div>	<div>N/A</div>	<div>N/A</div>
<div>3.</div> <div>N/A</div>	<div>N/A</div>	<div>N/A</div>

J. Please specify the total number of support personnel that may assist in the completion of this Project:

9

TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:

Name & Title:

Kenneth "Wes" Michaels, Principal

Project Assignment:

Landscape Architect

Name of Firm with which associated:

Spackman Mossop Michaels

Years' experience with this Firm:

18

Education: Degree(s)/Year/Specialization:

Master of Landscape Architecture, Harvard University, 2003 Bachelor of Landscape Architecture, University of Georgia, 1997

Active registration: Year first registered/discipline:

Louisiana Registered Landscape Architect: No. M-300; Year first registered, 2006

Other experience and qualifications relevant to the proposed Project:

Wes Michaels is a founding principal of Spackman Mossop Michaels landscape architects. He is a licensed landscape architect with over 20 years of professional experience and a LEED Certified Professional. Wes has worked on a diverse range of projects from sustainable campus design to urban waterfronts on a national and international scale. His current work as principal of Spackman Mossop Michaels focuses on the interplay between culture and the environment in parks, streets and urban open space networks. Wes is an Associate Professor of Landscape Architecture at Tulane University and a Faculty Fellow at the Tulane Center on Climate and Urbanism. He previously taught at Louisiana State University and Auburn University.

TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:	
Name & Title:	
Emily Bullock, Principal	
Project Assignment:	
Project Manager	
Name of Firm with which associated:	
Spackman Mossop Michaels	
Years' experience with this Firm:	
14	
Education: Degree(s)/Year/Specialization:	
Master of Landscape Architecture, Louisiana State University, 2011 Bachelor of Arts - Spanish and International Studies, Davidson University, 2005	
Active registration: Year first registered/discipline:	
Louisiana Registered Landscape Architect: B-425, Year first registered, 2022	
Other experience and qualifications relevant to the proposed Project:	
Emily Bullock is a Principal at Spackman Mossop Michaels landscape architects. Emily’s work focuses on planting design, especially the use of native plants, and sustainable landscape design. She has worked on a range of projects that involve comprehensive stormwater management practices and the capture and reuse of water on site. Emily has experience working with dynamic and diverse communities across New Orleans, as well as in cities such as Detroit, Brownsville, TX, and Springdale, AR among others. Emily is active in several community-based organizations. She serves on the boards of The Water Collaborative and the Friends of Lafitte Greenway. She is also the Secretary of the Louisiana Chapter of the American Society of Landscape Architects.	

TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:	
Name & Title:	
Tanner Perrin, Senior Associate	
Project Assignment:	
Senior Associate	
Name of Firm with which associated:	
Spackman Mossop Michaels	
Years' experience with this Firm:	
1	
Education: Degree(s)/Year/Specialization:	
Bachelor of Landscape Architecture, Louisiana State University, 2013	
Active registration: Year first registered/discipline:	
Louisiana Registered Landscape Architect: P-225	
Other experience and qualifications relevant to the proposed Project:	
Tanner Perrin is a Senior Associate in SMM’s New Orleans office. He is a licensed Landscape Architect with over 11 years of professional practice. Prior to joining SMM, Tanner worked in Colorado and New York before returning home to Louisiana, where he finds inspiration and purpose in design that supports the diverse ecology of the Gulf Coast. Tanner has a deep understanding of tropical climates on plant palette selection and development and promotes a biophilic approach to design. As a project manager, he is committed to open collaboration with design professionals across trades and working closely with clients to realize their goals.	

TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:	
Name & Title:	
Shaohuai Xing, Associate	
Project Assignment:	
Associate	
Name of Firm with which associated:	
Spackman Mossop Michaels	
Years' experience with this Firm:	
8	
Education: Degree(s)/Year/Specialization:	
Master of Landscape Architecture, Louisiana State University, 2017 Bachelor of Arts, Dalian University of Technology, 2012	
Active registration: Year first registered/discipline:	
Louisiana Registered Landscape Architect: X-100, Year first registered, 2023	
Other experience and qualifications relevant to the proposed Project:	
Shaohuai Xing is a Landscape Designer in SMM's New Orleans office. Shaohuai is driven by the concept that "Design Changes Lives," and believes that landscape architecture is the most powerful way to influence people's living environment. As a designer whose focus is urban revitalization and stormwater management, he is drawn to the field as a comprehensive and multidisciplinary science. He is highly skilled in digital representation and brings our concepts to life through his renderings.	

TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:	
Name & Title:	
Pilar Zuluaga, Senior Designer	
Project Assignment:	
Design Production	
Name of Firm with which associated:	
Spackman Mossop Michaels	
Years' experience with this Firm:	
4	
Education: Degree(s)/Year/Specialization:	
Master of Landscape Architecture, Auburn University, 2021 Bachelor of Architecture, University of Los Andes, 2019	
Active registration: Year first registered/discipline:	
N/A	
Other experience and qualifications relevant to the proposed Project:	
Pilar Zuluaga is a Landscape Designer in Spackman Mossop Michaels's New Orleans office. Pilar has a background in and holds an undergraduate degree in Architecture from University of Los Andes in Bogota, Colombia and holds a master's degree in landscape architecture from Auburn University. Her interest and passion for social justice through design have led her to discover the transformative power that this field and profession has in the built environment. Prior to joining SMM, Pilar was researching on modular and progressive architecture as a means to empower and help under-served communities living in informal settlements at the periphery of Bogota, Colombia.	

TEC Professional Services Questionnaire

L. Work by Firm or Joint-Venture members which best illustrates current qualifications relevant to this Project. Please include any and all work performed for Jefferson Parish. Please attach additional pages if necessary.		
PROJECT NO. 1		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Reserve Branch Library Reserve, LA St. John the Baptist Parish Library Andra Tullos AFTullos@stjohn.lib.la.us	Landscape Architectural Design	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2024	\$12,500,000	\$42,000

PROJECT NO. 2		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
New Orleans Convention Center Linear Park New Orleans, LA Ernest N. Morial Exhibition Hall Authority David Mason dmason@mccno.com	Landscape Architectural Design Streetscape Design Stormwater Management Design	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2020	\$65,000,000	\$394,000

TEC Professional Services Questionnaire

PROJECT NO. 3		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Tulane Bruff Quad New Orleans, LA Tulane University Randy Philipson	Landscape Architectural Design Stormwater Management	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
Phase I Completed 2023 Estimated Phase II Completion 2025	Confidential	\$170,000

PROJECT NO. 4		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Rosa F. Keller Library Renovation and Expansion New Orleans, LA City of New Orleans, New Orleans Public Library	Landscape Architectural Stormwater Managment	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2012	\$6,800,000	\$25,000

TEC Professional Services Questionnaire

PROJECT NO. 5		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Joseph Bartholomew Walking Path New Orleans, LA City of New Orleans - Capital Projects Rodney Dionisio radionisio@nola.gov	Landscape Architectural Design Stormwater Management	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2019	\$392,700	\$56,000

PROJECT NO. 6		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Children's Hospital New Orleans New Orleans, LA Children's Hospital, Inc. Scott Landry	Landscape Architectural Stormwater Management	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2021	\$225,000,000	\$109,000

TEC Professional Services Questionnaire

PROJECT NO. 7		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Tulane Native Gardens New Orleans, LA Tulane University Kristian Towles ktowles@tulane.edu	Landscape Architectural Design Stormwater Management Campus Design Open Space Activation	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2021	Confidential	\$51,000

PROJECT NO. 8		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
JFI/ Jefferson Parish Gretna Retail	Landscape Architecture Stormwater Management	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
Estimated Completion Date: 02/2027	\$9,100,000	\$18,000

TEC Professional Services Questionnaire

PROJECT NO. 9		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
N/A	N/A	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
N/A	N/A	N/A

PROJECT NO. 10		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
N/A	N/A	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
N/A	N/A	N/A

TEC Professional Services Questionnaire

M. List all prior and/or on-going litigation between Firm and Jefferson Parish. Please attach additional pages if necessary.		
Parties:		Status/Result of Case:
Plaintiff:	Defendant:	
1. N/A	N/A	N/A
2. N/A	N/A	N/A
3. N/A	N/A	N/A
4. N/A	N/A	N/A
N. Use this space to provide any additional information or description of resources supporting Firm's qualifications for the proposed project.		
<p>Spackman Mossop Michaels (SMM) is a landscape architecture and urban design firm with offices in New Orleans, Louisiana and Sydney, Australia. The firm was established in 1994 and has an international reputation for major urban and landscape projects. U.S. co-founder and principal, Wes Michaels, has been involved in a range of consulting work in the U.S. since for over 20 years. Th e New Orleans office was established in 2007, and Emily Bullock joined as a firm principal in 2019. SMM is a studio-based design practice. We strive to find innovative ways to create healthy, inspiring and resilient landscapes. We design landscape strategies that respond deeply to context — ecological, cultural, and economic — integrating people and the environment. We believe landscapes are a living continuum and intentional design begins with the future in mind. All the principals have broad experience in physical design and planning and the realization of design projects. The structure of our practice allows the principals to be closely involved with all projects. Th e New Orleans office was awarded an ASLA National Honor Award in 2024, 2023, 2022 and 2017 and the ASLA National Award of Excellence in 2012, 2009 and 2008. We are a certified Hudson Initiative Small Business.</p>		
O. To the best of my knowledge, the foregoing is an accurate statement of facts.		
Signature: <u>Wes Michaels</u>		Print Name: <u>Kenneth W. Michaels</u>
Title: <u>Principal</u>		Date: <u>5/5/2025</u>

COST ESTIMATING

TEC Professional Services Questionnaire

A. Project Name and Advertisement Resolution Number: Provide Professional Landscape Architecture Services for the Design and Construction of the new West Bank Regional Library SOQ No. 25-015		
B. Firm Name & Address: Palacio Collaborative, Inc. 201 St. Charles Ave, Suite 2500, New Orleans, LA 70170		
C. Name, title and contact information of Principal, as defined in Section 2-926 of the Jefferson Parish Code of Ordinances, who is a registered, licensed architect, professional engineer, or surveyor in the State of Louisiana: N/A		
D. Name and contact information of employee who is a registered and licensed architect, professional engineer, or surveyor in the State of Louisiana in the applicable discipline. A subcontractor may be substituted here only if the advertised Project requires more than one discipline. N/A		
E. Please provide the number of employees whose primary function corresponds with each category:		
9 Administrative Architects (Licensed) Chemical Engineers Civil Engineers Construction Inspectors Ecologists Electrical Engineers Engineer Intern Professional Land Surveyors	24 Estimators Geologists Geotechnical Engineers Interior Designers Landscape Architects Land Surveyor Mechanical Engineers Environmental Engineers	Specification Writers Structural Engineers Graduate Engineers Project Managers Clerical Grant/Funding Specialist Sanitary Engineers 33 TOTAL
F. Is this submittal by a JOINT-VENTURE? Please check: YES <input type="radio"/> NO <input checked="" type="radio"/> If marked "No" skip to Section I. If marked "yes" complete Sections G-H.		

TEC Professional Services Questionnaire

G. If submittal is by JOINT-VENTURE, list the firms participating and outline specific areas of responsibility (including administrative, technical, and financial) for each firm. Please attach additional pages if necessary.

1.

2.

H. Has this JOINT-VENTURE previously worked together? Please check:
YES ☐ NO ☐

I. List all subcontractors anticipated for this Project. Please note that all subcontractors must submit a fully completed copy of this questionnaire, applicable licenses, and any other information required by the advertisement. See Jefferson Parish Code of Ordinances, Sec. 2-928(a)(3). Please attach additional pages if necessary.

Name & Address:	Specialty:	Worked with Firm Before (Yes or No):
<div>1.</div> <div>N/A</div>	N/A	N/A
2.		
3.		

J. Please specify the total number of support personnel that may assist in the completion of this Project:

TEC Professional Services Questionnaire

K. List the professional in charge, key persons, specialists, and individual consultants anticipated for this Project and provide their relevant information below. If necessary, please attach additional documentation (i.e. resume) that demonstrates the employment history and experience of the Firm's key persons that may assist in the completion of this Project. Please attach additional pages if necessary.

PROFESSIONAL IN CHARGE OF PROJECT:

Name & Title:

Justin Landry
Senior Cost Manager II

Project Assignment:

Cost Manager/Estimator

Name of Firm with which associated:

Palacio Collaborative, Inc.

Years' experience with this Firm:

9 years

Education: Degree(s)/Year/Specialization:

Bachelor of Science/2006/Construction Engineering

Active registration: Year first registered/discipline:

N/A

Other experience and qualifications relevant to the proposed Project:

Justin has over 15 years of cost estimating, value, and project management experience. He spearheads estimates for projects ranging from \$100,000 to over \$100 Million managing cost from start to finish, preserve the integrity of the design, and gives the Owner the most building value the budget will allow.

As Lead Cost Manager, Justin will work with the Project Team (Owner, Design Team and Consultants) in ongoing budget planning and cost control efforts throughout the design process to provide cost estimates in conformance with client, state, and local requirements.

TEC Professional Services Questionnaire

L. Work by Firm or Joint-Venture members which best illustrates current qualifications relevant to this Project. Please include any and all work performed for Jefferson Parish. Please attach additional pages if necessary.

PROJECT NO. 1		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Jefferson Parish Park Site Improvements Marrero, LA Jefferson Parish 504.736.6000	Provided Cost Management for park site improvements including a new farmer's market, splash pad, and memorial for lives lost in Jefferson Parish to COVID-19.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2025	\$8.1 Million	\$8.1 Million

PROJECT NO. 2		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Jefferson Parish Mixed Use Development Study Gretna, LA Jefferson Facilities 504.363.1506	Provided Cost Management for a new 3-story mixed use facility including a brewery, restaurant, offices, meeting spaces, storage, and a parking deck.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
N/A	\$7.9 Million	\$7.9 Million

TEC Professional Services Questionnaire

PROJECT NO. 3		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Jefferson Parish Court Renovation Metairie, LA First Parish Court Jefferson Parish 504.736.8900	Provided Cost Management for an interior renovation of 2 courtrooms.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2024	\$870,955	\$870,955

PROJECT NO. 4		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
New Orleans Ernest N. Morial Convention Center Linear Park Marrero, LA Ernest N. Morial New Orleans Exhibition Hall Authority 504.582.3001	Provided Cost Modeling for a new community park the repurposes 7.5 acres of roadway into a lush landscape that serves the New Orleans Ernest N. Morial Convention Center event attendees as well as New Orleans residents.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2024	\$3.5 Million	\$3.5 Million

TEC Professional Services Questionnaire

PROJECT NO. 5		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Bucktown Harbor Marina Multipurpose Pavilion Metairie, LA Jefferson Parish 504.736.6000	Provided Cost Management for a 2-story multipurpose pavilion including a covered gallery, community event room, storage, restrooms, and a food & beverage area.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2025	\$5.5 Million	\$5.5 Million

PROJECT NO. 6		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Jefferson Parish Public School System Higgins High School HVAC System Replacement Marrero, LA Jefferson Parish Public School System William Stoffle Project Manager 225.202.4552	Provided Cost Management for the renovation to a 1-story high school including complete HVAC replacement and electrical sitework.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2024	\$9.2 Million	\$9.2 Million

TEC Professional Services Questionnaire

PROJECT NO. 7		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
New Orleans Public Library Children's Resource Center (CRC) Repairs & Renovations New Orleans, LA City of New Orleans 504.658.8666	Provided Cost Management for renovation and repairs to an existing library due to water damage. The renovated facility will be a multipurpose flex space for community gatherings, education, fitness, and recreation.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2025	\$643,884	\$643,884

PROJECT NO. 8		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
St. John Baptist Parish Central Interim Library LaPlace, LA St John the Baptist Parish Library Andrea Tullos 985.652.6875 aftullos@stjohn.lib.la.us	Provided Cost Management for the cosmetic renovation of the branch library including a server room, children's area, tutor/teen room, adult area, break room, and meeting room.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2023	\$398,920	\$398,920

TEC Professional Services Questionnaire

PROJECT NO. 9		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Azalea Regional Library System W.H. Stanton Memorial Library Renovation & Addition Social Circle, GA Azalea Regional Library System Ben G. Carter Director 706.818.5809	Provided Cost Management for the renovation and addition of a public library including opening up visibility between interiors spaces and designing a playful children's area that inspired reading, learning, and exploring.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2019	\$2 Million	\$2 Million

PROJECT NO. 10		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Mary Riley Styles Public Library Renovation & Addition Falls Church, VA City of Falls Church 703-248-5004	Provided Cost Management to renovate existing space and provide addition for coffee and cafe, children's workroom, juvenile periodicals, foreign language area, other circulation and stacks, meeting rooms, quiet study space, public space, and parking.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2021	\$5.6M	\$5.6M

TEC Professional Services Questionnaire

M. List all prior and/or on-going litigation between Firm and Jefferson Parish. Please attach additional pages if necessary.		
Parties:		Status/Result of Case:
Plaintiff:	Defendant:	
1. N/A	N/A	N/A
2.		
3.		
4.		
N. Use this space to provide any additional information or description of resources supporting Firm's qualifications for the proposed project.		
Palacio Collaborative stands as a leading minority-owned construction cost management firm, delivering comprehensive services through six strategic locations nationwide. As a certified DBE firm, Palacio brings over 15 years of expertise to civic + cultural construction projects. Their innovative approach combines cutting-edge tools with proactive collaboration to deliver precise cost estimates clients can trust. With over 330 completed civic + cultural projects, Palacio creates environments that foster civic participation, promote health and wellness, awaken the creative spirit, and provide spaces for reflection and renewal. Additionally, they estimated for more than 160 library projects.		
O. To the best of my knowledge, the foregoing is an accurate statement of facts.		
Signature: Michael D. Palacio		Print Name: Michael D. Palacio
Title: President		Date: 05.01.2025

TEC Professional Services Questionnaire

A. Project Name and Advertisement Resolution Number:
SOQ 25-015 New West Bank Regional Library

B. Firm Name & Address:

SES

SOUTHERN

EARTH SCIENCES

Geotechnical | Environmental | Materials Testing

725 South Genois Street, New Orleans, LA 70119

C. Name, title and contact information of Principal, as defined in Section 2-926 of the Jefferson Parish Code of Ordinances, who is a registered, licensed architect, professional engineer, or surveyor in the State of Louisiana:

Lewis Copeland, Jr., P.E. – President
Louisiana P.E. #36592
6352 Piccadilly Square Dr., Mobile, AL 36616
251-445-4354
lcopeland@soearth.com

D. Name and contact information of employee who is a registered and licensed architect, professional engineer, or surveyor in the State of Louisiana in the applicable discipline. A subcontractor may be substituted here only if the advertised Project requires more than one discipline.

Kenny Meyn, P.E. – District Manager
Louisiana P.E. #34945
725 South Genois Street, New Orleans, LA 70119
504-486-5595
kmeyn@soearth.com

E. Please provide the number of employees whose primary function corresponds with each category:

1__ Administrative

__ Architects (Licensed)

__ Chemical Engineers

1__ Civil Engineers

17__ Construction Inspectors

__ Ecologists

__ Electrical Engineers

1__ Engineer Intern

__ Professional Land Surveyors

__ Estimators

__ Geologists

__ Geotechnical Engineers

__ Interior Designers

__ Landscape Architects

__ Land Surveyor

__ Mechanical Engineers

__ Environmental Engineers

__ Specification Writers

__ Structural Engineers

__ Graduate Engineers

2__ Project Managers

__ Clerical

__ Grant/Funding Specialist

__ Sanitary Engineers

22__ TOTAL

F. Is this submittal by a JOINT-VENTURE? Please check: YES ☐ NO ☒

If marked “No” skip to Section I. If marked “yes” complete Sections G-H.

TEC QUESTIONNAIRE

Southern Earth Sciences (SES)

GEOTECHINICAL ENGINEERING AND MATERIAL TESTING

114 - Rome Office + Quinn Evans

West Bank Regional Library, SOQ No. 25-015 - 115

TEC Professional Services Questionnaire

G. If submittal is by JOINT-VENTURE, list the firms participating and outline specific areas of responsibility (including administrative, technical, and financial) for each firm. Please attach additional pages if necessary.

1.

2.

H. Has this JOINT-VENTURE previously worked together? Please check:
YES ☐ NO ☐

I. List all subcontractors anticipated for this Project. Please note that all subcontractors must submit a fully completed copy of this questionnaire, applicable licenses, and any other information required by the advertisement. See Jefferson Parish Code of Ordinances, Sec. 2-928(a)(3). Please attach additional pages if necessary.

Name & Address:	Specialty:	Worked with Firm Before (Yes or No):
1. N/A		
2.		
3.		

J. Please specify the total number of support personnel that may assist in the completion of this Project:
2

TEC Professional Services Questionnaire

K. List the professional in charge, key persons, specialists, and individual consultants anticipated for this Project and provide their relevant information below. If necessary, please attach additional documentation (i.e. resume) that demonstrates the employment history and experience of the Firm’s key persons that may assist in the completion of this Project. Please attach additional pages if necessary.

PROFESSIONAL IN CHARGE OF PROJECT:

Name & Title:
Kenny Meyn, P.E. – District Manager

Project Assignment:
Louisiana Professional Engineer – Project Manager
Fulfilling requirement 2: “a professional in charge of the project who is a professional engineer who shall be registered as such in Louisiana with a minimum of five (5) years’ experience in the disciplines involved”

Name of Firm with which associated:
Southern Earth Sciences, Inc.

Years’ experience with this Firm:
38

Education: Degree(s)/Year/Specialization:
B.S. in Civil Engineering, University of New Orleans (1984)

Active registration: Year first registered/discipline:
1992/Louisiana Professional Engineer #24945

Other experience and qualifications relevant to the proposed Project:
Mr. Meyn has been in the industry since 1985 with extensive experience in construction materials testing services for structures, roads, and levees. His areas of expertise include vibration monitoring and pile load testing. He oversees these and the following areas of service for the New Orleans office: structural steel and welding inspection, pre-construction photographic surveys, post tensioning inspection, project management, roofing inspections, soils testing, concrete testing, and inspection and coatings inspection services. Mr. Meyn is an American Welding Society Certified Welding Inspector (#88020221). His professional memberships include the American Society of Civil Engineers (ASCE), Louisiana Engineering Society, American Institute of Steel Construction, American Concrete Institute, American Welding Society, and American Society for Testing Materials where he is a member of three technical committees relating to qualifications for testing agencies.

TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:	
Name & Title:	
Lewis Copeland, P.E. – President	
Project Assignment:	
Louisiana Professional Engineer Fulfilling requirement 1: one principal who is a professional engineer who shall be registered as such in Louisiana	
Name of Firm with which associated:	
Southern Earth Sciences, Inc.	
Years’ experience with this Firm:	
33	
Education: Degree(s)/Year/Specialization:	
B.S. in Civil Engineering, University of South Alabama (1991)	
Active registration: Year first registered/discipline:	
2011/Louisiana Professional Engineer #36592	
Other experience and qualifications relevant to the proposed Project:	
Lewis has been the Geotechnical Engineer of Record or Testing Engineer on hundreds of commercial, condominium, road, and bridge projects throughout the southeast. He sits on several boards including SES, Alabama General Contractors (AGC) Mobile Branch, Mobile County Road Builders Association (MCRBA), and the Mobile Area Chamber of Commerce.	

TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:	
Name & Title:	
R.J. Gonzales, P.E. – CMT Department Manager	
Project Assignment:	
Louisiana Professional Engineer – CMT Fulfilling requirement 3: “one employee who is a professional engineer registered as such in Louisiana in the field or fields of expertise required for the project.”	
Name of Firm with which associated:	
Southern Earth Sciences, Inc.	
Years’ experience with this Firm:	
21	
Education: Degree(s)/Year/Specialization:	
B.S. in Civil Engineering, University of South Alabama (2004)	
Active registration: Year first registered/discipline:	
2014/Louisiana Professional Engineer #39330	
Other experience and qualifications relevant to the proposed Project:	
Responsibilities and experience include Oversight of CMT Field Activities and Testing; Review and Processing of Collected CMT test data and reports; Evaluation of Collected Subsurface Data and Laboratory Results for use in Geotechnical Design and Reporting; Shallow Foundation Design and Settlement Evaluation; Rigid and Flexible Pavement Design; and Low Strain Pile Integrity Testing (Sonic Echo/Impulse Response – ASTM D5882). Alabama Department of Transportation – Concrete Technician (#T2411-10) American Concrete Institute – ACI Concrete Field Testing Technician – Grade 1 (#01192985) American Concrete Institute – ACI Concrete Laboratory Testing Technician – Level 1 American Concrete Institute – ACI Concrete Strength Testing Technician American Concrete Institute – ACI Aggregate Testing Technician – Level 1 American Concrete Institute – ACI Aggregate Base Testing Technician CPN Radiation Safety Officer (#A11495)	

TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:	
Name & Title:	
Leigh Brister, E.I. – Project Manager	
Project Assignment:	
Project Manager	
Name of Firm with which associated:	
Southern Earth Sciences, Inc.	
Years’ experience with this Firm:	
5	
Education: Degree(s)/Year/Specialization:	
B.S. in Environmental Engineering, Louisiana State University (2017)	
Active registration: Year first registered/discipline:	
2018/Louisiana Engineer Intern #33949	
Other experience and qualifications relevant to the proposed Project:	
Geotechnical Field Investigation, Geotechnical Engineering Analysis and Design including Geotechnical Investigation (soil boring & CPT), Pile Foundations, Drilled Shaft Foundations, Pile supported approach slab design data, Pavement Design, and Geotechnical Reporting, all under the supervision of Licensed Geotechnical Engineer.	

TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:	
Name & Title:	
Chinh Diep – Project Manager	
Project Assignment:	
Name of Firm with which associated:	
Southern Earth Sciences, Inc.	
Years’ experience with this Firm:	
17	
Education: Degree(s)/Year/Specialization:	
A.S. in Civil Engineering, Delgado Community College (2007)	
Active registration: Year first registered/discipline:	
Other experience and qualifications relevant to the proposed Project:	
Chinh is an ACI Certified Concrete Field Technician Grade 1 and an ACI Concrete Construction Special Inspector with extensive experience in construction materials testing and inspection. He is trained in nuclear testing equipment safety and skilled in various specialized testing methods, including: Conducting concrete trial batches at laboratories or plant sites; Performing field and laboratory compressive strength testing on cored concrete specimens; Setting up and executing pile load tests; Inspecting reinforcing steel prior to concrete placement; Conducting concrete strength evaluations using a Concrete Test Hammer; Overseeing and documenting concrete post-tensioning operations; and Performing asphalt roadway testing and inspections; and Preparing and issuing detailed concrete and soil reports. Chinh's expertise also encompasses advanced concrete testing and special inspection services, ensuring quality and compliance with project specifications.	

TEC Professional Services Questionnaire

L. Work by Firm or Joint-Venture members which best illustrates current qualifications relevant to this Project. Please include any and all work performed for Jefferson Parish. Please attach additional pages if necessary.		
PROJECT NO. 1		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
St. Tammany Group 4 Playgrounds St. Tammany Parish, LA St. Tammany Public Schools	SES is providing testing and inspection services for playground and outdoor activity area equipment installation and associated improvements for ten (10) St. Tammany Parish schools. Services include soil, concrete, and asphalt testing along with engineering review. Schools included are Abney Early Childhood Development Center, Abney Elementary, Alton Elementary, Little Pearl Elementary, Riverside Elementary, Sixth Ward Elementary, Whispering Forest Elementary, Clearwood Junior High, Cypress Cove Elementary, and Honey Island Elementary.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
Current (SES)	N/A	\$15,848

PROJECT NO. 2		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
21516 Highway 36 Development Abita Springs, LA Cicada, LLC	SES provided geotechnical engineering services for a single-story and two-story wood-framed building in Abita Springs, Louisiana. The design required an elevated first floor with a crawl space, prompting subsurface evaluations and fill assessments. SES conducted soil borings up to 75 feet deep using an ATV-mounted drill rig and wet rotary techniques, collecting samples for laboratory testing of moisture, classification, and strength. Cone Penetration Test (CPT) soundings supplemented the data, enabling informed recommendations for foundation design, including treated timber piles. This comprehensive investigation ensured reliable, site-specific support for the project.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
July 2024 (SES)	N/A	\$12,255

TEC Professional Services Questionnaire

PROJECT NO. 3		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Hope Haven Structural Investigation Jefferson Parish – Capital Projects	Structural investigation of approximately 2,000 sq. ft. of timber framing for the Hope Haven/Madonna Manor Campus. Testing included moisture testing of wood and rebound hammer testing of mortar and brick.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
July 2023 (SES)	N/A	\$3,953

PROJECT NO. 4		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Square 5 Multi Use Development Covington, LA McMath Construction, LLC	SES conducted a geotechnical investigation for a 0.5-acre multi-use development with a mix of existing concrete and grass-covered areas. The construction includes two new structures, parking, and drive areas. Fieldwork included Cone Penetrometer Tests (CPT) up to 75 feet deep, auger borings, soil sampling, and pavement coring. Shelby tube samples underwent laboratory testing for moisture content, Atterberg limits, and compressive strength. Based on subsurface findings, SES recommended a deep foundation system with treated timber piles to ensure structural stability, providing tailored solutions for the project's successful development.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
June 2023 (SES)	N/A	\$15,581

TEC Professional Services Questionnaire

PROJECT NO. 5		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility	
Northshore High School Visitor Restroom/Concessions Building St. Tammany Parish Public Schools	SES provided geotechnical services for the design and construction of a new restroom and concessions building at Northshore High School's football stadium in Slidell, Louisiana. Our investigation involved performing Cone Penetrometer Tests (CPT) and auger borings at key locations within the proposed building footprint to assess the subsurface conditions.	
Completion Date (Actual or estimated)	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
June 2022 (SES)	N/A	\$3,135

PROJECT NO. 6		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Lafitte Park Site Improvements BREC	Southern Earth Sciences, Inc. (SES) provided construction materials testing (CMT) services for the Lafitte Park improvement project. Our scope of work included: Concrete Testing and Inspection; In-Place Density Testing; and Proctor Testing.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
June 2022 (SES)	N/A	\$2,627

TEC Professional Services Questionnaire

PROJECT NO. 7		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Force Main From Gruner – Loumor Sewer Capital Improvement Jefferson Parish Department of Sewerage	This project consisted of the design of Installation of a New Force Main from Gruner & Loumor Lift Station to Galleria Lift Station, Sewerage Capital Improvement Program Project No. D5414. SES provided a comprehensive range of construction materials testing services, including Density Testing, Proctor Compaction Testing, Soil Classification Testing, Soil Gradation Testing, and Concrete Testing and Inspections.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
April 2018 (SES)	N/A	\$3,953

PROJECT NO. 8		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
LSU Recreation Center Pavillion Baton Rouge, LA Grace, Hebert, Curtis Architects	This project involved the design and construction of a 1,000-square-foot, steel-framed structure with CMU walls, located 1,300 feet east of the Mississippi River Levee. SES provided geotechnical engineering services, including soil borings, subsurface analysis, and laboratory testing, to inform site preparation and foundation design. Due to challenging soil conditions near the river, SES recommended a driven pile foundation system to ensure stability and mitigate hydrostatic pressure from fluctuating water levels.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
September 2018 (SES)	N/A	\$3,675

TEC Professional Services Questionnaire

PROJECT NO. 9		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Tiger Trails Subdivision Baton Rouge, LA Lancaster & Associates	SES conducted a comprehensive subsurface exploration and geotechnical engineering study for the proposed project which involved the development of a 44-lot Small Planned Unit Development (SPUD) residential subdivision on a 7-acre site. SES's services were focused on evaluating subsurface conditions to support the design and construction of the site. As part of the study, SES performed soil borings, laboratory testing, and engineering analyses to provide recommendations for site preparation, foundation design, and considerations for construction. SES additionally provided materials testing and inspection services for the project during construction.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
April 2018 (SES)	N/A	\$27,476

PROJECT NO. 10		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Bayou Segnette Cabins Westwego, LA State of Louisiana – Division of Administration Office of Facility Planning and Control c/o The Architectural Studio	The purpose of this project was to develop foundation recommendations for the cradle that would support several floating cabins located in Bayou Segnette. Due to the location of the project, SES utilized pontoon mounted drilling equipment to drill and sample 6 soil borings to a depth of 100 feet below the mud line (about 15 feet below the water line). SES was then contracted to perform High Strain Dynamic Testing (HSDT) during the installation and restrike operation of a 70 foot production pile located at a cabin.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
September 2013 & March 2015 (SES)	N/A	\$41,000

TEC Professional Services Questionnaire

M. List all prior and/or on-going litigation between Firm and Jefferson Parish. Please attach additional pages if necessary.		
Parties:		Status/Result of Case:
Plaintiff:	Defendant:	
1. None		
2.		
3.		
4.		
N. Use this space to provide any additional information or description of resources supporting Firm's qualifications for the proposed project.		
Our New Orleans laboratory is certified and under direct overview of a professional engineer, as required by the American Society of Testing Materials, Standard E-329. Our technicians are trained in accordance with the testing industry standards and are certified and re-certified as required. SES supervisory personnel continually monitor and review technician performance and conduct in-house training and re-training as required to maintain a high level of performance.		
New Orleans Laboratory AASHTO Certifications		
Quality Management System - accredited since 1/1/1994 R18, C1077 (Aggregate), C1077 (Concrete), D3666 (Aggregate), D3666 (Asphalt Mixture), D3740 (Soil), E329 (Aggregate), E329 (Asphalt Mixture), E329 (Concrete), E329 (Soil)		
Asphalt Mixture - accredited since 1/1/1994 D2041, D2726, D5444, D6307		

TEC Professional Services Questionnaire

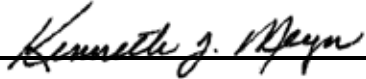
Soil - accredited since 1/1/1994
T100, D421, D698, D1140, D1556, D1557, D2216, D2487, D2974, D4318, D6938

Aggregate - accredited since 1/1/1994
R76, T11, T19, T21, T27, T84, T85, T104, T255, C29, C40, C88, C117, C127, C128, C136, C566, C702

Concrete - accredited since 1/1/1994
M201, R39, R60, R100, T22, T24, T97, T119, T121, T148, T152, T196, T198, T231, T309, C31, C39, C42, C78, C138, C143, C172, C173, C174, C192, C231, C496, C511, C617, C805, C1064, C1231

Masonry - accredited since 1/22/2013
C511 and C1019

O. To the best of my knowledge, the foregoing is an accurate statement of facts.

Signature: 

Print Name: Kenneth J. Meyn

Title: District Manager

Date: May 5, 2025

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TEC Professional Services Questionnaire

A. Project Name and Advertisement Resolution Number:

SOQ No. 25-015
New West Bank Regional Library
Resolution No.146198

B. Firm Name & Address:

Dufrene Surveying & Engineering, Inc.
1624 Manhattan Blvd.
Harvey, La. 70058

C. Name, title and contact information of Principal, as defined in Section 2-926 of the Jefferson Parish Code of Ordinances, who is a registered, licensed architect, professional engineer, or surveyor in the State of Louisiana:

Tildon J. Dufrene Jr., P.E., P.L.S.
President
504-368-6390

D. Name and contact information of employee who is a registered and licensed architect, professional engineer, or surveyor in the State of Louisiana in the applicable discipline. A subcontractor may be substituted here only if the advertised Project requires more than one discipline.

Jonathan P. Dufrene, P.L.S.
Vice President
504-368-6390

E. Please provide the number of employees whose primary function corresponds with each category:

<u>4</u> Administrative	<u> </u> Estimators	<u> </u> Specification Writers
<u> </u> Architects (Licensed)	<u> </u> Geologists	<u> </u> Structural Engineers
<u> </u> Chemical Engineers	<u> </u> Geotechnical Engineers	<u> </u> Graduate Engineers
<u>1</u> Civil Engineers	<u> </u> Interior Designers	<u> </u> Project Managers
<u> </u> Construction Inspectors	<u> </u> Landscape Architects	<u> </u> Clerical
<u> </u> Ecologists	<u>6</u> Land Surveyor	<u> </u> Grant/Funding Specialist
<u> </u> Electrical Engineers	<u> </u> Mechanical Engineers	<u> </u> Sanitary Engineers
<u> </u> Engineer Intern	<u> </u> Environmental Engineers	
<u>3</u> Professional Land Surveyors		<u>14</u> TOTAL

F. Is this submittal by a JOINT-VENTURE? Please check: YES ☐ NO ☒

If marked “No” skip to Section I. If marked “yes” complete Sections G-H.

TEC QUESTIONNAIRE

DUFRENE SURVEYING & ENGINEERING, INC

SURVEYING

TEC Professional Services Questionnaire

G. If submittal is by JOINT-VENTURE, list the firms participating and outline specific areas of responsibility (including administrative, technical, and financial) for each firm. Please attach additional pages if necessary.

1.

2.

H. Has this JOINT-VENTURE previously worked together? Please check:
YES ☐ NO ☐

I. List all subcontractors anticipated for this Project. Please note that all subcontractors must submit a fully completed copy of this questionnaire, applicable licenses, and any other information required by the advertisement. See Jefferson Parish Code of Ordinances, Sec. 2-928(a)(3). Please attach additional pages if necessary.

Name & Address:	Specialty:	Worked with Firm Before (Yes or No):
1. NONE		
2.		
3.		

J. Please specify the total number of support personnel that may assist in the completion of this Project:

14

TEC Professional Services Questionnaire

K. List the professional in charge, key persons, specialists, and individual consultants anticipated for this Project and provide their relevant information below. If necessary, please attach additional documentation (i.e. resume) that demonstrates the employment history and experience of the Firm's key persons that may assist in the completion of this Project. Please attach additional pages if necessary.

PROFESSIONAL IN CHARGE OF PROJECT:

Name & Title:

Tildon J. Dufrene Jr., P.E., P.L.S.
President

Project Assignment:

Project Manager

Name of Firm with which associated:

Dufrene Surveying & Engineering, Inc.

Years' experience with this Firm:

42 years

Education: Degree(s)/Year/Specialization:

Bachelor of Science/1976/Civil Engineering
Master of Engineering/1979/Civil Engineering

Active registration: Year first registered/discipline:

1979/Civil Engineering, La. #18887
1986/Professional Land Surveyor, La. #04563

Other experience and qualifications relevant to the proposed Project:

Mr. Tildon Dufrene Jr. is currently employed as a Civil Engineer and Professional Land Surveyor. His professional experience ranges in various types from boundary surveys ranging in size from individual lots, to several hundred-acre tracts to coordination of topographic surveys for small commercial developments and several miles of levee of measurement surveys. Mr. Dufrene has provided civil engineering designs of drainage, sewer, water and roadway for several subdivisions in Jefferson, Plaquemines, Orleans, and St. Charles Parish. Mr. Dufrene is an active member and former president of Louisiana Society of Professional Land Surveyors and is also member of ACSM, NSPS, ASCE, and LES.

TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:		
Name & Title:		
Jonathan Dufrene, P.L.S. Vice President		
Project Assignment:		
Project Manager		
Name of Firm with which associated:		
Dufrene Surveying & Engineering, Inc.		
Years' experience with this Firm:		
16 years		
Education: Degree(s)/Year/Specialization:		
Bachelor of Science/2007/Land Surveying		
Active registration: Year first registered/discipline:		
2015/Professional Land Surveyor, La. #5158		
Other experience and qualifications relevant to the proposed Project:		
Jonathan Dufrene is currently employed as a Professional Land Surveyor. His experience includes performing surveys of various types, including - boundary surveys, topographic surveys, ALTA surveys, right of way plans, legal descriptions, elevation certificates, and construction layout. Mr. Dufrene's projects vary in size from residential lots to hundred-acre tracts of land. He has completed numerous large survey projects for the Hurricane Protection System in Plaquemines Parish which include right of way plans range from 1 pumping station to 90+ parcels being acquired across a 2+ mile route. Also, Mr. Dufrene recently coordinated 16 miles of levee cross-sections for the S.E. LA Flood Protection Authority-West. He is an active member and former president of the Louisiana Society of Professional Surveyors and a member of National Society of Professional Surveyors (NSPS).		

TEC Professional Services Questionnaire

L. Work by Firm or Joint-Venture members which best illustrates current qualifications relevant to this Project. Please include any and all work performed for Jefferson Parish. Please attach additional pages if necessary.		
PROJECT NO. 1		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
MARINE RESERVE FEDERAL CITY NEW ORLEANS, LA CROMWELL 501-372-2900	BOUNDARY AND TOPOGRAPHIC SURVEY OF THE 24 ACRE PROPERTY FOR THE MARINE RESERVE OFFICE IN ALGIERS	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
MAY 2024	N/A	\$34,000

PROJECT NO. 2		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
SCOTSDALE STATE OFFICE	BOUNDARY AND TOPOGRAPHIC SURVEY OF 8.6 ACRE PROPERTY	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
MAY 2025	N/A	\$20,600

TEC Professional Services Questionnaire

PROJECT NO. 3		
Project Name, Location and Owner’s contact information:	Nature of Firm’s Responsibility	
HOPE HAVEN CONCERT MEADOWS BARATARIA BLVD MARRERO, LA	TOPOGRAPHIC SURVEY OF THE 16 ACRE SITE	
Completion Date (Actual or estimated)	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
DECEMBER 2022	N/A	\$24,000

PROJECT NO. 4		
Project Name, Location and Owner’s contact information:	Nature of Firm’s Responsibility:	
LAPALCO BLVD WATER LINE PETERS ROAD TO BELLE CHASSE HIGHWAY JEFFERSON PARISH	R/W AND TOPOGRAPHIC SURVEY FOR 3.3 MILE PART OF LAPALCO BLVD IN 5 PROJECTS	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
APRIL 2025	N/A	\$470,000

TEC Professional Services Questionnaire

PROJECT NO. 5		
Project Name, Location and Owner’s contact information:	Nature of Firm’s Responsibility:	
THE WATERS AT PROMENADE APARTMENT COMPLEX PROMENADE BLVD, MARRERO STOA CONSTRUCTION 225-414-1100	BOUNDARY SURVEY. RESUBDIVISION PLAN TOPOGRRAPHIC SURVEY. 12 ACRE SITE CIVIL DESIGN FOR DRAINAGE, SEWER, WATER, PAVEMENT. CONSTRUCTION LAYOUT	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
APRIL 2025	N/A	\$140,000

PROJECT NO. 6		
Project Name, Location and Owner’s contact information:	Nature of Firm’s Responsibility:	
WEST CLOSURE COMPLEX HARVEY, LA SOUTHEAST LOUISIANA FLOOD CONTROL AUTHORITY - WEST	LASER SCANNING OF THE WEST CLOSURE COMPLEX SECTOR GATES	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
MAY 2022	N/A	\$17,600

TEC Professional Services Questionnaire

PROJECT NO. 7		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
KINGFISH PARKING LOT GRETNA JEFFERSON PARISH GENERAL SERVICES (RYAN BABCOCK) 200 DERBIGNY GRETNA, LA 70053	BOUNDARY AND TOPOGRAPHIC SURVEY EXISTING PARKING ACROSS FROM PARISH GOVERNMENT COMPLEX, GRETNA	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
MARCH 2023	N/A	\$7,800

PROJECT NO. 8		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
CITY OF GRETNA P.O. BOX 404 GRETNA, LA 70053 Wjleblanc@aol.com	TOPOGRAPHIC SURVEY OF STREET RIGHT-OF-WAYS BETWEEN EVERGREEN DR. & GELBKE DR. FROM 5TH ST. TO WESTBANK EXPRESSWAY	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
APRIL 2025	N/A	\$174,000

TEC Professional Services Questionnaire

PROJECT NO. 9		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
LANDIS CONSTRUCTION LAUREN THIBODEAUX 504-833-6070 LTHIBODEAUX	JP-GRETNA RETAIL (BREW PUB) SURVEY FOR CONSTRUCTION, CONSTRUCTION LAYOUT	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
		\$9,400

PROJECT NO. 10		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
JEFFERSON PARISH SEWERAGE DEPARTMENT HUBERT FRANKLIN	TOPOGRAPHIC SURVEY OF BRIDGE CITY SEWERAGE TREATMENT PLANT DRYING BED AREA.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
APRIL 2024	N/A	\$9400


TEC Professional Services Questionnaire

M. List all prior and/or on-going litigation between Firm and Jefferson Parish. Please attach additional pages if necessary.

Parties:		Status/Result of Case:
Plaintiff:	Defendant:	
1.		
2.		
3.		
4.		

N. Use this space to provide any additional information or description of resources supporting Firm’s qualifications for the proposed project.

O. To the best of my knowledge, the foregoing is an accurate statement of facts.

Signature:  2025.05.07 10:32:29 -05'00'

Print Name: Jonathan Dufrene

Title: VP

Date: 05/07/2025

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THANK YOU!