



SOQ 25-006 Supplemental Legal Services
Jefferson Parish Government

Project documents obtained from www.CentralBidding.com

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Professional Legal Services Questionnaire Instructions

- The Professional Legal Services Questionnaire shall be used for outside legal services.
- **The Professional Legal Services Questionnaire should be completely filled out. Complete and attach ALL sections. Insert “N/A” or “None” if a section does not apply or if there is no information to provide.**
- Questionnaire must be signed by an authorized representative of the Firm. Failure to sign the questionnaire shall result in disqualification of proposer pursuant to J.P. Code of Ordinances Sec. 2-928.
- All subcontractors must be listed in the appropriate section of the Questionnaire. Each subcontractor must provide a complete copy of the Professional Legal Services Questionnaire, applicable licenses, and any other information required by the advertisement. Failure to provide the subcontractors' complete questionnaire(s), applicable licenses, and any other information required by the advertisement shall result in disqualification of proposer pursuant to J.P. Code of Ordinances Sec. 2-928.
- If additional pages are needed, attach them to the questionnaire and include all applicable information that is required by the questionnaire.

Professional Legal Services Questionnaire

A. Person or Firm Name & Principal Address:

IAS LAW LLC
900 Camp Street, Suite 333
New Orleans, LA 70130

B. Name, Title, & contact information of Firm Representative, as defined in Section 2-926 of the Jefferson Parish Code of Ordinances, who is licensed to practice law in the State of Louisiana with a minimum of five (5) years' experience:

Imtiaz A. Siddiqui
Owner, IAS LAW LLC
ias@iaslawllc.com
(504) 500-1876

C. Location of the principal:

Orleans Parish, Louisiana

D. Please check the legal field or fields in which Firm is qualified to perform services for Jefferson Parish and include the number of years of experience in that particular field.

<input type="checkbox"/> Bond Services (Years: <u> </u>)	<input type="checkbox"/> Science & Technology Law (Years: <u> </u>)
<input type="checkbox"/> Elections (Years: <u> </u>)	<input type="checkbox"/> State & Local Government Law (Years: <u>10</u>)
<input type="checkbox"/> Administrative & Regulatory (Years: <u> </u>)	<input type="checkbox"/> Taxation (Years: <u> </u>)
<input type="checkbox"/> Antitrust Law (Years: <u>7</u>)	<input type="checkbox"/> Tort Trial & Insurance Practices (Years: <u>2</u>)
<input type="checkbox"/> Business Law (Years: <u>12</u>)	<input type="checkbox"/> Complex Litigation (including asbestos litigation) (Years: <u>10</u>)
<input type="checkbox"/> Criminal Justice (Years: <u> </u>)	<input type="checkbox"/> Securities (Years: <u>7</u>)
<input type="checkbox"/> Dispute Resolution (Years: <u>21</u>)	<input type="checkbox"/> Ethics Law (Years: <u> </u>)
<input type="checkbox"/> Environmental, Energy & Resources (Years: <u> </u>)	<input type="checkbox"/> Civil Service Matters (Years: <u>5</u>)
<input type="checkbox"/> Health Law (Years: <u> </u>)	<input type="checkbox"/> Civil Rights & the Constitution (Years: <u>5</u>)
<input type="checkbox"/> Intellectual Property (Years: <u> </u>)	<input type="checkbox"/> Municipal Representation (including liability & intergovernmental conflicts) (Years: <u> </u>)
<input type="checkbox"/> International Law (Years: <u> </u>)	<input type="checkbox"/> Code Enforcement Matters (Years: <u>3</u>)
<input type="checkbox"/> Labor & Employment Law (Years: <u>7</u>)	
<input type="checkbox"/> Public Contract Law (Years: <u>5</u>)	

Professional Legal Services Questionnaire

___ Public Utilities Law (Years: _____) ___ Communications Law (Years: _____) ___ Transportation Law (Years: _____) ___ Property (Years: <u>7</u>) ___ Trust & Estate Law (Years: _____) ___ Other/specific project as required by the advertisement (Years: _____)	___ Oil Spill Litigation (Years: _____) ___ Public Finance (Years: _____) ___ Land Use, Planning & Zoning Law (Years: _____) ___ Economic Development (Years: _____) ___ Construction Law (Years: <u>12</u>)
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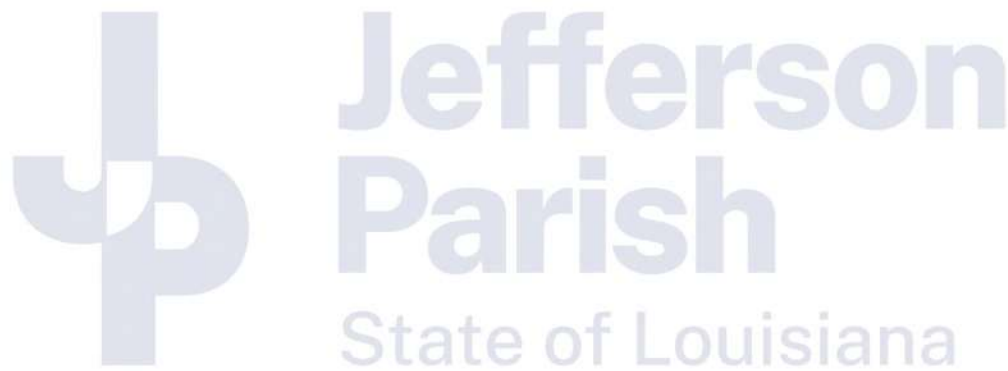
E. List all subcontractors anticipated for this Project. Please note that all subcontractors must submit a fully completed copy of this questionnaire, applicable licenses, and any other information required by the advertisement. See Jefferson Parish Code of Ordinances, Sec. 2-928(a)(3). Please attach additional pages if necessary.

Name & Address:	Specialty:	Worked with Firm Before (Yes or No):
1. <div>NONE</div>		
2.		
3.		
4.		

Professional Legal Services Questionnaire

F. Professional Training and experience in relation to the type of work required for the outside legal services.

Please see attached resume.



G. Size of Firm and capacity for timely completion of newly assigned work considering the number of professional and support personnel required to perform the type of outside legal services tasks and the Firm's current unfinished workload.

I am a solo practitioner. I have concurrently managed many cases and have had no issues with timely completion of all required tasks and compliance with deadlines. My current caseload or unfinished workload will not interfere with my ability to provide Jefferson Parish with the desired legal services.

Moreover, I have scaled down my attorney practice to account for my separate mediation practice, which is less time-consuming.

Professional Legal Services Questionnaire

i. Please specify the total number of support staff that may assist in the completion of a matter for each area of the law selected above: <u>0-1</u>		
ii. List any attorneys that may assist in the completion of a matter for each area of the law selected above. If necessary, please attach additional documentation that demonstrates the employment history and experience of the Firm's attorneys that may assist in the completion of this Project (i.e. resume). Please attach additional pages if necessary.		
Name:	Legal Field:	Years of Experience in Legal Field:
1. Imtiaz A. Siddiqui Imtiaz A. Siddiqui Owner, ias@iaslawllc.com (504) 500-1876	Please refer to the attached resume.	Please refer to the attached resume.
2. NO OTHER ATTORNEYS.		
3.		
4.		
5.		

Professional Legal Services Questionnaire

H. Past performance by person or Firm on Parish contracts. Please attach additional pages if necessary.

None.

I. Adversarial legal proceedings between the Parish and the person or Firm performing professional services, in which the Parish prevailed, and excluding those instances or cases where the person or Firm was added as an indispensable party, or where the person or Firm participated in or assisted the public entity in prosecution of its claim. In the event that the person or Firm fails to provide accurate and detailed information regarding legal proceedings with the Parish, including the absence of legal proceedings, the person or firm shall be deemed unresponsive with regard to this category, and zero (0) points shall be awarded. Please attach additional pages if necessary.

None.

Professional Legal Services Questionnaire

J. Prior successful completion of projects of the type and nature of legal services, as defined, for which Firm has provided verifiable references. (List no more than 10 projects.)

<p>1. Project Name: Hearing Examiner (Civil Service Department) Project Location: New Orleans, LA Owner: Civil Service Department 1340 Poydras Street, 9th Floor New Orleans, LA 70112 (504) 658-3500</p>	<p>Currently provide administrative hearing examiner services for hearings conducted by the City of New Orleans Civil Service Department relating to appeals to the Civil Service Commission.</p>
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<p>2. Project Name: Administrative Hearing Officer Services Project Location: New Orleans, LA Owner: City of New Orleans Department of Safety & Permits 1300 Perdido Street, 7th Floor</p>	<p>Previously under contract to provide administrative hearing officer services for the Department of Safety and Permits to hear code violation cases brought by the City and render judgment.</p> <p>Under the same contract, the firm also provided hearing officer services to the Department of Code Enforcement.</p>
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<p>3. Project Name: Administrative Hearing Officer (Procurement Office) Project Location: New Orleans, LA Owner: City of New Orleans Procurement Office 1300 Perdido Street, Room 4W07 New Orleans, LA 70112 (504) 658-1559</p>	<p>Provided administrative hearing officer services for hearings conducted by the City of New Orleans, Procurement Office relating to compliance with Louisiana Public Bid Law.</p>
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4.

I have listed my successfully completed projects relating to the public sector above.

I have successfully completed a multitude of other projects in my private practice. If necessary, with consent, I can provide the names of private clients who can serve as additional references.

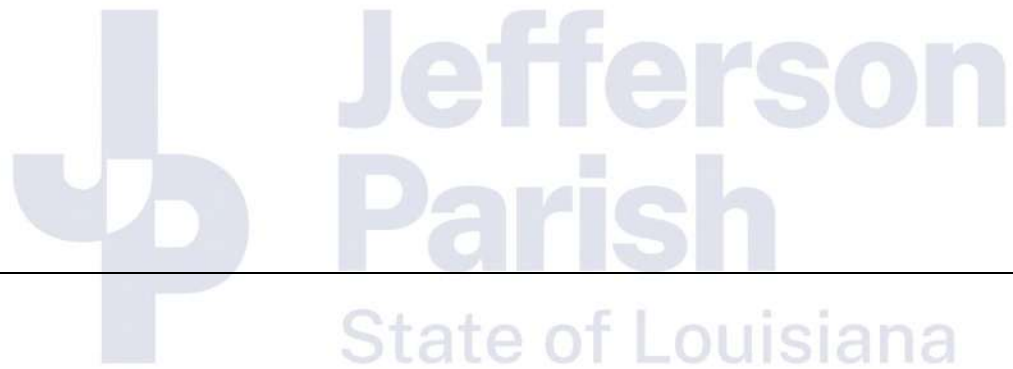
5.

Professional Legal Services Questionnaire

6.

7.

8.



9.

10.

Professional Legal Services Questionnaire

K. Use this space to provide any additional information or description of resources supporting Firm's qualifications for the proposed project.

Please see attached resume.

L. To the best of my knowledge, the foregoing is an accurate statement of facts.

Signature: 

Print Name: Imtiaz A. Siddiqui

Title: Owner

Date: 2/20/25

EXPERIENCE

IAS LAW LLC, New Orleans, LA

May 2018 – Present

Managing Attorney/Owner

Sole member of law firm with focus on business, construction, civil rights, education, employment, real estate, and appellate law.

Notable experience:

- Mediated, as a Court-appointed neutral for the Eastern District of Louisiana, dozens of Hurricane Ida cases.
- Mediate personal injury, business, and other disputes.
- Briefed successful opposition to motion for summary judgment; obtained writ denials from Louisiana Second Circuit and Louisiana Supreme Court.
- On appeal to Louisiana Fourth Circuit Court of Appeal on behalf of a wrongly terminated public employee, successfully had reversed a Civil Service Commission ruling relating to a novel employment issue, entitling client to reinstatement and backpay.
- On appeal to Louisiana Fourth Circuit Court of Appeal, successfully had reversed trial court's issuance of preliminary injunction, entitling client to damages, inclng attorney's fees.
- Arbitrated (through hearing and post-hearing briefing) favorable resolution for construction company in construction dispute.
- Arbitrated (through hearing and post-hearing briefing) favorable resolution for design-build firm in construction dispute.
- Arbitrated (through hearing and post-hearing briefing) case for condo unit owner against condo association.
- Settled Fair Housing Act disability discrimination claim of condo owner against condo association.
- Settled case for homeowner alleging New Home Warranty Act, redhibition, and fraud claims against builders and seller.
- Settled (with co-counsel) a wage and hour Fair Labor Standards Act case pending in federal court.
- Settled wage payment claim for employee relating to unpaid bonus after employment separation.
- Settled non-compete suit for employee relating to alleged unenforceable non-competition clause.
- Settled numerous employment discrimination cases.
- Settled numerous contractual disputes.
- Represented seller in sale of internet marketing business.
- Serve as arbitrator for Financial Industry Regulatory Authority.
- Serve as arbitrator for National Arbitration and Mediation on employment matters.
- Serve as hearing examiner for City of New Orleans Civil Service Department relating to civil service employment.
- Serve as hearing officer for City of New Orleans, Departments of Safety & Permits and Code Enforcement relating to City of New Orleans Municipal Code violations.

LSU Paul M. Hebert Law Center, Baton Rouge, LA

Fall 2019 – Present

Adjunct Faculty

Taught Fall Semester Law Office Practice and Law Office Management courses as part of LSU Law Center's Experiential Learning Programs. Law Office Practice is an experiential simulation course in which students learn the skills necessary to effectively practice law. Primarily through simulated exercises, problem-based scenarios, and drafting assignments, students learn techniques in the practice of law, including client interactions; evaluation of select litigation and transactional issues; aspects of oral advocacy; legal writing and preparation of legal documents, including preparation of pleadings, contracts, legal opinion letters, discovery, and other documents commonly used in practice; settlement strategy; and appeals. Students also engage in the study of law office management methods and practice, including review of the applicable Rules of Professional Conduct. Law Office Management predominately focuses on how to start your own firm.

IMTIAZ A. SIDDIQUI

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Sullivan Stolier Schulze & Grubb LLC, New Orleans, LA
Partner

February 2017 – May 2018

Practice focused on construction, commercial/business, and health law litigation, including appellate advocacy, in state and federal courts. Notable experience included successful reversal of a district court ruling on motion in limine via supervisory writ in business dispute, representation of large construction company with respect to all aspects of multiple large-scale public projects, local counsel representation of a number of out-of-state entities, sole responsibility of the firm's judicial commitment petitions and hearings, and the settlement of several commercial disputes.

Coats Rose, P.C., New Orleans, LA
Of Counsel

August 2015 – February 2017

Handled day-to-day management of several cases for construction and surety law practice through all phases of pretrial litigation, including drafting pleadings, motion practice, drafting supporting memoranda, discovery, hearing and trial preparation, appellate practice, and settlement. Argued dispositive and discovery motions and drafted trial court and appellate briefs in state and federal courts.

Notable experience:

- Successfully opposed motion for preliminary injunction at evidentiary hearing and successfully argued motion to dismiss in public bid dispute in the Middle District of Louisiana.
- Primary responsibility for opening and reply briefs filed in Louisiana First Circuit Court of Appeal relating to issue of arbitrator evident partiality; argued appeal.
- Successfully reversed district court ruling relating to motion to stay pending arbitration via supervisory writ.
- Argued all motions in several cases pending in different judicial district courts arising out of commercial construction dispute.

City of New Orleans, City Attorney's Office, New Orleans, LA
Assistant City Attorney

February 2014 – August 2015

As the attorney for the Department of Public Works and Capital Projects Administration, developed an intimate familiarity with Louisiana Public Bid Law. Drafted, reviewed, revised, and negotiated construction, design, engineering, materials testing, survey, geotechnical, and other professional services contracts with contractors and consultants pursuant to invitations to bid, requests for proposal, and requests for qualifications. Worked on litigation matters relating to bid protests, construction and design contracts, and surety issues. Worked on CBCA arbitrations relating to FEMA funding and reimbursement issues in connection with the City's public works projects. Drafted and revised policy memoranda. Negotiated contracts and provided legal advice and guidance to various City departments.

Notable experience:

- Negotiated major multi-million-dollar contract with vendor relating to New Orleans Police Department Early Warning System.
- Assisted in the City obtaining a \$2 billion settlement with FEMA, which has been hailed as the largest single payment for infrastructure repairs ever made.
- Provided legal advice with respect to the Hire NOLA ordinance.
- Drafted templates for various contracts for continued use by the Department of Public Works and Capital Projects Administration.

Cotchett, Pitre & McCarthy, LLP, New York, NY
Senior Litigation Associate

June 2009 – June 2013

Managing attorney of New York office of 30-attorney Bay Area-based litigation firm. Handled every aspect of pretrial litigation for several complex cases in federal and state courts. Frequently argued dispositive and non-dispositive motions and handled court proceedings, conferences, and hearings. Took and defended depositions of fact and expert witnesses. Drafted memoranda of law underlying motions and oppositions. Engaged in extensive document discovery in financial fraud, securities, and antitrust cases. Investigated potential claims and drafted complaints and amended complaints alleging violations of securities, antitrust, and consumer protection laws. Negotiated settlements, including

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attending mediations. Analyzed and interpreted federal and state statutes and researched complex legal issues, including analysis of judicial decisions. Managed tasks independently with minimal or no guidance and collaboratively, drawing upon excellent oral and written communication skills, from inception to conclusion in highly demanding environment. Notable experience:

- Deposed the former COO and President of Lehman Brothers as well as other key witnesses in a securities fraud action brought on behalf of several California public entities against Lehman Brothers' former officers and directors and external auditor pending in the Southern District of New York.
- Second-chaired four-day class certification evidentiary hearing in *In re Freddie Mac Securities Litigation* pending in the Southern District of New York.
- Conducted key expert deposition of economist on issue of market efficiency in *Freddie Mac* action and depositions of key fact witnesses in breach of fiduciary action in California federal court.
- Conducted interviews of cooperating amnesty applicant's employees in the U.S. and Europe in antitrust action.
- Drafted successful oppositions to motion to dismiss in *Freddie Mac* action and in large antitrust action pending in the Eastern District of New York; drafted successful briefing in support of motion for appointment as lead plaintiff, involving novel issues, in *In re BP Securities Litigation* pending in the Southern District of Texas.
- Was primarily responsible for the firm's four Madoff-related cases pending in New York state court, including all aspects of discovery; motion practice, oral argument, and other court appearances; settlement negotiations; and coordination with federal district and bankruptcy courts and counsel.

Lovell Stewart Halebian Jacobson LLP, New York, NY

January 2006 – May 2009

Litigation Associate

Handled day-to-day management of several antitrust and securities class actions from inception through all phases of pretrial litigation, including drafting complaints, motion practice, federal appellate practice, discovery, and settlement.

Notable experience:

- Drafted successful oppositions to motions to dismiss in large securities and antitrust actions and memorandum of law in support of successful motion for class certification in real estate price-fixing case.
- Drafted portions of appellate briefs submitted to the U.S. Supreme Court, in *Credit Suisse (USA) Sec. v. Billing*, and the U.S. Courts of Appeals for the Second, Sixth, and Ninth Circuits.
- Second-chaired depositions, conducted expert discovery, drafted document requests, subpoenas, and responses and objections to document requests, participated in FRCP 26(f) conferences, and managed document reviews.
- Participated in settlement negotiations, drafted settlement agreements, assisted with settlement mediations, and assisted with obtaining preliminary and final court approval of settlements.

ADMISSION

Louisiana, 2013 (Bar No. 35321) (passed July 2013 Louisiana State Bar Examination)

New York, 2004 (Bar No. 4223764) (passed July 2003 New York State Bar Examination)

U.S. Courts of Appeals, Sixth Circuit, 2008, Second Circuit (presently inactive), 2009, Fifth Circuit, 2016

U.S. District Courts, Eastern District of Louisiana, 2015, Middle and Western Districts of Louisiana, 2016

U.S. District Courts, Southern and Eastern Districts of New York, 2005 (presently inactive)

EDUCATION

Tulane Law School, New Orleans, LA

Juris Doctor, *cum laude*, 2003

Activities: Student Attorney, Tulane Civil Litigation Clinic, 2002-03

Editor-in-Chief, *Tulane Journal of Technology and Intellectual Property*, Volume 5

Author, *Dial One of the Mid-South, Inc. v. BellSouth Telecommunications, Inc.: The Fifth Circuit Rejects Incorporation of Actual Malice into Lanham Act*, 4 Tul. J. Tech. & Intell. Prop. 245 (Spring 2002)

Volunteer, Louisiana Volunteer Attorneys for the Arts, 2002-03

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The College of New Jersey (formerly Trenton State College), Ewing, NJ

Bachelor of Science in Biology, Minor in Chemistry, 1998

Honors: New Jersey Edward J. Bloustein Distinguished Scholar

Chase Manhattan Bank Scholarship Recipient

OTHER QUALIFICATIONS

A.A. White Dispute Resolution Center, University of Houston Law Center, Houston, TX (approved in LA)

Completion of 40-hour Basic Mediation Training: September 9-11 & 16-18, 2022 (via live video conference)

Louisiana Mediator Registry, Civil Mediator Register

PROFESSIONAL AFFILIATIONS

Court-Appointed Neutral, Eastern District of Louisiana, Hurricane Ida Streamlined Settlement Program

President (2024-2026) Board Member (2014-present), American Inn of Court, Tulane Law Chapter

Member, Quality Assurance Review Advisory Committee, Office of Independent Police Monitor

Board Member, Athlos Academy of Jefferson Parish (Inaugural Academic Year: 2018-2019)

Arbitrator, National Arbitration Mediation and Financial Industry Regulatory Authority

Adjunct Faculty, Loyola New Orleans College of Law Skills Course Instructor

Adjunct Faculty, Tulane Law School Intersession Civil Litigation Track

U.S. Court of Appeals for the Fifth Circuit Pro Bono Panel

Federal Bar Association Pro Bono Panel, EDLA

Adjunct Faculty, Tulane Law Trial Advocacy

Mediator, Louisiana Civil Mediator Registry

Fellow, American Bar Foundation

Louisiana State Bar Association

New Orleans Bar Association

American Bar Association

Federal Bar Association

Pro Bono Project