



CENTRALBIDDING
FROM CENTRAL AUCTION HOUSE

**Chemicals for St. Bernard Parish Government, Department of Public
Works, Water and Sewer Division
St. Bernard Parish Government**

Project documents obtained from www.CentralBidding.com

16-Dec-2022 10:38:16 AM

***INVITATION TO BID
FROM
ST. BERNARD PARISH***

***St. Bernard Parish Government
Department Of Public Works
1125 East St. Bernard Highway
Chalmette, Louisiana 70043***



Specifications

***Bid for Chemicals for St. Bernard Parish Government, Department of Public Works,
Water and Sewer Division***

**Liquid Chlorine (150 lb. Cylinders)
Anhydrous Ammonia**

**Prepared By:
Department of Public Works
St. Bernard Parish Government
1125 East St. Bernard Highway
Chalmette, Louisiana 70043**

GENERAL CONDITIONS

1. It is the policy of the St. Bernard Parish Government not to do business with any firm, individual, partnership or corporation employing or owned by any individual who is an employee of the St. Bernard Parish Government.
2. St. Bernard Parish Government encourages the participation of small businesses and businesses owned by women and minorities in the parish's procurement activity.
3. St. Bernard Parish is tax exempt. All prices for procurement by St. Bernard Parish Government for supplies and materials shall be quoted in the unit measure specified unless otherwise specified shall be exclusive of state and parish taxes.
4. All delivery charges must be included in all bids unless it is stated in the bid package that the St. Bernard Parish Government will pick up all materials.
5. Contract will be for a one year period with an option to renew for an additional one year. Contract Renewal must be mutually agreed upon by both parties.
6. St. Bernard Parish reserves the right to cancel at any time for any reason by issuing a thirty day written notice to the vendor.
7. Bid shall be good and may not be withdrawn for a period of 45 calendar days after the scheduled closing time for receiving of Bids.
8. Bids may be withdrawn by the bidder if done by affidavit within 48 hours of bid opening, but only for patently obvious, unintentional and substantial mechanical clerical or mathematical errors.
9. St. Bernard Parish reserves the right to reject any or all bids
10. Bids will be received as stated in the Advertisement for Bids. It is the sole responsibility of the bidder to submit the bid to the designated time and place. Bids received after closing time will be returned unopened to the Bidder.
11. Bid to be awarded to lowest responsive/responsible bidder meeting specifications on each item.
12. Bid must be enclosed in a sealed envelope with the submitting company name and address as well as the project title "Bid for Chemicals for St. Bernard Parish Government, Department of Public Works, Water and Sewer Division" on the outside of the envelope.

13. The Non-Collusion Affidavit and Statutory Affidavit must be completed and notarized. Both affidavits must be returned with the bid.
14. The Employment Letter must be completed and returned with the bid.
15. The bid form must be properly signed by the Bidder. A corporate resolution must be submitted with the bid or the person signing the bid documents must be listed on the Louisiana Secretary of State's website. If bidder is registered out of state of Louisiana, a corporate resolution must be submitted with the bid. Satisfactory evidence of the authority of the person signing on behalf of the individual, firm or partnership must be attached. Failure to comply will cause bid to be rejected and the Parish reserves the right to award bid to the next lowest responsive and responsible bidder in the event. A sample corporate resolution is enclosed in the bid package.
16. Quantities listed are for bidding purposes only. Quantities may be more or less than quantities listed.
17. If addenda(s) are issued, Bidder must acknowledge Addenda on the Bid Form
18. All invoices must be mailed as follows:

St. Bernard Parish Government
Accounts Payable Department
8201 West Judge Perez Drive
Chalmette, Louisiana 70043

STATUTORY AFFIDAVIT
Required by RS 38:2224

STATE OF LOUISIANA

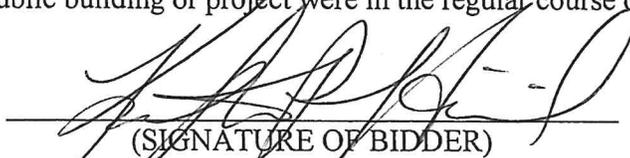
PARISH OF Jefferson BEING FIRST

DULY SWORN, DEPOSES AND SAYS:

THAT HE IS Katryn (Kate) Hilliard OF
DPC Enterprises
(CONTRACTOR)

(1) That affiant employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for affiant; and

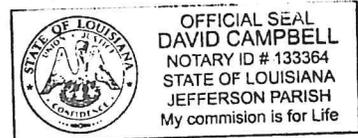
(2) That no part of the contract price received by affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for affiant.


(SIGNATURE OF BIDDER)

THE ABOVE STATEMENTS MUST BE SUBSCRIBED AND SWORN TO BEFORE A NOTARY PUBLIC.

SUBSCRIBED AND SWORN TO THIS 4th DAY OF January,
20 23.


NOTARY PUBLIC



NON-COLLUSION
AFFIDAVIT



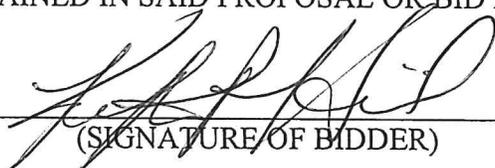
STATE OF LOUISIANA

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DULY SWORN, DEPOSES AND SAYS:

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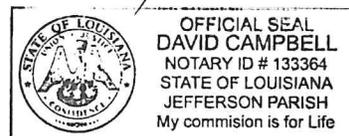
THE PARTY MAKING THE FOREGOING PROPOSAL OR BID, THAT SUCH BID IS GENUINE AND NOT COLLUSIVE, NOR A SHAM; THAT SAID BIDDER HAS NOT COLLUDED, CONSPIRED, CONNIVED, OR AGREED, DIRECTLY OR INDIRECTLY, WITH ANY BIDDER OR PERSON, TO PUT IN A SHAM BID OR TO REFRAIN FROM BIDDING, AND HAS NOT IN ANY MANNER DIRECTLY OR INDIRECTLY, SOUGHT BY AGREEMENT OR COLLUSION, OR COMMUNICATION OR CONFERENCE, WITH ANY PERSON, TO FIX THE BID PRICE ELEMENT OR SAID BID, OR OF THAT OF ANY OTHER BIDDER OR TO SECURE ANY ADVANTAGE AGAINST ANY OTHER BIDDER OR TO ANY PERSON INTERESTED IN THE PROPOSED CONTRACT; AND THAT ALL STATEMENTS CONTAINED IN SAID PROPOSAL OR BID ARE TRUE.


(SIGNATURE OF BIDDER)

THE ABOVE STATEMENTS MUST BE SUBSCRIBED AND SWORN TO BEFORE A NOTARY PUBLIC.

SUBSCRIBED AND SWORN TO THIS 4 DAY OF January,
20 23.


NOTARY PUBLIC



EMPLOYMENT LETTER

Department of Public Works
St. Bernard Parish Government
1125 East St. Bernard Highway
Chalmette, Louisiana 70043

This is to certify that no one employed by this organization, or having an owner relationship with this organization, is an employee of the St. Bernard Parish Government.

I further assure you that we will not make any payments to any employees or elected officials of St. Bernard Parish as a result or a condition of doing business with the St. Bernard Parish Government.

Signed 
Name Kathryn (Kate) Hilliard
(print or type)
Title Regional Sales Manager
Company DPC Enterprises, LP
Date 1/4/23

* Attached

**SAMPLE
CORPORATE RESOLUTION**

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF _____, INCORPORATED.

AT THE MEETING OF DIRECTORS OF _____, INCORPORATED, DULY NOTICED AND HELD ON _____, 2022, A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT WAS:

RESOLVED. THAT _____, BE AND IS HEREBY APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS AND TRANSACTIONS WITH THE PARISH OF ST. BERNARD OR ANY OF ITS AGENCIES, DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO THE EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES, CONTRACTS AND ACTS AND TO RECEIVE AND RECEIPT THEREFOR ALL PURCHASE ORDERS AND NOTICES ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING AND ACCEPTING EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-FACT.

I HEREBY CERTIFY THE FOREGOING TO BE A TRUE AND CORRECT COPY OF AN EXCERPT OF THE MINUTES OF THE ABOVE DATED MEETING OF THE BOARD OF DIRECTORS OF SAID CORPORATION, AND THE SAME HAS NOT BE REVOKED OR RESCINDED.

SECRETARY-TREASURER

DATE



DPC ENTERPRISES

P.O. Box 130468
Houston, Texas 77219-0468
(713) 863-1947
Fax (713) 863-8316

Certified Copy of Corporate Resolution

I, Brett C. Clapsaddle, duly elected and acting Assistant Secretary of DPC Enterprises, GP, LLC, a Delaware Limited Liability Company (the “Company”), hereby certify that the following resolution was adopted by unanimous consent of the Directors, and has not been amended or rescinded, and is still in full force and effect:

BE IT RESOLVED, Kathryn (Kate) Hilliard, Regional Sales Manager for DPC Enterprises, L.P. be, and is hereby appointed, constituted and designated as agent and attorney-in-fact of the Company with full power and authority to act on behalf of this Company in all negotiations, bidding concerns, and transactions with St. Bernard Parish, Louisiana or any of its agencies, departments, employees, or agents, including but not limited to, the execution of all bids, papers, documents, affidavits, bonds, sureties, contracts and acts and to receive and receipt therefore all purchase orders and notices issued pursuant to the provisions of any such bid or contract, this company hereby ratifying, approving, confirming and accepting each and every such act performed by the said agent and attorney-in-fact.

IN WITNESS WHEREOF, the undersigned has executed this Certificate on December 16, 2022.

A handwritten signature in blue ink that reads 'Brett C. Clapsaddle'.

DPC Enterprises, L.P.
By DPC Enterprises, G.P., LLC, its general partner
By Brett C. Clapsaddle, its Assistant Secretary

Specifications

Item A Liquid Chlorine (150 Lb. Cylinders)

Product must be shipped in 150 lb. cylinders. Chlorine needs to be delivered within five days of placement of order. Minimum shipment of 15 cylinders.

Item B Anhydrous Ammonia

Product must meet E.P.A and A.W.W.A. approval for use in potable water treatment. Product must be delivered to owner via supplier supplied 500-gallon tank.

Metallurgical Grade (M Grade)

Ammonia Assay: 99.9965 Min

Ammonia Assay: 99.999 Typical

Water (ppm): 33 Max

Water (ppm): 10 Typical

Oil (ppm): 2 Max

Oil (ppm): 1 Typical

All prices quoted on items A and B shall include shipping charges.

Special Conditions – Deliveries

1. Item A shall be delivered to the following address:

Reggio Booster Pump Station
4400 East Louisiana Highway 46
St. Bernard, Louisiana 70085

2. Item B shall be delivered to the following address:

St. Bernard Parish Government
Department of Public Works
Water and Sewer Division
1111 East St. Bernard Highway
Chalmette, Louisiana 70043

BID FORM

St. Bernard Parish Government
Department of Public Works
1125 East St. Bernard Highway
Chalmette, Louisiana 70043

Ladies/Gentlemen,

Having examined the Specifications the undersigned in compliance with your invitation to bid hereby proposed to furnish the following for the price listed below:

Item No.	Description	Unit Price	Quantity	Total
A.	Liquid Chlorine (150 lb. Cylinders)	\$ <u>1.667</u> lb.	5,475 lbs.	\$ <u>9,126.825</u>
B.	Anhydrous Ammonia	\$ <u>N/A</u> lb.	31,025 lbs.	\$ <u>N/A</u>

Quantities are estimates only on a per annual contract

The undersigned agrees that this Bid shall be good and may not be withdrawn for a period of 45 calendar days after the scheduled closing time for receiving of Bids.

The following additional items are attached to this Bid Form:

- a) Non-Collusion Affidavit
- b) Statutory Affidavit
- c) Employment Letter
- d) Satisfactory evidence of the authority of person signing bid/proposal form. (As per General Conditions – Item No. 15)

The Bidder acknowledges receipt of, and makes part of this Proposal, the following addenda:

None Received _____

DPC Enterprises, LP
Company's Name

620 W 10th St
Address Reserve, LA 70084


Signature Kathryn (Kate) Hilliard

985.536.1172 (office)
Telephone Number

Regional Sales Manager
Title

khilliard@dxgroup.com
E-Mail address