



**Bid Number 50-00147588**

**Three (3) Year Labor Only Contract to Provide Plumbing Services and Repairs for the Jefferson Parish Department of General Services**

**BID DUE: April 29, 2025 AT 2:00 pm**

**ATTENTION VENDORS!!!**

**Please review all pages and respond accordingly, complying with all provisions in the technical specifications and Jefferson Parish Instructions for Bidders and General Terms and Conditions. All bids must be received on the Purchasing Department's eProcurement site, [www.jeffparishbids.net](http://www.jeffparishbids.net), by the bid due date and time. Late bids will not be accepted.**

**Jefferson Parish Purchasing Department  
200 Derbigny Street  
General Government Building, Suite 4400  
Gretna, LA 70053  
Purchasing Specialist II: Sean Dumas  
Email: [Sean.Dumas@jeffparish.gov](mailto:Sean.Dumas@jeffparish.gov)  
Phone: 504-364-2808**

DATE: 4/02/2025

BID NO.: 50-00147588

## INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

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Jefferson Parish and its partners as the recipients of federal funds are fully committed to awarding a contract(s) to firm(s) that will provide high quality services and that are dedicated to diversity and to containing costs. Thus, Jefferson Parish strongly encourages the involvement of minority and/or woman-owned business enterprises (DBE's, including MBE's, WBE's and SBE's) to stimulate participation in procurement and assistance programs.

The purpose and intention of this invitation to bid is to afford all suppliers an equal opportunity to bid on all construction, maintenance, repair, operating supplies and/or equipment listed in this bid proposal. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications.

Advertised bids will be tabulated and a copy of the tabulation will be forwarded to each responding bidder.

### IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS

This electronic procurement system allows vendors the convenience of reviewing and submitting bids online.

This is a secure site and authorized personnel have limited read access only. Bidders are to submit electronically using this free service; while the website accepts various file types, one single PDF file containing all appropriate and required bid documents is preferred. Bidders submitting uploaded images of bid responses are solely responsible for clarity. If uploaded images/documents are not legible, then bidder's submission will be rejected. Please note all requirements contained in this bid package for electronic bid submission.

Please visit our E-Procurement Page at [www.jeffparishbids.net](http://www.jeffparishbids.net) to register and view Jefferson Parish solicitations. For more information, please visit the Purchasing Department page at <http://www.jeffparish.gov/464/Purchasing>.

The general specifications for construction projects and the purchase of materials, services and/or supplies are those adopted by the JEFFERSON PARISH Council by Resolution No. 136353 or 141125 as amended. The general conditions adopted by this resolution shall be considered as much a part of this document as if they were written wholly herein. A copy may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at <http://www.jeffparish.gov/464/Purchasing> and clicking on Online Forms.

### ADDITIONAL REQUIREMENTS FOR THIS BID

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE CORRESPONDING INSTRUCTIONS BELOW. IF THE NUMBER IS NOT SPECIFIED IN THIS BOX, IT IS NOT APPLICABLE FOR THIS BID.

**MANDATORY** 3, 4, 6, 10, 12, 13, 15

1. All bidders must attend the MANDATORY pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(I), all prospective bidders shall be present at the beginning of the MANDATORY pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department Building Permits. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Building Permits. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable municipality, Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.

## INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid electronic envelope. Failure to comply will cause the bid to be rejected. When submitting the bid electronically, the license number must be entered in the appropriate field in the electronic procurement system. Failure to comply will cause the bid to be rejected.
5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precaution must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.
7. PUBLIC WORKS BIDS: All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise state in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
8. NON-PUBLIC WORKS BIDS: A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
9. NON-PUBLIC WORKS BIDS: A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
10. All bidders must comply with the requirements stated in the attached "Standard Insurance Requirements" sheet attached to this bid solicitation. Any deviation from the Standard Insurance Requirements must be requested in writing prior to bid opening. Written approval for any deviation, must be submitted with your bid submission. Failure to comply with this instruction will result in bid rejection.
11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. All sureties must be in original format (no copies) When submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.
12. This is a requirements contract to be provided on an as needed basis. JEFFERSON PARISH makes no representations on warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
14. PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits Required; This applies to all solicitations for construction, alteration or demolition of public buildings or projects, in conformity with the provisions contained in LSA-RS 38:2212.9, LSA-RS 38:2212.10, LSA-RS 38:2224, and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Conviction Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit, Debt Disclosures Affidavit and E-Verify Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

15. NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits Required in conformity with the provisions contained in LSA – RS 38:2224 and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Collusion Affidavit, Debt Disclosures Affidavit and Campaign Contribution Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled NON PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

16. The ensuing contract for this bid solicitation may be eligible for FEMA reimbursement and/or Federal funding/reimbursement. As such, the referenced appendix will be applicable accordingly and shall be considered a part of the bid documents. All applicable certifications must be duly completed, signed and submitted as per the appendix instructions. Failure to submit applicable certifications per the appendix instructions will result in bid rejection.

17. For this project, the Contractor shall not pay any state or local sales or use taxes on materials and equipment which are affixed and made part of the immovable property of the project or which is permanently incorporated in the project (hereinafter referred to as "applicable materials and equipment."). All purchases of applicable materials or equipment shall be made by the contractor on behalf of and as the agent of Jefferson Parish (Owner), a political subdivision of the State of Louisiana. No state and local sales and use taxes are owed on applicable materials and equipment under the provisions of Act 1029 of the 1991 Regular Session - Louisiana Revised Statute 47:301(8)(c). Owner will furnish to contractor a certificate form which certifies that Owner is not required to pay such state or local sales and use taxes, and contractor shall furnish a copy of such certificate to all vendors or suppliers of the applicable materials and equipment, and report to Owner the amount of taxes not incurred.

It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission: and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to JPCO 2-155.10(19). By signing this document, every corporation, partnership, or person contracting with PARISH, whether by cooperative endeavor, intergovernmental agreement, bid, proposal, application or solicitation for a parish contract, and every application for certification of eligibility for a parish contract or program, attests that it understands and will abide by all provisions of JPCO 2-155.10.



DATE: 4/02/2025

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BID NO.: 50-00147588

**BID FORM**  
Non Public Works

All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES \_\_\_\_\_ NO ☒

MAXIMUM ESCALATION PERCENTAGE REQUESTED \_\_\_\_\_ %

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF 5/1/2026

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

**DELIVERY: FOB JEFFERSON PARISH**

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable)

5/1/2025  
(commercial) (plumbing)  
5272 LMPL6703  
MNGF11108  
(gas)

**THIS SECTION MUST BE COMPLETED BY BIDDER:**

FIRM NAME: HUSBANDS FOR HIRE CONSTRUCTION LLC

ADDRESS: 197 CAPITAL DR

CITY, STATE: AVONDALE, LA ZIP: 70094

TELEPHONE: (504) 401-0343 FAX: ( )

EMAIL ADDRESS: HUSBANDS FOR HIRE CONSTRUCTION LLC@gmail.com

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form by placing the addendum number as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER:

N/A

NUMBER: NO addenda added

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

TOTAL PRICE OF ALL BID ITEMS: \$ 1,224.195

AUTHORIZED SIGNATURE: [Signature]

TITLE: OWNER

JAMES A CURP JR  
Printed Name

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00147588

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	9,550.00	HR	<p>THREE (3) YEAR LABOR ONLY CONTRACT TO PROVIDE PLUMBING SERVICES AND REPAIRS FOR THE JEFFERSON PARISH DEPARTMENT OF GENERAL SERVICES</p> <p>0010 - MASTER OR JOURNEYMAN PLUMBER NORMAL HOURLY RATE</p> <p>(7:00AM TO 5:00PM, MONDAY THRU FRIDAY)</p> <p>LABOR, MATERIALS, TRANSPORTATION, SUPERVISION AND EQUIPMENT NECESSARY TO PROVIDE A (3) THREE YEAR LABOR ONLY CONTRACT FOR TROUBLESHOOTING AND REPAIRING OF VARIOUS PLUMBING EQUIPMENT, PIPING, VALVES, DRAIN CLEANING AND FIXTURES FOR VARIOUS BUILDINGS FOR THE DEPARTMENT OF GENERAL SERVICES (PARISHWIDE) PER THE ATTACHED SPECIFICATIONS.</p>	\$ 125	\$ 1,193,750
2	38.00	HR	<p>0020 - NON-JOURNEYMAN PLUMBER (HELPER) NORMAL HOURLY RATE</p> <p>(7:00AM TO 5:00PM, MONDAY THRU FRIDAY)</p>	\$ 35	\$ 1,330
3	120.00	HR	<p>0030 - MASTER OR JOURNEYMAN PLUMBER BEFORE/AFTER HOURS WEEKDAY RATE</p> <p>(5:00PM TO 12:00AM, MONDAY THRU FRIDAY &amp; 12:00AM TO 7:00AM, TUESDAY THRU FRIDAY)</p>	\$ 150	\$ 18,000
4	1.00	HR	<p>0040 - NON-JOURNEYMAN PLUMBER (HELPER) BEFORE/AFTER HOURS WEEKDAY RATE</p> <p>(5:00PM TO 12:00AM, MONDAY THRU FRIDAY &amp; 12:00AM TO 7:00AM, TUESDAY THRU FRIDAY)</p>	\$ 45	\$ 45
5	60.00	HR	<p>0050 - MASTER OR JOURNEYMAN PLUMBER AFTER HOURS WEEKEND RATE</p> <p>(FRIDAY 5:00PM TO 12:00AM, SATURDAY AND SUNDAY ALL DAY, MONDAY 12:00AM TO 7:00AM) AUTHORIZATION REQUIRED</p>	\$ 175	\$ 10,500
6	1.00	HR	<p>0060 - NON-JOURNEYMAN PLUMBER (HELPER) AFTER HOURS WEEKEND RATE</p> <p>(FRIDAY 5:00PM TO 12:00AM, SATURDAY AND SUNDAY ALL DAY, MONDAY 12:00AM TO 7:00AM) AUTHORIZATION REQUIRED</p>	\$ 55	\$ 55
7	1.00	HR	<p>0070 - MASTER OR JOURNEYMAN PLUMBER HOLIDAY RATE (12:00AM TO 11:59PM)</p>	\$ 250	\$ 250

DATE: 4/02/2025

## INVITATION TO BID FROM JEFFERSON PARISH - continued

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BID NO.: 50-00147588

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
8	1.00	HR	0080 - NON-JOURNEYMAN PLUMBER (HELPER) HOLIDAY RATE (12:00AM TO 11:59PM)	\$ 65	\$ 65
9	1.00	LF	0090 - EXCUVATING/TUNNELING	\$ 200	\$ 200
*** SEE ATTACHED SPECS ***					



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

04/28/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Brian P. Cook Insurance 1801 Lafayette St.  Gretna LA 70053		<b>CONTACT NAME:</b> Jennifer Davis <b>PHONE (A/C, No, Ext):</b> (504) 368-4264 <b>E-MAIL ADDRESS:</b> jdavis@bpcins.com <b>FAX (A/C, No):</b>	
<b>INSURED</b>  JAMES ARTHUR CUPP JR DBA HUSBANDS FOR HIRE CONSTRUCTION LLC 197 CAPITOL DRIVE AVONDALE LA 70094		<b>INSURER(S) AFFORDING COVERAGE</b> INSURER A: NAUTILUS INSURER B: LWCC INSURER C: INSURER D: INSURER E: INSURER F:	

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	X	X	NN1780199	01/06/2025	01/06/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE <b>DED</b> <b>RETENTION \$</b>						EACH OCCURRENCE \$ AGGREGATE \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	X	172353	01/01/2025	01/01/2026

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

THE COMMERCIAL GENERAL LIABILITY POLICY REPRESENTED ON THIS CERTIFICATE OF INSURANCE PROVIDES GENERAL LIABILITY COVERAGE FOR THE RESIDENTIAL HOME CONTRACTING OPERATIONS SUBJECT TO THE TERMS AND CONDITIONS OF THE POLICY.  
RESIDENTIAL BUILDING CONTRACTOR LICENSE NO : 880337  
COMMERCIAL BUILDING CONTRACTOR LICENSE NO : 52722  
GAS & AC CONTRACTOR LICENSE NO : 52722  
MASTER PLUMBER LICENSE # LMP6703

**CERTIFICATE HOLDER****CANCELLATION**

Jefferson Parish  
200 Derbigny St  
Gretna, La 70053

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE






# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
04/28/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


<b>PRODUCER</b>  Derek LeBlanc 1401 Westbank Expressway Suite 109 Westwego LA 70094		<b>CONTACT</b> NAME: Derek LeBlanc PHONE (A/C, No, Ext): 504-347-6228 FAX (A/C, No): E-MAIL ADDRESS: derek.leblanc.r6rv@statefarm.com	
<b>INSURED</b> Cupp, James 235 MIMOSA AVE LULING LA 700702031		<b>INSURER(S) AFFORDING COVERAGE</b> INSURER A : State Farm Mutual Automobile Insurance Company INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :	
		NAIC # 25178	

**COVERAGES** **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD INSD	SUB WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
A	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY	N	N	635 2099-D16-18A	04/16/2025	10/16/2025	COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ 1,000,000 BODILY INJURY (Per accident) \$ 1,000,000 PROPERTY DAMAGE (Per accident) \$ 1,000,000 \$
	<b>UMBRELLA LIAB</b> <b>EXCESS LIAB</b> DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE OTH-ER \$ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

<b>CERTIFICATE HOLDER</b> Jefferson Parish 200 Derbigny St  Gretna LA 70053	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  <b>AUTHORIZED REPRESENTATIVE</b>  This form was system-generated on 04/28/2025
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Non-Public Works Bid

AFFIDAVIT

STATE OF Louisiana

PARISH/COUNTY OF JEFFERSON

BEFORE ME, the undersigned authority, personally came and appeared: \_\_\_\_\_

James A Cupp, (Affiant) who after being by me duly sworn, deposed and said that he/she is the fully authorized OWNER of Husbands for Hire Construction (Entity), the party who submitted a bid in response to Bid Number 50-00147588, to the Parish of Jefferson.

Affiant further said:

Campaign Contribution Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

Choice A \_\_\_\_\_ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B ✓ there are **NO** campaign contributions made which would require disclosure under Choice A of this section.

Debt Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

**Choice A** \_\_\_\_\_ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

**Choice B** ☒ There are **NO** debts which would require disclosure under Choice A of this section.


Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

*[The remainder of this page is intentionally left blank.]*



That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

  
\_\_\_\_\_  
Signature of Affiant

JAMES A Cupp Jr  
\_\_\_\_\_  
Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME  
ON THE 25<sup>th</sup> DAY OF April, 2025

  
\_\_\_\_\_  
Notary Public.

BRIAN P. COOK  
\_\_\_\_\_  
Printed Name of Notary

038234  
\_\_\_\_\_  
Notary/Bar Roll Number

My commission expires at death





## CORPORATE RESOLUTION

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF  
\_\_\_\_\_  
INCORPORATED.

AT THE MEETING OF DIRECTORS OF \_\_\_\_\_  
INCORPORATED, DULY NOTICED AND HELD ON \_\_\_\_\_,  
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT  
WAS:

RESOLVED THAT \_\_\_\_\_, BE AND IS HEREBY  
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-  
FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON  
BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS  
AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,  
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE  
EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,  
CONTRACTS AND ACTS AND TO RECEIVE ALL PURCHASE ORDERS AND NOTICES  
ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS  
CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING  
EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-  
FACT.

I HEREBY CERTIFY THE FOREGOING TO BE  
A TRUE AND CORRECT COPY OF AN  
EXCERPT OF THE MINUTES OF THE ABOVE  
DATED MEETING OF THE BOARD OF  
DIRECTORS OF SAID CORPORATION, AND  
THE SAME HAS NOT BEEN REVOKED OR  
RESCINDED.

NOT A  
CORPORATION  
N/A

\_\_\_\_\_  
SECRETARY-TREASURER

\_\_\_\_\_  
DATE

# State of Louisiana

## State Licensing Board for Contractors

This is to Certify that:

JAMES ARTHUR CUPP JR.  
197 Capitol Drive  
Westwego, LA 70094

is duly licensed and entitled to practice the following classifications


BUILDING CONSTRUCTION; HIGHWAY, STREET AND BRIDGE CONSTRUCTION; MECHANICAL;  
MUNICIPAL AND PUBLIC WORKS CONSTRUCTION; PLUMBING




Expiration Date: January 7, 2026

License No: 52722

Witness our hand and seal of the Board dated,  
Baton Rouge, LA 16th day of January 2025

  
\_\_\_\_\_  
Director

  
\_\_\_\_\_  
Chairman

This License Is Not Transferrable

  
\_\_\_\_\_  
Treasurer



# State Plumbing Board of Louisiana



MASTER PLUMBER LICENSE

NO. MP6703

## 2025

THIS CERTIFIES

JAMES A CUPP JR.

A REPRESENTATIVE OF  
HUSBANDS FOR HIRE CONSTRUCTION LLC

*has qualified in accordance with L.A. R.S. 37:1361-1380 and Board regulations as a duly licensed  
Master Plumber and is hereby authorized to engage in said business within the State of  
Louisiana.*

*Provided that licensee accepting this certificate shall conform to the terms of L.A. R.S. 37:1361-  
1380 and Board regulations.*

Expires December 31, 2025

This license is not transferable

  
SECRETARY/TREASURER



# State Plumbing Board of Louisiana



MASTER NATURAL GAS FITTER

LICENSE

NO. MNGF11108

## 2025

THIS CERTIFIES

JAMES A CUPP JR.

A REPRESENTATIVE OF

HUSBANDS FOR HIRE CONSTRUCTION LLC

*has qualified in accordance with L.A. R.S. 37:1361-1380 and Board regulations as a duly licensed  
Master Natural Gas Fitter and is hereby authorized to engage in said business within the State of  
Louisiana.*

*Provided that licensee accepting this certificate shall conform to the terms of L.A. R.S. 37:1361-  
1380 and Board regulations.*

Expires December 31, 2025

This license is not transferable

Secretary/Treasurer

A handwritten signature in cursive script, appearing to read "Dorothy Lake".



# **BACKFLOW**

## **PREVENTION SERVICES**

certifies that

**James A Cupp, Jr.**

has satisfactorily completed course requirements as approved by the State Plumbing Board of Louisiana.

## **BACKFLOW PREVENTION TESTER RECERTIFICATION**

Date Issued: 12/6/2024

Certificate No.: 20180464-R24

Valid Through: 12/6/2027



Mitchell J. LeBas, President





# STATE PLUMBING BOARD OF LOUISIANA

MASTER PLUMBER

This is to certify that

CUPP, JAMES A JR.  
197 CAPITOL DR.  
AVONDALE, LA 70094

Lic/ID #: MP6703

**2025**


Husbands For Hire Construction Llc

HAS BEEN DULY LICENSED BY THE STATE PLUMBING BOARD OF LOUISIANA IN ACCORDANCE WITH  
LA. R.S. 1365-1380 AND IS COMPETENT TO PERFORM WORK AS A MASTER PLUMBER. THIS  
CERTIFICATE EXP RES DECEMBER 31, 2025 UNLESS OTHERWISE CANCELLED OR REVOKED FOR  
CAUSE PRIOR T-ERETO, AND MUST BE CARRIED ON THE PERSON OF LICENSEE.

CPE RICKEY FABRA, Secty-Treas.

WSPS Cert Exp: December 6, 2027

# CERTIFICATE OF RELEASE OR DISCHARGE FROM ACTIVE DUTY Z

1. NAME (Last, First, Middle) <b>CUPP JAMES ARTHUR JR</b>		2. DEPARTMENT, COMPONENT AND BRANCH <b>ARMY/RA</b>		3. SOCIAL SECURITY NO. <b>437 45 0342</b>																																					
4.a. GRADE, RATE OR RANK <b>SPC</b>		4.b. PAY GRADE <b>E-4</b>		5. DATE OF BIRTH (YYMMDD) <b>660723</b>																																					
7.a. PLACE OF ENTRY INTO ACTIVE DUTY <b>NEW ORLEANS, LA</b>		6. RESERVE OBLIG. TERM. DATE Year <b>95</b> Month <b>07</b> Day <b>06</b>																																							
7.b. HOME OF RECORD AT TIME OF ENTRY (City and state, or complete address) <b>602 THIRD STREET BOULTE, LA 70039</b>		8.b. STATION WHERE SEPARATED <b>FORT RILEY, KS</b>																																							
8. COMMAND TO WHICH TRANSFERRED <b>SEE ITEM 18</b>		10. SGLI COVERAGE Amount: \$ <b>100,000.00</b> None																																							
11. PRIMARY SPECIALTY (List number, title and years and months in specialty. List additional specialty numbers and titles involving periods of one or more years.) <b>91A10, RESPIRATORY SPECIALIST, 1 YR// 91A10, MEDICAL SPECIALIST, 3 YRS &amp; 8 MOS//NOTHING FOLLOWS</b>		12. RECORD OF SERVICE																																							
		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th>Year(s)</th> <th>Month(s)</th> <th>Day(s)</th> </tr> </thead> <tbody> <tr><td>a. Date Entered AD This Period</td><td><b>87</b></td><td><b>07</b></td><td><b>09</b></td></tr> <tr><td>b. Separation Date This Period</td><td><b>91</b></td><td><b>08</b></td><td><b>30</b></td></tr> <tr><td>c. Net Active Service This Period</td><td><b>04</b></td><td><b>01</b></td><td><b>22</b></td></tr> <tr><td>d. Total Prior Active Service</td><td><b>00</b></td><td><b>00</b></td><td><b>00</b></td></tr> <tr><td>e. Total Prior Inactive Service</td><td><b>00</b></td><td><b>00</b></td><td><b>00</b></td></tr> <tr><td>f. Foreign Service</td><td><b>00</b></td><td><b>00</b></td><td><b>00</b></td></tr> <tr><td>g. Sea Service</td><td><b>00</b></td><td><b>00</b></td><td><b>00</b></td></tr> <tr><td>h. Effective Date of Pay Grade</td><td><b>89</b></td><td><b>09</b></td><td><b>09</b></td></tr> </tbody> </table>					Year(s)	Month(s)	Day(s)	a. Date Entered AD This Period	<b>87</b>	<b>07</b>	<b>09</b>	b. Separation Date This Period	<b>91</b>	<b>08</b>	<b>30</b>	c. Net Active Service This Period	<b>04</b>	<b>01</b>	<b>22</b>	d. Total Prior Active Service	<b>00</b>	<b>00</b>	<b>00</b>	e. Total Prior Inactive Service	<b>00</b>	<b>00</b>	<b>00</b>	f. Foreign Service	<b>00</b>	<b>00</b>	<b>00</b>	g. Sea Service	<b>00</b>	<b>00</b>	<b>00</b>	h. Effective Date of Pay Grade	<b>89</b>	<b>09</b>	<b>09</b>
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13. DECORATIONS, MEDALS, BADGES, CITATIONS AND CAMPAIGN RIBBONS AWARDED OR AUTHORIZED (All periods of service) <b>ARMY SERVICE RIBBON//NATIONAL DEFENSE SERVICE MEDAL//ARMY GOOD CONDUCT MEDAL //MARKSMAN (M-16 RIFLE)//SHARPSHOOTER (HAND GRENADE)//NOTHING FOLLOWS</b>																																									
14. MILITARY EDUCATION (Course title, number of weeks, and month and year completed) <b>MEDICAL SPECIALIST, 10 WEEKS, 1987//RESPIRATORY SPECIALIST, PHASE I &amp; II, 32 WEEKS, 1990//NOTHING FOLLOWS</b>																																									
15.a. MEMBER CONTRIBUTED TO POST-VIETNAM ERA VETERANS' EDUCATIONAL ASSISTANCE PROGRAM		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		15.b. HIGH SCHOOL GRADUATE OR EQUIVALENT																																					
		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		16. DAYS ACCRUED LEAVE PAID <b>24</b>																																					
17. MEMBER WAS PROVIDED COMPLETE DENTAL EXAMINATION AND ALL APPROPRIATE DENTAL SERVICES AND TREATMENT WITHIN 90 DAYS PRIOR TO SEPARATION																																									
Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>																																									
18. REMARKS <b>IMMEDIATE REENLISTMENTS THIS PERIOD: 870709-891127; 891128-910830//ITEM 6. PERIOD OF DEP: 870707-870708//SUBJECT TO ACTIVE DUTY RECALL AND/OR ANNUAL SCREENING//ITEM 9. USAR CON GP (REINF) ARPERCEN, 9700 PAGE BLVD, ST. LOUIS, MO 63132//NOTHING FOLLOWS</b>																																									
<b>4 SEP REC'D</b>																																									
19.a. MAILING ADDRESS AFTER SEPARATION (Include Zip Code) <b>P. O. BOX 263 BOULTE, LA 70039</b>			19.b. NEAREST RELATIVE (Name and address - include Zip Code) <b>JAMES A. CUPP, SR P.O. BOX 272, BOULTE, LA 70039</b>																																						
20. MEMBER REQUESTS COPY 5 BE SENT TO <b>LA</b>			22. OFFICIAL AUTHORIZED TO SIGN (Typed name, grade, title and signature) <b>GARY A. WADSWORTH</b>																																						
21. SIGNATURE OF MEMBER BEING SEPARATED 			22. OFFICIAL AUTHORIZED TO SIGN (Typed name, grade, title and signature) <b>GARY A. WADSWORTH, GS-7, CH, TRANS PT</b>																																						
SPECIAL ADDITIONAL INFORMATION (For use by authorized agencies only)																																									
23. TYPE OF SEPARATION <b>RELIEF FROM ACTIVE DUTY</b>			24. CHARACTER OF SERVICE (Include upgrades) <b>HONORABLE A</b>																																						
25. SEPARATION AUTHORITY <b>AR 635-200, PARA 6-3B</b>			26. SEPARATION CODE <b>(MDE)</b>		27. REENTRY CODE <b>3</b>																																				
28. NARRATIVE REASON FOR SEPARATION <b>HARDSHIP</b>																																									
29. DATES OF TIME LOST DURING THIS PERIOD <b>NONE//NOTHING FOLLOWS</b>																																									
30. MEMBER REQUESTS COPY 4 Initials																																									



Louisiana

CHAUFFEUR'S  
LICENSE



LICENSE NO. 001026324 CLASS D EXPIRATION DATE 07-23-2027

DOB 07-23-1966 BIRTH DATE 08-09-2022

CUPP  
JAMES A JR  
168 WINNONA DR  
AVONDALE LA 70094-0000

ENDORSEMENTS  
M

RESTRICTIONS  
01

SEX M HT 5'07" WT 225

EYES BROWN HAIR BRO 4535 137

RELIGION  
26

DONOR