



**CENTRALBIDDING**  
FROM CENTRAL AUCTION HOUSE

**5000144277 Two (2) Year Contract for A Supply of Heavy-Duty Industrial  
Rainwear for All Divisions of Jefferson Parish Department of Public  
Works  
Jefferson Parish Government**

Project documents obtained from [www.CentralBidding.com](http://www.CentralBidding.com)  
31-Jan-2024 02:38:25 PM



**BID NUMBER- 50-00144277**

**Two (2) Year Contract for A Supply of Heavy-Duty Industrial Rainwear  
for All Divisions of Jefferson Parish Department of Public Works**

**BID DUE: February 15, 2024 AT 2:00 PM**

**ATTENTION VENDORS!!!**

**Please review all pages and respond accordingly, complying with all provisions in the technical specifications and Jefferson Parish Instructions for Bidders and General Terms and Conditions. All bids must be received on the Purchasing Department's eProcurement site, [www.jeffparishbids.net](http://www.jeffparishbids.net), by the bid due date and time. Late bids will not be accepted.**

**Jefferson Parish Purchasing Department  
200 Derbigny Street  
General Government Building, Suite 4400  
Gretna, LA 70053  
Purchasing Specialist II Name: SHANNA FOLSE  
Purchasing Specialist II Email: [sfelse@jeffparish.net](mailto:sfelse@jeffparish.net)  
Purchasing Specialist II Phone: 504-364-2680**

**A TWO (2) YEAR CONTRACT FOR A SUPPLY OF HEAVY-DUTY INDUSTRIAL RAINWEAR FOR ALL DIVISIONS OF THE JEFFERSON PARISH DEPARTMENT OF PUBLIC WORKS.**

**BID # 50-00144277**

**All items are to be of domestic United States of America manufacture only. Imported items will not be accepted as equal to that which is specified herein.**

**VENDORS BIDDING ON PRODUCT OTHER THAN SPECIFIED MUST INCLUDE BRAND AND PART NUMBER FOR EACH ITEM ON THEIR BID FORM. THE SPECIFICATIONS FOR THEIR BID PRODUCTS MUST BE SUBMITTED WITH THE BID. FAILURE TO DO SO WILL RESULT IN BID REJECTION.**

The quantities of items shown on the proposal form are representative quantities estimated for usage over a Two (2) year period. However, actual usage may be more or less, dependent upon need.

Rainwear which is delivered in defective condition, I.E. leaking, poor construction, loose threading, etc. will be picked up and replaced by the vendor at no additional cost to the Parish.

All rain suits will be constructed from materials that are flame retardant, mildew resistant, non-conductive, tear and abrasion resistant, and flexible in cold weather. All rain suits will be 100% waterproof. All rain suits will be domestically manufactured.

The following technical specifications describe the Series 300 and Series 500 rainwear, as manufacturer by Neese Industries, Inc. Gonzales, LA.

**\*\*\*Series 300 Rainwear\*\*\***

**(Bid Item Nos. 0001 thru 0022)**

**1. MATERIALS:**

- A. 100% polyvinylchloride (PVC) coated nylon. PVC is extruded on inside surface and outside surface.
- B. Denier and Fiber: 210 Denier, type 66
- C. Thread count: 17 x 17 plus or minus 1
- D. Thread type: 50 D cord
- E. Weave Type: SCRIM
- F. Weight (OZ/SQ yd): Total 9.0  
Fabric: 1.5 Coating: Min 1.5
- G. Thickness: 10.5 Mill or .0105 in.
- H. Coating Adhesion: 5 x 5
- I. Color: Yellow

**2. GENERAL PROPERTIES:**

- A. Hardware: All snaps, buttons, and buckles are to be non-conductive, non-corrosive and intrinsically safe. Material shall be high impact nylon I.E. Delrin.
- B. Seams: All seams are to be dielectrically welded.

### **3. SPECIFIC PROPERTIES:**

- A. Flame retardant: Material must be flame retardant per NFPA 701. Material must self-extinguish within 2 seconds after removing ignition source and char average length cannot exceed 4.5 inches.
- B. Chemical Resistance: Material must have excellent resistance to inorganic and organic acids, salts, and alkalis.
- C. Temperature Spectrum: Material must maintain flexibility within the -25 degrees Fahrenheit to 150 degrees Fahrenheit range.
- D. Hydrostatic Resistance: Material must have hydrostatic resistance of equal to or greater than 80 PSI per federal standard 191 method 5512 (Mullen)
- E. Material Strength:
  - Tensile strength: 80 PSI x 75 PSI per federal standard 199 method (5100)
  - Tongue tear: 30 PSI x 35 psi per federal standard 191 5134.1 (Mullen)

### **4. JACKET DESCRIPTION: ALL JACKETS MUST INCLUDE THE FOLLOWING:**

- A. 30 inch length
- B. 2-1/2 inch storm fly front
- C. Batwing Sleeve Construction
- D. Hood has to be permanently attached. Also, hood must be oversized to accommodate protective headgear and have drawstring closure.

## **5. PANTS DESCRIPTION:**

All overalls must include the following:

- A. Standard style pants, fly front with drawstring waist
- B. Bib style overall, fly front with 1-1/2 inch width elastic suspender

### **(Bid Items Nos. 0023 thru 0034)**

## **1. MATERIAL:**

- A. 100 percent polyvinyl chloride coated polyester
- B. Weave type: Circular knit
- C. Weight (oz. /sq. /yd.): Total 10.0  
Fabric 8.0 coating: Min. 2.0
- D. Thickness: 12 mill. or 0.012 inch.
- E. Color: yellow

## **2. GENERAL PROPERTIES:**

- A. Hardware: All snaps, buttons and buckles are to be non-conductive. Non-corrosive and intrinsically safe. Material shall be high impact nylon I.E. Delrin
- B. Seams: all seams are to be dielectrically welded.

## **3. SPECIFIC PROPERTIES:**

- A. Flame Retardant: Material must be flame retardant per NFPA 701 material must self-extinguish within 2 seconds after removing ignition source and average char length cannot exceed 4.5 inches.

B. Chemical Resistant: Material must have excellent resistance to alcohols and have good resistance to inorganic and organic acids, salts, and alkalis.

C. Temperature Spectrum: Material must maintain flexibility within the -20 degrees Fahrenheit to 150 degrees Fahrenheit range.

D. Hydrostatic Resistant: Material must have hydrostatic resistance of equal to or greater than 85 psi – per federal psi - per federal standard 191 method 5512 (Mullen)

E. Material Strength: Tensile strength 90 PSI x 40 PSI per federal standard 199 method (5100)

**4. JACKET DESCRIPTION: ALL JACKETS MUST INCLUDE THE FOLLOWING:**

A. 30 inch length

B. 2-1/2 inch storm fly front

C. Batwing sleeve construction

D. Permanently attached hood. Hood must be oversized to accommodate protective head gear and have draw-string closure.

**5. PANTS DESCRIPTION: ALL OVERALLS MUST INCLUDE THE FOLLOWING:**

A. Bib style overall, fly front with 1-1/2 inch width elastic suspenders

Tough, lightweight protection in a coating of PVC/Nylon/PVC which will not crack or peel in temperatures of -30 degrees to 120 degrees F. Total weight of 9 oz. /sq. yd. with thickness of 12 mills, double-stitched and taped seams. Flame retardant fabric resists abrasion, aging, sunlight, tears and snags.

\*  
AT  
Point of  
Delivery

**Note: item 0350 - No. 35 /Neese 35P is not flame retardant.**

ALL GARMENTS MUST BE VOID OF HOLES INCLUDING PIN HOLES, TEARS, WRINKLES, BLISTERS, BLEMISHES, MATERIAL DELAMINATION AND ANY OTHER DEFECTS THAT REDUCE CHEMICAL AND FOUL WEATHER PROTECTION. EACH GARMENT **MUST BE PACKAGED** IN A SEPARATE POLYESTER BAG.



DATE: 1/31/2024

INVITATION TO BID  
THIS IS NOT AN ORDER

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BID NO.: 50-00144277

**JEFFERSON PARISH**

PURCHASING DEPARTMENT  
P.O. BOX 9  
GRETNA, LA. 70054-0009  
504-364-2678

PURCHASING SPECIALIST:  
SFOLSE@jeffparish.net

**BIDS WILL BE RECEIVED ONLINE VIA WWW.JEFFPARISHBIDS.NET UNTIL 2:00 PM, 2/15/2024 AND PUBLICLY OPENED THEREAFTER IN THE WEST BANK PURCHASING DEPT, SUITE 4400, JEFFERSON PARISH GENERAL GOVERNMENT BUILDING, 200 DERBIGNY STREET, GRETNA, LA 70053. At no charge, bidders are to submit via Jefferson Parish's electronic procurement page by visiting [www.jeffparishbids.net](http://www.jeffparishbids.net) to register for this free site. Additional instructions are included in the text box highlighting electronic procurement.**

**LATE BIDS WILL NOT BE ACCEPTED**

**NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES SHALL RESULT IN BID REJECTION. HOWEVER, ELECTRONIC SIGNATURES AS DEFINED IN LSA - R.S. 9:2620(8) ARE ACCEPTABLE. SIGNATURE MUST BE A SECURED DIGITAL SIGNATURE.**

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**  
**THE FOLLOWING INSTRUCTIONS APPLY TO ALL BIDS**

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law as well be in compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 136353 and/or Resolution No. 141125 as amended.

Jefferson Parish adheres to the Louisiana Code of Governmental Ethics, contained in Louisiana Revised Statutes Annotated, R.S. 42:1101, et seq. Vendor/Proposer by this submission, warrants that there are no "conflicts of interest" related to this procurement that would violate applicable Louisiana Law. Violation of the Louisiana Code of Governmental Ethics may result in rescission of contract, permit or licenses, and the imposition of fines and/or penalties, without contractual liability to the public in accordance with applicable law.

All vendors submitting bids should register as a Jefferson Parish vendor if not already yet registered. Registration forms may be downloaded from <http://purchasing.jeffparish.net> and by clicking on Vendor Information. Current W-9 forms with respective Tax Identification numbers and vendor applications may be submitted at any time; however, if your company is not registered and/or a current W-9 form is not on file, vendor registration is mandatory. Vendors may experience a delay in payment if your company is not a registered vendor with Jefferson Parish.

All quotations shall be based on F.O.B. Agency warehouse or job site, anywhere within the Parish as designated by the Purchasing Department. This provision does not apply to public works projects

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alterations from the specifications must be indicated and/or supporting documentation supplied with bid submission.

Bidders should submit all questions in writing via email to the Purchasing Specialist's email address as indicated above, no later than Five (5) working days prior to the bid opening. Bid numbers should be mentioned in all requests. If submitting online, vendors may send questions via the E-Procurement site no later than Five (5) working days prior to the bid opening.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum. Please note that all official communication will be expressed in the form of an addendum.

Visit our website at [HTTP://PURCHASING.JEFFPARISH.NET](http://PURCHASING.JEFFPARISH.NET)

**DATE: 1/31/2024**

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All formal Addenda require written acknowledgement on the bid form by the bidder. Failure to acknowledge any Addendum on the bid form shall cause the bid to be rejected. JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated. Vendors must not alter the bid forms. Doing so will cause the bid to be rejected.

A corporate resolution or written evidence of the individual signing the bid having such authority must be submitted with the bid. Failure to comply will cause bid to be rejected. For corporate entities, such written evidence may be a printout of the Louisiana Secretary of State's website listing the signatory as an officer. Such printout shall be included with the bid submission. Bids submitted by Owners or Sole Proprietorships must include certification that he or she owns the entity for which the bid is signed. This documentation must be submitted with the bid. Failure to do so will result in bid rejection.

NOTE: A sample corporate resolution can be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document. A sample certification of sole proprietorship can also be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document.

### **INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

**A. AWARD OF CONTRACT:** JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the **LOWEST RESPONSIVE and RESPONSIBLE BIDDER**, taking into consideration the **CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE**. **SPLIT AWARDS MADE TO SEVERAL VENDORS WILL ONLY BE GRANTED TO THOSE DEEMED RESPONSIVE AND RESPONSIBLE.**

All bid prices shall remain valid for 45 days. Jefferson Parish and the lowest responsive and responsible bidder(s) by mutual written consent may mutually agree to extend the deadline for award by one (1) or more extensions of thirty (30) calendar days.

**PROTESTS:** Only those vendors that submit bids in response to this solicitation may protest any element of the procurement, in writing to the Director of the Purchasing Department. Written protest must be received within 48 hours of the release of the bid tabulation by the Purchasing Department. After consultation, the Parish Attorney's Office will then respond to protests in writing. (For more information, please see Chapter 2, Article VII, Division 2, Sec. 2-914.1 of the Jefferson Parish Code of Ordinances.)

**PREFERENCE:** Unless federal funding is directly spent by Jefferson Parish for this purchase, preference is hereby given to materials, supplies, and provisions produced, manufactured or grown in Louisiana, quality being equal to articles offered by competitors outside the state. "LSA – R.S. 38:2251-2261"

**B. USE OF BRAND NAMES AND STOCK NUMBERS:** Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

**C. CANCELLATION OF CONTRACT:** JEFFERSON PARISH reserves the right to cancel all or any part if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel any contract at anytime and for any reason by issuing a **THIRTY (30) day** written notice to the contractor.

For good cause and as consideration for executing a contract with Jefferson Parish, vendor conveys, sells, assigns and transfers to Jefferson Parish or its assigns all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of Louisiana, relating to the particular good or services purchased or acquired by Jefferson Parish.

**D. PRICES:** Jefferson Parish is exempt from paying sales tax under LSA-R.S. 47:301 (8)(c). All prices for purchases by Jefferson Parish of supplies and materials shall be quoted in the unit of measure specified and unless otherwise specified, shall be exclusive of state and local taxes. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit price shall prevail.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A17.1-1961).

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## INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

Jefferson Parish and its partners as the recipients of federal funds are fully committed to awarding a contract(s) to firm(s) that will provide high quality services and that are dedicated to diversity and to containing costs. Thus, Jefferson Parish strongly encourages the involvement of minority and/or woman-owned business enterprises (DBE's, including MBE's, WBE's and SBE's) to stimulate participation in procurement and assistance programs.

The purpose and intention of this invitation to bid is to afford all suppliers an equal opportunity to bid on all construction, maintenance, repair, operating supplies and/or equipment listed in this bid proposal. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications.

Advertised bids will be tabulated and a copy of the tabulation will be forwarded to each responding bidder.

### IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS

**This electronic procurement system allows vendors the convenience of reviewing and submitting bids online.**

**This is a secure site and authorized personnel have limited read access only. Bidders are to submit electronically using this free service; while the website accepts various file types, one single PDF file containing all appropriate and required bid documents is preferred. Bidders submitting uploaded images of bid responses are solely responsible for clarity. If uploaded images/documents are not legible, then bidder's submission will be rejected. Please note all requirements contained in this bid package for electronic bid submission.**

**Please visit our E-Procurement Page at [www.jeffparishbids.net](http://www.jeffparishbids.net) to register and view Jefferson Parish solicitations. For more information, please visit the Purchasing Department page at <http://purchasing.jeffparish.net>.**

The general specifications for construction projects and the purchase of materials, services and/or supplies are those adopted by the JEFFERSON PARISH Council by Resolution No. 136353 or 141125 as amended. The general conditions adopted by this resolution shall be considered as much a part of this document as if they were written wholly herein. A copy may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at <http://purchasing.jeffparish.net> and clicking on Online Forms.

### ADDITIONAL REQUIREMENTS FOR THIS BID

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE CORRESPONDING INSTRUCTIONS BELOW.

10, 12, 13, 15

1. All bidders must attend the MANDATORY pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(I), all prospective bidders shall be present at the beginning of the MANDATORY pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid electronic envelope. Failure to comply will cause the bid to be rejected. When submitting the bid electronically, the license number must be entered in the appropriate field in the electronic procurement system. Failure to comply will cause the bid to be rejected.
5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precaution must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.
7. PUBLIC WORKS BIDS: All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise state in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
8. NON-PUBLIC WORKS BIDS: A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
9. NON-PUBLIC WORKS BIDS: A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
10. All bidders must comply with the requirements stated in the attached "Standard Insurance Requirements" sheet attached to this bid solicitation. Failure to comply with this instruction will result in bid rejection.
11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. All sureties must be in original format (no copies) When submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.
12. This is a requirements contract to be provided on an as needed basis. JEFFERSON PARISH makes no representations on warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
14. PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits Required; This applies to all solicitations for construction, alteration or demolition of public buildings or projects, in conformity with the provisions contained in LSA-RS 38:2212.9, LSA-RS 38:2212.10, LSA-RS 38:2224, and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Conviction Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit, Debt Disclosures Affidavit and E-Verify Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

## INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

15. NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits Required in conformity with the provisions contained in LSA – RS 38:2224 and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Collusion Affidavit, Debt Disclosures Affidavit and Campaign Contribution Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled NON PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

16. The ensuing contract for this bid solicitation may be eligible for FEMA reimbursement and/or Federal funding/reimbursement. As such, the referenced appendix will be applicable accordingly and shall be considered a part of the bid documents. All applicable certifications must be duly completed, signed and submitted as per the appendix instructions. Failure to submit applicable certifications per the appendix instructions will result in bid rejection.

17. For this project, the Contractor shall not pay any state or local sales or use taxes on materials and equipment which are affixed and made part of the immovable property of the project or which is permanently incorporated in the project (hereinafter referred to as "applicable materials and equipment"). All purchases of applicable materials or equipment shall be made by the contractor on behalf of and as the agent of Jefferson Parish (Owner), a political subdivision of the State of Louisiana. No state and local sales and use taxes are owed on applicable materials and equipment under the provisions of Act 1029 of the 1991 Regular Session - Louisiana Revised Statute 47:301(8)(c). Owner will furnish to contractor a certificate form which certifies that Owner is not required to pay such state or local sales and use taxes, and contractor shall furnish a copy of such certificate to all vendors or suppliers of the applicable materials and equipment, and report to Owner the amount of taxes not incurred.

It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission: and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to JPCO 2-155.10(19). By signing this document, every corporation, partnership, or person contracting with PARISH, whether by cooperative endeavor, intergovernmental agreement, bid, proposal, application or solicitation for a parish contract, and every application for certification of eligibility for a parish contract or program, attests that it understands and will abide by all provisions of JPCO 2-155.10.



DATE: 1/31/2024

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BID NO.: 50-00144277

**BID FORM**  
Non Public Works

**All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form**

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES ☒ NO ☐

MAXIMUM ESCALATION PERCENTAGE REQUESTED 2.0 %

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF 2/1/2025

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

**DELIVERY: FOB JEFFERSON PARISH**

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

12-15 business days

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable)

4400018930

**THIS SECTION MUST BE COMPLETED BY BIDDER:**

FIRM NAME: Cintas Corporation #2

ADDRESS: 625 Elmwood Park Blvd.

CITY, STATE: Harahan, LA ZIP: 70123

TELEPHONE: (504) 736-8889 FAX: (504) 736-0322

EMAIL ADDRESS: SalazarG@Cintas.com

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form by placing the addendum number as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

TOTAL PRICE OF ALL BID ITEMS: \$ 56,411.27

AUTHORIZED SIGNATURE: [Signature]

TITLE: General Manager

Jason Sistrunk

Printed Name

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00144277

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	185.00	EA	<p>TWO (2) YEAR CONTRACT FOR A SUPPLY OF HEAVY DUTY INDUSTRIAL RAINWEAR FOR ALL DIVISIONS OF JEFFERSON PARISH DEPARTMENT OF PUBLIC WORKS.</p> <p>0001 - Jacket with hood, Series 300, MCR 300JH-XXL</p> <p>Note: Current Contract No. 55-00020244 expires on 6/4/24</p> <p>TWO (2) YEAR CONTRACT FOR A SUPPLY OF HEAVY DUTY INDUSTRIAL RAINWEAR FOR ALL DIVISIONS OF THE JEFFERSON PARISH DEPARTMENT OF PUBLIC WORKS</p> <p>***** VENDORS WILL BE REQUIRED TO SUBMIT COMPLETE RAINSUITS FOR EVALUTION PURPOSES, UPON REQUEST WITHIN THE WORKING DAYS OF SUCH REQUEST. *****</p>	\$ 23.21	\$ 4312.35
2	79.00	EA	<p>0002 - Jacket with hood, Series 300, MCR 300JH-XXXL</p>	\$ 24.75	\$ 1955.25
3	21.00	EA	<p>0003 - Jacket with hood, Series 300, Neese 36AJ</p> <p>Size: 4XL</p>	\$ 40.72	\$ 855.12
4	32.00	EA	<p>0004 - Jacket with hood, Series 300, Neese 36AJ</p> <p>Size: 5XL</p>	\$ 40.72	\$ 1303.04
5	172.00	EA	<p>0005 - Pants, Standard style, draw string walst, Series 300, Neese 35DTF</p> <p>Size: Small</p>	\$ 23.29	\$ 4005.88
6	30.00	EA	<p>0006 - Pants, standard style, draw string walst, Series 300, Neese 35DTF</p> <p>Size: Medium</p>	\$ 23.29	\$ 698.70
7	173.00	EA	<p>0007 - Pants, standard style, draw string walst, Series 300, Neese 35DTF</p> <p>Size: Large</p>	\$ 23.29	\$ 4029.17
8	173.00	EA	<p>0008 - Pants, standard style, draw string walst, Series 300, Neese 35DTF</p> <p>size: XL</p>	\$ 23.29	\$ 4029.17

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00144277

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
9	50.00	EA	Size: XLarge 0009 - Pants, standard style, draw string waist, Series 300, Neese 35DTF	\$ 25.63	\$ 1281.50
10	100.00	EA	Size: 2XL 0010 - Pants, standard style, draw string waist, Series 300, Neese 35DTF	\$ 25.63	\$ 2563.00
11	1.00	EA	Size: 3XL 0011 - Pants, standard style (elastic waist), Series 300	\$ 28.78	\$ 28.78
12	1.00	EA	NEESE IND 35ET Size: Small 0012 - Pants, standard style (elastic waist), Series 300	\$ 17.95	\$ 17.95
13	1.00	EA	MCR 400PW-M Disc. 300BP MCR 0013 - Pants, standard style (elastic waist), Series 300	\$ 17.95	\$ 17.95
14	1.00	EA	MCR 400PW-L Disc. 300BP MCR 0014 - Pants, standard style (elastic waist), Series 300	\$ 17.95	\$ 17.95
15	1.00	EA	MCR 400PW-XL Disc. 300BP MCR 0015 - Pants, standard style (elastic waist), Series 300	\$ 17.95	\$ 17.95
16	1.00	EA	MCR 400PW-XXL Disc. 300BP MCR 0016 - Pants, standard style (elastic waist), Series 300	\$ 19.17	\$ 19.17
17	1.00	EA	MCR 400PW-XXXL Disc. 300BP MCR 0017 - Pants, bib style overall, Series 300	\$ 17.95	\$ 17.95
18	1.00	EA	MCR-300BO-S 0018 - Pants, bib style overall, Series 300	\$ 17.95	\$ 17.95



## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00144277

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
19	1.00	EA	MCR 300BO-M 0019 - Pants, bib style overall, Series 300	\$ 17.95	\$ 17.95
20	1.00	EA	MCR-300BO-L 0020 - Pants, bib style overall, Series 300	\$ 17.95	\$ 17.95
21	1.00	EA	MCR 300BO-XL 0021 - Pants, bib style overall, Series 300	\$ 17.95	\$ 17.95
22	1.00	EA	MCR 300BO-XXL 0022 - Pants, bib style overall, Series 300	\$ 19.17	\$ 19.17
23	30.00	EA	MCR 300BO-XXXL 0023 - Jacket with hood, Series 300 MCR 300JH-S	\$ 23.31	\$ 699.30
24	1.00	EA	0024 - Jacket with hood, Series 300 MCR 300JH-M	\$ 23.31	\$ 23.31
25	60.00	EA	0025 - Jacket with hood, Series 300 MCR 300JH-L	\$ 23.31	\$ 1398.60
26	1.00	EA	0026 - Jacket with hood, Series 300 MCR 300JH-XL	\$ 23.31	\$ 23.31
27	170.00	EA	0027 - Jacket with hood, Series 300 MCR 300JH-XXL	\$ 23.31	\$ 3962.70
28	1.00	EA	0028 - Jacket with hood, Series 300 MCR-300JH-XXXL	\$ 24.75	\$ 24.75
29	1.00	EA	0029 - Pants, bib style overall, Series 300 MCR 300BO-S	\$ 17.95	\$ 17.95
30	1.00	EA	0030 - Pants, bib style overall, Series 300	\$ 17.95	\$ 17.95

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00144277

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			<b>MCR 300BO-M</b>		
31	1.00	EA	0031 - Pants, bib style overall, Series 300	\$ 17.95	\$ 17.95
			<b>MCR 300BO-L</b>		
32	1.00	EA	0032 - Pants, bib style overall, Series 300	\$ 17.95	\$ 17.95
			<b>MCR 300BO-XL</b>		
33	1.00	EA	0033 - Pants, bib style overall, Series 300	\$ 17.95	\$ 17.95
			<b>MCR 300BO-XXL</b>		
34	1.00	EA	0034 - Pants, bib style overall, Series 300	\$ 19.17	\$ 19.17
			<b>MCR 300BO-XXXL</b>		
35	35.00	EA	0035 - Poncho, attached hood MCR 2000PU	\$ 12.98	\$ 454.30
			NOTE: NOT FLAME RETARDANT		
36	61.00	EA	0036 - Utility raincoat, with detachable hood and rounded corduroy collar, 100 percent waterproof with vulcanized 49 inch length and chrome plated snap fasteners, yellow in color MCR240C-S	\$ 12.15	\$ 741.15
37	61.00	EA	0037 - Utility raincoat, with detachable hood and rounded corduroy collar, 100 percent waterproof with vulcanized seams, 49 inch length and chrome plated snap fasteners, yellow in color, MCR-240C-M	\$ 12.15	\$ 741.15
38	61.00	EA	0038 - Utility raincoat, with detachable hood and rounded corduroy collar, 100 percent waterproof with vulcanized seams, 49 inch length and chrome plated snap fasteners, yellow in color MCR 204C-L	\$ 12.15	\$ 741.15

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00144277

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
39	200.00	EA	0039 - Utility raincoat, with detachable hood and rounded corduroy collar, 100 percent waterproof with vulcanized seams, 49 Inch length and chrome plated snap fasteners, yellow in color MCR 240C-XL	\$ 12.15	\$ 2430.00
40	92.00	EA	0040 - Utility raincoat, with detachable hood and rounded corduroy collar, 100 percent waterproof with vulcanized seams, 49 Inch length and chrome plated snap fasteners, yellow in color MCR 240C-XXL	\$ 12.15	\$ 1117.80
41	93.00	EA	0041 - Utility raincoat, with detachable hood and rounded corduroy collar, 100 percent waterproof with vulcanized seams, 49 Inch length and chrome plate snap fasteners, yellow in color MCR 240C-XXXL	\$ 12.85	\$ 1195.05
42	4.00	EA	0042 - Full length raincoat with detachable hood MCR 240C-S	\$ 12.15	\$ 48.60
43	4.00	EA	0043 - Full length raincoat with detachable hood MCR 240C-M	\$ 12.15	\$ 48.60
44	4.00	EA	0044 - Full length raincoat with detachable hood MCR 240C-L	\$ 12.15	\$ 48.60
45	5.00	EA	0045 - Full length raincoat with detachable hood MCR 240C-XL	\$ 12.15	\$ 60.75
46	40.00	EA	0046 - Drawstring waist rain pants, men's heavy duty industrial, yellow In color, Neese Series 300, 35DTF, Size: 5XL	\$ 25.63	\$ 1025.20
47	550.00	EA	0047 - Rain jackets, yellow, Series 300 MCR 300JH-L	\$ 23.31	\$ 12,820.50

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00144277

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
48	24.00	EA	0048 - Jacket, rain, with hood, heavy duty industrial, Neese Series 300, #36AJ or Nasco Worktrack 400 Series #403JY, yellow in color (58026A) Size: Small	\$ 37.01	\$ 888.24
49	10.00	EA	0049 - Pants, rain, draw-string waist, heavy duty industrial, domestic, Neese Series 300, #35DTF, yellow in color (58027G) Size: 4XL	\$ 25.63	\$ 256.30
50	5.00	EA	0050 - Raincoat, full length, with hood, yellow materials pvc/nylon/pvc, seams are double stitched and taped, meets ASTM D6413, Neese #35SC (58028G) Size: 4XL NEESE IND 35AC-4X	\$ 46.28	\$ 231.40
51	30.00	EA	0051 - Raincoat, full length, with hood, yellow material is pvc/nylon/pvc, seams are double stitched and taped, meets ASTM D6413, Neese #35SC (58028H) Size: 5XL NEESE IND 35AC-5X	\$ 52.65	\$ 1579.50
52	3.00	EA	0052 - Raincoat, full length, 6X-Large (XXXXXXL), with hood, yellow material is pvc/nylon/pvc, seams are double stitched and taped, meets ASTM D6413, Neese No. 35SC	\$ 50.58	\$ 151.74
53	50.00	EA	0053 - Hood, universal fit, yellow materials is pvc/nylon/pvc, seams are stitched and taped, meets ASTM D6413, Neese #35HO, to fit a Neese #35SC raincoat (58029)  PER SUBMITTED SPECIFICATIONS	\$ 6.57	\$ 328.50

\*MADE TO  
ORDER

## **Non-Public Works Bid Affidavit Instructions**

- **Affidavit is supplied as a courtesy to Affiants, but it is the responsibility of the affiant to insure the affidavit they submit to Jefferson Parish complies, in both form and content, with federal, state and parish laws.**
- **Affidavit must be signed by an authorized representative of the entity or the affidavit will not be accepted.**
- **Affidavit must be notarized or the affidavit will not be accepted.**
- **Notary must sign name, print name, and include bar/notary number, or the affidavit will not be accepted.**
- **Affiant MUST select either A or B when required or the affidavit will not be accepted.**
- **Affiants who select choice A must include an attachment or the affidavit will not be accepted.**
- **If both choice A and B are selected, the affidavit will not be accepted.**
- **Affidavit marked N/A will not be accepted.**
- **It is the responsibility of the Affiant to submit a new affidavit if any additional campaign contributions are made after the affidavit is executed but prior to the time the council acts on the matter.**

*Instruction sheet may be omitted when submitting the affidavit*

Non-Public Works Bid

AFFIDAVIT

STATE OF Louisiana

PARISH/COUNTY OF Jefferson

BEFORE ME, the undersigned authority, personally came and appeared: Jason  
Sistrunk, (Affiant) who after being by me duly sworn, deposed and said that  
he/she is the fully authorized General Manager of Cintas Corporation No. 2 (Entity),  
the party who submitted a bid in response to Bid Number 50-00144277, to the Parish of  
Jefferson.

Affiant further said:

Campaign Contribution Disclosures

(Choose A or B, if option A is indicated please include the required  
attachment):

Choice A \_\_\_\_\_ Attached hereto is a list of all campaign contributions, including  
the date and amount of each contribution, made to current or  
former elected officials of the Parish of Jefferson by Entity,  
Affiant, and/or officers, directors and owners, including  
employees, owning 25% or more of the Entity during the two-year  
period immediately preceding the date of this affidavit or the  
current term of the elected official, whichever is greater. Further,  
Entity, Affiant, and/or Entity Owners have not made any  
contributions to or in support of current or former members of the  
Jefferson Parish Council or the Jefferson Parish President through  
or in the name of another person or legal entity, either directly or  
indirectly.

Choice B X there are **NO** campaign contributions made which would require  
disclosure under Choice A of this section.

Debt Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

Choice A \_\_\_\_\_ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.


Choice B X There are **NO** debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

*[The remainder of this page is intentionally left blank.]*

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

  
\_\_\_\_\_  
Signature of Affiant

Jason Sistrunk  
\_\_\_\_\_  
Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME

ON THE 9 DAY OF Feb, 2024

  
\_\_\_\_\_  
Notary Public

Donald P. DiMaggio  
\_\_\_\_\_  
Printed Name of Notary

33195  
\_\_\_\_\_  
Notary/Bar Roll Number

My commission expires on my death



ACTION TAKEN IN A WRITING BY ALL OF THE  
MEMBERS OF THE BOARD OF DIRECTORS OF  
CINTAS CORPORATION NO. 2

The undersigned, being all of the Directors of Cintas Corporation No. 2, a Nevada corporation (the "Company"), do hereby certify that the following is a true and correct record of all actions taken in writing by said Directors of the Company, in lieu of a Special Meeting of the Board of Directors, as of the 15<sup>th</sup> day of February, 2024.

RESOLVED: That the Company shall have authority to submit Bid No. 50-00144277 (the "Bid") between the Company and the Parish of Jefferson upon the terms and conditions thereof and as the same may be amended from time to time and complete and consummate the transactions contemplated thereby; and that the actions of any and all employees or officers of the Company, including but not limited to, the actions of Jason Sistrunk in negotiating, executing and carrying out the provisions of the Bid are hereby approved, ratified and confirmed;

BE IT FURTHER RESOLVED: That Jason Sistrunk or any of the officers of the Company shall be and hereby are authorized and directed to perform and shall satisfy all terms and conditions of the Bid and the transactions contemplated thereby and shall execute and deliver on behalf of the Company any and all documents necessary or desirable to carry out the Bid, including without limitation, the Bid, any amendments to the Bid, and other agreements, documents, affidavits, bonds, sureties and certificates necessary to effectuate the transactions contemplated by the Bid, in such forms as Jason Sistrunk or the officer executing the same may approve, whose execution shall finally and conclusively evidence such approval of the Company.

**CINTAS CORPORATION NO. 2**


**ASSISTANT SECRETARY'S CERTIFICATE**

I, Christopher J. Skufca, hereby certify that I am the duly elected, qualified and acting Assistant Secretary of Cintas Corporation No. 2, a corporation duly organized and existing pursuant to the laws of the State of Nevada (the "Company"), and hereby certify as follows:

Attached hereto as Exhibit A is a true, complete and correct copy of the resolutions of the Board of Directors of the Company, duly adopted by unanimous written consent of the Board of Directors dated as of February 15, 2024. The foregoing resolutions have not been amended, modified, revoked or rescinded, and are in full force and effect as of the date hereof.

IN WITNESS WHEREOF, I have hereunto subscribed my name as of the 15<sup>th</sup> day of February, 2024.

CINTAS CORPORATION NO. 2

By:   
Christopher J. Skufca, Assistant Secretary

## **STANDARD INSURANCE REQUIREMENTS FOR BIDDING PURPOSES**

All required insurance under this bid shall conform to Jefferson Parish Resolution No. 113646 or No. 113647, as applicable. Contractors may not commence any work under any ensuing contract unless and until all required insurance and associated evidentiary requirements thereto have been met, along with any additional specifications contained in the **Invitation to Bid**. Except as where otherwise precluded by law, the Parish Attorney or his designee, with the concurrence of the Director of Risk Management or his designee, may agree on a case-by-case basis, to deviate from Jefferson Parish's standard insurance requirements, as provided in this Section. Vendors requesting deviation therefrom shall submit such requests in writing, along with compelling substantiation, to the Purchasing Department prior to the bid's due date. Any changes to the insurance requirements will be reflected in the bid specifications and addenda. Prior to contract execution and at all times thereafter during the term of such contract, contractors must provide and continuously maintain all coverages as required by the foregoing Resolutions, and the contract documents. Failure to do so shall be grounds for suspension, discontinuation or termination of the contract.

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For bidding purposes, bidders must submit with bid submission a current (valid) insurance certificate evidencing the required coverages. Failure to comply will cause bid to be rejected. The current insurance certificate will be used for proof of insurance at time of evaluation. Thereafter, and prior to contract execution, the low bidder will be required to provide final insurance certificates to the Parish which shall name **the Jefferson Parish, its Districts Departments and Agencies under the direction of the Parish President and the Parish Council** as additional insureds regarding negligence by the contractor for the Commercial General Liability and the Comprehensive Automobile Liability policies. Additionally, said certificates should reflect the name of the Parish Department receiving goods and services and reference the respective Jefferson Parish bid number.

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### **JEFFERSON PARISH REQUIRED STANDARD INSURANCE**

#### ☒ **WORKER'S COMPENSATION INSURANCE**

As required by Louisiana State Statute, exception; Employer's Liability, Section B shall be \$1,000,000 per occurrence when Work is to be over water and involves maritime exposures to cover all employees not covered under the State Worker's Compensation Act, otherwise this limit shall be no less than \$500,000 per occurrence.

**Note: If your company is not required by law to carry workmen's compensation insurance, i.e. not a Louisiana company, sole employee of the company, then bidders must request a workmen's compensation insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being**

rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

☒ **COMMERCIAL GENERAL LIABILITY**

Shall provide limits not less than the following: \$1,000,000.00 Combined Single Limit per Occurrence for bodily injury and property damage.

☒ **COMPREHENSIVE AUTOMOBILE LIABILITY**

Bodily injury liability \$1,000,000.00 each person; \$1,000,000.00 each occurrence.  
Property Damage Liability \$1,000,000.00 each occurrence.

**Note: This category may be omitted if bidders do not/will not utilize company vehicles for the project or do not possess company vehicles. Bidder must request an automobile insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.**

**DEDUCTIBLES** - The Parish Attorney with concurrence of the Director of Risk Management have waived the deductible section of the Terms and Conditions for all Invitations to Bid, until further notice.

**UMBRELLA LIABILITY COVERAGE**

An umbrella policy or excess may be used to meet minimum requirements.

**FOR CONSTRUCTION AND RENOVATION PROJECTS:**

The following are required if selected below. Such insurance is due upon contract execution.

☐ **OWNER'S PROTECTIVE LIABILITY**

To be for the same limits of liability for bodily injury and property damage liability established for commercial general liability.

☐ **BUILDER'S RISK INSURANCE**

The contractor shall maintain Builder's Risk Insurance at his own expense to insure both the owner (Parish of Jefferson) and contractor as their interest may appear.



# CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)  
06/16/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Aon Risk Services Northeast, Inc. c/o Aon Client Services 4 Overlook Point Lincolnshire IL 60069 USA	CONTACT NAME:		
	PHONE (A/C. No. Ext): (866) 283-7122 FAX (A/C. No.): (800) 363-0105		
	E-MAIL ADDRESS:		
	INSURER(S) AFFORDING COVERAGE	NAIC #	
INSURED Cintas Corporation and its Subsidiaries 6800 Cintas Blvd PO Box 625737 Cincinnati OH 45262 USA	INSURER A:	Liberty Insurance Corporation	42404
	INSURER B:	Liberty Mutual Fire Ins Co	23035
	INSURER C:	LM Insurance Corporation	33600
	INSURER D:	Westchester Fire Insurance Company	10030
	INSURER E:		
	INSURER F:		

**COVERAGES**

CERTIFICATE NUMBER: 570100091126

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Limits shown are as requested

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Contractual Liability  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:			TB2651004227093	07/01/2023	07/01/2024	EACH OCCURRENCE \$2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COM/OP AGG \$2,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> Comp/Call \$0 Ded. <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY			AS7-651-004227-073 AOS	07/01/2023	07/01/2024	COMBINED SINGLE LIMIT (Ea accident) \$5,000,000 BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
D	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$10,000			G22035277018	07/01/2023	07/01/2024	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000
C	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	WA565D004227103 WC5651004227123	07/01/2023 07/01/2023	07/01/2024 07/01/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$2,000,000 E.L. DISEASE-EA EMPLOYEE \$2,000,000 E.L. DISEASE-POLICY LIMIT \$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Jefferson Parish Bid # 50-00118326. Certificate Holder is included as Additional Insured on the General Liability policy, but only with respect to work performed under contract between the Certificate Holder and the Insured.

**CERTIFICATE HOLDER****CANCELLATION**

The Jefferson Parish, its Districts  
Departments and Agencies under the  
direction of the Parish President and  
the Parish Council  
200 Derbigny St., Ste. 4400  
Gretna LA 70053 USA

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*Aon Risk Services Northeast, Inc.*

Please be it be known:

Notwithstanding anything to the contrary in the bid documents provided by Customer, Cintas' bid is made in reliance upon the following: (i) Customer agrees to negotiate and/or incorporate the edits to the bid documents provided by Cintas into the final contract ("Contract") between Customer and Cintas, (ii) Cintas will not be obligated to accept the terms and conditions of the bid documents provided by Customer by virtue of submitting a bid, and (iii) Cintas and Customer mutually agree that both parties reserve the right to negotiate the terms and conditions of the Contract in order to reach mutually agreeable terms before either party is obligated to perform. If Customer selects Cintas as the successful bidder, such selection acts as an acceptance of, and agreement to, the foregoing. Further, both parties agree that the submission of a bid by Cintas shall in no way affect the validity, continuity, or enforceability of any existing contractual agreement between Cintas and Customer.