

NOTICE TO BIDDERS

NOTICE IS HEREBY GIVEN THAT THE VERNON PARISH SCHOOL BOARD, 201 BELVIEW ROAD, LEESVILLE, LA 71446, WILL RECEIVE SEALED BIDS FOR THE FOLLOWING:

COPIER PAPER FOR 2023-2024 SCHOOL YEAR

BIDS WILL BE RECEIVED NO LATER THAN:

April 6, 2023 at 10:00 A.M.

Specifications and information may be obtained by calling the Vernon Parish School Board, (337) 239-3401, Tim Ward, or by writing to 201 Belview Road, Leesville, and LA 71446.

ATTN: Mr. Tim Ward.

The Board reserves the right to accept or reject any or all bids received.

Sincerely,

James Williams,

Superintendent

Vernon Parish Schools

RUN: March 8, 10, 12, 2023

President
Jim Seaman

Superintendent
James Williams

Vice-President
Shad Stewart

Vernon Parish School Board

201 Belview Road
LEESVILLE, LOUISIANA 71446
(337) 239-3401
Fax (337) 238-5777

BOARD MEMBERS:

District One
Rhonda Morrison
Robert Pynes, Jr.
Jim Seaman
Jackie Self
Kelly K. Goodwin

District Two
Angie Davis

District Three
Deidra Shell

District Four
Randy Martin

District Five
Shad Stewart

District Six
Vernon L. Travis, Jr.

District Seven
John Blankenbaker

District Eight
Candace Black

CLOSING TIME OF BID: 10:00 A.M. CLOSING DATE OF BID: April 06, 2023

SUBJECT OF BID: 2520 Cases of copy paper

NOTICE TO BIDDERS

The Vernon Parish School Board will receive sealed bids on the above date and time for copy paper. Bids received after the above stated time will be returned to the bidder unopened. Bid envelopes are to be marked "Copy Paper Bid" and are to be sent to the attention of Tim Ward. The bid is for 2520 cases of copy paper with an option to buy an additional 840 cases if needed.

All materials listed in this bid are to be delivered to the Vernon Parish School Board warehouse in first class condition. The copy paper needs to be a minimum quality of 20lb, 92 brightness. Any damaged materials will be replaced by the vendor at no cost to the Vernon Parish School Board. Bid prices are to include all delivery costs.

Louisiana preference will be given to products produced in Louisiana. Vendors are to indicate if they wish to claim this preference and if so, indicate where the product is produced.

The successful bidder will be notified within ten (10) days of the awarding of the bid. Delivery is to be made immediately upon receipt of a purchase order. Paper will be delivered in a minimum of Four (4) shipments to be scheduled at least one week apart; however, this is to be scheduled with Mr. Tim Ward.

The Vernon Parish School Board reserves the right to accept or reject any or all bids.

SPECIFICATIONS And BID FORM

| ITEM | QUANTITY | DESCRIPTION | UNIT PRICE |
|----------------------------------|----------------------|---------------------------------------------------|--------------|
| Copy Paper | 2520 cases | 500 sheets per ream, 10 reams per case. | <u>37.85</u> |
| Option for | 840 additional cases | Min 20lb, 92 brightness 8 1/2" x 11" Multi-Use | <u>37.85</u> |
| (Signature) | | NETWORK NW-D626790 Premier | |
| (Printed Name) | | PK10/500 CASE | |
| Economic Sanitorial AND | | DOES YOUR COMPANY CLAIM | |
| (Company) OAPER Supplies LLC | | LOUISIANA PREFERENCE? | |
| P.O. Box 23607 | | (YES OR NO) <u>NO</u> | |
| NEW ORLEANS LA 70183-3607 | | | |
| (Address) | | | |
| Phone <u>504-464-7166 x 3110</u> | | | |

"An Equal Opportunity Employer"

ECONOMICAL JANITORIAL & PAPER SUPPLIES, LLC

P.O. BOX 23607
NEW ORLEANS, LA 70183-3607
(504) 464-7166
FAX (504) 465-9563
www.economicaljanitorial.com

March 7, 2023

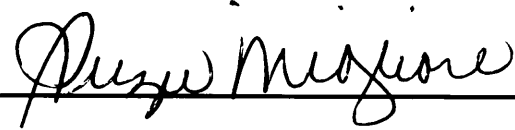
Special Meeting of the Board of Directors of
Economical Janitorial & Paper Supplies LLC

A special meeting of the Board of Directors was called on Tuesday March 7, 2023 at the offices of Economical Janitorial & Paper Supplies, LLC located at:

1420 Sams Avenue
Suite F
Harahan, LA 70123

Suzie Migliore was appointed chairperson of the meeting and a waiver of notice and of the reading of the previous meeting minutes was approved by all present which included all directors. The purpose of this meeting was to authorize Suzie Migliore, President of Economical Janitorial & Paper Supplies, LLC to Bid 2520 Cases of Copy Paper for Vernon Parish School Board.

All present voted to authorize the above and being no further business the chairperson adjourned the meeting.

A handwritten signature in cursive script, reading "Suzie Migliore", is written over a solid horizontal line.

Suzie Migliore

ACORD™**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)

12/20/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

| | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| PRODUCER Marsh & McLennan Agency LLC PO Box 2030 360 East Vine Street, Ste 200 Lexington, KY 40588 | CONTACT NAME: Brenda S Stickrod AAI PHONE (A/C, No, Ext): 859-244-7684 FAX (A/C, No): 859-254-8020 E-MAIL ADDRESS: Brenda.Stickrod@MarshMMA.com | |
| | INSURER(S) AFFORDING COVERAGE | |
| INSURED Economical Janitorial & Paper Supplies, LLC; P. O. Box 23607 New Orleans, LA 70183 | INSURER A: Zurich American Insurance Company NAIC # 16535 | |
| | INSURER B: Federal Insurance Company 20281 | |
| | INSURER C: | |
| | INSURER D: | |
| | INSURER E: | |
| INSURER F: | | |

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL SUBR INSR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|---------------|-------------------------|-------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER: | | GLO435382711 | 01/01/2023 | 01/01/2024 | EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$500,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$ |
| A | AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY | | BAP435382811 | 01/01/2023 | 01/01/2024 | COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ |
| B | <input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$0 | | 79894197 | 01/01/2023 | 01/01/2024 | EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000 \$ |
| A | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input checked="" type="checkbox"/> N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below | N/A | WC435382611 | 01/01/2023 | 01/01/2024 | <input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000 |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**** Workers Comp Information ****

USLH ; Voluntary Compensation ; Other States Coverage

Stop Gap Coverage Lmt-1,000,000

Foreign Voluntary Comp & EL; Incl \$20,000 Repatriation Cov

Lmt-1,000,000

(See Attached Descriptions)

CERTIFICATE HOLDER**CANCELLATION**

Vernon Parish School Board
 201 Belview Road
 Leesville, LA 71446

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Chris P. Bennett

DESCRIPTIONS (Continued from Page 1)

90 Day Notice to Cancel
Waiver of Subrogation
Terrorism Coverage
Pending Rate Change Endorsement Where Applicable
Experience Rating Mod Factor
Domestic Terrorism
U.S. Longshoremen & Harbor Workers
30 Day Written NOC - Golden Nugget Lake Charles



WOMEN'S BUSINESS ENTERPRISE
NATIONAL COUNCIL

JOIN FORCES, SUCCEED TOGETHER.

**HEREBY GRANTS
WOMAN OWNED SMALL BUSINESS (WOSB) CERTIFICATION TO**

Economical Janitorial & Paper Supplies, LLC

The identified small business is an eligible WOSB for the WOSB Program, as set forth in 13 C.F.R. part 127 and has been certified as such by an SBA approved Third Party Certifier pursuant to the Third Party Agreement, dated June 30, 2011, and available at www.sba.gov/wosb.

The WOSB Certification expires on the date herein unless there is a change to the SBA's regulation that makes the WOSB ineligible or there is a change in the WOSB that makes the WOSB ineligible. If either occurs, this WOSB Certification is immediately invalid. The WOSB must not misrepresent its certification status to any other party, including any local or State government or contracting official or the Federal government or any of its contracting officials.

| |
|-----------------------------------------------------------------------------------|
| Majority Female Owner: Suzie Migliore |
| NAICS: 424130, 423850 UNSPSC: 14000000, 14111700, 47130000, 47131600, 47131604 |
| Certification Number: W080245 |
| Renewal Date: September 30, 2023 |
| WOSB Regulation Expiration Date: 9/30/2023 |

Phala Mire, Women's Business Enterprise
Council - South President

Pamela Prince-Easton, WBENC President & CEO

Lakesha White, Vice President, Certification

WBENC SOUTH
WOMEN'S BUSINESS ENTERPRISE COUNCIL
JOIN FORCES. SUCCEED TOGETHER.



WOMEN'S BUSINESS ENTERPRISE
NATIONAL COUNCIL

JOIN FORCES. SUCCEED TOGETHER.

hereby grants

National Women's Business Enterprise Certification

to

Economical Janitorial & Paper Supplies, LLC

who has successfully met WBENC's standards as a Women's Business Enterprise (WBE).

This certification affirms the business is woman-owned, operated and controlled and is valid through the date herein.

Certification Granted: September 30, 1998

Expiration Date: September 30, 2023

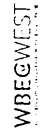
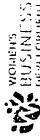
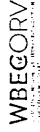
WBENC National Certification Number: 2005108408

NAICS: 424130, 423850
UNSPSC: 14000000, 14111700, 47130000, 47131600, 47131604

WBENC National WBE Certification was processed and validated by Women's Business Enterprise Council - South, a WBENC Regional Partner Organization.

Authorized by Phala Mire, President Women's
Business Enterprise Council - South

WBENC SOUTH
WOMEN'S BUSINESS ENTERPRISE COUNCIL
SOUTH PARTNER, SUCCEED TOGETHER



PREMIER™

Multipurpose Office Paper

NW-D626790

PRODUCT INFORMATION AND SPECIFICATIONS

Premier is a high-quality, reliable copy paper for everyday use.

Usage Area

Premier is specially adapted for printing in machines using the xerographic principle. It is developed for high-speed and problem free usage in printers & copiers.

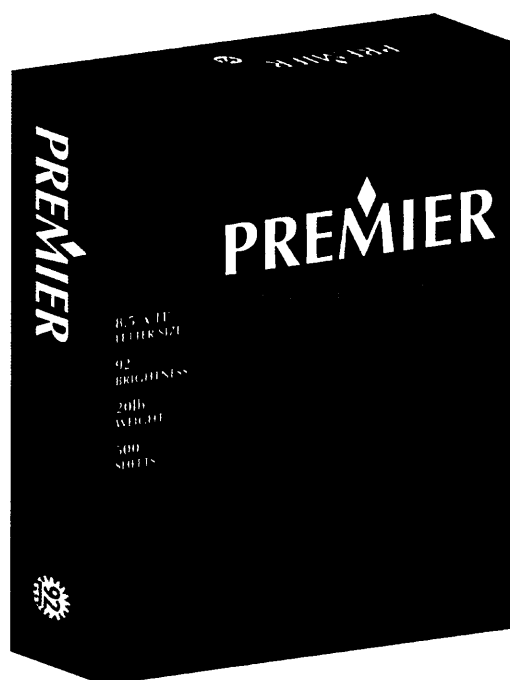
Printing

Premier is made to give the highest possible reproduction and function in electrostatic dry toner printing (xerography) in both simplex and duplex printing.

Environmental

Premier is produced from Elemental Chlorine free (ECF) renewable plantation fibers. Its environmental credentials include LEI, ISO14001 and in principles to international sustainable forestry management practices.

- Ream: Paper/Polypropylene
- Box: Corrugated board
- Pallet: Wood
- Shrink-wrap for pallet: Polyethylene



| Characteristic | Units | Test Method | Specification Limits | | |
|----------------|--------------|-------------|----------------------|---------|--------|
| | | | Maximum | Minimum | Target |
| Brightness FS | % | T452 | 93.00 | 91.00 | 92.00 |
| Thickness | Microns | T411 | 107.00 | 99.00 | 102.00 |
| Moisture | % | T412 | 4.60 | 3.80 | 4.20 |
| Opacity | % | T425 | | 88.00 | 89.00 |
| Grammage | g/m2 | T410 | 77.00 | 73.00 | 75.00 |
| Stiffness CD | g.cm | T489 | 1.70 | 0.70 | 1.40 |
| Stiffness MD | g.cm | T489 | 3.00 | 1.60 | 2.20 |
| Tint Bh Tech | Hunter Units | T524 | -6.00 | -7.00 | -6.50 |