

DATE: 2/11/2020

Page: 5

BID NO.: 50-00129183

BID FORM
Non Public Works

All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES _____ NO X

MAXIMUM ESCALATION PERCENTAGE REQUESTED _____ %

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF 2 years

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

DELIVERY: FOB JEFFERSON PARISH

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

February 30, 2020

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable)

53711

THIS SECTION MUST BE COMPLETED BY BIDDER:

FIRM NAME: Mullin Land scape Associates, LLC

ADDRESS: 10356 River Road

CITY, STATE: St. Rose Louisiana ZIP: 70087

TELEPHONE: (504) 275-6617 FAX: (504) 733-3279

EMAIL ADDRESS: Kevinh@mullinlandscape.com

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: 1

NUMBER: 2

NUMBER: _____

NUMBER: _____

TOTAL PRICE OF ALL BID ITEMS: \$ 7,579.70

AUTHORIZED SIGNATURE: [Signature]

CHARLES MULLIN, JR.
Printed Name

TITLE: MANAGING MEMBER

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

*** REVISED PER ADDENDUM #2 ***

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00129183

SEALED BID

| ITEM NUMBER | QUANTITY | U/M | DESCRIPTION OF ARTICLES | UNIT PRICE QUOTED | TOTALS |
|---------------------------------|----------|------|--|----------------------|-------------|
| | | | TWO (2) YEAR LABOR & MATERIALS CONTRACT FOR TURNKEY LANDSCAPE BED MAINTENANCE OPERATIONS FOR THE JEFFERSON PARISH PARKWAYS DEPARTMENT | | |
| 1 | 10.00 | SQFT | 0010 CUT PINE STRAW MULCH (BAG) (BID PER 10 SQFT) | \$ 7.82 | \$ 78.20 |
| | | | TWO (2) YEAR LABOR & MATERIALS CONTRACT FOR TURNKEY LANDSCAPE BED MAINTENANCE OPERATIONS FOR THE JEFFERSON PARISH PARKWAYS DEPARTMENT | | |
| 2 | 10.00 | SQFT | 0020 PINE STRAW MULCH (BALE) (BID PER 10 SQFT) | \$ 5.85 | \$ 58.50 |
| 3 | 10.00 | SQFT | 0030 SHRUB PRUNING (BID PER 10 SQFT) | \$ 3.50 | \$ 35.00 |
| 4 | 10.00 | EA | 0040 SHRUB REPLACEMENT 1 GALLON | \$ 8.00 | \$ 80.00 |
| 5 | 10.00 | EA | 0050 SHRUB REPLACEMENT 3 GALLON | \$ 35.00 | \$ 350.00 |
| 6 | 10.00 | EA | 0060 SHRUB REPLACEMENT 7 GALLON | \$ 40.00 | \$ 400.00 |
| 7 | 10.00 | EA | 0070 SHRUB REPLACEMENT 15 GALLON | \$ 140.00 | \$ 1,400.00 |
| 8 | 10.00 | EA | 0080 SHRUB REPLACEMENT 30 GALLON | \$ 300.00 | \$ 3,000.00 |
| 9 | 10.00 | EA | 0090 6 INCH POT ANNUAL | \$ 8.00 | \$ 80.00 |
| 10 | 10.00 | CUYD | 0100 GARDEN SOIL | \$ 109.00 | \$ 1,090.00 |
| 11 | 10.00 | SQFT | 0110 REGAL MULTIGREEN LIQUID FERTILIZER APPLICATION (BID PER 10 SQFT) | \$ 1.35 | \$ 13.50 |
| 12 | 10.00 | SQFT | 0120 LESCO 8-2-12 PALM FERTILIZER APPLICATION | \$ 1.35 | \$ 13.50 |
| *** REVISED PER ADDENDUM #2 *** | | | | | |

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00129183

SEALED BID

| ITEM NUMBER | QUANTITY | U/M | DESCRIPTION OF ARTICLES | UNIT PRICE QUOTED | TOTALS |
|----------------|----------|------|---|----------------------|----------|
| | | | (BID PER 10 SQFT) | | |
| 13 | 10.00 | SQFT | 0130 LESCO 14-14-14 LANDSCAPE AND ORNAMENTAL ALL SLOW RELEASE FERTILIZER APPLICATION (BID PER 10 SQFT) | \$ 1.35 | \$ 13.50 |
| 14 | 10.00 | SQFT | 0140 MERIT 0.5 GRANULAR INSECTICIDE APPLICATION (BID PER 10 SQFT) | \$ 1.35 | \$ 13.50 |
| 15 | 10.00 | SQFT | 0150 ACEPHATE INSECTICIDE APPLICATION (BID PER 10 SQFT) | \$ 1.35 | \$ 13.50 |
| 16 | 10.00 | SQFT | 0160 AVID 0.15ec LIQUID INSECTICIDE APPLICATION (BID PER 10 SQFT) | \$ 1.35 | \$ 13.50 |
| 17 | 10.00 | SQFT | 0170 FMC TALSTAR LIQUID INSECTICIDE APPLICATION (BID PER 10 SQFT) | \$ 1.35 | \$ 13.50 |
| 18 | 10.00 | SQFT | 0180 FMC TALSTAR GRANULAR INSECTICIDE APPLICATION (BID PER 10 SQFT) | \$ 1.35 | \$ 13.50 |
| 19 | 10.00 | SQFT | 0190 BAYER TOPCHOICE GRANULAR INSECTICIDE APPLICATION (BID PER 10 SQFT) | \$ 1.35 | \$ 13.50 |
| 20 | 10.00 | SQFT | 0200 HORTICULTURAL OIL SPRAY INSECTICIDE APPLICATION (BID PER 10 SQFT) | \$ 1.35 | \$ 13.50 |
| 21 | 10.00 | SQFT | 0210 BANNER MAXX II LIQUID FUNGICIDE APPLICATION (BID PER 10 SQFT) | \$ 2.50 | \$ 25.00 |
| 22 | 10.00 | SQFT | 0220 BANROT GRANULAR FUNGICIDE APPLICATION (BID PER 10 SQFT) | \$ 2.50 | \$ 25.00 |

*** REVISED PER ADDENDUM #2 ***

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00129183

SEALED BID

| ITEM NUMBER | QUANTITY | U/M | DESCRIPTION OF ARTICLES | UNIT PRICE QUOTED | TOTALS |
|-------------|----------|------|---|-------------------|----------|
| 23 | 10.00 | SQFT | 0230 SEGWAY FUNGICIDE SC LIQUID APPLICATION (BID PER 10 SQFT) | \$ 2.50 | \$ 25.00 |
| 24 | 10.00 | SQFT | 0240 PAGEANT INTRINSIC LIQUID FUNGICIDE APPLICATION (BID PER 10 SQFT) | \$ 2.50 | \$ 25.00 |
| 25 | 10.00 | SQFT | 0250 SYNGENTA SUBDUE MAXX LIQUID FUNGICIDE APPLICATION (BID PER 10 SQFT) | \$ 2.50 | \$ 25.00 |
| 26 | 10.00 | SQFT | 0260 REGAL CONSYST LIQUID FUNGICIDE APPLICATION (BID PER 10 SQFT) | \$ 2.50 | \$ 25.00 |
| 27 | 10.00 | SQFT | 0270 PILLAR G GRANULAR FUNGICIDE APPLICATION (BID PER 10 SQFT) | \$ 2.50 | \$ 25.00 |
| 28 | 10.00 | SQFT | 0280 GALLERY 75 DRY FLOWABLE HERBICIDE APPLICATION (FULL RATE) (BID PER 10 SQFT) | \$ 1.35 | \$ 13.50 |
| 29 | 10.00 | SQFT | 0290 BARRICADE 4FL LIQUID HERBICIDE APPLICATION (1/3 RATE FOR YEAR) (BID PER 10 SQFT) | \$ 1.35 | \$ 13.50 |
| 30 | 10.00 | SQFT | 0300 FREEHAND 1.75G GRANULAR HERBICIDE APPLICATION (1/3 RATE FOR YEAR) (BID PER 10 SQFT) | \$ 1.35 | \$ 13.50 |
| 31 | 10.00 | SQFT | 0310 PENNANT MAGNUM LIQUID HERBICIDE APPLICATION (FULL RATE) (BID PER 10 SQFT) | \$ 1.35 | \$ 13.50 |
| 32 | 10.00 | SQFT | 0320 SEGMENT LIQUID HERBICIDE APPLICATION (FULL RATE) (BID PER 10 SQFT) | \$ 1.35 | \$ 13.50 |
| 33 | 10.00 | SQFT | 0330 BASF IMAGE 70 DG LIQUID HERBICIDE APPLICATION (FULL RATE) | \$ 1.35 | \$ 13.50 |

*** REVISED PER ADDENDUM #2 ***

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00129183

SEALED BID

| ITEM NUMBER | QUANTITY | U/M | DESCRIPTION OF ARTICLES | UNIT PRICE QUOTED | TOTALS |
|---------------------------------|----------|------|---|----------------------|-----------|
| | | | (BID PER 10 SQFT) | | |
| 34 | 10.00 | SQFT | 0340 SYNGENTA FUSILADE II LIQUID HERBICIDE APPLICATION (FULL RATE) | \$ 2.50 | \$ 25.00 |
| | | | (BID PER 10 SQFT) | | |
| 35 | 10.00 | SQFT | 0350 CERTAINTY LIQUID HERBICIDE APPLICATION (FULL RATE) | \$ 2.50 | \$ 25.00 |
| | | | (BID PER 10 SQFT) | | |
| 36 | 10.00 | SQFT | 0360 BAYER ROUNDUP PRO LIQUID HERBICIDE APPLICATION (SPOT SPRAY) | \$ 1.35 | \$ 13.50 |
| | | | (BID PER 10 SQFT) | | |
| 37 | 10.00 | SQFT | 0370 HAND WEEDING (BID PER 10 SQFT) | \$ 3.00 | \$ 30.00 |
| | | | | | |
| 38 | 10.00 | LB | 0380 DOLOMITIC LIME GRANULAR APPLICATION | \$ 1.35 | \$ 13.50 |
| | | | | | |
| 39 | 10.00 | LB | 0390 ELEMENTAL SULFUR GRANULAR APPLICATION | \$ 1.35 | \$ 13.50 |
| | | | | | |
| 40 | 10.00 | EA | 0400 SOIL SAMPLE | \$ 50.00 | \$ 500.00 |
| | | | | | |
| 41 | 1.00 | LPSM | 0410 MISCELLANEOUS TASK WITH DIRECTOR APPROVAL | \$ 60.00 | \$ 60.00 |
| | | | ***** PLEASE SEE ATTACHED SPECIFICATIONS ***** | | |
| *** REVISED PER ADDENDUM #2 *** | | | | | |

Non-Public Works Bid

AFFIDAVIT

STATE OF LOUISIANA

PARISH/COUNTY OF JEFFERSON

BEFORE ME, the undersigned authority, personally came and appeared: Charles Mullin Jr., (Affiant) who after being by me duly sworn, deposed and said that he/she is the fully authorized Officer of Mullin Landscape Assoc. LLC (Entity), the party who submitted a bid in response to Bid Number 50-00129183, to the Parish of Jefferson.

Affiant further said:

Campaign Contribution Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B X there are NO campaign contributions made which would require disclosure under Choice A of this section.

Debt Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

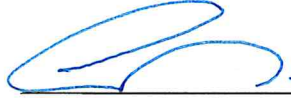
Choice B X There are NO debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

[The remainder of this page is intentionally left blank.]

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.



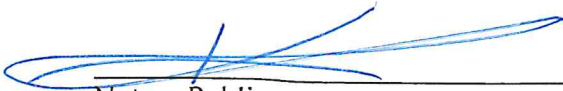
Signature of Affiant

CHARLES MUNN, JR.

Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME

ON THE 10 DAY OF FEBRUARY 2020



Notary Public

Kim J. Lord

Printed Name of Notary

58462

Notary/Bar Roll Number

My commission expires AT MY DEATH



**State of
Louisiana
Secretary of
State**



COMMERCIAL DIVISION
225.925.4704

Fax Numbers
225.932.5317 (Admin. Services)
225.932.5314 (Corporations)
225.932.5318 (UCC)

| Name | Type | City | Status |
|---|----------------------------------|---------|--------|
| MULLIN LANDSCAPE ASSOCIATES, LLC | Limited Liability Company | ST ROSE | Active |
| Previous Names | | | |
| CURB APPEAL LANDSCAPES, L.L.C. (Changed: 1/12/2009) | | | |
| Business: | MULLIN LANDSCAPE ASSOCIATES, LLC | | |
| Charter Number: | 36433969K | | |
| Registration Date: | 4/23/2007 | | |
| Domicile Address | | | |
| 10356 RIVER ROAD | | | |
| ST ROSE, LA 70087 | | | |
| Mailing Address | | | |
| C/O CHARLES M. MULLIN, JR. | | | |
| 10356 RIVER ROAD | | | |
| ST. ROSE, LA 70087 | | | |
| Status | | | |
| Status: | Active | | |
| Annual Report Status: In Good Standing | | | |
| File Date: | 4/23/2007 | | |
| Last Report Filed: | 4/29/2019 | | |
| Type: | Limited Liability Company | | |

Registered Agent(s)

Agent: CHARLES M. MULLIN, JR.
Address 1: 10356 RIVER ROAD

City, State, Zip: SAINT ROSE, LA 70087
Appointment Date: 4/23/2007

Officer(s)

Officer: CHARLES M. MULLIN, JR.
Title: Manager, Member
Address 1: 10356 RIVER ROAD
City, State, Zip: ST. ROSE, LA 70087

Additional Officers: No

Amendments on File (4)

| Description | Date |
|--|------------|
| Domestic LLC Agent/Domicile Change | 11/29/2007 |
| Name Change | 1/12/2009 |
| Appointing, Change, or Resign of Officer | 3/4/2013 |
| Appointing, Change, or Resign of Officer | 3/4/2013 |

Print

LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY

MIKE STRAIN DVM, COMMISSIONER

Agricultural & Environmental Sciences, 5825 Florida Blvd., Suite 3002, Baton Rouge, LA 70806, (225) 352-8100, FAX (225) 325-3760

HORTICULTURE REGISTRATION : **KEVIN F HEZEAU JR**

Date: 02/10/2020

LDAF ID : **141285**

LICENSE(S): **LANDSCAPE HORTICULTURIST** **20-4147**

Please verify information for correctness. If changes are necessary, make corrections and promptly return to issuing agency.

6

LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY

MIKE STRAIN DVM, COMMISSIONER

Agricultural & Environmental Sciences, 5825 Florida Blvd., Suite 3002, Baton Rouge, LA 70806, (225) 352-8100, FAX (225) 325-3760

LICENSE(S): **LANDSCAPE HORTICULTURIST** **20-4147**

KEVIN F HEZEAU JR
20 RICHELLE STREET
WAGGAMAN LA 70094



DISPLAY IN A PROMINENT PLACE.

Mike Strain
Commissioner

LDAF ID: **141285**

2356

LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY

Agricultural & Environmental Sciences

5825 Florida Blvd., Suite 3002

Baton Rouge, LA 70806



IMPORTANT

OFFICIAL DOCUMENT ENCLOSED

KEVIN F HEZEAU JR
20 RICHELLE ST
WAGGAMAN LA 70094



LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY

MIKE STRAIN DVM, COMMISSIONER

Agricultural & Environmental Sciences, 5825 Florida Blvd., Suite 3003, Baton Rouge, LA 70806, (225) 925-3787, FAX (225) 925-3760

License No. 00135063

Date: 12/17/2019

MULLIN LANDSCAPE ASSOCIATES LLC

24

Please verify information for correctness. If changes are necessary, make corrections and promptly return to issuing agency.

LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY

MIKE STRAIN DVM, COMMISSIONER

Agricultural & Environmental Sciences, 5825 Florida Blvd., Suite 3003, Baton Rouge, LA 70806, (225) 925-3787, FAX (225) 925-3760

Be it known, that effective **January 01, 2020** through **December 31, 2020** having complied with all relevant requirements of the Louisiana Revised Statutes, the entity named below is hereby authorized to engage in the business of **GROUND APPLICATOR OWNER-OPERATOR**.

MULLIN LANDSCAPE ASSOCIATES LLC
10356 RIVER ROAD
SAINT ROSE LA 70087



DISPLAY IN A PROMINENT PLACE.

Commissioner

License No. 00135063

2341

LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY

Agricultural & Environmental Sciences
5825 Florida Blvd., Suite 3003
Baton Rouge, LA 70806



IMPORTANT
OFFICIAL DOCUMENT ENCLOSED

MULLIN LANDSCAPE ASSOCIATES LLC
10356 RIVER ROAD
SAINT ROSE LA 70087



State Licensing Board for Contractors

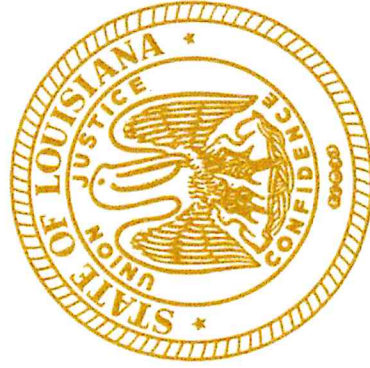
This is to Certify that:

MULLIN LANDSCAPE ASSOCIATES, LLC
10356 River Road

St. Rose, LA 70087

is duly licensed and entitled to practice the following classifications

BUILDING CONSTRUCTION; SPECIALTY: LANDSCAPING, GRADING AND BEAUTIFICATION; SPECIALTY:
RECREATION & SPORTING FACILITIES & GOLF COURSES



Expiration Date: June 17, 2020

License No: 53711

Witness our hand and seal of the Board dated,
Baton Rouge, LA 18th day of June 2019

Will S. McCoy

Director

Lee Mallett

Chairman

Andy Dumas

Treasurer

This License Is Not Transferrable



LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY

MIKE STRAIN DVM, COMMISSIONER

Office of Agricultural & Environmental Sciences, 5825 Florida Blvd Suite 3003, Baton Rouge, LA 70806, (225) 925-3787, FAX (225) 925-3760

IMPORTANT
OFFICIAL DOCUMENT ENCLOSED

THOMAS GAFFNEY IV
10356 RIVER RD
ST. ROSE LA 70087

AGRICULTURAL & ENVIRONMENTAL SCIENCES
COMMERCIAL APPLICATOR CARD

This is your pesticide certification card. The holder of this card is authorized to perform the duties covered by your type of certification in the categories listed. This card must be renewed before the expiration date. The certifications need to be recertified before the recertification date. Please use a "permanent ink" type marker for signing in the space provided on the reverse side.

COMMERCIAL APPLICATOR

Card/L.DAF ID No. : 00095567

THOMAS GAFFNEY IV

166 BAILEY ST.
HARAHAN LA 70123

Card Expires : 12/31/2020

LOUISIANA DEPARTMENT OF
AGRICULTURE & FORESTRY
CERTIFICATION CARD
COMMERCIAL PESTICIDE APPLICATOR

THOMAS GAFFNEY IV
166 BAILEY ST.
HARAHAN LA 70123

00095567

Exp. Date: 12/31/2020



MIKE STRAIN, DVM COMMISSIONER

| | | |
|--|--------------------------------------|--------------|
| | CERTIFIED, LICENSED OR REGISTERED AS | |
| | CATEGORY | RECERTIFY BY |
| | 3-Ornamental & Turf Pest Control | 12/5/2022 |
| | 5A-Aquatic Pest Control | 12/5/2022 |
| | 6-Right-Of-Way & Industrial Pest | 12/5/2022 |
| | GS-General Standards | 12/5/2022 |
| SIGNATURE: _____ | | |
| LDAF EMERGENCY HOTLINE: 855-452-5323 | | |
| LA POISON CONTROL CENTER: 800-222-1222 | | |

Please verify all information for correctness. If changes are necessary, please note them and promptly return to issuing agency.

Card and Test Problems/Questions : 1-225-925-3796

Meeting Information and Study Guides : 1-225-578-2180

STANDARD INSURANCE REQUIREMENTS FOR BIDDING PURPOSES

All required insurance under this bid shall conform to Jefferson Parish Resolution No. 113646 or No. 113647, as applicable. Contractors may not commence any work under any ensuing contract unless and until all required insurance and associated evidentiary requirements thereto have been met, along with any additional specifications contained in the **Invitation to Bid**. Except as where otherwise precluded by law, the Parish Attorney or his designee, with the concurrence of the Director of Risk Management or his designee, may agree on a case-by-case basis, to deviate from Jefferson Parish's standard insurance requirements, as provided in this Section. Vendors requesting deviation therefrom shall submit such requests in writing, along with compelling substantiation, to the Purchasing Department prior to the bid's due date. Any changes to the insurance requirements will be reflected in the bid specifications and addenda. Prior to contract execution and at all times thereafter during the term of such contract, contractors must provide and continuously maintain all coverages as required by the foregoing Resolutions, and the contract documents. Failure to do so shall be grounds for suspension, discontinuation or termination of the contract.

For bidding purposes, bidders must submit with bid submission a current (valid) insurance certificate evidencing the required coverages. Failure to comply will cause bid to be rejected. The current insurance certificate will be used for proof of insurance at time of evaluation. Thereafter, and prior to contract execution, the low bidder will be required to provide final insurance certificates to the Parish which shall name **the Jefferson Parish, its Districts Departments and Agencies under the direction of the Parish President and the Parish Council** as additional insureds regarding negligence by the contractor for the Commercial General Liability, Workmen's Compensation Insurance and the Comprehensive Automobile Liability policies. Additionally, said certificates should reflect the name of the Parish Department receiving goods and services and reference the respective Jefferson Parish bid number.

JEFFERSON PARISH REQUIRED STANDARD INSURANCE

☐ **WORKER'S COMPENSATION INSURANCE**

As required by Louisiana State Statute, exception; Employer's Liability, Section B shall be \$1,000,000 per occurrence when Work is to be over water and involves maritime exposures to cover all employees not covered under the State Worker's Compensation Act, otherwise this limit shall be no less than \$500,000 per occurrence.

Note: If your company is not required by law to carry workmen's compensation insurance, i.e. not a Louisiana company, sole employee of the company, then bidders must request a workmen's compensation insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being

rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

☐ **COMMERCIAL GENERAL LIABILITY**

Shall provide limits not less than the following: \$1,000,000.00 Combined Single Limit per Occurrence for bodily injury and property damage.

☐ **COMPREHENSIVE AUTOMOBILE LIABILITY**

Bodily injury liability \$1,000,000.00 each person; \$1,000,000.00 each occurrence.
Property Damage Liability \$1,000,000.00 each occurrence.

Note: This category may be omitted if bidders do not/will not utilize company vehicles for the project or do not possess company vehicles. Bidder must request an automobile insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

DEDUCTIBLES - The Parish Attorney with concurrence of the Director of Risk Management have waived the deductible section of the Terms and Conditions for all Invitations to Bid, until further notice.

UMBRELLA LIABILITY COVERAGE

An umbrella policy or excess may be used to meet minimum requirements.

FOR CONSTRUCTION AND RENOVATION PROJECTS:

The following are required unless otherwise specified in the bid. Such insurance is due upon contract execution.

1) **OWNER'S PROTECTIVE LIABILITY**

To be for the same limits of liability for bodily injury and property damage liability established for commercial general liability.

2) **BUILDER'S RISK INSURANCE**

The contractor shall maintain Builder's Risk Insurance at his own expense to insure both the owner (Parish of Jefferson) and contractor as their interest may appear.

ACORD™

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/21/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

| PRODUCER Louisiana Companies 2201 West Congress Blvd. Lafayette, LA 70506-4203 337 233-3932 | | CONTACT NAME: Jennifer DuBois, CIC PHONE (A/C, No, Ext): 337 233-3932 E-MAIL ADDRESS: jdubois@lacompanies.com FAX (A/C, No): 337-232-9120 | | | | | | | | | | | | | | | |
|--|--------|---|--|-------------------------------|--------|---|-------|---|-------|---|-------|---|-------|-------------|--|-------------|--|
| INSURED Mullin Landscape Associates, LLC 10356 River Rd Saint Rose, LA 70087 | | <table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A : Continental Insurance Company</td> <td>35289</td> </tr> <tr> <td>INSURER B : LUBA Casualty Insurance Company</td> <td>12472</td> </tr> <tr> <td>INSURER C : American Casualty Co. of Reading, PA.</td> <td>20427</td> </tr> <tr> <td>INSURER D : National Fire Insurance Co. of Hartford</td> <td>20478</td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </tbody> </table> | | INSURER(S) AFFORDING COVERAGE | NAIC # | INSURER A : Continental Insurance Company | 35289 | INSURER B : LUBA Casualty Insurance Company | 12472 | INSURER C : American Casualty Co. of Reading, PA. | 20427 | INSURER D : National Fire Insurance Co. of Hartford | 20478 | INSURER E : | | INSURER F : | |
| INSURER(S) AFFORDING COVERAGE | NAIC # | | | | | | | | | | | | | | | | |
| INSURER A : Continental Insurance Company | 35289 | | | | | | | | | | | | | | | | |
| INSURER B : LUBA Casualty Insurance Company | 12472 | | | | | | | | | | | | | | | | |
| INSURER C : American Casualty Co. of Reading, PA. | 20427 | | | | | | | | | | | | | | | | |
| INSURER D : National Fire Insurance Co. of Hartford | 20478 | | | | | | | | | | | | | | | | |
| INSURER E : | | | | | | | | | | | | | | | | | |
| INSURER F : | | | | | | | | | | | | | | | | | |

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSR | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|---|-----------|----------|-----------------|-------------------------|-------------------------|---|
| A | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> PD Ded:1,000 GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: | X | X | 6024061879 | 04/01/2019 | 04/01/2020 | EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000 MED EXP (Any one person) \$15,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$ |
| D | AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> Drive Oth Car <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY | X | X | 6024061896 | 04/01/2019 | 04/01/2020 | COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ |
| A | <input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input checked="" type="checkbox"/> RETENTION \$10000 <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE | X | X | 6024061882 | 04/01/2019 | 04/01/2020 | EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000 \$ |
| B | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input checked="" type="checkbox"/> Y / <input checked="" type="checkbox"/> N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below | | X | 028000020517119 | 04/01/2019 | 04/01/2020 | <input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000 |
| C | Leased/Rented EQ | | | 6057265059 | 04/01/2019 | 04/01/2020 | \$100,000/\$200,000 |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate holder is additional insured with respect to the general liability and auto liability policies as required by written contract when executed prior to a loss, subject to policy terms, conditions and exclusions.

Waiver of subrogation is provided with respect to the workers compensation, general liability and auto (See Attached Descriptions)

CERTIFICATE HOLDER

CANCELLATION

| | |
|--------------|--|
| ***SAMPLE*** | SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. |
| | AUTHORIZED REPRESENTATIVE <i>Annette Laticha</i> |

DESCRIPTIONS (Continued from Page 1)

liability policies as required by written contract when executed prior to a loss, subject to policy terms, conditions and exclusions.

Thirty day notice of cancellation, except ten days for nonpayment of premium as required by written contract executed prior to a loss, subject to policy terms, conditions and exclusions.

Additional insured provision on the general liability policy is primary and non-contributory as required by written contract executed prior to a loss, subject to policy terms, conditions and exclusions.

Certificate holder is loss payee with respect to lease/rented equipment coverage as required by written contract executed prior to a loss, subject to policy terms, conditions and exclusions.

Umbrella policy follows form over primaries.

BID BOND
FOR
**5000129183 - TWO YEAR LABOR & MATERIALS CONTRACT FOR TURNKEY
LANDSCAPE BED MAINTENANCE FOR JP PARKWAYS**

Date: 02/20/2020

KNOW ALL MEN BY THESE PRESENTS:

That Mullin Landscape Associates, LLC of 10356 River Rd., Saint Rose, LA 70087, as Principal, and Merchants National Bonding, Inc., as Surety, are held and firmly bound unto the Jefferson Parish Government (Obligee), in the full and just sum of five (5%) percent of the total amount of this bid, lawful money of the United States, for payment of which sum, well and truly be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally firmly by these presents.

Surety represents that it is listed on the current U. S. Department of the Treasury Financial Management Service list of approved bonding companies as approved for an amount equal to or greater than the amount for which it obligates itself in this instrument or that it is a Louisiana domiciled insurance company with at least an A - rating in the latest printing of the A. M. Best's Key Rating Guide. If surety qualifies by virtue of its Best's listing, the Bond amount may not exceed ten percent of policyholders' surplus as shown in the latest A. M. Best's Key Rating Guide.

Surety further represents that it is licensed to do business in the State of Louisiana and that this Bond is signed by surety's agent or attorney-in-fact. This Bid Bond is accompanied by appropriate power of attorney.

THE CONDITION OF THIS OBLIGATION IS SUCH that, whereas said Principal is herewith submitting its proposal to the Obligee on a Contract for:

**5000129183 - TWO YEAR LABOR & MATERIALS CONTRACT FOR TURNKEY
LANDSCAPE BED MAINTENANCE FOR JP PARKWAYS**

NOW, THEREFORE, if the said Contract be awarded to the Principal and the Principal shall, within such time as may be specified, enter into the Contract in writing and give a good and sufficient bond to secure the performance of the terms and conditions of the Contract with surety acceptable to the Obligee, then this obligation shall be void; otherwise this obligation shall become due and payable.

Mullin Landscape Associates, LLC
PRINCIPAL (BIDDER)

Merchants National Bonding, Inc.
SURETY

BY: 
AUTHORIZED OFFICER-OWNER-PARTNER

BY: 
AGENT OR ATTORNEY-IN-FACT (SEAL)
Annette Latiolais

MERCHANTS
BONDING COMPANY™
POWER OF ATTORNEY

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa (herein collectively called the "Companies") do hereby make, constitute and appoint, individually, Annette Latiolais; Ken David; Mary J Courvelle

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 16, 2015.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 6th day of April, 2017.



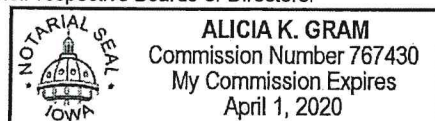
MERCHANTS BONDING COMPANY (MUTUAL)
MERCHANTS NATIONAL BONDING, INC.

By

Larry Taylor
President

STATE OF IOWA
COUNTY OF DALLAS ss.

On this this 6th day of April, 2017, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.



Alicia K. Gram

Notary Public

(Expiration of notary's commission
does not invalidate this instrument)

I, William Warner, Jr., Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 20th day of February, 2020



William Warner Jr.
Secretary



JEFFERSON PARISH

DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG
PARISH PRESIDENT

RENNY SIMNO
DIRECTOR

January 22, 2020

ADDENDUM # 1

Bid Number: 50-00129183

Bid Opening Date: February 11, 2020

Postponed To Date:

Description of Bid: Two (2) Year Labor & Materials Contract For Turnkey Landscape Bed Maintenance Operations for the Jefferson Parish Parkways Department

ADDITION:

VERBIAGE CONCERNING THE UNIT PRICING HAS BEEN ADDED TO
PAGE 5 OF THE SPECIFICATIONS FOR THIS BID.

**** PLEASE SEE THE AMENDED SPECIFICATION PAGES ATTACHED****

****BID OPENING DATE WILL REMAIN THE SAME****

Sincerely,

Shanna Folsie

Shanna Folsie, Buyer II
Jefferson Parish Purchasing Department

| |
|--|
| Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of This addendum on the bid form as indicated. Failure to do so will result in bid rejection. |
|--|

This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.

GENERAL GOVERNMENT BLDG. — 200 DERBIGNY ST., SUITE 4400, GRETNA, LA 70053
OFFICE 504.364.2678

JOSEPH S. YENNI BLDG. — 1221 ELMWOOD PARK BLVD., SUITE 404, JEFFERSON, LA 70123
OFFICE 504.364.2678

EMAIL: PURCHASING@JEFFPARISH.NET WEBSITE: WWW.JEFFPARISH.NET



JEFFERSON PARISH

DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG
PARISH PRESIDENT

RENNY SIMNO
DIRECTOR

February 11, 2020

ADDENDUM # 2

Bid Number: 50-00129183

Bid Opening Date: February 11, 2020

Description of Bid: Two (2) Year Labor & Materials Contract For Turnkey Landscape Bed Maintenance Operations for the Jefferson Parish Parkways Department

REVISION TO THE BID SPECIFICATIONS:

ON PAGE 3 OF THE BID DOCUMENTS, INSTRUCTION #11 WAS INADVERTENTLY OMITTED FROM THE "ADDITIONAL REQUIREMENTS FOR THIS BID" BOX.

THE BID OPENING DATE HAS BEEN POSTPONED UNTIL FEBRUARY 20, 2020, AT 2:00 PM.

Sincerely,

Shanna Folsie

Shanna Folsie, Buyer II
Jefferson Parish Purchasing Department

Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of This addendum on the bid form as indicated. Failure to do so will result in bid rejection.

This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.

GENERAL GOVERNMENT BLDG. – 200 DERBIGNY ST., SUITE 4400, GRETN, LA 70053
OFFICE 504.364.2678

JOSEPH S. YENNI BLDG. – 1221 ELMWOOD PARK BLVD., SUITE 404, JEFFERSON, LA 70123
OFFICE 504.364.2678

EMAIL: PURCHASING@JEFFPARISH.NET WEBSITE: WWW.JEFFPARISH.NET



CENTRALBIDDING
FROM CENTRAL AUCTION HOUSE

**5000129183 - TWO YEAR LABOR & MATERIALS CONTRACT OFR
TURNKEY LANDSCAPE BED MAINTENANCE FOR JP PARKSWAYS**
Jefferson Parish Government

Project documents obtained from www.CentralBidding.com

12-Feb-2020 12:09:44 PM



BID #50-00129183

**TWO (2) YEAR LABOR & MATERIALS CONTRACT FOR TURNKEY
LANDSCAPE BED MAINTENANCE OPERATIONS FOR THE JEFFERSON
PARISH PARKWAYS DEPARTMENT**

February 11, 2020 @ 2:00 P.M.

ATTENTION VENDORS!!!

**Please review all pages and respond accordingly, complying with all
provisions in the technical specifications and Jefferson Parish Instructions
for Bidders and General Terms and Conditions. All bids must be received in
the Purchasing Department by the bid due date and time.**

**Jefferson Parish Purchasing Department
200 Derbigny Street-Suite 4400
Gretna, LA 70053
Buyer Name: SHANNA FOLSE
Buyer Email: SFOLSE@JEFFPARISH.NET
Buyer Phone: 504-364-2680**



CENTRALBIDDING
FROM CENTRAL AUCTION HOUSE

**5000129183 - TWO YEAR LABOR & MATERIALS CONTRACT OFR
TURNKEY LANDSCAPE BED MAINTENANCE FOR JP PARKSWAYS**
Jefferson Parish Government

Project documents obtained from www.CentralBidding.com

28-Jan-2020 08:00:39 AM

**TWO (2) YEAR LABOR & MATERIALS CONTRACT FOR TURNKEY LANDSCAPE BED
MAINTENANCE OPERATIONS FOR THE JEFFERSON PARISH PARKWAYS
DEPARTMENT
BID #50-00129183**

SCOPE

The Jefferson Parish Parkways Department (Parkways) is soliciting bids from qualified Contractors to provide labor, materials, incidentals and equipment for turnkey landscape bed maintenance operations. The contract period shall be for two (2) years. All work shall be provided on an as-needed basis as requested by Parkway. This contract does not guarantee a minimum or maximum amount of work.

CONTRACTOR REQUIREMENTS

Insurance:

Refer to the Jefferson Parish Purchasing Department's requirements for all insurance requirements. All required insurance must be continuous throughout the life of the contract.

Licenses:

The Contractor must possess a Louisiana State Contractor's License with a subcategory classification of Landscape, Grading and Beautification.

The Contractor must possess a current Louisiana Agriculture License in the following categories: Louisiana Category 3 (Ornamental and Turf Pest Control) License and a current Louisiana Category 6 (Roadside Right-of-Way Vegetation Management) License. **COPY OF LICENSE MUST BE SUBMITTED WITH BID SUBMISSION**

DEFINITIONS AND SPECIFICATIONS

Chemical Weeding: Chemical weeding shall refer to the chemical treatment of visible weeds within a landscape bed with a post emergence herbicide. All chemical weeding applications shall utilize a Parkway selected product. All applications shall be performed by a Louisiana licensed applicator. All applications shall abide by the manufacturer's rates, schedule and installation specifications. Any damage to the existing plant material or any adjacent turf areas as a result of chemical application shall be remedied by the Contractor with no additional cost to Parkway.

Debris: Debris shall refer to any organic foreign material that may be located within a landscape bed. Debris may include, but not be limited to, tree limbs, leaves, grass clippings and the like. All removed debris shall be properly disposed of off-site by the Contractor immediately after completion of any work performed at each site. Debris removal shall be inclusive to any requested task at a particular site. Any time that the Contractor performs a task at any site location, he shall ensure all debris is removed as part of the task. For example, if the Contractor is given a work order to mulch a location, he shall also pick up any debris at the site. There will be no separate pay item for debris removal.

Garden Soil: Garden soil shall refer to a blended soil mixture suitable for landscape plantings. Garden soil shall be made up of approximately 60% native topsoil, 30% composted organic material and 10% sharp sand. Pricing for garden soil shall include all material, freight, installation, tools and machinery.

Granular Fertilizer: Granular fertilizer shall refer to blended bag fertilizer in formulations specified by Parkways. All granular fertilizer shall arrive to the site in sealed bags clearly displaying the fertilizer's formulation. All applications shall be performed by a Louisiana licensed applicator. All applications shall abide by the manufacturer's rates, schedule and installation specifications.

Granular Fungicide: Granular fungicide shall refer to bag fungicide in formulations specified by Parkways. All granular fungicide shall arrive to the site in sealed bags clearly displaying the product's name and label. All applications shall be performed by a Louisiana licensed applicator. All applications shall abide by the manufacturer's rates, schedule and installation specifications.

Granular Pre-Emergent Herbicide: Granular pre-emergent herbicide shall refer to a selective pre-emergent herbicide as specified by Parkways. All granular pre-emergent herbicide shall arrive to the site in sealed bags clearly displaying the product's name and label. All applications shall be performed by a Louisiana licensed applicator. All applications shall abide by the manufacturer's rates, schedule and installation specifications. In some situations, the Contractor shall be directed to apply a product at 1/3 the manufacturers recommended rate for the year. The Contractor shall provide pricing accordingly as specified on the Bid Form.

Hand Weeding: Hand weeding shall refer to the manual pulling of weeds and undesirable plant material inside of a landscape bed. All debris generated from hand weeding shall be properly disposed of off-site by the Contractor immediately after completion of hand weeding.

Horticultural Oil: Horticultural oil shall refer to bottled horticultural oil in formulations specified by Parkways. All horticultural oil shall arrive to the site in sealed manufacturer's containers. All applications shall be performed by a Louisiana licensed applicator. All applications shall abide by the manufacturer's rates, schedule and installation specifications.

Insecticide: Insecticide shall refer liquid or granular formulations specified by Parkways. All insecticides shall arrive to the site in sealed manufacturer's containers. All applications shall be performed by a Louisiana licensed applicator. All applications shall abide by the manufacturer's rates, schedule and installation specifications.

Inspection: Prior to any Owner requested tasks taking place, a site inspection must occur with both the Contractor and the Owner. The inspection shall ensure an agreed upon square foot quantity of landscape bed area is derived, as well as to document existing conditions and discuss the expected standards of work. All agreed upon square foot quantities of landscape bed areas shall be recorded for future tasks involving the same area(s).

Once the Contractor has completed the assigned task(s) of an area, the Owner and the Contractor shall complete a final inspection to ensure the quality of work expectations are met. Any work not deemed acceptable by the Owner shall be immediately be revised by the Contractor prior to invoicing. In instances of herbicide applications, Parkways will inspect for signs of decline. In the event that weed dieback is insufficient, the Contractor may be required to provide a second application at no cost to Parkways.

Jefferson Parish Parkways Department: The Jefferson Parish Parkways Department (Parkways) shall be considered the Owner of this contract. All directives and approvals shall come from Parkways.

Liquid Fungicide: Liquid fungicide shall refer to bottled fungicide in formulations specified by Parkways. All liquid fungicide shall arrive to the site in sealed manufacture's containers. All applications shall be performed by a Louisiana licensed applicator. All applications shall abide by the manufacturer's rates, schedule and installation specifications.

Liquid Herbicide: Liquid herbicide shall refer to bottled herbicide in formulations specified by Parkways. All liquid herbicides shall arrive to the site in sealed manufacture's containers. All applications shall be performed by a Louisiana licensed applicator. All applications shall abide by the manufacturer's rates, schedule and installation specifications. In some situations, the Contractor shall be directed to apply a product at 1/3 the manufacturers recommended rate for the year. The Contractor shall provide pricing accordingly as specified on the Bid Form.

Miscellaneous Task w/Director's Approval: The majority of anticipated tasks are included for unit pricing as part of this bid. In the event that a task not included on the bid form is required, the Contractor will be asked by Parkways to provide a fee proposal for the work. At the discretion of the Parkways Director, the fee proposal can be approved in an amount not to exceed \$5,000.00.

Trash: Trash shall refer to any manmade, inorganic, debris that may be located within a landscape bed. All trash shall be picked up by the Contractor prior to any work taking place at a given site. The picked up trash shall be properly disposed of off-site by the Contractor immediately after completion of any work performed at each site. Trash removal shall be inclusive to any requested task at a particular site. Any time that the Contractor performs a task at any site location, he shall ensure all trash is removed as part of the task. For example, if the Contractor is given a work order to mulch a location, he shall also pick up any trash at the site. There will be no separate pay item for trash removal.

Traffic Control: Traffic control shall refer to as needed, cones, signs, flagmen, barricades and the like to safely move vehicular and/or pedestrian traffic around a work site. All traffic control shall be the responsibility of the Contractor. In the event that any vehicular traffic lanes need to be closed by the Contractor, he must provide Parkways with written notice a minimum of ten (10) working days prior to the desired closing(s). There will be no separate pay item for traffic control.

Work Orders and Invoicing: Once work is assigned, and the initial inspection for each landscape bed area is complete, Parkways will provide the Contractor with a work order to authorize the requested work. The Contractor shall not perform any work without receiving a work order from Parkways. If any work is performed without a work order, the Contractor may not be compensated.

Once all work is complete, inspected and approved by Parkways, the Contractor may submit an invoice for the work.

QUANTITIES

This is an as-needed contract. There is no guaranteed minimum or maximum of work to be performed by the Contractor. A list of individual tasks is included in this bid for pricing, but there is no guarantee that all tasks on the Bid Form will be requested. Unit pricing for this contract shall include all material, labor, tools, incidentals and machinery required to complete the task.

All tasks shall be priced in increments of 10 square feet of landscape bed area. When a task is requested by Parkways, the Contractor and a Parkways representative shall measure the site and determine an agreed upon square footage of landscape bed area. For simplicity, each individual landscape bed shall be rounded up or down to the nearest 10 square feet. For example, if the agreed upon area of a landscape bed is 26 square feet, the work order will reflect an assignment for 30 square feet.

For chemical applications, bid pricing shall include the product, labor, equipment and incidentals required to make the application in accordance with the manufacturer's specifications. The Contractor will be responsible for locating as needed water sources to apply the product as well as water-in the product. In addition, the bid pricing shall reflect each physical application. The manufacturer, and/or Parkways, may recommend or require multiple applications of a product in certain situations. The Contractor shall be compensated for each individual application.

- When considering the unit pricing, the minimum square foot purchase order that will be issued by Jefferson Parish will include a minimum of 750 SF per task. The minimum square foot number may include multiple locations, but the minimum quantity for a bid item will be 750 SF for that purchase

LOCATIONS

As-needed work may take place along any public right-of-way throughout Jefferson Parish. Locations may include, but are not limited to:

EASTBANK:

- Raised planters along 17th, 18th and 19th Streets in Fat City (Metairie)
- Sign on Bissonet Drive at Veterans Boulevard (Metairie)
- Little Farms Avenue at Jefferson Highway (River Ridge)
- David Drive at West Esplanade Avenue (Metairie)
- Sign on West Napoleon near Tina Street intersection (Metairie)
- Sign on Bonnabel Boulevard at Codifer Boulevard (Metairie)
- Sign on Bonnabel Boulevard at West Esplanade Avenue (Metairie)

WESTBANK:

- The center median of Manhattan Boulevard at Lapalco Boulevard (Harvey)
- Raised planters along Terry Parkway from Harvard Avenue to Hickory Street (Terrytown)
- Various landscape beds along the lower level of the Westbank Expressway
- Sign on Lapalco Boulevard at Apollo Avenue (Harvey)
- Sign on Manhattan Boulevard near Bradford Place (Harvey)
- Lafitte Parkway at Barataria Boulevard (Marrero)
- Sign on Woodmere Boulevard at Lapalco Boulevard (Harvey)
- Fountain area on Lapalco Boulevard near Destrehan Avenue (Harvey)
- Sign on Dueling Oaks Avenue at Barataria Boulevard (Marrero)
- Sign on Westminster Boulevard at Lapalco Boulevard (Marrero)

PLEASE BE ADVISED THAT THESE ARE APPROXIMATE LOCATIONS. THERE AREN'T ANY MAPS AVAILABLE TO SHOW, OR PROVIDE EXACT LOCATIONS.

DATE: 2/11/2020
BID NO.: 50-00129183

INVITATION TO BID
THIS IS NOT AN ORDER

Page: 1

JEFFERSON PARISH

PURCHASING DEPARTMENT
P.O. BOX 9
GRETN, LA. 70054-0009
504-364-2678

BUYER: SFOLSE@jeffparish.net

BIDS WILL BE RECEIVED IN THE WEST BANK PURCHASING DEPT, SUITE 4400, JEFFERSON PARISH GENERAL GOVERNMENT BUILDING, 200 DERBIGNY STREET, GRETN, LA 70053 UNTIL 2:00 PM, 2/20/2020 AND PUBLICLY OPENED THEREAFTER.

For convenience, bidders may also submit bids in the East Bank Purchasing Department, Suite 404, Jefferson Parish Joseph S. Yenni Building, 1221 Elmwood Park Blvd., Jefferson LA 70123. However, if submitting bids on the day of bid opening, bidders must submit at the West Bank location only. All bids will be publicly opened at the West Bank location.

At no charge, bidders may also submit via Jefferson Parish's electronic procurement page by visiting www.jeffparishbids.net to register for this free site. Additional instructions are included in the text box highlighting electronic procurement.

LATE BIDS WILL NOT BE ACCEPTED

Unless submitting via online (see Page 3), each bid must be submitted in a sealed envelope bearing on the outside; the name of the Bidder, his address, and the name of the project for which the bid is submitted and the bid number.

NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES SHALL RESULT IN BID REJECTION.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

THE FOLLOWING INSTRUCTIONS APPLY TO ALL BIDS

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law as well be in compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 113646 and/or Resolution No. 113647.

Jefferson Parish adheres to the Louisiana Code of Governmental Ethics, contained in Louisiana Revised Statutes Annotated, R.S. 42:1101, et seq. Vendor/Proposer by this submission, warrants that there are no "conflicts of interest" related to this procurement that would violate applicable Louisiana Law. Violation of the Louisiana Code of Governmental Ethics may result in rescission of contract, permit or licenses, and the imposition of fines and/or penalties, without contractual liability to the public in accordance with applicable law.

All vendors submitting bids should register as a Jefferson Parish vendor if not already yet registered. Registration forms may be downloaded from <http://purchasing.jeffparish.net> and by clicking on Vendor Information. Current W-9 forms with respective Tax Identification numbers and vendor applications may be submitted at any time; however, if your company is not registered and/or a current W-9 form is not on file, vendor registration is mandatory. Vendors may experience a delay in payment if your company is not a registered vendor with Jefferson Parish.

All quotations shall be based on F.O.B. Agency warehouse or job site, anywhere within the Parish as designated by the Purchasing Department. This provision does not apply to public works projects

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alterations from the specifications must be indicated and/or supporting documentation supplied with bid submission.

Bidders should submit all questions in writing via email to the buyer's email address as indicated above, no later than Five (5) working days prior to the bid opening. Bid numbers should be mentioned in all requests. If submitting online, vendors may send questions via the E-Procurement site no later than Five (5) working days prior to the bid opening.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum. Please note that all official communication will be expressed in the form of an addendum.

*** REVISED PER ADDENDUM #2 ***

Visit our website at [HTTP://PURCHASING.JEFFPARISH.NET](http://PURCHASING.JEFFPARISH.NET)

All formal Addenda require written acknowledgement on the bid form by the bidder. Failure to acknowledge an Addendum on the bid form shall cause the bid to be rejected. JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated. Vendors must not alter the bid forms. Doing so will cause the bid to be rejected.

A corporate resolution or written evidence of the individual signing the bid having such authority must be submitted with the bid. Failure to comply will cause bid to be rejected. For corporate entities, such written evidence may be a printout of the Louisiana Secretary of State's website listing the signatory as an officer. Such printout shall be included with the bid submission. Bids submitted by Owners or Sole Proprietorships must include certification that he or she owns the entity for which the bid is signed. This documentation must be submitted with the bid. Failure to do so will result in bid rejection.

NOTE: A sample corporate resolution can be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document. A sample certification of sole proprietorship can also be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

A. AWARD OF CONTRACT: JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIVE and RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE. SPLIT AWARDS MADE TO SEVERAL VENDORS WILL ONLY BE GRANTED TO THOSE DEEMED RESPONSIVE AND RESPONSIBLE.

All bid prices shall remain valid for 45 days. Jefferson Parish and the lowest responsive and responsible bidder(s) by mutual written consent may mutually agree to extend the deadline for award by one (1) or more extensions of thirty (30) calendar days.

PROTESTS: Only those vendors that submit bids in response to this solicitation may protest any element of the procurement, in writing to the Director of the Purchasing Department. Written protest must be received within 48 hours of the release of the bid tabulation by the Purchasing Department. After consultation, the Parish Attorney's Office will then respond to protests in writing. (For more information, please see Chapter 2, Article VII, Division 2, Sec. 2-914.1 of the Jefferson Parish Code of Ordinances.)

PREFERENCE: Unless federal funding is directly spent by Jefferson Parish for this purchase, preference is hereby given to materials, supplies, and provisions produced, manufactured or grown in Louisiana, quality being equal to articles offered by competitors outside the state. "LSA - R.S. 38:2251-2261"

B. USE OF BRAND NAMES AND STOCK NUMBERS: Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

C. CANCELLATION OF CONTRACT: JEFFERSON PARISH reserves the right to cancel all or any part if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel any contract at anytime and for any reason by issuing a THIRTY (30) day written notice to the contractor.

For good cause and as consideration for executing a contract with Jefferson Parish, vendor conveys, sells, assigns and transfers to Jefferson Parish or its assigns all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of Louisiana, relating to the particular good or services purchased or acquired by Jefferson Parish.

D. PRICES: Jefferson Parish is exempt from paying sales tax under LSA-R.S. 47:301 (8)(c). All prices for purchases by Jefferson Parish of supplies and materials shall be quoted in the unit of measure specified and unless otherwise specified, shall be exclusive of state and Parish taxes. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit price shall prevail.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A17.1-1961).

Jefferson Parish and its partners as the recipients of federal funds are fully committed to awarding a contract(s) to firm(s) that will provide high quality services and that are dedicated to diversity and to containing costs. Thus, Jefferson Parish strongly encourages the involvement of minority and/or woman-owned business enterprises (DBE's, including MBE's, WBE's and SBE's) to stimulate participation in procurement and assistance programs.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

The purpose and intention of this invitation to bid is to afford all suppliers an equal opportunity to bid on all construction, maintenance, repair, operating supplies and/or equipment listed in this bid proposal. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications.

Advertised bids will be tabulated and a copy of the tabulation will be forwarded to each responding bidder.

IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS

This electronic procurement system allows vendors the convenience of reviewing and submitting bids online. This is a secure site and authorized personnel have limited read access only. Bidders are encouraged to submit electronically using this free service; while the website accepts various file types, one single PDF file containing all appropriate and required bid documents is preferred. Bidders submitting uploaded images of bid responses are solely responsible for clarity. If uploaded images/documents are not legible, then bidder's submission will be rejected. Please note all requirements contained in this bid package for electronic bid submission.

Please visit our E-Procurement Page at www.jeffparishbids.net to register and view Jefferson Parish solicitations. For more information, please visit the Purchasing Department page at <http://purchasing.jeffparish.net>.

The general specifications for construction projects and the purchase of materials, services and/or supplies are those adopted by the JEFFERSON PARISH Council by Resolution No. 113646 or 113647 dated 12/09/09. The general conditions adopted by this resolution shall be considered as much a part of this document as if they were written wholly herein. A copy may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at <http://purchasing.jeffparish.net> and clicking on Online Forms.

ADDITIONAL REQUIREMENTS FOR THIS BID

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE CORRESPONDING INSTRUCTIONS BELOW.

3,4,6,10,11,12,13,15 (#11 ADDED TO THE REQUIREMENTS)

1. All bidders must attend the MANDATORY pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(l), all prospective bidders shall be present at the beginning of the MANDATORY pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.
4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid envelope. Failure to comply will cause the bid to be rejected. Additionally if submitting the bid electronically, then the license number must be entered in the appropriate field in the Electronic Procurement system. Failure to comply will cause the bid to be rejected.
5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precautions must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

7. **PUBLIC WORKS BIDS:** All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise state in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
8. **NON-PUBLIC WORKS BIDS:** A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
9. **NON-PUBLIC WORKS BIDS:** A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
10. All bidders must comply with the requirements stated in the attached "Standard Insurance Requirements" sheet attached to this bid solicitation. Failure to comply with this instruction will result in bid rejection.
11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. Acceptable forms shall be limited to cashier's check, certified check, or surety bid bond. All sureties must be in original format (no copies) If submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.
12. This is a requirements contract to be provided on an as needed basis. JEFFERSON PARISH makes no representations on warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
14. **PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits Required;** This applies to all solicitations for construction, alteration or demolition of public buildings or projects, in conformity with the provisions contained in LSA-RS 38:2212.9, LSA-RS 38:2212.10, LSA-RS 38:2224, and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Collusion Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit, Debt Disclosures Affidavit and E-Verify Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
15. **NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits Required** in conformity with the provisions contained in LSA - RS 38:2224 and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Collusion Affidavit, Debt Disclosures Affidavit and Campaign Contribution Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled NON PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
16. The ensuing contract for this bid solicitation may be eligible for FEMA reimbursement and/or Federal funding/reimbursement. As such, the referenced appendix will be applicable accordingly and shall be considered a part of the bid documents. All applicable certifications must be duly completed, signed and submitted with bid submission. Failure to submit applicable certifications with bid submission will result in bid rejection.
17. For this project, the Contractor shall not pay any state or local sales or use taxes on materials and equipment which are affixed and made part of the immovable property of the project or which permanently incorporated in the project (hereinafter referred to as "applicable materials and equipment"). All purchases of applicable materials or equipment shall be made by the contractor on behalf of and as the agent of Jefferson Parish (Owner), a political subdivision of the State of Louisiana. No state and local sales and use taxes are owned on applicable materials and equipment under the provisions of Act 1029 of the 1991 Regular Session - Louisiana Revised Statute 47:301(8)(c). Owner will furnish contractor a certificate form which certifies that Owner is not required to pay such state or local sales and use taxes, and contractor shall furnish a copy of such certificate to all vendors or suppliers of the applicable materials and equipment

It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission: and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to Jefferson Parish Code of Ordinances Section 2-155.10(19). By submitting a bid, vendor acknowledges this and will abide by all provisions of the referenced Jefferson Parish Code of Ordinances.

See Page 1 for Conflicts of Interest Statement

*** REVISED PER ADDENDUM #2 ***