

DATE: 4/09/2025

Page: 6

BID NO.: 50-00147601

**BID FORM**  
Non Public Works

**All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form**

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES \_\_\_\_\_ NO ✓

MAXIMUM ESCALATION PERCENTAGE REQUESTED \_\_\_\_\_ %

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF \_\_\_\_\_.

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

**DELIVERY: FOB JEFFERSON PARISH**

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

**LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable)**

21307

**THIS SECTION MUST BE COMPLETED BY BIDDER:**

FIRM NAME: BAYOU TREE SERVICE, INC

ADDRESS: 264 INDUSTRIAL AVE

CITY, STATE: JEFFERSON, LA ZIP: 70121

TELEPHONE: (504) 837-8733 FAX: (504) 835-8187

EMAIL ADDRESS: lee.stansberry@bayoutree.com

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form by placing the addendum number as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

TOTAL PRICE OF ALL BID ITEMS: \$ 16,250.00

AUTHORIZED SIGNATURE: [Signature]

TITLE: PRESIDENT

LEE C. STANSBERRY

Printed Name

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

**NOTE:** All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00147601

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	50.00	EA	<p>TWO (2) YEAR CONTRACT FOR ARBORIST SERVICES TO BE PERFORMED THROUGHOUT JEFFERSON PARISH FOR THE JEFFERSON PARISH PARKWAYS DEPARTMENT</p> <p>0010 Arborist Consultations per tree</p> <p>*** SEE ATTACHED SPECS ***</p>	\$ 325. <sup>00</sup>	\$ 16,250. <sup>00</sup>

## CORPORATE RESOLUTION

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF

BAYOU TREE SERVICE  
INCORPORATED.

AT THE MEETING OF DIRECTORS OF BAYOU TREE SERVICE  
INCORPORATED, DULY NOTICED AND HELD ON 4-30-2025,  
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT  
WAS:

RESOLVED THAT LEE C. STANSBERRY, BE AND IS HEREBY  
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-  
FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON  
BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS  
AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,  
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE  
EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,  
CONTRACTS AND ACTS AND TO RECEIVE ALL PURCHASE ORDERS AND NOTICES  
ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS  
CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING  
EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-  
FACT.

I HEREBY CERTIFY THE FOREGOING TO BE  
A TRUE AND CORRECT COPY OF AN  
EXCERPT OF THE MINUTES OF THE ABOVE  
DATED MEETING OF THE BOARD OF  
DIRECTORS OF SAID CORPORATION, AND  
THE SAME HAS NOT BEEN REVOKED OR  
RESCINDED.

Natalie Benton

SECRETARY-TREASURER

04-30-2025

DATE



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
03/27/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> E B Ducasse Insurance Agency, Inc 3200 Ridgeland Dr, Suite 401  Metairie LA 70002		<b>CONTACT NAME:</b> Daryl Oser <b>PHONE (A/C, No, Ext):</b> (504) 840-9883 <b>FAX (A/C, No):</b> (504) 840-9889 <b>E-MAIL ADDRESS:</b> doser@ebducasse.com	
<b>INSURED</b>  Bayou Tree Service Inc 264 Industrial Avenue  Jefferson LA 70121		<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Ategrity Specialty Insurance Company <b>INSURER B:</b> Landmark American Insurance Co <b>INSURER C:</b> LWCC <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	
		<b>NAIC #</b> 22350	

**COVERAGES** **CERTIFICATE NUMBER:** CL2532704993 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			P00000428301	04/01/2025	04/01/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			LHA605754	04/01/2025	04/01/2026	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000 \$
	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	169773	04/01/2025	04/01/2026	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The General liability policy contains a blanket additional insured for ongoing and completed operations, a blanket waiver of subrogation & is primary & non contributory if required by written contract. The business auto liability policy contains a blanket additional insured & blanket waiver of subrogation if required by written contract. Umbrella policy FOLLOWS FORM of the underlying policies. The workers comp policy contains a blanket waiver of subrogation if required by written contract. The Parish of Jefferson, its Districts and agencies under the direction of the Parish President and the Parish Council

## CERTIFICATE HOLDER

Jefferson Parish Parkways Department 1901 Ames Blvd  Marrero LA 70072	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE  <i>Edward B. Ducasse Jr.</i>
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Non-Public Works Bid

AFFIDAVIT

STATE OF LOUISIANA

PARISH/COUNTY OF JEFFERSON

BEFORE ME, the undersigned authority, personally came and appeared: LEE C.

STANSBERRY, (Affiant) who after being by me duly sworn, deposed and said that he/she is the fully authorized PRESIDENT of BAYOU TREE SERVICE, INC. (Entity), the party who submitted a bid in response to Bid Number 50-00147601, to the Parish of Jefferson.

Affiant further said:

Campaign Contribution Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

Choice A \_\_\_\_\_ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B X there are **NO** campaign contributions made which would require disclosure under Choice A of this section.



Debt Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

**Choice A** \_\_\_\_\_ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

**Choice B** X There are **NO** debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

*[The remainder of this page is intentionally left blank.]*

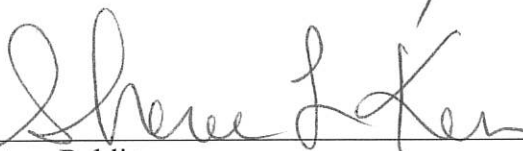
That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

  
\_\_\_\_\_  
Signature of Affiant

LEE C. STANSBERRY  
\_\_\_\_\_  
Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME

ON THE 1<sup>st</sup> DAY OF May, 2025

  
\_\_\_\_\_  
Notary Public

Sheree L Kerne  
\_\_\_\_\_  
Printed Name of Notary

144791  
\_\_\_\_\_  
Notary/Bar Roll Number

My commission expires with life

Sheree L. Kerne  
Notary Public  
State of Louisiana, Parish of Jefferson  
Notary #144791  
My Commission Expires with Life

**LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY**

**MIKE STRAIN DVM, COMMISSIONER**

Agricultural & Environmental Sciences, 5825 Florida Blvd, Suite 3002, Baton Rouge, LA, 70806, (225) 952-8100, FAX (225) 925-3760

Be it known, that effective 02/01/2025 through 01/31/2026, having complied with all relevant requirements of the Louisiana Revised Statutes, the individual named below is hereby licensed in the following profession(s):

License(s) **ARBORIST-25-2689**

**COLLIN PAUL STANSBERRY**  
264 INDUSTRIAL AVE  
NEW ORLEANS LA 70121



*Mike Strain*  
Commissioner

LDAF ID: 188443

DISPLAY IN A PROMINENT PLACE

**LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY**

**MIKE STRAIN DVM, COMMISSIONER**

Agricultural & Environmental Sciences, 5825 Florida Blvd, Suite 3002, Baton Rouge, LA, 70806, (225) 952-8100, FAX (225) 925-3760

Be it known, that effective 02/01/2025 through 01/31/2026, having complied with all relevant requirements of the Louisiana Revised Statutes, the individual named below is hereby licensed in the following profession(s):

License(s) **ARBORIST-25-1157**  
**LANDSCAPE HORTICULTURIST 25-2534**

**LEE CHRISTOPHER STANSBERRY**  
176 COMMERCE ST  
GRETN LA 70056



*Mike Strain*  
Commissioner

LDAF ID: 42909

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**LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY**

**MIKE STRAIN DVM, COMMISSIONER**

Agricultural & Environmental Sciences, 5825 Florida Blvd, Suite 3002, Baton Rouge, LA, 70806, (225) 952-8100, FAX (225) 925-3760

Be it known, that effective 02/01/2025 through 01/31/2026, having complied with all relevant requirements of the Louisiana Revised Statutes, the individual named below is hereby licensed in the following profession(s):

License(s) **ARBORIST-25-1931**

**OSMAN FERNANDO PAGUADA**  
544 DELMAR ST  
TERRYTOWN LA 70056



*Mike Strain*  
Commissioner

LDAF ID: 136565

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BACK OF LICENSES

**LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY**

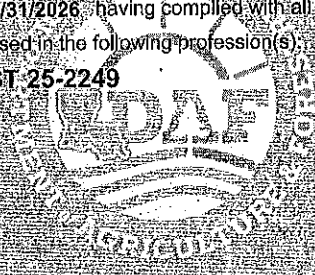
**MIKE STRAIN DVM, COMMISSIONER**

Agricultural & Environmental Sciences, 5825 Florida Blvd., Suite 3002, Baton Rouge, LA 70806, (225) 952-8100, FAX (225) 925-3760

Be it known, that effective **02/01/2025** through **01/31/2026**, having complied with all relevant requirements of the Louisiana Revised Statutes, the individual named below is hereby licensed in the following profession(s):

License(s): **ARBORIST 25-2249**

**SCOTT R HARLAMERT**  
517 RIDGEWOOD DRIVE  
METAIRIE LA 70001



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*Mike Strain*  
Commissioner

LDAF ID: 166583

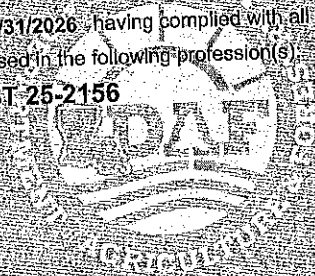
**LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY**  
**MIKE STRAIN DVM, COMMISSIONER**

Agricultural & Environmental Sciences, 5825 Florida Blvd., Suite 3002, Baton Rouge, LA 70806, (225) 952-8100, FAX (225) 925-3760

Be it known, that effective **02/01/2025** through **01/31/2026**, having complied with all relevant requirements of the Louisiana Revised Statutes, the individual named below is hereby licensed in the following profession(s):

License(s): **ARBORIST 25-2156**

**JOSEPH ALBERT FALLAS**  
4820 JASPER ST  
METAIRIE LA 70006



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*Mike Strain*  
Commissioner

LDAF ID: 161538

**LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY**

**MIKE STRAIN DVM, COMMISSIONER**

Agricultural & Environmental Sciences, 5825 Florida Blvd., Suite 3002, Baton Rouge, LA 70806, (225) 952-8100, FAX (225) 925-3760

Be it known, that effective **02/01/2025** through **01/31/2026**, having complied with all relevant requirements of the Louisiana Revised Statutes, the individual named below is hereby licensed in the following profession(s):

License(s): **ARBORIST 25-2894**

**CHRISTIAN JONATHAN ALEGRIA**  
264 INDUSTRIAL AVE  
NEW ORLEANS LA 70121



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*Mike Strain*  
Commissioner

LDAF ID: 603499

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LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY

MIKE STRAIN DVM, COMMISSIONER

Agricultural & Environmental Sciences, 5825 Florida Blvd, Suite 5002, Baton Rouge, LA 70806 (225) 952-8100, FAX (225) 925-3760

Be it known, that effective 02/01/2025 through 01/31/2026, having complied with all relevant requirements of the Louisiana Revised Statutes, the individual named below is hereby licensed in the following profession(s):

License(s) ARBORIST-25-0844

DARRIN P. DOSKEY  
5604 ARLENE STREET  
METAIRIE LA 70003

DISPLAY IN A PROMINENT PLACE

Commissioner

LDAP ID: 121058



BACK OF LICENSE

**Louisiana Department of Agriculture & Forestry**

**Mike Strain DVM, Commissioner**

Agricultural & Environmental Sciences, 5825 Florida Blvd., Suite 3003, Baton Rouge, LA 70806

Be it known, that effective Jan. 1, 2025 through Dec. 31, 2025 having complied with all relevant requirements of the Louisiana Revised Statutes, the entity named below is hereby authorized to engage in the business of **GROUND OWNER OPERATOR**



**BAYOU TREE SERVICE INC**

280 INDUSTRIAL AVENUE

JEFFERSON, LA 70021

DISPLAY IN A PROMINENT PLACE

License No. 0012A3

Commissioner

BACK OF LICENSE

WINE STRAINING COMMISSION

and the following results are obtained:

Benkrowitz, that effective 02/01/2025 through 01/31/2026, having pumping up all relevant equipment's of 02/01/2026

ARBORIST 25-1878 Ins: 04/01/2026 WorkComp: 02/01/2026  
License(s)

DAVID MARCUS MENTON

264 INDUSTRIAL AVE  
PERSON LA 70121



AFID 133994

Commissioner



BACK OF LICENSE