

DATE: 10/19/2022

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BID NO.: 50-00139989

**BID FORM**  
Non Public Works

All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES X NO \_\_\_\_\_

MAXIMUM ESCALATION PERCENTAGE REQUESTED 8 %

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF 05/01/2023

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

**DELIVERY: FOB JEFFERSON PARISH**

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

UPON NTP

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) 72724

**THIS SECTION MUST BE COMPLETED BY BIDDER:**

FIRM NAME: PURE ELEGANCE CLEANING SERVICE LLC

ADDRESS: 10950 JEFFERSON HWY UNIT U22

CITY, STATE: RIVER RIDGE, LA

ZIP: 70123

TELEPHONE: ( 504 ) 215-8089

FAX: ( 888 ) 865-9565

EMAIL ADDRESS: INFO@PUREELEGANCECLEANING.COM

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form by placing the addendum number as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: 1- 11/07/2022

NUMBER: 2- 11/17/2022

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

TOTAL PRICE OF ALL BID ITEMS: \$ 2,258,456.40

AUTHORIZED

SIGNATURE: Sharon Richard

**SHARON RICHARD**

Printed Name

TITLE: OWNER

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.



## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00139989

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			LABOR, MATERIALS, SUPPLIES, CHEMICALS & EQUIPMENT NECESSARY FOR A THREE YEAR CONTRACT TO PERFORM JANITORIAL SERVICES AT VARIOUS LOCATIONS FOR JEFFERSON PARISH GENERAL SERVICES.		
1	36.00	MO	0010-PROVIDE A MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES, RESTROOMS, STAIRWAYS AND COMMON AREAS FOR THE CHARLES B. ODOM BUILDING.	\$ 1,210.00	\$ 43,560.00
2	1.00	SQFT	0020-PROVIDE A SQUARE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE FOOTAGE TO BE CLEANED AT THE CHARLES B. ODOM BUILDING.	\$ 0.11	\$ 0.11
3	36.00	MO	0030-PROVIDE A MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES, RESTROOMS, STAIRWAYS AND COMMON AREAS FOR THE FIRST PARISH COURT BUILDING.	\$ 4,524.00	\$ 162,864.00
4	1.00	SQFT	0040-PROVIDE A SQUARE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE FOOTAGE TO BE CLEANED AT THE FIRST PARISH COURT BUILDING.	\$ 0.15	\$ 0.15
5	36.00	MO	0050-PROVIDE A MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES, RESTROOMS, STAIRWAYS AND COMMON AREAS FOR THE GENERAL GOVERNMENT BUILDING AND ROTUNDA AREA.	\$ 7,449.00	\$ 268,164.00
6	1.00	SQFT	0060-PROVIDE A SQUARE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE FOOTAGE TO BE CLEANED AT THE GENERAL GOVERNMENT BUILDING AND ROTUNDA AREA.	\$ 0.065	\$ 0.065
7	36.00	MO	0070-PROVIDE A MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES, RESTROOMS, STAIRWAYS AND COMMON AREAS FOR THE JOSEPH S. YENNI BUILDING.	\$ 12,624.76	\$ 454,491.18
8	1.00	SQFT	0080-PROVIDE A SQUARE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE FOOTAGE TO BE CLEANED AT THE	\$ 0.065	\$ 0.065



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## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00139989

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			JOSEPH S. YENNI BUILDING.		
9	36.00	MO	0090-PROVIDE A MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES,  RESTROOMS, STAIRWAYS AND COMMON AREAS FOR THE SALVADOR A. LIBERTO BUILDING.	\$ 1,176.01	\$ 42,336.36
10	1.00	SQFT	0100-PROVIDE A SQUARE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE  FOOTAGE TO BE CLEANED AT THE SALVADOR A. LIBERTO BUILDING.	\$ 0.11	\$ 0.11
11	36.00	MO	0110-PROVIDE A MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES,  RESTROOMS, STAIRWAYS AND COMMON AREAS FOR THE SECOND PARISH COURT BUILDING.	\$ 3,789.00	\$ 136,404.00
12	1.00	SQFT	0120-PROVIDE A SQUARE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE  FOOTAGE TO BE CLEANED AT THE SECOND PARISH COURT BUILDING.	\$ 0.09	\$ 0.09
13	36.00	MO	0130-PROVIDE A MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES,  RESTROOMS, STAIRWAYS AND COMMON AREAS FOR THE THOMAS F. DONELON BUILDING/ 24TH JUDICIAL DISTRICT COURT.	\$ 7,012.33	\$ 252,443.88
14	1.00	SQFT	0140-PROVIDE A SQUARE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE  FOOTAGE TO BE CLEANED AT THE THOMAS F. DONELON BUILDING/ 24TH JUDICIAL DISTRICT COURT	\$ 0.0650	\$ 0.0650
15	36.00	MO	0150-PROVIDE A MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES,  RESTROOMS, STAIRWAYS AND COMMON AREAS FOR THE EAST BANK REGIONAL LIBRARY.	\$ 8,776.00	\$ 315,900.00
16	1.00	SQFT	0160-PROVIDE A SQUARE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE  FOOTAGE TO BE CLEANED AT THE EAST BANK REGIONAL LIBRARY.	\$ 0.0650	\$ 0.0650
17	36.00	MO	0170-PROVIDE A MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES,	\$ 479.38	\$ 17,257.50



## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00139989

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			RESTROOMS, STAIRWAYS AND COMMON AREAS FOR THE BELLE TERRE LIBRARY.		
18	1.00	SQFT	0180-PROVIDE A SQUARE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE	\$ 0.0650	\$ 0.0650
			FOOTAGE TO BE CLEANED AT THE BELLE TERRE LIBRARY.		
19	36.00	MO	0190-PROVIDE A MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES,	\$ 416.00	\$ 14,976.00
			RESTROOMS, STAIRWAYS AND COMMON AREAS FOR THE CHARLES A. WAGNER LIBRARY.		
20	1.00	SQFT	0200-PROVIDE A SQUARE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE	\$ 0.0650	\$ 0.0650
			FOOTAGE TO BE CLEANED AT THE CHARLES A. WAGNER LIBRARY.		
21	36.00	MO	0210-PROVIDE A MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES,	\$ 2,275.00	\$ 81,900.00
			RESTROOMS, STAIRWAYS AND COMMON AREAS FOR THE JANE O'BRIEN CHATELAIN/ WEST BANK REGIONAL LIBRARY.		
22	1.00	SQFT	0220-PROVIDE A SQUARE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE	\$ 0.0650	\$ 0.0650
			FOOTAGE TO BE CLEANED AT THE JANE O'BRIEN CHATELAIN/ WEST BANK REGIONAL LIBRARY		
23	36.00	MO	0230-PROVIDE A MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES,	\$ 364.00	\$ 13,104.00
			RESTROOMS, STAIRWAYS AND COMMON AREAS FOR THE GRETNAL LIBRARY.		
24	1.00	SQFT	0240-PROVIDE A SQUARE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE	\$ 0.0650	\$ 0.0650
			FOOTAGE TO BE CLEANED AT THE GRETNAL LIBRARY.		
25	36.00	MO	0250-PROVIDE A MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES,	\$ 195.00	\$ 7,020.00
			RESTROOMS, STAIRWAYS AND COMMON AREAS FOR THE HARAHAN LIBRARY.		
26	1.00	SQFT	0260-PROVIDE A SQUARE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE	\$ 0.0650	\$ 0.0650



## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00139989

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			FOOTAGE TO BE CLEANED AT THE HARAHAN LIBRARY.		
27	36.00	MO	0270-PROVIDE A MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES,  RESTROOMS, STAIRWAYS AND COMMON AREAS FOR THE LAFITTE LIBRARY.	\$ 292.50	\$ 10,530.00
28	1.00	SQFT	0280-PROVIDE A SQUARE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE  FOOTAGE TO BE CLEANED AT THE LAFITTE LIBRARY.	\$ 0.0650	\$ 0.0650
29	36.00	MO	0290-PROVIDE A MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES,  RESTROOMS, STAIRWAYS AND COMMON AREAS FOR THE LAKESHORE LIBRARY.	\$ 499.20	\$ 17,971.20
30	1.00	SQFT	0300-PROVIDE A SQUARE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE  FOOTAGE TO BE CLEANED AT THE LAKESHORE LIBRARY.	\$ 0.0650	\$ 0.0650
31	36.00	MO	0310-PROVIDE A MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES,  RESTROOMS, STAIRWAYS AND COMMON AREAS FOR THE LIVE OAK LIBRARY.	\$ 351.78	\$ 12,664.08
32	1.00	SQFT	0320-PROVIDE A SQUARE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE  FOOTAGE TO BE CLEANED AT THE LIVE OAK LIBRARY.	\$ 0.0650	\$ 0.0650
33	36.00	MO	0330-PROVIDE A MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES,  RESTROOMS, STAIRWAYS AND COMMON AREAS FOR THE NORTH KENNER LIBRARY.	\$ 607.75	\$ 21,879.00
34	1.00	SQFT	0340-PROVIDE A SQUARE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE  FOOTAGE TO BE CLEANED AT THE NORTH KENNER LIBRARY.	\$ 0.0650	\$ 0.0650
35	36.00	MO	0350-PROVIDE A MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES,	\$ 650.00	\$ 23,400.00



## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00139989

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			RESTROOMS, STAIRWAYS AND COMMON AREAS FOR THE OLD METAIRIE LIBRARY.		
36	1.00	SQFT	0360-PROVIDE A SQUARE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE  FOOTAGE TO BE CLEANED AT THE OLD METAIRIE LIBRARY.	\$ 0.0650	\$ 0.0650
37	36.00	MO	0370-PROVIDE A MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES,  RESTROOMS, STAIRWAYS AND COMMON AREAS FOR THE RIVER RIDGE LIBRARY.	\$ 650.00	\$ 23,400.00
38	1.00	SQFT	0380-PROVIDE A SQUARE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE  FOOTAGE TO BE CLEANED AT THE RIVER RIDGE LIBRARY.	\$ 0.0650	\$ 0.0650
39	36.00	MO	0390-PROVIDE A MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES,  RESTROOMS, STAIRWAYS AND COMMON AREAS FOR THE ROSEDALE LIBRARY.	\$ 463.97	\$ 16,702.92
40	1.00	SQFT	0400-PROVIDE A SQUARE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE  FOOTAGE TO BE CLEANED AT THE ROSEDALE LIBRARY.	\$ 0.0650	\$ 0.0650
41	36.00	MO	0410-PROVIDE A MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES,  RESTROOMS, STAIRWAYS AND COMMON AREAS FOR THE TERRYTOWN LIBRARY.	\$ 495.63	\$ 17,842.50
42	1.00	SQFT	0420-PROVIDE A SQUARE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE  FOOTAGE TO BE CLEANED AT THE TERRYTOWN LIBRARY.	\$ 0.0650	\$ 0.0650
43	36.00	MO	0430-PROVIDE A MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES,  RESTROOMS, STAIRWAYS AND COMMON AREAS FOR THE WESTWEGO LIBRARY.	\$ 466.90	\$ 16,808.22
44	1.00	SQFT	0440-PROVIDE A SQUARE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE	\$ 0.0650	\$ 0.0650



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## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00139989

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			FOOTAGE TO BE CLEANED AT THE WESTWEGO LIBRARY.		
45	36.00	MO	0450-PROVIDE A MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES,  RESTROOMS, STAIRWAYS AND COMMON AREAS FOR THE AVONDALE LIBRARY.	\$ 325.00	\$ 11,700.00
46	1.00	SQFT	0460-PROVIDE A SQUARE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE  FOOTAGE TO BE CLEANED AT THE AVONDALE LIBRARY.	\$ 0.0650	\$ 0.0650
47	36.00	MO	0470-PROVIDE A MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES,  RESTROOMS, STAIRWAYS AND COMMON AREAS FOR THE EAST BANK CONSOLIDATED FIRE DEPARTMENT.	\$ 2,274.21	\$ 81,871.56
48	1.00	SQFT	0480-PROVIDE A SQUARE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE  FOOTAGE TO BE CLEANED AT THE EAST BANK CONSOLIDATED FIRE DEPARTMENT.	\$ 0.09	\$ 0.09
49	36.00	MO	0490-PROVIDE A MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES,  RESTROOMS, STAIRWAYS AND COMMON AREAS FOR THE DEPARTMENT OF STREETS (1901 AMES BOULEVARD).	\$ 1,468.50	\$ 52,866.00
50	1.00	SQFT	0500-PROVIDE A SQUARE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE  FOOTAGE TO BE CLEANED AT THE DEPARTMENT OF STREETS (1901 AMES BOULEVARD).	\$ 0.11	\$ 0.11
51	36.00	MO	0510-PROVIDE A MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES,  RESTROOMS, STAIRWAYS AND COMMON AREAS FOR THE DEPARTMENT OF STREETS (5698 BELLE TERRE ROAD).	\$ 1,650.00	\$ 59,400.00
52	1.00	SQFT	0520-PROVIDE A SQUARE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE  FOOTAGE TO BE CLEANED AT THE DEPARTMENT OF STREETS (5698 BELLE TERRE ROAD).	\$ 0.11	\$ 0.11



## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00139989

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
53	36.00	MO	0530-PROVIDE A MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES,  RESTROOMS, STAIRWAYS AND COMMON AREAS FOR THE DEPARTMENT OF STREETS (200 SHREWSBURY ROAD).	\$ 2,250.00	\$ 81,000.00
54	1.00	SQFT	0540-PROVIDE A SQUARE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE  FOOTAGE TO BE CLEANED AT THE DEPARTMENT OF STREETS (200 SHREWSBURY ROAD)	\$ 0.09	\$ 0.09
55	1.00	SQFT	0550-PROVIDE A SQUARE FOOTAGE COST FOR TILE AND HARD SURFACE FLOOR REFINISHING  AS NEEDED, WHICH INCLUDES EVERYTHING FOR STRIPPING, CLEANING, WAXING AND BUFFING.	\$ 0.25	\$ 0.25
56	1.00	SQFT	0560-PROVIDE A SQUARE FOOTAGE COST FOR CARPET CLEANING AS NEEDED, WHICH  INCLUDES EVERYTHING TO DO A TOTAL WET EXTRACTION.	\$ 0.25	\$ 0.25
57	1.00	HR	0570-PROVIDE AN HOURLY RATE FOR A DAYTIME JANITORIAL EMPLOYEE TO PERFORM  REGULAR JANITORIAL EMPLOYEE JOB DESCRIPTION. CONTRACTOR WILL ALSO BE REQUIRED TO PROVIDE EQUIPMENT FOR THE EMPLOYEE TO USE TO PERFORM THESE SERVICES. EMPLOYEE MAY BE USED ON AN HOURLY BASIS FOR INTERMITTENT WORK AT VARIOUS LOCATIONS.	\$ 15.00	\$ 15.00
58	1.00	HR	0580-PROVIDE AN HOURLY RATE TO PERFORM BLOOD AND BODY FLUID CONTAMINATION MATERIAL CLEAN UP AND DISINFECTANT FOGGING, STANDARD OPERATING PROCEDURE ON AN AS NEEDED BASIS.	\$ 15.00	\$ 15.00



**AFFIDAVIT OF AUTHORIZATION**

STATE OF LOUISIANA

PARISH OF Jefferson

BEFORE ME, the undersigned authority, a Notary Public, duly commissioned and qualified in accordance with the law, in an for the above referenced Parish and State, personally came and appeared:

**SHARON RICHARD**

who, having first been duly sworn, stated under oath that she is the ***Sole Owner*** and ***Authorized Representative of Pure Elegance Cleaning Service LLC***, a Limited Liability Company organized and organized and operated under the laws of the State of Louisiana (hereinafter "LLC"), located at 10950 Jefferson Hwy, Unit U22, River Ridge, Louisiana 70123.

This authority grants full rights and empower her to make, execute, endorse and deliver in the name of and on behalf of the LLC, but shall not be limited to, any and all written instruments, agreements, documents, execution of deeds, powers of attorney, transfers, assignments, contracts, obligations, certificates and other instruments of whatever nature entered into by this LLC.

Sharon Richard

(Signature of  
Affiant)

SWORN TO AND SUBSCRIBED before me this 2 day of June,  
20022.

Mary P. Paul  
(Notary Public)

My Commission Expires: Lifetime





Non-Public Works Bid

AFFIDAVIT

STATE OF Louisiana

PARISH/COUNTY OF Jefferson

BEFORE ME, the undersigned authority, personally came and appeared: SHARON

RICHARD, (Affiant) who after being by me duly sworn, deposed and said that he/she is the fully authorized OWNER of PURE ELEGANCE CLEANING SERVICE LLC (Entity), the party who submitted a bid in response to Bid Number 50-00139989, to the Parish of Jefferson.

Affiant further said:

Campaign Contribution Disclosures

(Choose **A** or **B**, if option **A** is indicated please include the required attachment):

Choice A \_\_\_\_\_ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B x there are **NO** campaign contributions made which would require disclosure under Choice A of this section.



Debt Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

Choice A \_\_\_\_\_ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

Choice B   x   There are NO debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

*[The remainder of this page is intentionally left blank.]*



That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

Sharon Richard  
Signature of Affiant

Sharon Richard  
Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME

ON THE 29 DAY OF November, 2022

Mary P. Paul  
Notary Public

Mary P. Paul  
Printed Name of Notary

135714  
Notary/Bar Roll Number

My commission expires Lifetime







11-28-2022

## Bid Bond in Accordance with Contract Specifications

SLA11287517

Pure Elegance Cleaning Service LLC

Bond Number

Principal Name

10950 Jefferson Hwy Apt #U22, River Ridge, LA, 70123, US

Principal Address

Principal Signature

Jefferson Parish

200 Derbigny Street, Gretna, LA, 70053, US

Owner/Obligee Name

Owner/Obligee Address

### Bond Information

11-29-2022

The Gray Casualty &amp; Surety Company

327855

Bid Date

Surety

Contractor Vendor ID Number

50-00139989

Contract ID Number

Janitorial Services Various Parish Buildings 50-00139989

Description of Job

Amount of Bid Security

Bid Security Maximum

5%

Bid Security Percentage

Randolph A Brunson

Attorney-in-Fact

R.A. Brunson, Inc.

Bond Entered and Executed By

Primary Agency

Attorney-In-Fact Signature

Know all men by these presents that The Gray Casualty & Surety Company, a Corporation duly organized under the laws of the State of LA, are held and firmly bound unto the above owner/obligee by the transmission. The surety agrees to waive the statute of Fraud defense and further agrees that the owner/obligee is a third party beneficiary of the waiver for the purposes of enforcing this bid bond.







# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

04/27/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> KTS Insurance Agency 3239 Bienville St  New Orleans LA 70119		<b>CONTACT</b> NAME: Tawana Henry PHONE (A/C, No, Ext): (504) 371-5519 E-MAIL: thenry@ktsins.com ADDRESS:  <b>INSURER(S) AFFORDING COVERAGE</b> INSURER A: LOUISIANA WORKERS COMP CORP INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:  <b>NAIC #</b> 22350	
<b>INSURED</b>  Pure Elegance Cleaning Service LLC 10950 JEFFERSON HWY, Unit #22  RIVER RIDGE LA 70123-1765			

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:  <b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY  <b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$  <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> Y/N A ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> N/A Y 180738 (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below					EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ EACH OCCURRENCE \$ AGGREGATE \$ PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER****CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Tawana Henry





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/17/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Hiscox Inc. 5 Concourse Parkway Suite 2150 Atlanta GA, 30328	<b>CONTACT NAME:</b>		
	<b>PHONE (A/C, No, Ext):</b> (888) 202-3007	<b>FAX (A/C, No):</b>	
<b>INSURED</b> Pure Elegance Cleaning Services LLC 10950 Jefferson Highway River Ridge LA 70123	<b>E-MAIL ADDRESS:</b>	contact@hiscox.com	
	<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
	<b>INSURER A :</b> Hiscox Insurance Company Inc		10200
	<b>INSURER B :</b>		
	<b>INSURER C :</b>		
	<b>INSURER D :</b>		
<b>INSURER E :</b>			
<b>INSURER F :</b>			


**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR		UDC-4888759-CGL-21	07/01/2022	07/01/2023	EACH OCCURRENCE \$ 2,000,000
		DAMAGE TO RENTED PREMISES (Ea occurrence)				\$ 100,000
		MED EXP (Any one person)				\$ 5,000
		PERSONAL & ADV INJURY				\$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:					GENERAL AGGREGATE \$ 2,000,000
						PRODUCTS - COM/OP AGG \$ S/T Gen. Agg.
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$
						BODILY INJURY (Per person) \$
						BODILY INJURY (Per accident) \$
						PROPERTY DAMAGE (Per accident) \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$
						AGGREGATE \$
						\$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
						E.L. EACH ACCIDENT \$
						E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER****CANCELLATION**

	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

11/14/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b>  Taylor Lambert 3330 Lake Villa, Suite 101 Metairie, LA 70002	<b>CONTACT NAME:</b> Taylor Lambert	
	<b>PHONE (A/C No, Ext):</b> 504-454-3456	<b>FAX (A/C No):</b>
	<b>E-MAIL ADDRESS:</b>	
<b>INSURED</b> RICHARD, SHARON AND PURE ELEGANCE CLEANING SERVICE LLC 10950 JEFFERSON HWY APT U22 RIVER RIDGE LA 70123-5702	<b>INSURER(S) AFFORDING COVERAGE</b>	
	<b>INSURER A:</b> State Farm Mutual Automobile Insurance Company	
	<b>INSURER B:</b>	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
		<b>NAIC #</b> 25178

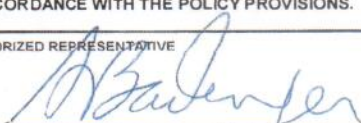
**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD INSD	SUB WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOG OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMPIOP AGG \$ \$
A	<b>AUTOMOBILE LIABILITY</b> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			396 4824-C01-18D-001	11/14/2022	03/01/2023	COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ 1,000,000 BODILY INJURY (Per accident) \$ 1,000,000 PROPERTY DAMAGE (Per accident) \$ 1,000,000 \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y <input checked="" type="checkbox"/> N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> \$ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER****CANCELLATION**

	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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## State of Louisiana State Licensing Board for Contractors

This is to Certify that:  
PURE ELEGANCE CLEANING SERVICE LLC  
10950 Jefferson Hwy Apt. U22  
New Orleans, LA 70123

is duly licensed and entitled to practice the following classifications

SPECIALTY: SOFT ABRASIVE CLEANING, JANITORIAL SERVICES, AND HOUSEHOLD WASTE REMOVAL



Expiration Date: September 28, 2023

License No: 72724

Witness our hand and seal of the Board dated,  
Baton Rouge, LA 29th day of September 2022

*W. B. McJr*

Director

*Lee McIntyre*

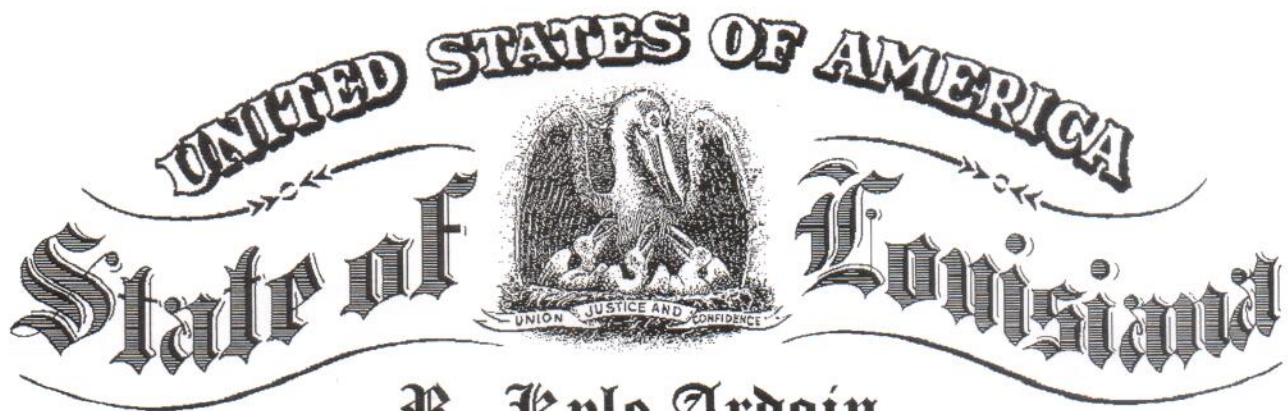
Chairman

*Indy McJr*

Treasurer

This License Is Not Transferrable





**R. Kyle Ardoin**  
SECRETARY OF STATE

*As Secretary of State of the State of Louisiana, I do hereby Certify that*  
the attached document(s) of

**PURE ELEGANCE CLEANING SERVICE LLC**

are true and correct and are filed in the Louisiana Secretary of State's Office.

43402282K	ORIGF	3/20/2019	3 page(s)
44151573	1308	11/13/2020	1 page(s)
44875570	22 AR	4/4/2022	1 page(s)

In testimony whereof, I have hereunto set my  
hand and caused the Seal of my Office to be  
affixed at the City of Baton Rouge on,

October 20, 2022

*R. Kyle Ardoin*

*Secretary of State*

WEB 43402282K



Certificate ID: 11641601#8EG62

To validate this certificate, visit the following  
web site, go to **Business Services**, **Search**  
**for Louisiana Business Filings**, **Validate a**  
**Certificate**, then follow the instructions  
displayed.

[www.sos.la.gov](http://www.sos.la.gov)



**STATE OF LOUISIANA**  
**ARTICLES OF ORGANIZATION**

**(R.S. 12:1301)**

**1. The name of this limited liability company is:**

PURE ELEGANCE CLEANING SERVICE LLC

**2. This company is formed for the purpose of:**

ENGAGING IN ANY LAWFUL ACTIVITY FOR WHICH LIMITED LIABILITY COMPANIES  
MAY BE FORMED

**3. The duration of this limited liability company is: (may be perpetual):**

10 PERPETUAL

**4. The company is:**

MANAGER-MANAGED

**Other provisions:**

**The filing of a false public record, with the knowledge of its falsity, is a crime, subjecting the filer to fine or imprisonment or both under R.S. 14:133.**

BY TYPING MY NAME BELOW, I HEREBY CERTIFY THAT I AM THE ORGANIZER.

**ELECTRONIC SIGNATURE:** SHARON RICHARD (3/20/2019)

**TITLE:** OWNER

**LIMITED LIABILITY COMPANY INITIAL REPORT**

**(R.S. 12:1305 (E))**

**The name of this limited liability company is:**

PURE ELEGANCE CLEANING SERVICE LLC

**The location and municipal address (not a P.O. Box only) of this limited liability company's registered office:**

2004 ROOSEVELT AVE  
KENNER, LA, 70062

**Mailing Address:**

P O BOX 1382  
KENNER, LA, 70063

**The full name and municipal address (not a P.O. Box only) of each of this limited liability company's registered agent(s) is/are:**

SHARON RICHARD  
2004 ROOSEVELT BLVD  
KENNER, LA, 70062

**The name and municipal address (not a P.O. Box only) of the managers or members:**

SHARON RICHARD (MANAGER)  
2004 ROOSEVELT BLVD  
KENNER, LA, 70062

**The filing of a false public record, with the knowledge of its falsity, is a crime, subjecting the filer to fine or imprisonment or both under R.S. 14:133.**



BY TYPING MY NAME BELOW, I HEREBY CERTIFY THAT I AM THE ORGANIZER.

**ELECTRONIC SIGNATURE:** SHARON RICHARD (3/20/2019)

**TITLE:** OWNER





## Agent Affidavit and Acknowledgement of Acceptance

**Charter Number:** 43402282K

**Charter Name:** PURE ELEGANCE CLEANING SERVICE LLC

The agent / agents listed below accept the appointment of registered agent for and on behalf of the Charter Name above.

Date Responded	Agent(s)
03/20/2019	SHARON RICHARD

Agent(s) Electronic Signature
SHARON RICHARD



## **NOTICE OF CHANGE**

**Charter Number:** 43402282K

**Name:** PURE ELEGANCE CLEANING SERVICE LLC

### **ADDRESSES:**

**The location and municipal address (not a P.O. Box only) of this limited liability company's registered office:**

10950 JEFFERSON HWY APT U22  
RIVER RIDGE, LA, 70123

**Mailing Address:**

10950 JEFFERSON HWY APT U22  
RIVER RIDGE, LA, 70123

### **AGENTS:**

**Agent Name:**

SHARON RICHARD  
10950 JEFFERSON HWY APT U22  
RIVER RIDGE, LA, 70123

### **MEMBERS/MANAGERS:**

**Member/Manager Name:**

SHARON RICHARD (MANAGER)  
10950 JEFFERSON HWY APT U22  
RIVER RIDGE, LA, 70123

**The filing of a false public record, with the knowledge of its falsity, is a crime, subjecting the filer to fine or imprisonment or both under R.S. 14:133.**

TO BE ELECTRONICALLY SIGNED BY MEMBER OR MANAGER.

**ELECTRONIC SIGNATURE:** SHARON RICHARD (11/13/2020)

**TITLE:** MANAGER



R. Kyle Ardoin  
Secretary of State



LIMITED LIABILITY COMPANY

ANNUAL REPORT

For Period Ending

3/20/2022



43402282K



2022

Mailing Address Only (INDICATE CHANGES TO THIS ADDRESS IN THIS BOX)

43402282 K

PURE ELEGANCE CLEANING SERVICE LLC

10950 JEFFERSON HWY

APT U22

RIVER RIDGE, LA 70123

(INDICATE CHANGES TO THIS ADDRESS IN THIS BOX)

Registered Office Address in Louisiana (Do not use P. O. Box)

10950 JEFFERSON HWY

APT U22

RIVER RIDGE, LA 70123

Federal Tax ID Number

Our records indicate the following registered agents for the company. Indicate any changes or deletions below. All agents must have a Louisiana address. Do not use a P. O. Box. **A**

**NEW REGISTERED AGENT REQUIRES A NOTARIZED SIGNATURE.**

SHARON RICHARD

10950 JEFFERSON HWY APT U22 RIVER RIDGE, LA 70123

I hereby accept the appointment of registered agent(s).

Sworn to and subscribed before me on  
NOTARY NAME MUST BE TYPED OR PRINTED WITH NOTARY #

New Registered Agent Signature

Notary Signature

Date

This report reflects a maximum of three members/managers for the company. Indicate any changes or deletions below. Include a listing of all names and addresses. Do not use a P. O. Box. If additional space is needed attach an addendum. *Officer titles, such as president or secretary are not acceptable.*

SHARON RICHARD

10950 JEFFERSON HWY APT U22 RIVER RIDGE, LA 70123

Manager

The filing of a false public record, with the knowledge of its falsity, is a crime, subjecting the filer to the fine or imprisonment or both under R.S. 14:133.

<b>SIGN →</b>	To be signed by a manager, member, or agent Sharon Richard (SIGNED ELECTRONICALLY)	Title owner	Phone	Date 04/04/2022
	Signee's address	Email Address ON FILE	(For Office Use Only)	
Enclose filing fee of \$30.00 Make remittance payable to Secretary of State Do Not Send Cash Do Not Staple web site: <a href="http://www.sos.louisiana.gov">www.sos.louisiana.gov</a>		Return by: 3/20/2022 To: Commercial Division P. O. Box 94125 Baton Rouge, LA 70804-9125 Phone (225) 925-4704		1

UNSIGNED REPORTS WILL BE RETURNED





# JEFFERSON PARISH

## DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG  
PARISH PRESIDENT

RENNY SIMNO  
DIRECTOR

November 7, 2022

### ADDENDUM # 1

Bid Number: 50-00139989

Bid Opening Date: November 17, 2022

Bid Opening Extended Date: November 29, 2022

Description of Bid: Labor, materials, supplies, chemicals & equipment necessary for a three year contract to perform janitorial services at various locations for Jefferson Parish General Services.

---

**Bid opening date has been extended until November 29, 2022.**

**Please see attached for site visits:**

Sincerely,

*Donna Reamey*

Buyer Name

Buyer II

**Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of this addendum on the bid form by indicating the addendum number listed above. Failure to list each addenda number on the bid form will result in bid rejection.**

**This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.**

JOSEPH S. YENNI BUILDING - 1221 ELMWOOD PARK BLVD - SUITE 404 - JEFFERSON, LA 70123 - PO BOX 10242 JEFFERSON, LA 70181-0242  
OFFICE 504.364-2678

GENERAL GOVERNMENT BUILDING - 200 DERBIGNY ST - SUITE 4400 - GRETNA, LA 70053 - PO BOX 9 - GRETNA - LA 70054  
OFFICE 504.364.2678

EMAIL: [PURCHASING@JEFFPARISH.NET](mailto:PURCHASING@JEFFPARISH.NET)

WEBSITE: [WWW.JEFFPARISH.NET](http://WWW.JEFFPARISH.NET)



BUILDING NAME	LOCATION	APPROXIMATE SQUARE FOOTAGE	Person to contact for a site visit
Charles B. Odom Building	5001 Westbank Expressway Marrero, LA 70072	11,000 SQFT	Pat Bodie 504-364-2675 8 a.m. till 3:00 p.m.
First Parish Court	924 David Drive Metairie, LA 70003	30,160 SQFT	Shayne Perez 504-736-6036 8 a.m. till 3:00 p.m.
General Government Building and Rotunda	200 Derbigny Street Gretna, LA 70053	114,600 SQFT	Tim Hoskins 504-364-2675 8 a.m. till 3:00 p.m.
Joseph S. Yenni Building	1221 Elmwood Park Blvd. Jefferson, LA 70123	194,227 SQFT	Shayne Perez 504-736-6036 8 a.m. till 3:00 p.m.
Salvador A. Liberto Building	200 Huey P. Long Avenue Gretna, LA 70053	10,691	Pat Bodie 504-364-2675 8 a.m. till 3:00 p.m.
Second Parish Court House	100 Huey P. Long Avenue Gretna, LA 70053	42,100	Tim Hoskins 504-364-2675 8 a.m. till 3:00 p.m.
Thomas F. Donelon Building	200 Derbigny Street Gretna, LA 70053	107,882	Tim Hoskins 504-364-2675 8 a.m. till 3:00 p.m.
East Bank Regional Library	4747 West Napoleon Avenue Metairie LA 700031	135,000 SQFT	Offord Langston 504-457-4046 8 a.m. till 3:00 p.m.
Belle Terre Library	5550 Belle Terre Road Marrero, LA 70072	7,375 SQ FT	Offord Langston 504-457-4046 8 a.m. till 3:00 p.m.
Charles A. Wagner Library	6646 Riverside Drive Metairie LA 70003	6,400 SQFT	Offord Langston 504-457-4046 8 a.m. till 3:00 p.m.
Jane O Brien Chatelain/West Bank Regional Library	2751 Manhattan Boulevard Harvey LA 70056	35,000 SQFT	Offord Langston 504-457-4046 8 a.m. till 3:00 p.m.
Gretna Library	102 Willow Drive Gretna, LA 70053	5,600 SQFT	Offord Langston 504-457-4046 8 a.m. till 3:00 p.m.



Lafitte Library	4917 City Park Drive Suite B Lafitte, LA 70067	4,500 SQFT	Offord Langston 504-457-4046 8 a.m. till 3:00 p.m.
Lakeshore Library	100 West Esplanade Avenue Metairie, LA 70065	7,680 SQFT	Offord Langston 504-457-4046 8 a.m. till 3:00 p.m.
Live Oak Library	125 Acadia Drive	5,412 SQFT	Offord Langston 504-457-4046 8 a.m. till 3:00 p.m.
North Kenner Library	630 West Esplanade Avenue Kenner, LA 70065	9,350 SQFT	Offord Langston 504-457-4046 8 a.m. till 3:00 p.m.
Old Metairie Library	2350 Metairie Road Metairie, LA 70001	10,000 SQFT	Offord Langston 504-457-4046 8 a.m. till 3:00 p.m.
River Ridge Library	8825 Jefferson Highway River Ridge, LA 70123	10,000 SQFT	Offord Langston 504-457-4046 8 a.m. till 3:00 p.m.
Rosedale Library	4036 Jefferson Highway Jefferson, LA 70121	7,138 SQFT	Offord Langston 504-457-4046 8 a.m. till 3:00 p.m.
Terrytown Library	680 Heritage Avenue Terrytown, LA 70056	7,625 SQFT	Offord Langston 504-457-4046 8 a.m. till 3:00 p.m.
Westwego Library	635 4 <sup>th</sup> Street Westwego, LA 70094	7,183 SQFT	Offord Langston 504-457-4046 8 a.m. till 3:00 p.m.
Avondale Library	Avondale Garden Road & Highway 90 Avondale, LA 70094	5,000 SQFT	Offord Langston 504-457-4046 8 a.m. till 3:00 p.m.
EB Consolidated Fire Department	834 S Clearview Parkway Jefferson, LA 70123	25,269 SQFT	Tim Hoskins 504-364-2675 8 a.m. till 3:00 p.m.
Department of Streets	1901 Ames Boulevard Marrero, LA 70072	13,000 SQFT	Randy Braniff 504-349-5800 8 a.m. till 3:00 p.m.
Department of Streets	5698 Belle Terre Road Marrero, LA 70072	15,000 SQFT	Randy Braniff 504-349-5800 8 a.m. till 3:00 p.m.



Department of Streets

200 Shrewsbury Road  
Jefferson, LA 70121

25,000 SQFT

Randy Braniff 504-349-5800  
8 a.m. till 3:00 p.m.





# JEFFERSON PARISH

## DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG  
PARISH PRESIDENT

RENNY SIMNO  
DIRECTOR

November 17, 2022

### ADDENDUM # 2

Bid Number: 50-00139989

Bid Opening Date: November 29, 2022

Description of Bid: Labor, materials, supplies, chemicals & equipment necessary for a three-year contract to perform janitorial services at various locations for Jefferson Parish General Services.

---

**Remove all pages of Bid Specifications. Replace with attached revised as per Addendum # 2.**

### **Answer Vendor Questions:**

1. Are you going to award to 1 vendor or multiple vendors?

**ANSWER:** This contract will be awarded to only one vendor.

2. Is or will any part of this contract be Federally funded?

**ANSWER:** No.

3. Is there a collective bargaining agreement in place that apply to either the current contract or the new ITB? If the answer is yes, what are the established minimum prevailing wage rates

**ANSWER:** No.

4. On page 2 of 45 Section 5.0 Performance Bond, and Section 6.0 Payment Bond. Please confirm that the successful bidder must produce a Performance Bond in the amount of 50% of the total contract amount, and a Payment Bond in the amount of 50% of the total contract amount upon contract execution.

**ANSWER:** Yes.

5. On page 7 of 45 the second bullet point states in part, "**This** facility participates in recycling.....". Does this only apply to the General Government Building and Rotunda or the other buildings as well? Please clarify which JP buildings participate in recycling.

**ANSWER:** It is noted in the specifications.

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# JEFFERSON PARISH

## DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG  
PARISH PRESIDENT

RENNY SIMNO  
DIRECTOR

### Page Two

6. Do any of the libraries participate in recycling? If so, please clarify which JP libraries participate in recycling.

**ANSWER:** No.

7. Does the EB Consolidated Fire Department building participate in recycling?

**ANSWER:** No.

8. Who is responsible to provide consumables i.e. toilet tissue, hand towels, hand soap, all can liners, toilet seat covers, sanitary napkins, sanitary napkin paper/waxed liners? Successful bidder or Jefferson Parish?

**ANSWER:** Jefferson Parish.

9. Throughout the bid document it states in part, "Failure to perform any of the above tasks will result in a (50%) fifty percent point deduction on the "Janitorial Service Performance Rating Form. Attachment R"  
Has the current contractor that provides service to the buildings monthly payment been reduced for lack of/poor service? If so, how much monthly payment reduction for the year 2022 was deducted?

**ANSWER:** A public records request will need to be placed with the Parish Attorney Office for this information.

10. Has the current contractor that provides service to the libraries monthly payment been reduced for lack of/poor service? If so, how much monthly payment reduction for the year 2022 was deducted?

**ANSWER:** A public records request will need to be placed with the Parish Attorney Office for this information.

11. Before any contractor monthly payment reduction, will there be a dispute resolution process in place, or an administrative process for resolving any differences?

**ANSWER:** Yes.

12. Please confirm that the successful contractor is to provide seven (7) day a week service to the East Bank Regional Library and the Jane O'Brien Chatelain West Bank Regional Library. All other library locations are to receive six (6) day a week service Monday thru Saturday.

**ANSWER:** Yes.

13. On Attachment's (A thru O) under "Part D-Six Months Services" it states, "1-Strip and wax all soft tile floors". Then on page 13 item #55 it states, "0550-Provide a square footage cost for tile and hard surface floor refinishing as needed, which includes everything for stripping, cleaning, waxing and buffing". Is the bidder to include in its submitted bid on Thursday November 29, 2022 at 2:00 pm the cost for semi-annual strip and recoating of the libraries?

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### Page Three

**ANSWER:** Yes and a separate cost line item 0550.

14. Or, will the cost to strip and recoat the libraries be on an as needed basis at the charge listed on item #55?

**ANSWER:** No.

15. Would you verify the operating hours of # 6 Lafitte Library? - it is listed Mon-Tue 12am-8pm/. Wed-Thur 10am-6pm/, Fri-Sat 9am-5pm.

**ANSWER:** See attached for the correct hours.

16. When is expecting start date?

**ANSWER:** May 1, 2023

17. On Bid Form, there is a question for Maximum escalation percentage required. Do you evaluate prices with the maximum percentages considered or is it just for reference rate in case price needs to be raised in the future?

**ANSWER:** Yes if any escalation is asked for then both prices are considered.

18. What is the size for the following locations and operation hours?

**ANSWER:**

Department of Streets - 1901 Ames Boulevard Marrero, LA 70072 - approx. 13,350 sq. ft.;  
Service hours 5 PM to 9 PM.

Department of Streets - 5698 Belle Terre Road Marrero, LA 70072 - approx. 15,000 sq. ft.;  
Service hours 5 PM to 9 PM.

Department of Streets -200 Shrewsbury Road Jefferson, LA 70121 - approx. 25,000 sq. ft.;  
Service hours 4 PM to 9 PM.

19. Price for has line for #0580 - Hourly rate to perform blood/body fluid clean up and foggin standard operation procedure. Is it hourly rate for services done during weekdays?

**ANSWER:** Yes.

20. Are you going to add a line for hourly rate for emergencies (weather etc), Saturday, Sunday and Holidays?

**ANSWER:** Normal hours and overtime hours only.

21. Can you send most recent 3 months invoices paid for janitorial services done at Government facilities and libraries?

**ANSWER:** Vendors will need to enter a Public Records Request through the Parish Attorney's Office.

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# JEFFERSON PARISH

## DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG  
PARISH PRESIDENT

RENNY SIMNO  
DIRECTOR

Sincerely,

*Donna Reamey*

Buyer Name  
Buyer II

**Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of this addendum on the bid form by indicating the addendum number listed above. Failure to list each addenda number on the bid form will result in bid rejection.**

**This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.**

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