

**REQUIRED SIGNATURE PAGE FOR SUBMITTALS**

*This page, signed by an authorized officer of your Company, must accompany your submittal as the cover page.*

I, the undersigned, having carefully examined the Request for Qualifications, propose to furnish services in accordance therewith as set forth in the attached submittal.

I hereby certify that this submittal is genuine and not a sham or collusive submittal, or made in the interests or on behalf of any person not therein named; and I have not directly or indirectly induced or solicited any Submitter or supplier on the above work to put in a sham submittal or any person or corporation to refrain from submitting a submittal; and that I have not in any manner sought by collusion to secure to myself an advantage over any other Submitter(s) or person(s).

In order to induce the Sheriff to consider this submittal, the Submitter irrevocably waives any existing rights which it may have, by contract or otherwise, to require another person or corporation to refrain from submitting a submittal to or performing work or providing supplies to St. John the Baptist Parish Sheriff Office, and Submitter further promises that it will not in the future directly or indirectly induce or solicit any person or corporation to refrain from submitting a bid or submittal to or from performing work or providing supplies to St. John the Baptist Parish Sheriff Office.

**Please type or print legibly the information below.**

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Submitter hereby acknowledges receipt of the RFQ and agrees to Terms and Conditions set forth in this RFQ.

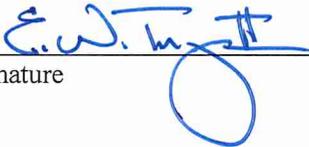
**SUBMITTER INFORMATION**

Firm Name: MATHES BRIERRE ARCHITECTS, APC

Address: 201 St. Charles Avenue, Suite 4100 City/State/Zip: New Orleans, Louisiana 70170-4100

Phone No.: 504.586.9303 Fax No.: 504.582.1305

**AUTHORIZATION TO SUBMIT** (must be signed):

By:  9/27/2021 E. W. Tregre, II  
Signature Offer Date Printed

Primary Contact Person (If other than above):

Name: \_\_\_\_\_ Phone No: \_\_\_\_\_ Fax No: \_\_\_\_\_

Title: President Email Address: wtregre@mathesbrierre.com

---

**If this submittal is being submitted on behalf of an agent/broker, please complete section below:**

Submitted on behalf of: \_\_\_\_\_

Phone No: \_\_\_\_\_ Fax No: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

RE: Emergency Request for Qualifications  
Hurricane Ida Disaster Recovery  
Damage Assessments and  
Architectural/Engineering Services  
St. John the  
**RFP 2021.21**

September 27, 2021

Chief Civil Deputy Jeff Clement  
St. John the Baptist Parish Sheriff Office  
1801 West Airline Highway  
LaPlace, LA 70068

Dear Mr. Clement:

Mathes Brierre Architects is pleased to respond to the St. John the Baptist Parish Sheriff's Office Request for Qualifications for the Hurricane Ida Disaster Recovery Damage Assessments and Architecture/Engineering Services.

Mathes Brierre Architects is a full-service architectural firm licensed in Louisiana and our office is located in the Central Business District of New Orleans, LA. We employ 30-dedicated professionals and provide professional services in architecture, interior design, space planning, master planning and landscape architecture. We have teamed with Marrero, Couvillon & Associates, LLC and Morphy, Makofsky, Inc. for this response.

Our qualifications are presented in detail on the following pages wherein we demonstrate our experience in facility assessments and hurricane damage repairs. For this project, the contact and authorized representative information for Mathes Brierre Architects is as follows:

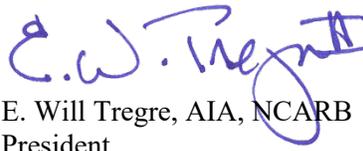
Will Tregre, President  
Mathes Brierre Architects  
201 St. Charles Avenue, Suite 4100  
New Orleans, Louisiana 70170-4100  
(504) 586-9303 (p)  
[wtregre@mathesbrierre.com](mailto:wtregre@mathesbrierre.com)

(504) 582-1305 (f)  
[www.mathesbrierre.com](http://www.mathesbrierre.com)

We hope you will review our qualifications outlined herein, and that you will consider us favorably.

Yours very truly,

MATHES BRIERRE ARCHITECTS

  
E. Will Tregre, AIA, NCARB  
President

Mathes Brierre  
ARCHITECTS



EMERGENCY REQUEST FOR QUALIFICATIONS  
RESPONSE SUBMISSION FOR

RFQ NO. 2021-21

HURRICANE IDA DISASTER RECOVERY DAMAGE ASSESSMENT  
AND ARCHITECTURAL SERVICES

SEPTEMBER 27, 2021

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## 1. TITLE PAGE

Project: St. John the Baptist Parish Sheriff's Office  
Emergency Request for Qualifications  
Hurricane Ida Disaster Recovery Damage Assessment and A/E  
RFQ No. 2021-21  
September 27, 2021

Firm Name: Mathes Brierre Architects, A Professional Corporation

Firm Address: 201 St. Charles Avenue, Suite 4100  
New Orleans, Louisiana 70170-4100  
504.586.9303 – main

Contact Person: E. Will Tregre, II, President LA Architecture License No. 4158  
wtregre@mathesbrierre.com  
504.561.6305 – office direct  
504.616.7658 – cell

Firm State of Louisiana Architecture License: AC0481



## 2. INTRODUCTION

### HISTORY

**Mathes Brierre Architects** is uniquely qualified in that we are a firm founded in 1890 with a legacy of experience in ground-up construction and interior renovations in not only the New Orleans Region but across the country and North America.

**Mathes Brierre Architects'** staff includes 30 professionals including architects, interior designers and landscape architects working in Studio Teams. This structure allows us to direct resources efficiently as projects are awarded. Mathes Brierre is currently working on hurricane restoration projects in Lake Charles, Crowley, and New Orleans. Many of our clients are repeat and institutional clients, including public agencies, clients we have maintained for decades include AT&T, Entergy, Chevron, and Cox Communications. These businesses require a persistent attention to detail on projects large and small. To maintain these clients, Mathes Brierre employs a combination of timely response, accurate design, and consistent service. In addition, we have worked on many recovery-type projects, such as the hardening of all pump stations in the City of New Orleans following Hurricane Katrina, which required multiple teams working simultaneously to complete survey and design work as quickly as possible to restore critical infrastructure.

Our office has worked with public entities for decades, including working with the facilities and operations teams on everything from bidding and procurement, specifications, contracts, and contract administration.

We have successfully worked with many public entities across the state. We understand the importance of clear and concise record keeping, as well as cost control. Our team includes in-house **cost estimators** to validate that the designs meet designated construction budgets at every step and, can modify as needed so costs are controlled prior to contractor's bidding and pricing.

We also understand Louisiana public bid law and procurement and utilize an in-house specification writer to ensure standards required through state public entities laws are controlled. In addition, we have worked with secure buildings on many projects, and understand their challenges including ensuring accessibility, security and waterproofing are carefully monitored during repair and citing of the structures.

Our architectural studios are staffed with senior level architects with ±25 years' experience, mid-level architects 10+ years' experience, architectural interns, and interior designers. In addition, our landscape architecture studio and construction contract administrators support projects for all studios. Our consultants all have requisite experience with this project type.

Our team includes Morphy, Makofsky, Inc. for Civil and Structural Engineering, and Marrero Couvillon & Associates, LLC for Mechanical and Electrical engineering.

While we are honored to have a legacy that few architectural firms in the country possess, we are driven by our philosophy of working as a team with clients to help fulfill their aspirations.

## SPECIALIZED EXPERIENCE

Mathes Brierre Architects has completed many damage assessments over the years, especially after Hurricane Katrina in 2005. Our staff of licensed architects have experience in assessing roof damages, water intrusion issues, and life cycle analysis of existing systems. Our team is experienced in working with public entities and regulatory agencies, and have worked with FEMA, and GOSEP on several projects also.

In addition, our team is extensively experienced with working with alternative funding sources such as, Federal and State Tax Credits, State Historic Tax Credits, Historic Masonry Consultant for Federal Tax Credits, HUD, and CDBG funding.

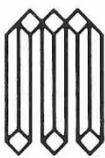
We fully understand requirements necessary to assess facilities of all types and will produce detailed reports of the assessments to assist with funding and insurance claims. Our recommendations will include necessary measures for waterproofing and hardening facilities to protect against future water instructions.

Mathes Brierre Architects has worked with AT&T across the tri-state area in weatherproofing and hardening facilities for over 30 years.

Mathes Brierre's Hurricane "Critical Infrastructure Projects" include but are not limited to:

- Stormwater Pumpstation Upgrades for The City of New Orleans SW&B and Army Corps of Engineers
- Plaquemines Parish Medical Center – FEMA Replacement, Port Sulphur, LA
- The Orleans Parish Youth Study & Juvenile Justice Center, New Orleans, LA
- Numerous Projects for AT&T Telecommunications in LA, MS and AL
- Red Cross Emergency Operations Center - Covington, LA

## PROPOSED CONSULTANTS



M O R P H Y  
M A K O F S K Y  
I N C O R P O R A T E D

**MORPHY, MAKOFSKY, INC. (MMI)** is an organization of professional engineers offering a full range of civil, structural, and foundation engineering. Its consulting services include design, studies, estimates, and contract administration of engineering projects. The firm is located in New Orleans, Louisiana, and has provided services throughout most of the United States. MMI currently employs nineteen structural, foundation, and civil engineers; CAD technicians; construction

observers; specification writers; and administrators.

Following the hurricanes of 2005, the City of New Orleans faced the enormous task of rebuilding. One of the first steps was to make sure the buildings in the city were structurally sound. The first week of September 2005, MMI was back in the city providing building assessments and inspections to facilitate the reopening of critical businesses. Some of the first inspections and assessments MMI provided were for the Sheraton Hotel, the W-Hotel French Quarter, Charity Hospital, University Hospital, Harrah's Hotel, Fairmont Hotel, Pan American Life Center, Loyola Church, and numerous individual residential inspections. In these assessments, MMI has prepared reports for submittal to insurance agencies, FEMA, and other relevant authorities. These reports and cost assessments have been used in the determination of fund assistance and reimbursements.

From Cameron Parish, Louisiana to Mobile, Alabama, MMI inspected over 300 businesses and residences affected by the Hurricanes. While some inspection reports were filed directly for the owners, the majority were filed through various insurance agencies which required specific documentation to be included in our reporting. MMI inspected over 40 New Orleans area K-12 schools for the Recovery School District and Orleans School Board.

#### FORENSIC ENGINEERING

MMI has been employed to determine the cause of failure and to inspect and design repairs for poorly performing structures numerous times in the past.

Failure and poor structural performance may be a result of bad design, improper construction, overloading of the structure, deterioration due to water or other environmental concerns, and/or termite type damage. They are often able to find the original structural drawings for a building in their vast library of plans which allows them to quickly determine the cause of a problem. If not, they have the expertise to determine what the existing structure is by performing a field survey, and to provide cost effective repair details in a timely manner.



**MARRERO, COUVILLON & ASSOCIATES, LLC (MCA)** is an engineering design consulting firm with fifty years of experience. Engineering services include electrical, mechanical, and plumbing (MEP) disciplines for, Investigation/Evaluation/Recommendations for existing systems; Design of new or upgraded MEP systems; Construction Administration services; Field Inspection services.

MCA's certification as a Disadvantaged Business Enterprise (DBE) by the Unified Certification Program of the Louis Armstrong New Orleans International Airport, and the Louisiana DOTD, adds value to many publicly funded projects.

In addition to their capacity as prime consultant on projects for owners, contractors, and governmental agencies, Marrero, Couvillon also performs engineering services as a sub-consultant to other design professionals. Their work covers a diverse range of public, commercial, and industrial projects; large and small including:

- Government facilities
- Sewerage and Drainage
- Highways, Bridges and Tunnels
- Commercial facilities
- Airports
- Parks and Recreation
- Historical Renovations
- Higher and Lower Education Facilities

MCA's technical staff possesses the skills and expertise to produce engineering solutions that utilize current and emerging methods and technologies.

MCA has two locations - Their main location in Baton Rouge at 4354 S. Sherwood Forest Blvd., Suite 200, and in Metairie, Louisiana, at 3525 Hessmer Ave., Suite 304.

## **PROFESSIONAL LAND SURVEYOR**

For any land survey requirements, Mathes Brierre Architects will solicit qualifications from three (3) firms prior to any work commencing. By doing so, we can better control such costs associated with the project.

## **PROFESSIONAL PERSONNEL TEAM STAFFING**

Mathes Brierre Architects - Licensed Professionals:

Architects	15
Landscape Architects	2
Interior Designers.	3

MMI – Louisiana Licensed Professionals:

Professional Engineers	5
Engineering Interns	2

MCA – Louisiana Licensed Professionals:

Electrical Engineer:	3
Mechanical Engineer:	4
Architects:	1

### 3. WORK, QUALITY, COST CONTROL, SCHEDULE

#### RESPONSIVENESS

Our approach to projects begins with you. You, the Owner, are the most important member of the project's design team. Further, we believe the measure of each project's success is how well we understand your goals and aspirations for the project and bring them to reality.

We will work with you to establish a clear communication process, such as weekly meetings and decisions, and a milestone schedule for interim reviews at each phase of the project. Our Principals and Studio Managers are the points of contact for the Owner and his representatives. In addition, we hold regular meetings with our consultants to ensure the project stays on track and decisions are made when needed. We select our consulting team based on their expertise and their ability to be great collaborators and communicators with us and you the client.

Our team will conduct construction progress meetings throughout construction, where open communication between the Architect, General Contractor, and Owner is key to the project success.

We believe the best way to solve problems is to talk about them before they become problems.

#### COST AND QUALITY CONTROL

##### Construction Estimating

The project design is reviewed periodically by our project estimator. The final estimate of probable construction cost is usually less than six percent (6%) of the low bid received. Taking into account projects accomplished in the last three years, Change Orders have increased construction cost by an average of only one and one half percent (1-1/2%). We are proud of our record, especially in today's uncertain markets. We attribute this achievement to the fact that we employ in-house estimating capability and monitor budgets continually throughout design.

##### Bidding and Contract Administration

The design team is actively engaged during construction to ensure that the intent of the construction documents is closely followed. This involves weekly or bi-weekly meetings on the jobsite, with the Owner along with written reports. The project architect will continue to be engaged, along with the contract administrator who has a background in construction. Our Contract Administrators have served as either Project Managers or Superintendents and Construction Estimators for a number of construction or project management companies, and bring this perspective to the team. These same Contract Administrators during construction have been involved in preparing construction estimates during the design process.

Monitoring schedules and observing the progress are important steps to keeping projects on track, but it is also important to anticipate issues and address them before they become problems during construction. Quick and timely responses to issues are vital during all phases of the project but particularly during construction. We keep

the Owner informed and engaged throughout construction and maintain open communication with the construction team.

## MEETING SCHEDULES AND DEADLINES

Mathes Brierre Architects has a reputation as the Owner's Architect. One of the reasons we are the owner's architect is that we understand the Owner's schedule demands, including public projects, which can be challenging. We always rise to the occasion. When funding is available, we go, when we need to pause, we pause. Our staff of 35 professionals gives us the size to be flexible and responsive to projects, and maintain the expectations of our client's schedules.

Furthermore, the majority of our staff has been with the firm 10+ years. We add new staff slowly and make sure all new staff is trained in our methods. We staff all projects with senior architects and a Studio Manager, making sure even the smallest projects get the attention they deserve to stay on track and be properly executed.

Our wide-range of work allows us to grow project teams as needed to meet deadlines. Having multiple studios and studio leaders within the firm also distributes challenging projects, so we can best utilize our staff without compromising quality.

All projects are reviewed in the office by the Project Architect as well as the Studio Manager, in addition to review from our specifications writer, and estimator/ contract administrator at each deliverable step in the process.

We also will utilize critical-path scheduling with our consultants, and when projects of sizes warrant, utilize LEAN Construction planning and the Last- Planner method to make sure the entire project team, including Owner, are aware of the timelines and decisions required to keep projects on track. We have successfully used the Last-Planner method for scheduling both entire architectural studios as well as major design-build work. The integration of all engineers and the client team in the last-planner method for large projects has created a collaborative and open dialogue, resulting in a superior product and great lines of communication.

### Measure of Success

What distinguishes Mathes Brierre is that we take great pride in being an Owner's Architect. Our work reflects your aspirations, so that you can achieve your objectives. Our goal is simply to exceed your expectations and create the best public environment that we can for you, the City of New Orleans, and the great New Orleanians and visitors who will enjoy the results of great Mobility Planning.

## 4. KEY PERSONNEL QUALIFICATIONS AND EXPERIENCE

### ROLES AND RESPONSIBILITIES

**E. Will Tregre | Principal** will be the main point of contact. He will monitor and coordinate the progress of the projects and ensure that schedules and budgets are being adhered to. He will be the primary contact person for the Owner and the Owner's representatives and will attend design meetings and, once construction begins, will attend progress meetings.

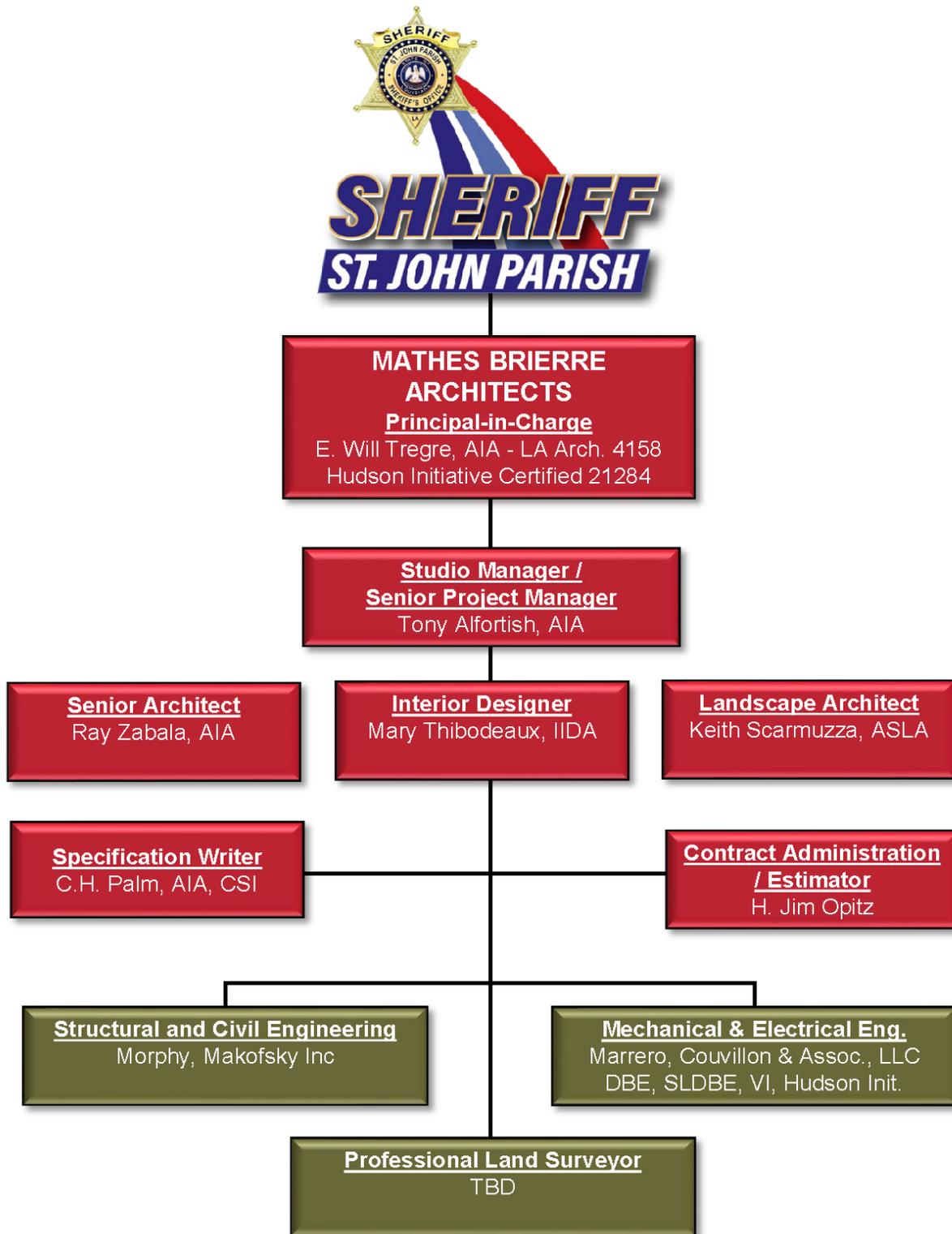
**Tony Alfortish | Studio Manager** will manage the team of architects, interns and interior designers throughout the construction document phase. He will then manage the solicitation of bids from general contractors, and with the Principals, meet with the Owners to evaluate the bids. Once the project is in the construction phase, he will, review submittals and shop drawing, evaluate and review requests for changes by the contractor, and if necessary, present those change requests to the Owner for approval.

**Ray Zabala | Senior Project Architect** will work with the team on the design and production of construction documents. He will assist with the coordination of consultants.

**Mary Thibodeaux | Interior Designer** will work with the team for the interior space plan design and closely with the Owner for the selection of finishes. She will work with the principals on coordination of consultants and with the Owner or representative to determine space needs. She is available to assist with furniture selections and installation of same if requested.

**Keith Scarmuzza | Senior Landscape Architecture** will serve as the senior landscape planner and designer, will coordinate any compliance with stormwater systems with the civil engineering consultant, if required. He will coordinate the landscape architecture on exterior amenities that support the proposed project.

**H. Jim Opitz | Contract Administrator and Estimator** will routinely review the progress of the construction documents to ensure the project is progressing within the Owner's budget. If requested by the Owner, he will support the Owner's Project Manager with the pre-bid meeting. He will be in attendance of all construction phase meeting and managing the process to ensure that the construction is being conducted in accordance with the plans and specifications. He will review Contractor Applications for Payments and review any change order requests. If required, he will work with the design team to provide preliminary cost evaluation as the project evolves through the design phases.





**E. WILL TREGRE, AIA *Principal*** Mr. Tregre is the President of Mathes Brierre Architects, and has been with the firm since 1984. His duties have included project management for corporate clients including energy, utility and telecommunications companies and real estate management companies. He brings expertise in the management and execution of complex projects as well as successfully leading teams of architects and engineers, to meet challenging schedules. Mr. Tregre maintains professional licenses in multiple states across the country.

### EDUCATION

1984 Bachelor of Architecture – University of Southwestern Louisiana, School of Architecture, Lafayette, Louisiana

### CREDENTIALS

1990 Louisiana Certificate No. 4158  
NCARB Certificate No. 43080

### EXPERIENCE EXAMPLES

- **Hurricane Remediation** for three (3) Calcasieu Parish Schools, Calcasieu, LA
- **Water Infiltration Assessment**, United States Penitentiary – DOJ, Pollack, LA
- Principal for Telecommunications On-Call Services, Statewide, LA, MS & AL
- Walle Building Condominium Associates Post Hurricane Reroofing and Waterproofing, New Orleans, LA
- AT&T Construction Portfolio Projects throughout Louisiana, Mississippi and Alabama, **Envelope Investigations, Structural & Façade repair, M&E systems assessments** – Averaged \$10 million annually, consisting of approximately 100 projects per year

#### Industrial:

- Entergy DART Lab, training facility for Entergy, New Orleans, LA
- Entergy Distribution Crew Service Center, Destrehan, LA
- Entergy Training Facility, Destrehan, LA

#### Educational:

- New University Library for Grambling University, Grambling, LA
- New Public Library for St. Bernard Parish, Meraux, LA

#### Office Buildings:

- Chevron Covington Growth, Covington, LA - 350,000 sf Office Building w/Laboratories & 450,000sf Parking Garage - Joint Venture with HOK - Houston
- Chevron USA IDIQ across Louisiana
- Cox Communications, Inc., Metairie, LA - New Headquarters Relocation - 100,000 sf Interior Buildout
- Chevron Chemical Company, St. James, LA - Administration Building: 30,000 sf Office Building
- American MetroComm, New Orleans, LA - Alterations for Installation of No. 5 ESS Switch
- Entergy Transmission, Metairie, LA, Head Quarters and Crew Service Center
- Entergy Services, Inc. Pilot Program, Floors 16 & 17, Loyola Avenue, New Orleans, LA
- Entergy Services, Inc. Re- Stack, Floors 3-17, 22-24, 26 & 28, Loyola Avenue, New Orleans, LA
- Louisiana Power & Light (Entergy), Generation Support Building (90,000 sf), Killona, LA
- Louisiana Power & Light (Entergy), Maintenance Support Building (60,000 sf), Killona, LA



**TONY ALFORTISH, AIA** *Co-Principal* Tony Alfortish joined Mathes Brierre Architects in 2001 with over ten years of experience and a diverse architectural background. Mr. Alfortish assisted with the project management of Phases VI and V of the National World War II Museum Capital Expansion projects. Additionally, Mr. Alfortish acted as Project Architect/Manager for the design of the new building for the Foundation for LSU Health Sciences Center, renovations and additions to LSU Dental School and several additional projects for LSUHSC.

### EDUCATION

2001 Boston Architectural Center - Bachelor of Architecture, Boston, Massachusetts  
1993 Delgado Community College - Associate Degree, Architecture and Engineering, New Orleans, Louisiana

### CREDENTIALS

2012 Louisiana Certificate No. 7607

### EXPERIENCE EXAMPLES

- Orleans Parish School Board Hurricane Damage Assessments – 17 schools, New Orleans, LA
- Project Manager for AT&T, On-Call Services, Statewide, LA, MS & AL
- Offices for the Foundation for the LSU Health Sciences Center, New Orleans, LA, New 4 Story Office Building - Required FEMA Coordination
- Desire Florida Multi-Function Center – City of New Orleans New Replacement Facility, New Orleans, LA
- Low Barrier Housing, VA Medical Center – City of New Orleans & Downtown Development District, New Orleans, LA
- LSU Health Sciences Center Auditorium A and B Replacement, New Orleans, LA
- Facility Assessment and Turnover, Veterans Affairs Medical Center, New Orleans, LA
- St. Anna's Episcopal Church, Dodwell House Facility Audit and Renovations, New Orleans, LA
- Entergy Luling Service Center Renovations, Luling, LA
- Cox Communications Baton Rouge Warehouse Feasibility Study, Baton Rouge, LA
- Entergy - New Facility for Transmission Headquarters and Crew Center, Metairie, LA
- Jones Lang LaSalle Americas - Condo Documents and BOMA at 1515 & 1555 Poydras Street, New Orleans, LA
- University of Louisiana at Lafayette - Hospitality Lab, Lafayette, LA
- New Office Building for Diversified Foods, Mandeville, LA
- Jesuit High School, New Administration Building, New Orleans, LA
- Hotel Chloé - St. Charles Avenue, Renovations, New Orleans, LA
- VA Medical Center, Flood Damaged Facility Assessment and Turnover, New Orleans, LA
- Virgin Hotel New Orleans, New Orleans, LA
- New Orleans Country Club – Renovations and Additions, New Orleans, LA – Replacement of the Tennis Pro Shop, Expansion of the Fitness Area, Addition of a Second Level Office Area, Dining Room and Bar Area Addition, Complete Renovation of Existing First Floor Kitchen, New Teen Grill, and New Splash Pool
- Jung Realty - Roof Inspection for Jung Office Building, New Orleans, LA
- Blessey Marine Services, Inc., Channelview, TX – New 1 Story, 8,550 S.F. Raised Office Building and Warehouse
- Historic Renovation of 3 Fire Damaged Magazine Street Row Houses, New Orleans, LA
- Southern Comfort Homeplace, Historical Renovation, New Orleans, LA
- National World War II Museum Phase IV – Solomon Victory Pavilion, 4-D Theatre, American Sector Restaurant BB's Stage Door Canteen and, Administrative Offices, New Orleans, LA
- National World War II Museum Phase V – Campaigns Pavilion, New Orleans, LA
- Louis Armstrong International Airport, New Orleans, LA – Terminal Maintenance Relocation, Site Analysis\*

\* Denotes work performed prior to employment with Mathes Brierre Architects.



**RAY ZABALA, AIA Senior Architect** - Ray is a New Orleans metro area native growing up in Kenner Louisiana. In his 17 years of practice, his work has encompassed a wide array of project types including corporate and governmental office buildings, high-end residential, multi-family residential, cultural centers, **primary and secondary educational facilities**, and historic preservation. Mr. Zabala has worked as a project architect on several **post Hurricane** education projects throughout the area in the past 15 years.

### EDUCATION

2003 Bachelor of Architecture, Louisiana Tech University, Ruston, Louisiana

### CREDENTIALS

Louisiana Certificate No. 7422

### EXPERIENCE

- Hurricane Laura Repairs - Calcasieu Parish School Board, Oak Park Elementary School, Lake Charles, LA
- Hurricane Laura Repairs - Calcasieu Parish School Board, Oak Park Middle School, Lake Charles, LA
- Hurricane Laura Repairs - Calcasieu Parish School Board, T.H. Watkins Elementary School, Lake Charles, LA
- New Library for Grambling University, Grambling, LA
- Audubon Charter School – Gentilly Terrace Campus, Phase 2, Building Assessment and Phased Master Plan, Modular Buildings, New Orleans, LA
- St. Bernard Parish Library, New Replacement Facility, Meraux, LA
- Nunez Community College Fine Arts Center, Chalmette, LA \*
- Renovations at New Beginnings Gentilly Terrace Elementary School, New Orleans, LA\*
- Renovations at Medard Nelson Elementary School, New Orleans, LA \*
- Lusher Charter School Restroom Renovation Phase I, New Orleans, LA \*
- Renovations at Adams Middle School, Metairie, LA \*
- Renovations at Henry Ford Middle School, Avondale, LA \*
- Repairs to N.P. Trist Middle School, St. Bernard, LA \*
- Repairs to C.F. Rowley School, St. Bernard, LA \*
- Repairs to Andrew Jackson High School, St. Bernard, LA \*
- Lacoste 9th Grade Campus of Chalmette High School, Chalmette, LA \*
- Abita Middle School Additions, Abita, LA \*
- Repairs to UNO Fine Arts Building, New Orleans, LA \*
- NOCCA Classroom Additions, New Orleans, LA\*
- Nunez Community College Physical Activities Center, Chalmette, LA \*
- Grace King High School Courtyard Mini-Golf Course (ADA Compliance), Metairie, LA \*

*\* Notes work performed prior to employment with Mathes Brierre Architects.*



**MARY THIBODEAUX, IIDA Registered Interior Designer** - Ms. Thibodeaux has over thirty (30) years of experience in Interior Design and nine (9) years of experience in Mechanical and Electrical Engineering. This combination of expertise has proven extremely valuable on technical projects requiring intense planning coordination. She is experienced in Programming, Space Planning, Systems Furnishings, Presentation, Furniture and Finish Selection, and Move Coordination. Ms. Thibodeaux has a long list of clients such as Chevron, Entergy, Cox Communications, Symetria Health and, UNO Research & Development Foundation.

### EDUCATION

1978 Bachelor Degree of Fine Arts in Interior Architecture, University of Southwestern Louisiana, School of Art and Architecture, Lafayette, Louisiana

### CREDENTIALS

1987 NCIDQ Certification No. 006829  
2001 Louisiana Registered Interior Designer No. 1138  
IIDA No. 1067477

### EXPERIENCE EXAMPLES

- Encore Academy Charter School, Renovations, New Orleans, LA
- Greater Works Family Life Center and Childcare, Renovations, New Orleans, LA
- Jesuit High School, Classroom Renovations, New Orleans, LA
- Jesuit High School, Gymnasium Renovations, New Orleans, LA
- New PK - 8 School for Orleans Parish School Board North Kenilworth Park, New Orleans, LA
- Boy Scouts of America, New Orleans, LA – New Construction
- Faith Lutheran School, Replacement of Library & Meeting Hall Building, Harahan, LA
- Tulane School of Medicine, Floor 5 Lab, 1430 Tulane Avenue, New Orleans, LA
- Eurofins Analytical Laboratories, Interior Build-out, UNO Research & Technology Park, New Orleans, LA
- Wildlife and Fisheries Office, UNO CERM Building, Fourth Floor, New Orleans, LA
- New Orleans Crime Lab, UNO Technology Park, New Orleans, LA
- Entergy, Inc., Interior Design for Floor 19, New Orleans, LA
- Chevron Northpark, Portfolio Projects Phase III (various renovations), Covington, LA
- Cox Communications, Programming, Master Planning & Interior Design, New Orleans, LA
- New Office Building - Interiors for Chevron Northpark, Covington, LA
- Gordon, Arata, Montgomery et al, Renovations/Space Planning and Area Calculations, New Orleans, LA
- Symetria Health Recovery Clinics – Build-outs, Fort Worth, Arlington, Houston, Jersey Village, Spring, College Station, Texas and Hales Corner, WI, Sheffield, OH, Madison, WI, Medina, OH
- Chevron, Renovations for Fitness and Innovation Zone for Johnston Street, Lafayette, LA
- Chevron, Interior Renovation for Lease Space, Pipeline and EMC Groups, Covington, LA
- Chevron, Interior Modifications for Deepwater Operations Expansion, Covington, LA
- New Offices for Goodwill Industries, New Orleans, LA
- Capital One Mandeville Branch, Mandeville, LA
- American Bureau of Shipping, Lakeway II, Metairie, LA
- Office Renovations for American Red Cross, New Orleans, LA
- Interior Renovations, Corpus Christi Epiphany Church Community Center, New Orleans, LA
- Offices for New Orleans JOB 1, Goodwill Building, New Orleans, LA
- Plaquemines Medical Center, Port Sulphur, LA
- New Office Building, Blessey Marine Services, Inc., Channelview, TX
- New Offices for Capital One Bank, Place St. Charles, Floors 18, 19, 21, 23, 29, New Orleans, LA
- Boomtown Casino Hotel, Harvey, LA
- Encore Academy, School Renovation, New Orleans, LA



**KEITH SCARMUZZA, ASLA** *Landscape Architect & Site Planner* Keith Scarmuzza is a Louisiana licensed landscape architect who has extensive international site planning and urban design experience. As Design Director with a land planning firm in Southeast Asia, he led many site planning projects including housing community and resort developments, office parks, universities, and public parks. Since returning to the U.S., Mr. Scarmuzza has led large municipal planning and design efforts including waterfront recreation plans, downtown revitalization studies, memorial site selection studies, and subdivision master plans. Keith joined Mathes Brierre Architects in January 2002, and currently directs the Planning and Landscape Architecture Studio.

### EDUCATION

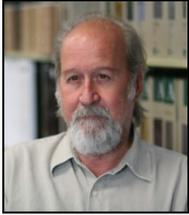
1992 Bachelor of Landscape Architecture - College of Design – Louisiana State University, Baton Rouge, Louisiana  
2011 Master of Business Administration - University of New Orleans, New Orleans, Louisiana

### CREDENTIALS

2000 Louisiana Certificate No. 0481

### EXPERIENCE EXAMPLES

- The Blood Center, **Sustainable Parking Lot**, New Orleans, LA
- The Muses Apartment Homes, **Sustainable Landscape Design**, New Orleans, LA
- South Louisiana Veterans Medical Center Streetscape and Signage Study, City of New Orleans, New Orleans, LA
- Place St. Charles Building, redesign of streetscape and building entry area , New Orleans, LA
- Audubon Charter School, Lower School Uptown Campus Landscape Master Plan, New Orleans, LA
- Lafayette Academy Choice Foundation Memorial Garden Landscape Design, New Orleans, LA
- Jesuit High School Multi-Purpose Athletic Facility, Landscape Architecture and Design, New Orleans, LA
- Lusher Charter School – Fortier Campus, Athletic Field, Lunch Terrace, Master Plan, New Orleans, LA
- Loyola University Thomas Hall Plaza Landscape Design, New Orleans, LA
- Lusher High School Campus Master Plan and Athletic Field Design, New Orleans, LA
- DeLaSalle High School Campus Maser Plan Design, New Orleans, LA
- St. Paul's Episcopal Church and School Campus Master Plan for Sustainability, New Orleans, LA
- St. Elizabeth Ann Seton Parish Master Plan for New Catholic Church and School, Kenner, LA
- Dillard University Campus Renovation Master Plan and Various New Site Development Plans, New Orleans, LA
- Belle Chasse Academy, Site Planning, Belle Chasse, LA
- National World War II Museum Landscape Architecture and Bar Plaza Landscape Design, New Orleans, LA
- Jewish Community Center, Exterior Site Improvements, Pool Replacement, New Orleans, LA
- Regional Planning Commission, New Orleans, LA
  - Marconi Feasibility Study – Design, written report, public meetings
  - LA 22 Corridor Improvements, Feasibility Study, Ponchatoula, LA
  - US 61/Airline Highway Streetscaping Improvements, Feasibility Study, St. John the Baptist Parish, LA
  - Feasibility Study for Leake Avenue Improvements, New Orleans, LA
  - New Orleans Medical District Transportation and Land Use Master Plan
  - Design and Study for Streetscape Enhancements for the Museum District, New Orleans, LA
  - Interstate-10 Landscape Enhancements, New Orleans, LA
  - S. Galvez Streetscape Enhancements, New Orleans, LA
- Downtown Development District, New Orleans, LA
  - Submerged Roads Downtown Street Tree Planting Plan
  - Urban Graphics Wayfinding Signage
  - Development of New Streetscape Standards for New Orleans Downtown
  - Museum District Streetscape Enhancements – Design



**H. JIM OPITZ** *Estimator / Contract Administration* Mr. Opitz brings to Mathes Brierre Architects more than 38 years of experience in the construction industry and has extensive experience in all phases of construction, project management and cost estimating. Since joining Mathes Brierre, he has provided construction cost estimating on most all projects managed by the firm and is the construction contract administrator most projects requiring civil work.

## EDUCATION

1976 Bachelor of Science in Civil Engineering University of Louisiana Lafayette, Louisiana

## EXPERIENCE EXAMPLES

- Contract Administrator/Estimator for Calcasieu Parish School Board, Three School Projects, Lake Charles, Louisiana
- Contract Administrator/Estimator for Grambling University, Library Replacement, Grambling, Louisiana
- Contract Administrator/Estimator for University of Louisiana – Lafayette, F.G. Mouton Hall Renovations, Lafayette, Louisiana
- Contract Administrator/Estimator for Audubon Charter Schools – Gentilly Terrace Campus, Phase I Renovations, New Orleans, Louisiana
- Contract Administrator/Estimator for Phases 5-10 of the National World War II Museum Capital Expansion
- Contract Administrator/Estimator for Plaquemines Medical Center, Port Sulphur, Louisiana
- Estimator for International School of Louisiana – Uptown Campus, Interior Renovations, New Orleans, Louisiana
- Estimator for School of Rock – Backbeat Investments, Metairie, Louisiana
- Estimator for Audubon Charter Schools, Gentilly Campus, Portable Classrooms, Resource Room & Lab, New Orleans, Louisiana
- Estimator for Einstein Charter School, Culinary Arts, New Orleans, Louisiana
- Estimator for Encore Charter School Renovations and Addition, New Orleans, Louisiana
- Estimator for St. Philip Neri Early Learning Center, New Construction, Metairie, Louisiana
- Senior Project Manager /Estimator for Phase 4 of the National World War II Museum Capital Expansion\*
- Project Manager /Estimator for Martin Luther King School Rebuild \*
- Project Manager /Estimator for Our Lady of Lourdes School Renovation \*
- Project Manager /Estimator for National World War II Museum Capital Expansion\*
- Project Manager /Estimator/Superintendent for Renovation of Historic Buildings in Lafayette for Mello Joy\*
- Project Manager /Estimator/Superintendent for Renovation and Addition to USL Alumni House\*
- Project Manager /Estimator/Superintendent for USL Primate Research Lab\*
- Project Manager /Estimator/Superintendent for Packers Oilfield Office\*

\* Denotes work performed prior to employment with Mathes Brierre Architects.



**H. STEPHEN BERNICK, P.E., M.S.E.** *Principal Structural Engineer* Mr. Bernick began his career with Morphy, Makofsky, Inc. in 1999. He has been responsible for the design and production of construction documents for buildings and structures ranging in size from large residential homes to mid-rise hotel towers. Utilizing his geotechnical background, Mr. Bernick is an expert designing both deep and shallow foundations. Past projects have employed pipe piles, precast concrete piles, timber piles, composite timber-concrete piles, auger cast piles, helical piles, and drilled shafts.



As a senior engineer, Mr. Bernick headed-up our team of engineers conducting inspections post-Katrina.

### EDUCATION

1998 Master of Science, Civil Engineering, Tulane University, New Orleans, LA  
1994 Bachelor of Science, Civil Engineering, Tulane University, New Orleans, LA

### CREDENTIALS

Louisiana Certificate No. 29015

### EXPERIENCE EXAMPLES

- Royal Crescent Hotel Wall Stabilization, 535 Gravier St., New Orleans, LA
- NOCCA Addition and Historic Renovation, New Orleans, LA
- Earnest N. Morial Convention Center Linear Park, New Orleans, LA
- Earnest N. Morial Convention Center Hall A Renovation, New Orleans, LA
- University Medical Center Chiller Support Framing, New Orleans, LA
- Westin Canal Place Chiller Support Framing, New Orleans, LA
- MSY Airport EDS & Rooftop Chiller Parabola, Kenner, LA
- Aquarium of the Americas Roof and Catwalk, New Orleans, LA
- LSU Cooling Tower Replacement, Baton Rouge, LA
- Omni Royal Orleans Cooling Tower Replacement, New Orleans, LA
- South Plaquemines Elementary School, Port Sulphur, LA
- Fisk-Howard Elementary School, New Orleans, LA
- Paul Habans Elementary School, New Orleans, LA
- New Orleans Charter Science & Math High School, New Orleans, LA
- Lake Area High School, New Orleans, LA
- Sherwood Forest Elementary School, New Orleans, LA
- Booker T. Washington High School, New Orleans, LA



**JAMIE L. SAXON, P.E. *Principal Structural Engineer*** Jamie Saxon has worked with Morphy, Makofsky, Inc. as an engineer since 1993. He has been responsible for foundation and structural design as well as analysis on residential, commercial, military, industrial, levee structures, and drainage pump stations.



Mr. Saxon's past structural and civil engineering design has included many complex and unique foundation systems including pile mat footings and mono-pile foundations. He has also designed temporary and permanent cantilevered and anchored sheet pile bulkheads and cofferdams as part of the Hurricane Protection systems in the post Katrina landscape.

He has worked extensively on renovation projects over the last twenty-five years. This has included the initial inspection and assessment of the conditions and the production of contract documents for the repairs and rehabilitation to restore the buildings. Many of the buildings have been registered on the Federal Historic preservation list and which has dictated that the repairs used use materials and techniques that match the original construction of the buildings.

### **EDUCATION**

1994 Bachelor of Science, Civil Engineering, University of Adelaide, Australia

### **CREDENTIALS**

Louisiana Certificate No. 30529

### **EXPERIENCE EXAMPLES**

- Sazerac House Historic Renovation, New Orleans, LA
- Edward Livingston High School (Design Only), New Orleans, LA
- The National World War II Museum Expansion Projects, New Orleans, LA
- LSU Ourso Business Complex, Baton Rouge, LA
- Delgado Learning Resource Center, New Orleans, LA
- University of New Orleans Library 4th Floor Addition, New Orleans, LA
- Southern University New Orleans College of Business, New Orleans, LA
- Tulane Medical School Parking Garage, New Orleans, LA
- Naval Air Station Joint Reserve Base Renovations and Additions, Belle Chasse, LA
- Bossier Parish Community College, Bossier City, LA
- LSU Union Theater Renovation, Baton Rouge, LA
- Little Woods Elementary School, New Orleans, LA
- Live Oak High School, Livingston, LA
- North Kenilworth Elementary, New Orleans, LA
- Arch. Hannan High School Library & Classroom Addition, Covington, LA
- University of New Orleans Housing, New Orleans, LA
- Phoenix High School, Phoenix, LA
- Pontchartrain Elementary/Tchefuncte Middle School, Mandeville, LA
- Recovery School District Existing Facility Assessments

**BRIAN MILLER, PE** – *Senior Mechanical Engineer*



**Marrero, Couvillon & Associates, LLC**  
Baton Rouge • Metairie

Since receiving his Bachelor of Science Degree in Mechanical Engineering from Louisiana Tech University in 1986, Mr. Miller has over 35 years of engineering experience in mechanical engineering, project engineering and project management.

Mr. Miller joined Marrero, Couvillon & Associates as one of our Project Managers and Sr. Mechanical Engineer. Since joining MCA, he has been responsible for various projects ranging from HVAC systems design to wastewater pump stations. Brian is working with clients in both the public and private sector, such as the New Orleans Recovery School District, the City of New Orleans, East Baton Rouge Parish, and the Ascension Parish School Board, as well as various Architects and Engineering firms. Prior to joining Marrero, Couvillon & Associates, Mr. Miller managed multi-disciplined capital projects from proposal through detailed design. He served as the Department Manager for a Mechanical Department and a Building Services Department, which provided architectural, HVAC and plumbing engineering services.

**EDUCATION**

1986 Bachelor of Science – Mechanical Engineering – Louisiana Tech University, Ruston, Louisiana

**CREDENTIALS**

PE Mechanical - Louisiana Certificate No. 26080

**EXPERIENCE EXAMPLES**

- Hurricane Laura Damage Assessment, FCI Oakdale, Oakdale, LA - After Hurricane Laura devastated Southwest Louisiana, the Federal Bureau of Prisons assigned a task to MCA to assess damage at the prison in Oakdale, make prioritized recommendations for repairs and upgrades, and provide estimates of expected repair costs.
- East St. John Primary School, LaPlace, LA - Marrero, Couvillon & Associates provided the mechanical, electrical, and plumbing, and fire protection design for the renovation of East St. John Primary after the building was damaged due to a fire.
- 2016 Flood Assessments and Repairs, East Baton Rouge and Ascension Parishes – After the flood of 2016, MCA provided damage assessments and also provided MEP design for schools damaged in the flood. These included:
  - Lake Elementary (Assessment & Repairs)
  - Galvez Elementary (Assessment & Repairs)
  - St. Amant Middle School (Assessment & Repairs)
  - Apple Digital Academy (Assessment)
  - EBR Professional Development Center
  - Howell Park Elementary (Assessment)
  - North Highland Quads (Assessment)
  - Greenbriar Elementary (Assessment & Repairs)
  - Lanier Elementary (Assessment & Repairs)
  - Montgomery Education Center (Assessment & Repairs)
  - Brookstown Middle School (Assessment & Repairs)

**KIMBALL M. SCHLAFLAY, PE** – *Senior Electrical Engineer*



**Marrero, Couvillon & Associates, LLC**  
Baton Rouge • Metairie

Mr. Schlafly has over 29 years of engineering experience in electrical engineering, project engineering and project management. He has been responsible for various projects requiring design of lighting, low and medium voltage power distribution, standby and emergency power systems, telecommunications, fire alarm, access control, video surveillance, and theatrical audio/visual and lighting systems. Mr. Schlafly has worked on projects with clients in both the public and private sector, such as the Recovery School District in New Orleans, Facility Planning and Control in Baton Rouge, Tulane University, Loyola University, University of New Orleans, as well as with various Architects, Engineering firms, and building owners. Prior to joining Marrero, Couvillon & Associates, Mr. Schlafly was managing partner of his own firm, working for contractors and owners on design-build projects as well as architects on design-bid projects.

**EDUCATION**

1988 Bachelor of Science – Electrical Engineering – Tulane University, New Orleans, Louisiana

**CREDENTIALS**

PE Electrical - Louisiana Certificate No. 27699

**EXPERIENCE EXAMPLES**

- Hurricane Ida Damage Assessment at Tulane University, New Orleans, Louisiana - Worked at both the uptown campus and the downtown medical school. Performed damage assessment on 30 university buildings. The information will be used by the university for coordination with FEMA and insurance carriers.
- Hurricane Laura Damage Assessment, FCI Oakdale, Oakdale, LA - After Hurricane Laura devastated Southwest Louisiana, the Federal Bureau of Prisons assigned a task to MCA to assess damage at the prison in Oakdale, make prioritized recommendations for repairs and upgrades, and provide estimates of expected repair costs.
- NOLA Public Schools Facilities Assessment, New Orleans, Louisiana - MCA was responsible for the mechanical, electrical, and plumbing systems assessments for all 86 schools in the New Orleans Public School system. The assessments followed the Uniformat Standard for building systems categories. Electrical categories included electrical service and distribution, emergency lighting and power systems, lighting equipment, telephone systems, local area networks, video surveillance, intrusion detection, access control, fire alarm, telecommunications, and clock and program systems
- George Washington Carver High School, New Orleans, Louisiana – Provided the electrical design of a new 186,000 square foot high school for the Recovery School District, including design of all lighting, power, telecommunications, fire alarm, access control, video surveillance, theatrical sound, and video systems.
- Douglass High School Auditorium Renovations – New Orleans, Louisiana – Complete replacement of all electrical, mechanical, and plumbing systems in the historic, art deco auditorium at Douglass High School, originally built in the 1940's. The electrical design includes the removal and offsite refurbishment of the historic pendant light fixtures, outfitted with new LED dimmable light arrays.
- Delgado Community College, City Park Campus, New Orleans, Louisiana – Hurricane Katrina damage assessment to Classroom Building #8, followed by the electrical design for the necessary renovations. This included design of lighting, power, telecommunications, fire alarm, and access control, and power and data connection into the campus distribution systems.
- Delgado Community College, City Park Campus, New Orleans, Louisiana - Hurricane Katrina damage assessment to the electrical service entrance located in Central Plant, followed by the design of the replacement and elevation of the 15KV service entrance switchgear, as well as transformer and switchgear for the central plant chillers and boilers.
- Trinity Yachts damage repairs, New Orleans, Louisiana - Repairs to the 15kV distribution system, damaged during hurricane Katrina, including feeder and transformer replacement, and elevation of equipment on structural platforms for flood mitigation.

## 5. RELEVANT PROJECT EXPERIENCE

### **CALCASIEU PARISH SCHOOL BOARD** Managed by CSRS – Lake Charles, Louisiana

Mathes Brierre Architects was selected in a Joint Venture for the assessment and preparation of Contract Documents, Bidding, and Construction Contract Administration for three (3) schools located in Lake Charles, Louisiana, following Hurricane Laura in 2020.

The team performed visual inspections of all the roof surfaces, components, and accessories as well as a thorough inspection for any evidence of water intrusion to the interior of building and the underside of the roof deck, where visible. When encountering suspicious, but not totally obvious areas of concern, a roofing technical specialist was engaged who verified our concerns via core sampling to test for the presence of moisture.

All three buildings sustained extensive roof damage and water damage in varying degrees. Each School project was divided into multiple bid packages to minimize disruption to school activities and accelerate rebuilding where practical.

Oak Park Elementary School was divided into three bid packages. Site Work, Kitchen and Miscellaneous Mechanical Repairs Package, PODs and Library Package, and the Main Building Package.

Oak Park Middle School was divided into two bid packages, the Main Building Package and the POD Package.

T.H. Watkins Elementary School sustained the heaviest wind and water damage to half of its campus. T.H. Watkins was issued all in one bid package.

Construction is underway at all three of the Calcasieu Parish School Board campuses, with one package remaining to be let for bids, Oak Park Elementary Main Building.

It has been a pleasure working with CSRS's management and staff and we look forward to an opportunity to continue building that relationship.

#### **Contact:**

Julie Olson  
Project Manager  
CSRS, Inc.  
225.761.3596  
Julie.olson@csrsinc.com



## **LOYOLA UNIVERSITY FACILITY AUDITS** — New Orleans, Louisiana

Loyola University is located in historical uptown New Orleans and is divided into two unique campuses. The Main Campus consists of twenty buildings constructed in the traditional Tudor Gothic, International and Local Vernacular styles of architecture. The Broadway Campus consists of eleven buildings constructed in the Victorian, International and Local Vernacular styles of architecture.

The University Facility Audit is a comprehensive audit of twelve buildings located on both the Main Campus and the Broadway Campus. The Audit included a review and inspection of each facility to determine building condition, maintenance needs including code deficiencies, current use and potential use(s) of each facility. The goal was to provide the University with a “user friendly” comprehensive report for each facility outlining in a prioritized order for specific maintenance needs including code upgrades, specific needs to upgrade the facilities from a functional standpoint and/or specific recommendations for the adaptive re-use of the facilities.

Each building Audit Report provides reviews in five major categories as follows:

- Primary Systems: Building components, foundations, structural, exterior wall and roofing systems.
- Secondary Systems: Floor covering, ceiling, interior wall and partition and specialty systems.
- Service Systems: Heating, ventilating and cooling, plumbing, electrical service, lighting, safety standards and utility systems.
- Safety Systems: Conveying systems, other systems (clock, communication networks, energy controls, public address, etc.) and safety standards (asbestos, codes, disabled accessibility etc.)
- Infrastructure Components: Site work, site improvements, structures and utilities.

Each Audit Report includes a detailed Project Total Matrix Summary and detailed matrix charts for each of the systems. The Summary includes charts of backup data collected, a facility replacement cost estimate, a facility condition needs index, gross square feet and total cost per square foot based upon the facility replacement cost.

One chart outlines maintenance costs as anticipated and/or capital costs for code compliance based upon the five major categories for the facility and projected costs over a ten-year period. Another chart outlines anticipated maintenance costs and/or capital costs for code compliance based upon the five major categories for the facility and projected costs over four budget categories, Capital Renewal, Deferred Maintenance, Plant/Program Adaptation and Routine Maintenance.

Each report also includes a Building Summary, Physical Data and Inspection Team Data, Building Floor Plans, existing Utilization Reports, Field Audit Checklist, Appendix A - Handicapped Code Accessibility Study and Appendix B - Asbestos Hazard Emergency Response Report.

- Contact:** Thomas Raymond  
traymond@loyno.edu  
or Paul Fleming, Lecturer  
pcflemin@loyno.edu
- Completion Date: Original Audits 1999-2000  
1st Update 2011-2013  
2nd update 2015



**ORLEANS PARISH SCHOOL BOARD** – New Orleans, Louisiana  
New Orleans Public Schools: Hurricane IDA Assessments

Mathes Brierre was recently hired to assess 17 of the most damaged schools in New Orleans for an overall review of life safety requirements, with the goal of reoccupying as quickly as possible, and prioritizing needed repairs for Life Safety, building envelope, and repairs which can be conducted after children return to the classroom.

Our team mobilized and conducted assessments in a very rapid period of time, starting within 24-hours of our first call and returned assessments for 12 of the schools within 7 days. Work also includes coordination with the State Fire Marshal for compliance with procedures for emergency repairs, as well as an overall review of the existing life safety systems, fire compartmentalization, building systems.

**Contact:**

Jeanie G. Decuers  
Executive Director of Capital Improvements  
NOLA Public Schools  
504.359.4326  
jdecuers@nolapublicschools.com



## LSU HEALTH SCIENCES CENTER SCHOOL OF DENTISTRY – New Orleans, Louisiana

Hurricane Katrina caused extensive damage to the entire campus of the LSUHSC School of Dentistry on Florida Avenue in New Orleans, Mathes Brierre Architects, in a joint venture arrangement, worked with State FP&C, LSUHSC, FEMA and GOHSEP to determine damage and permanent repair costs and/or replacement costs for the various buildings. The permanent repairs and mitigation projects for the three main buildings includes a new three-level Annex building to accommodate the displaced functions.

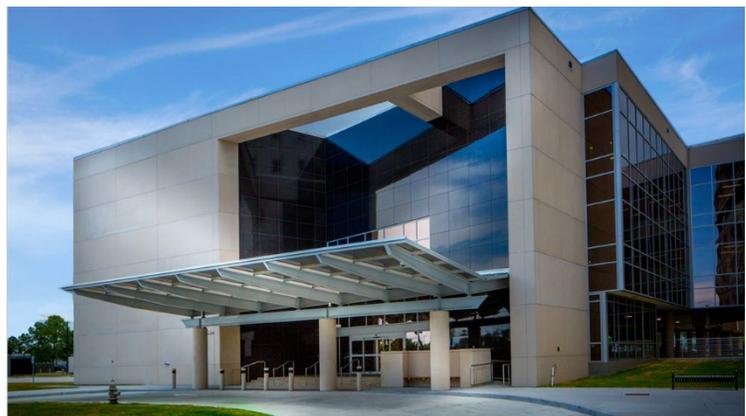
The new structure is wet flood-proofed on the first level, including the main entry, shipping and receiving areas. The two upper levels accommodate patient care areas, including Faculty Practice, Oral Surgery and the Outpatient Surgical Center and other displaced departments once housed in the Clinic and Administration buildings.

Mathes Brierre has been involved in multiple parts of the LSU Dental School in New Orleans renovation and restoration. One of these was the programming and preliminary layout planning of preclinical lab space, in the E.E. Jeansonne Clinic Building. These spaces included 2 pre-clinical labs, a web laboratory and a large classroom space. While we did not perform the construction documents, our office set the requirements for the spaces and did interviews required to develop the program and facility layout.



### Contact:

Kirk Deslatte, P.E., C.E.M.  
Assoc. Dir. of Planning & Construction  
LSU Health Sciences Center  
504.654.7576 – telephone  
jdesla@lsuhsc.edu



## **ENCORE ACADEMY** — New Orleans, Louisiana

Encore Academy was founded with the idea to bring together the performing arts with elementary school education, and to create a first-class learning Charter School in the Orleans Parish Schools system. Mathes Brierre was selected by the developer and general contractor, to evaluate, plan and design the renovations to this historic but abandoned site. There were several core needs for the existing building; extensive deterioration of existing wood floor systems and window systems, a lack of restroom facilities on upper floors, ADA accessibility, and the lack of air conditioning systems.

Balancing these major priorities, MBA came up with a simple but functional addition for restrooms and new elevator and worked with the contractor to find an HVAC system to provide code compliant, cost effective, and classroom-controlled fresh air, without compromising the design of the facades, or reducing limited greenspace on campus. This project was accomplished on an accelerated schedule, design-build, opened for the mid-term 2014-2015 school year as planned. A new 6,300sf annex has been added to the project to house the “arts” programs, and was completed March 2016, and was a sign of the strength of this growing school.

Recently, Mathes Brierre Architects was contacted by Encore Academy to develop design and preparation of construction documents for a four-classroom addition with restrooms and alterations to convert six (6) existing classrooms to a total of nineteen (19) smaller group rooms, to create an Art Room and a covered play yard. This project is currently in the Design Document phase and is scheduled to complete construction documents mid October 2021.



### **Contact:**

Terri L. Smith, CEO  
Encore Academy      504.421.5381 - telephone  
tsmith@encorelearning.org



## **JUVENILE JUSTICE CENTER – YOUTH STUDY CENTER** – New Orleans, Louisiana

The Juvenile Justice Center was designed as a single facility to house both the new Youth Study Center and the New Orleans Parish Juvenile Court. The completed Juvenile Justice Center is an approximately 112,000 square foot state-of-the-art juvenile care and juvenile court building housing six Juvenile Court Judges, Clerk of Courts Office, Judicial Administrative Services, as well as offices for the Orleans Public Defenders, Juvenile District Attorneys, Juvenile Regional Services, and a community outreach center for pre- and post-adjudication services.



The Youth Study Center shares the Juvenile Justice Conference Center with the new Juvenile Courts to provide training for staff and host seminars focused on juvenile justice. Food Service facilities provide secure dining for residents, while also supporting a public commissary for the Juvenile Courts Building. The Evening Reporting Center (ERC) Programs is located within the Juvenile Courts Building to provide after school services to the juveniles enrolled in the program.

The entire facility was designed and built implementing sustainable design practices, materials, and methods of construction and was completed in 2015.

### **Contact:**

Mr. Vincent Smith, Director  
(504) 658-8666  
viasmith@nola.gov



## OTHER SIMILAR PROJECTS

### Restoration of Historic Fleming Hall – Jackson Barracks

**Mathes Brierre Architects** provided design-build services to the Louisiana Army National Guard to restore and rehabilitate **Fleming Hall** at Jackson Barracks for military ceremonies and meetings. The building had sustained extensive damage during the 2005 hurricanes including roof damage. Careful construction techniques and practices were used to maintain the original context and vernacular of the building. The Mathes Brierre - Gibbs Construction team was successful in balancing the two main goals of this project—maintaining the historic character of the building while improving the building's functional options by modernizing the interior spaces in order to accommodate current technology and meet building code requirements.



### Pickwick Club Re-Roofing



Roof replacement of the **Pickwick Club** building, located on the corner of Canal Street and St. Charles Avenue, consisted of replacing the corrugated metal roof with a standing seam **modified bitumen roof system**. The flat roof section in the center was replaced with single ply roof. The roof area was 10,000 sf with an aggressive construction schedule and limited site access due to the streetcar power lines on St. Charles Avenue. The existing corrugated metal roof was over 50 years old and required roof deck repairs due to termite damage.



### Pump Station Assessments – New Orleans, Louisiana

Post Hurricane Katrina Mathes Brierre Architects were the only architect in a joint collaboration of architects, civil, structural, mechanical, electrical and plumbing engineers on a contract with the Army Corps of Engineers to assess, recommend and design upgrades and repairs for several pump stations throughout the New Orleans area. These upgrades and repairs included **generator replacements, window replacements, roofing replacements, structural hardening to withstand category 3 hurricane sustained winds, a new 15-megawatt Power Complex, several new generator buildings** and, in some cases, **replacement facilities**.



### Loyola University Thomas Hall

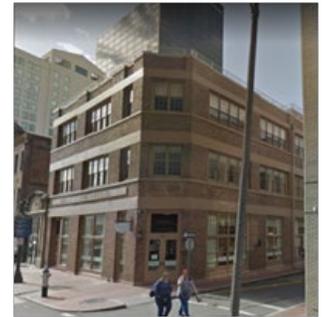
Loyola University hired **Mathes Brierre Architects** to convert this former residence hall into its new "Front Door". Thomas Hall now houses Admissions, Finance, Financial Aid, the Bursar's Office and Student Records. This extensive historical renovation included a **new modified bitumen roof, waterproofing, window replacements** and an addition that in fills an area in the existing building to provide new ADA restrooms and mechanical rooms.

**Mathes Brierre Architects** also conducted detailed **facilities audits for twelve campus buildings** for Loyola University New Orleans. These audits included primary systems, secondary systems, service systems, safety systems, and infrastructure components. Loyola University has since then, contracted with Mathes Brierre Architects to perform assessments of four additional campus buildings and update prior facility assessments. The **Facility Audit Reports** have provided the University with the needed tools to assist them in the short- and long-term planning for the operations and maintenance of their facilities.



### Walle Condominium Building - Repair of Storm Damage

– The condominium association of 123 Walnut, already a client, requested that Mathes Brierre Architects assist in the replacement of the storm damaged roof with a **modified bituminous** system and repair the water leaks in numerous locations at 410 Natchez Street in New Orleans' Central Business District. There were several areas that required repairs to the exterior wall as well as waterproofing.



### University of New Orleans – Research and Technology Park Buildings

Mathes Brierre Architects are the original architects for Building Nos. 1 and 4 of the **UNO Information Technology Center Park**. We have recently completed exterior **waterproofing and roofing repairs and/or replacement** on Buildings 2, 3 and 4. Each of the four buildings are approximately 104,000 square feet over five floors of tenant space.



### Plaquemines Medical Center

Mathes Brierre Architects worked with Plaquemines Medical Center since 2004. Initially, hired to design an entry plaza and renovate parts of their old facility, then after Hurricane Katrina, MBA worked with the Medical Center to resolve issues with **FEMA** in order to obtain approval and to design a new medical center on a nearby site in Port Sulphur to replace what was destroyed.

As a FEMA "improved project", the structure was raised to be clear of a 23-foot-high storm surge and a ramp was provided to bring emergency vehicles up to the urgent care center on the second floor. The helipad is located on the roof. The urgent care facility is fully supported with emergency generation and water supply. The structure is entirely of concrete; the exterior façade is of precast concrete and tinted laminated glass.



### New Office Building for the Foundation for LSU Health Sciences Foundation

Mathes Brierre Architects successfully worked with **FEMA** to obtain a "replacement" building in lieu of an "improved" facility. The process included numerous meetings with FEMA to establish a Statement of Probable cost, to determine proper required code upgrades, appropriate replacement materials and review of the construction documents in the various phases. The FEMA and **GOSEPH** representatives complimented the design team for our transparency and willingness to work closely with FEMA to obtain a new replacement building for the Foundation. The 32,000 SF replacement building, completed in 2013, features parking on the first level as well as three floors of office space for the Foundation.



### Louisiana Recovery School District

Mathes Brierre Architects was contracted to renovate six (6) Central Kitchens and seventeen (17) Satellite Kitchens in existing school buildings throughout Orleans Parish that sustained varying amounts of **hurricane damage**. The goal of the Central Kitchen projects was to make six school kitchens operational for the preparation of food to be distributed at both the Central and Satellite Kitchens. The Satellite Kitchen projects were to make operational seventeen schools' serving lines and holding areas to receive the food coming from the six (6) Central Kitchens. This was needed to provide hot lunches to the children of the Recovery School District for the 2007/2008 school year. Most of the kitchens were damaged by flood water and needed all new kitchen equipment, water heaters, kitchen hoods and, one of the kitchens needed air conditioning. All required new walk-in coolers and freezers, new electrical circuits to power serving lines and cashier areas.

### Other Facility Assessments

Mathes Brierre Architects also conducted facility audits on the **Benson Tower** prior to the Benson purchase of the building, a due diligence study was conducted on the **Krauss Building** on Canal Street for Tulane Medical Center and, due diligence studies were conducted on several buildings for **HANO** in 2011 when they were considering an office move and consolidation.

### Assessment Experience

Everyone has heard of a little storm that hit New Orleans in 2005 named Katrina. Mathes Brierre Architects was ground zero for that recovery. Prior to that event, no other area in the US had endured that level of damage,

amounting to \$160 billion. Consequently, the team gained invaluable recovery experience that one can only get from being there. The team offers a combination of things that few others can; vast experience in hurricane recovery, an impressive resume of highly skilled and diverse professionals, and strong and proven local presence capable of providing day of service for pressing needs.

**Experience with St John the Baptist:**

Our Mechanical, Electrical and Plumbing Engineer for the team has worked on a number of St. John the Baptist Facilities:

Additions and renovations to East St. John Elementary School, St. John the Baptist Parish School Board - Additions and Renovations to East St. John High School; Additions and Renovations to Locker Room and Rest Rooms at Joe Keller Stadium/East St. John High School; Addition of Laboratories, Classrooms, Shops and Concessionaires at West St. John High School; Additions and Renovations to West St. John Elementary School; Renovations to John L. Ory Elementary School; Renovations to LaPlace Elementary School; New Elementary Magnet School at Garyville.

**Experience with Public Infrastructure Projects:**

Mathes Brierre Architects has worked with numerous area public entities, including St. Tammany Parish, Plaquemines Parish, Orleans Parish, Jefferson Parish, and Calcasieu Parish. In addition to ground up new construction, the majority of our work includes assessments.

Our selected Civil / Structural Engineers has worked on a multitude of facility assessment projects across the State.

## 6. PROJECT UNDERSTANDING / PROPOSED APPROACH

### PROJECT UNDERSTANDING / PROPOSED APPROACH

Time is of the essence, but thoroughness and teamwork are very important as well. We will take a quick but methodical approach to gather and review all available data while performing assessments of existing facilities, including the grounds. We will review all information available from existing plans and make visual damage assessments of each building and prepare cost estimates for repair/replacement. Validating the inventory of space is a simple but important step in understanding existing space utilization; many times, in our master planning efforts, this step helps uncover opportunities for using underutilized space, or uncover potential issues which may alter preconceived priorities. We can then, offer suggestions to the client that, if they choose to do so, could improve the functionality, and provide older building/spaces a more current workflow and add years to the functional life of older structures.

Utilizing the Facilities Audit method, which we have employed at Loyola University, Federal City, schools for the Archdiocese of New Orleans, and other campuses, we will methodically review the condition of, and assess the serviceability of building structural systems, envelope systems, interiors, mechanical and electrical systems. Depending upon the available information from your office we may recommend further investigation beyond our proposed assessment. The assessment process gathers data about both the physical conditions of the buildings as well as the utilization of spaces, setting us up for our next step, a detailed written program.

In addition, our assessment will review the conditions of existing buildings and identify any observed code deficiencies, including accessibility or life safety concerns. We will work together with the St. John the Baptist Sheriff's Office team to create a prioritized list of code upgrades and document these within our assessment. This is a very important step in the evaluation process. St. John the Baptist Parish follows the direction of the Louisiana State Construction Code Council LSUCC. LSUCC adopted the 2015 ICC Family of Codes as well as the 2015 NFPA 101 – Life Safety Code, 2010 ANSI A117.1 and the Americans with Disabilities Act. However, any use of FEMA dollars requires adherence to FEMA Consensus Based Codes, essentially the latest published editions of all the above. Understanding this, and its application ensures that construction dollars spent today will provide long-lasting facilities that will properly perform for many years to come.

During the assessment phase, our team of highly skilled and diverse professionals will confirm, and document, any code-based issues, but will also evaluate any possible zoning, and base flood issues. For example, a building located in an A, AE or VE, depending on the level of damage, could require significant flood mitigation in order to be in compliance. Proper floodproofing will also add many years increased life to current structures as well as avoiding the costly repairs the Sheriff's Office is currently experiencing. It is obvious to anyone that the Sheriff's Office requires the most-sound structures available, that they can count on to properly perform their life-saving role to the community in subsequent events.

**A. Building Summary:**

Bobet Hall, is located on the north side of the quadrangle, bounded by Marquette Hall to the south, Stallings Hall to the west and the old Library to the east. The exterior envelope is constructed with the traditional campus brick and stone, however in 1974: the wood window systems were removed and replaced with aluminum frames and smoked gray glass. Constructed in 1924, Bobet Hall was extensively renovated in 1974. The 48,840 gross square foot building is rectangular with a 1 to 3 width to length ratio. It is a four story building, which presently houses the Chapel, Campus Ministry Center, Faculty Offices and the office of the Dean of Arts and Sciences, the south elevation of Bobet Hall extends the full length of the building which is located just north of Marquette Hall, the symbolic center of

**DETAILED PROJECT TOTALS MATRIX (SUMMARY)**

The following are anticipated maintenance costs and/or capital for code compliance:

Systems:	1 Year	2-5 Years	6-10 Years	Subtotal
Primary Systems	116,317.00	50,804.00	82,452.00	249,573.00
Secondary Systems	17,862.00	252,130.00	209,327.00	479,319.00
Service Systems	610,232.00	1,431,690.00	1,628,264.00	3,670,186.00
Safety Standards	32,492.00	110,806.00	80,932.00	224,030.00
Infrastructure Components	0.00	0.00	13,572.00	13,572.00
<b>TOTALS:</b>	<b>776,903.00</b>	<b>1,845,230.00</b>	<b>2,014,547.00</b>	<b>4,636,680.00</b>

Cost Does Not Include a Professional Fee of 10% \$12,431,245.00  
37.3%

Facility Replacement Cost  
Facility Condition Needs Index

Gross Square Feet 48,840 Total Cost Per Square Feet \$255.00

on of the First Floor and the inability of the city storm drainage  
ents of rainwater, the First Floor has flooded on occasion and  
eramic tile was installed as the First Floor finish, except at the  
Regist. Pool Class 101, Projection Room 101A, Closet 113B  
t floor finish.

ation gathered at the building site in April 2011, and from a  
ned by the Department of Physical Plant, Loyola University,

The primary systems of Bobet Hall are the foundation, substructure, structural, exterior wall, and roof systems.

These systems appear to be in good condition.

**Foundation and Substructure Systems:** The foundation is pile supported, with reinforced concrete footing and foundation wall systems. The building has a reinforced concrete slab on grade at the Ground Floor. There are no visible signs of settling, cracking or moisture/water infiltration in the foundation slab. For this reason, a structural engineer was not requested to evaluate the building foundation systems.

**Structural Systems:** The structural systems are reinforced cast-in-place concrete columns and pan slab system. Located along the south and north exterior walls are eight (8) steel columns, which extend from the pile caps to the roof. The interior exit stairs are constructed of steel pan and concrete fill. The structural systems reviewed are floor, roof, and stairs. These systems appear to be in good condition.

**Exterior Wall Systems:** The exterior of the building is faced in the traditional campus brick and cast stone. The windows, doors, and frames were replaced in 1974 and consist of aluminum frames and smoke gray glass. The exterior is generally in good condition, except for some discoloration of the brick and cast stone. The university recently spent two years sealing the entire exterior wall system. The time required to perform the work, degree and manner of caulking and poor-quality of workmanship that is visible upon inspection suggests that the work

## 7. CURRENT WORKLOAD

### CURRENT WORKLOAD

Because Mathes Brierre has a staff of 30, we are able to meet the needs of fast-track projects such as damage assessments. We currently have a team of 5 completing life safety assessments for 17 schools (completed in 8 calendar days) in New Orleans which will be available to transition to St. John the Baptist Parish. We have the ability to staff up to 6 professional architects at any time to the work team full time.

Our current workload is heavily involved in Contract Administration and project close out therefore have ability through September and October to complete these assessments and Construction Documents as needed for the various projects.

SEE CURRENT WORKLOAD CHART ON FOLLOWING PAGE

PROJECT NAME	TEAM MEMBER	%	2021				2022												
			SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APRIL	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	
CNO: Florida Desire Multi Service Center	Jim, George, Tony	85% CA	CA																
CNO: Low Barrier Shelter Phase 2	Kurt, George, Tony	90% CA	CA																
Encore Academy Addition & Alterations	Pete, Joyce, Jim	55% DD	DD			CD						CA							
WWII Museum Canopy	Scott	85% CA	CA																
Jesuit Administration Building - New Construction	Scott, Kurt	95% CA	CA																
Jesuit Banks Street Building - Renovations	Scott, Jason	BID	CA																
Eurofins Lab - Renovations Floor 3	Kurt	5% CA	CA																
LSUHSC Chancellors Office	Tony, Cynthia	DD	Bid	CA															
Tulane Hutchinson Lab Floor 5	Angela, Mary	50% CD	CA																
Jefferson Rise School Gymnasium	Angela, Alan	5% SD	DD	CD	BID	CA													
ULL Madison Hall Renovations FPC	Ray, Jason, Pete	DD	CD			BID		CA											
St Bernard Library - New Construction	Ray, Megan	Bid	BID			CA													
Cox Communications Baton Rouge Renovations	Megan, Pete	5% CA	CA																
Entergy Interior Renovatins multiple floors	Ann, Kurt	5% CA	CA																
WWII Museum Liberation Pavilion - New Construction	Pete, Scott, Joyce, Jim	25% CA	CA																
Grambling University Library - New Construction- FPC	Pete, Ray, Jim	85% CA	CA																
Lake Charles School Repair, 6 projects	Jim	60% CA	CA																
St Bernard Elderly Housing New Construction	Pete, Ray, Jason	100% CD	CA																
Union Passenger Terminal	Angela, Tony, George		SD	DD	CD	BID			CA										

Proposed Staff Utilization: St. John the Baptist School Board		2021				2022													
		SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APRIL	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC		
Will Tregre   Principal In Charge	Existing Booking	70%	70%	70%	70%	60%	60%	60%	60%	60%	60%	60%	60%	60%	60%	60%	60%	60%	60%
	% This Project	10%	10%	5%	5%	5%	5%	5%	5%	5%	5%	5%	5%						
Tony Alfortish   Co- Principal	Existing Booking	70%	70%	70%	70%	60%	60%	60%	60%	60%	60%	60%	60%	60%	60%	60%	60%	60%	60%
	% This Project	25%	25%	15%	15%	15%	15%	15%	0%	0%	0%	0%	0%						
Ray Zabala   Project Architect	Existing Booking	15%	10%	10%	10%	10%	25%	25%	25%	25%	25%	25%	25%	25%	25%	25%	25%	25%	25%
	% This Project	75%	80%	80%	80%	10%	20%	15%	15%	15%	15%	15%							
Ann Schmuelling Programming / Interior Design	Existing Booking	60%	60%	60%	60%	60%	80%	80%	80%	80%	80%	80%	80%	80%	80%	80%	80%	80%	80%
	% This Project	15%	15%	15%															
CH Palm   Specifications Writer	Existing Booking	60%	70%	70%	70%	70%	70%	70%	70%	70%	70%	70%	70%	70%	70%	70%	70%	70%	70%
	% This Project	10%	15%	15%	15%	10%	5%	5%											
Jim Opitz   CCA/ Estimator	Existing Booking	63%	63%	63%	63%	63%	63%	70%	70%	75%	75%	75%	75%	75%	75%	75%	75%	75%	75%
	% This Project	22%	22%	20%	20%	20%	20%	5%	0%										

## APPENDIX

Past Criminal Convictions of Bidders Attestation

Non-Solicitation and Unemployment Affidavit

Corporate Resolution

Debarment, Suspension, and Other Responsibility Matters Certification

E-Verify Affidavit

PAST CRIMINAL CONVICTIONS OF BIDDERS ATTESTATION (LA. R.S. 38:2227)

STATE OF LOUISIANA

PARISH OF Orleans

BEFORE ME, the undersigned Notary Public PERSONALLY CAME AND APPEARED,

I, E.W. Tregre, II, (Appeared) the owner/authorized representative of

**MATHES BRIERRE ARCHITECTS, APC**  
Submitter/ Individual / Legal Entity Name

Appeared, as a Bidder on the herein named Project, does hereby attest that:

A. No sole proprietor or individual partner, incorporator, director, manager, officer, organizer, or member who has a minimum of a ten percent (10%) ownership in the bidding entity named herein, including any silent or dormant owner or manager, has been convicted of, or has entered a plea of guilty or nolo contendere to, any of the following state crimes or equivalent federal crimes:

- (a) Public bribery (R.S. 14:118)
- (b) Corrupt influencing (R.S. 14:120)
- (c) Extortion (R.S. 14:66)
- (d) Money laundering (R.S. 14:230)

B. For five years prior to the project bid date, no sole proprietor or individual partner, incorporator, director, manager, officer, organizer, or member who has a minimum of a ten percent (10%) ownership in the bidding entity named herein, including any silent or dormant owner or manager, has been convicted of, or has entered a plea of guilty or nolo contendere to any of the following state crimes or equivalent federal crimes, during the solicitation or execution of a contract or bid awarded pursuant to the provisions of Chapter 10 of Title 38 of the Louisiana Revised Statutes:

- (a) Theft (R.S. 14:67)
- (b) Identity Theft (R.S. 14:67.16)
- (c) Theft of business record (R.S. 14:67.20)
- (d) False accounting (R.S. 14:70)
- (e) Submitter's misapplication of payments (R.S. 14:202)
- (f) Bank fraud (R.S. 14:71.1)
- (g) Forgery (R.S. 14:72)
- (h) Issuing worthless checks (R.S.14:71)
- (i) Malfeasance in office (R.S. 14:134)

Mathes Brierre Architects, APC  
Name of Bidder  
RFQ 2021.21- Hurricane Ida Disaster  
Recovery Damage Assessment and A/E  
Project Name/Number

E.W. Tregre, II  
Signature of Authorized Signatory of Bidder  
President  
Title of Authorized Signatory

SUBSCRIBED AND SWORN BEFORE ME ON THIS 24<sup>th</sup> DAY

OF September, 2021.

[Signature]  
Notary Signature

Printed Notary

Name: \_\_\_\_\_

Notary/Bar Roll Number: \_\_\_\_\_

My Commission is For/Expires: \_\_\_\_\_

**JOHN A. CANGELOSI**  
**NOTARY PUBLIC**  
**BAR # 26835**  
**STATE OF LOUISIANA**  
**MY COMMISSION IS FOR LIFE**

**ST. JOHN THE BAPTIST PARISH  
NON-SOLICITATION AND UNEMPLOYMENT  
AFFIDAVIT**

(Pursuant to La. R.S. 38:2224 and La. R.S. 23:1726(B))

STATE OF Louisiana

PARISH/COUNTY OF Orleans

Before me, the undersigned authority, came and appeared,

I, E. W. Tregre, II, the owner/authorized representative of

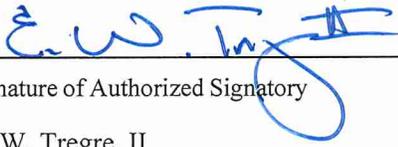
**MATHES BRIERRE ARCHITECTS, APC**

Company/Individual/Legal Entity Name

who, being first duly sworn, deposed and state that I personally and as an authorized representative of the above identified legal person executes this continuing affidavit stating that neither the above named Submitter nor a person acting on its behalf, either directly or indirectly, employed, paid, nor promised any gift, consideration or commission to any person or legal entity to procure or assist in procuring this public contract, other than persons regularly employed by Submitter whose services were in the regular course of their duties for Submitter in connection with the construction, alteration or demolition of a public building or project.

The above-named Submitter, if awarded, continually affirms that no part of the contract price received by Submitter was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the affiant whose services were in the regular course of their duties for Submitter.

The above-named Submitter hereby attests and certifies that it does not have any unpaid assessment or penalty levied against it regarding unemployment compensation and currently does and will continue to properly classify each employee.

<p> _____ Signature of Authorized Signatory</p> <p>E. W. Tregre, II _____ Printed Name of Signatory</p> <p>President _____ Title of Authorized Signatory</p> <p>Hurricane Ida Disaster Recovery Damage Assessment and A/E - RFQ 2021.21 _____ Project Name/Number</p>	<p>SUBSCRIBED AND SWORN BEFORE ME ON THIS <u>24<sup>th</sup></u> DAY OF <u>September</u> 2021.</p> <p> _____ Notary Signature</p> <p>Printed Notary Name: <u><b>JOHN A. CANGELOSI</b></u> <b>NOTARY PUBLIC</b></p> <p>Notary Bar Roll Number <u><b>BAR # 26835</b></u> <b>STATE OF LOUISIANA</b></p> <p>My Commission is for <u><b>MY COMMISSION IS FOR LIFE</b></u></p>
--	--

Submitter verifies that Submitter will collect an affidavit in this form from any approved sub-contractor and forward a copy to: Saint John the Baptist Parish, 1811 West Airline Hwy, LaPlace, Louisiana 70068, no later than five business days after contracting with its sub-contractor; however, in no instance shall the affidavit be received after commencement of work by the sub-contractor.

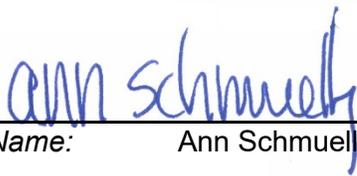
**BOARD RESOLUTION**

*BE IT RESOLVED by the Board of Directors of Mathes Brierre Architects, A Professional Corporation, domiciled in the City of Orleans, State of Louisiana, that E. W. Tregre, II, President, is hereby authorized and empowered to execute any and all contracts of whatever kind on behalf of the Corporation.*

**CERTIFICATE**

*I, Ann Schmuelling, Secretary of Mathes Brierre Architects, A Professional Corporation, do hereby certify that the foregoing resolution is a true and exact copy unanimously adopted by the Board of Directors of said corporation at a meeting thereof legally held on the 21<sup>st</sup> day of January, 2021; that said resolution is duly entered into the records of said corporation; that it has not been rescinded or modified; and that it is now in full force and effect.*

*IN TESTIMONY WHEREOF, I have hereunto set my hand and the seal of said corporation this 24<sup>th</sup> day of September, 2021.*

  
Name: Ann Schmuelling  
TITLE: Secretary



**Certification Regarding  
Debarment, Suspension, and Other Responsibility Matters  
Primary Covered Transactions**

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 13 CFR Part 145. The regulations were published as Part VII of the May 26, 1988 *Federal Register* (pages 19160-19211). Copies of the regulations are available from local offices of the U. S. Small Business Administration.

- (1) The prospective primary participant certifies to the best of its knowledge and belief that it and its principals:
  - (a) Are not presently debarred, suspended, proposed for disbarment, declared ineligible, or Voluntarily excluded from covered transactions by any Federal department or agency;
  - (b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
  - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
  - (d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) Terminated for cause of default.
- (2) Where the Prospective primary participant is unable to certify to any of the statements in this Certification, such prospective primary participant shall attach an explanation to this submittal

Business Name: -

**MATHES BRIERRE ARCHITECTS, APC**

Date September 24, 2021

By E. W. Tregre, II, President

Name and Title of Authorized Representative

Signature of Authorized Representative

**E-VERIFY AFFIDAVIT**

**STATE OF LOUISIANA**

**PARISH OF** Orleans

BEFORE ME, the undersigned Notary Public PERSONALLY CAME AND APPEARED,

I, E. W. Tregre, II, the owner/authorized representative of

**MATHES BRIERRE ARCHITECTS, APC**

Company/Individual/Legal  
Entity Name

who hereby personally and as the authorized representative of the above identified legal person executes this affidavit, as the undersigned Company verification of its current and future compliance with L.S.A. R.S. 38:2212.10, stating affirmatively that it and each individual, firm or corporation associated with it and engaged in the physical performance of services in the State of Louisiana, under a contract with St. John the Baptist Parish Sheriff Office has registered with, is participating in, and shall continue to participate in a federal work authorization program designated as such under the Illegal Immigration Reform and Immigrant Responsibility Act of 1996, as amended, which is operated by the United States Department of Homeland Security, known as the "E-Verify" program. The Company hereby verifies the legal status of all existing and new employees in the State of Louisiana by attesting herein that each is a citizen of the United States or legal aliens as defined by now effective immigration laws of the United States of America.

Company shall not assign this Contract or any monies due or to become due here under, or subcontract any part of the Work without the prior written consent of St. John the Baptist Parish Sheriff's Office.

Company verifies that the Company will collect an affidavit in this form from any approved subcontractor and forward a copy to: St. John the Baptist Parish Sheriff Office, 1801 West Airline Hwy, LaPlace, Louisiana 70068, no later than five business days of contracting with its subcontractor; however, in no instance shall the affidavit be received after commencement of work by the subcontractor.

E. W. Tregre, II  
Signature of Authorized Signatory

03/30/2020  
Date E-Verify ID Assigned

E. W. Tregre, II  
Printed Name of Signatory

1525914  
E-Verify ID

President  
Title of Authorized Signatory

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE DAY OF 24th, 2021.

[Signature]  
Notary Signature

Printed Notary Name: **JOHN A. CANGELOSI**  
**NOTARY PUBLIC**  
**BAR # 26835**  
Notary/Bar Roll Number: **STATE OF LOUISIANA**  
**MY COMMISSION IS FOR LIFE**  
My Commission is For/Expires: \_\_\_\_\_

For additional information please contact:

Mathes Brierre Architects  
201 Saint Charles Avenue  
Suite 4100  
New Orleans, Louisiana 70170  
Phone: 504.586.9303  
Fax: 504.582.1305  
[www.mathesbrierre.com](http://www.mathesbrierre.com)

**Mathes Brierre**  
ARCHITECTS