



# WILLIAM EARL HILTON

*Sheriff and Tax Collector ~ Rapides Parish*

Bids will be received until **10:00 A.M. Tuesday, February 28, 2017** and publicly opened.

Bid Bond Requirements: A bid bond or check for N/A % of the total amount of bid.

Performance Bond Requirements: In the event bid is accepted, a performance bond shall be required in the amount of N/A %

Rapides Parish Sheriff's Office Bid Proposal #:RPSO-04-17  
Page No: 1 Of 20  
Date Specifications Prepared: January 26, 2017

**Please file bid with the following:**

**Sissy Williams, Purchasing Agent**  
**Rapides Parish Sheriff's Office**

**701 Murray Street**

**P.O. Box 1510**

**Alexandria, La. 71309-1510**

**PH: (318) 442-9283 FAX: (318) 442-9283**

## REQUIREMENTS AND STIPULATIONS

### **JANITORIAL SUPPLIES**

(State of Louisiana Licensing Board Job Classification: N/A)

It is the intent of the Rapides Parish Sheriff's Office (RPSO) to secure pricing on JANITORIAL SUPPLIES. This contract shall remain in effect for a period of THREE (3) months from bid award date. Contingent upon the availability of funds, and the ability of the successful bidder to honor the quoted bid prices, the RPSO reserves the right to renew the existing contract for a period of up to THREE (3) additional months, with a sixty (60) day funding out clause.

**Deliveries shall be F.O.B. Destination, Freight / Fuel Charges Prepaid to the various RPSO using locations, all of which are located within the corporate limits of Alexandria, Louisiana.**

Items shall be awarded on a line item basis. Award shall be based on item unit prices as specified (i.e. pound, case, etc.), items shall be invoiced in units as specified (i.e. pound, case, etc.).

Vendors are not required to bid on every item. They should bid only the items which they can supply, however vendors must have a minimum of TEN items at the lowest cost to be awarded.

Deliveries shall be made within twenty-four (24) hours of order placement by the RPSO using facility. Awarded vendors who fail to deliver the awarded items within the specified twenty-four (24) hour time limit shall be removed from the RPSO vendor list for future bid requests. Portion sizes shall be exactly as specified unless otherwise noted.

**Items shall be ordered on an as needed bases. No quantities are guaranteed.**

References to specific brand names and stock numbers in this proposal are to be interpreted as descriptive, but non-restrictive, and are used only to indicate minimum requirements for type, grade and quality unless otherwise specified. Vendors submitting products as alternates to those specified must furnish complete descriptive literature for each item with submitted bid package.

**ALL COLUMNS ON BID PRICE PAGES ARE TO BE FILLED OUT LEGIBLY. FAILURE TO FILL IN ANY AND ALL COLUMNS SHALL BE GROUNDS FOR AUTOMATIC BID REJECTION.**

Addenda: The undersigned hereby acknowledges receipt of the following Addenda:

Addenda Number

Dated

Signature

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

The undersigned hereby offers to furnish and deliver the articles or services as specified above at the prices and terms there stated and in strict accordance with the specifications and general conditions of bidding all of which are made a part of this offer. This offer is not subject to withdrawal.

Company Name: Economical Janitorial and Paper Supplies  
Address: P.O. Box 23607 (3232 Industrial St. Alexandria, La.)  
City & State: New Orleans La Zip: 70183-<sup>3607</sup> Email: Suzie@economicaljanitorial.com  
Telephone #: (<sup>504</sup>) 464-7166 x 3110 FAX #: (<sup>504</sup>) 465-9563  
Authorized: Suzie Migliore Signature: Suzie Migliore  
Title: President

(Per L.R.S. 38:2212(A)(c)(I))(See General Conditions Item # 21)

**BID PRICES WILL BE FOR A PERIOD OF THREE MONTHS WITH A THREE MONTH RENEWAL.**

**FIRST THREE MONTHS WILL START:  
APRIL 4, 2017 - JULY 4, 2017**

**THREE MONTH RENEWAL WILL BE:  
JULY 5, 2017 - OCTOBER 5, 2017**

### REQUIREMENTS AND STIPULATIONS

No bid may be withdrawn for at least thirty (30) days after the scheduled closing time for the receipt of bids. Quoted prices shall remain firm until product(s) have been accepted by the Rapides Parish Sheriff's Office as delivered.

Products shall be new and of current model year manufacture.

**GENERAL CONDITIONS FOR BIDDERS  
PLEASE READ CAREFULLY**

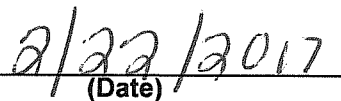
1. Any manufacturer's preference in this proposal is descriptive, but non-restrictive, and is used only to indicate minimum requirements for type, grade and quality unless otherwise specified.
2. Pursuant to LSA R.S. 38-2212 A.(b), the provisions and requirements of this bid shall not be considered as informalities and shall not be waived by the Rapides Parish Sheriff's Office. Therefore, conditions and specifications on this bid form shall be strictly enforced and any and all alterations, deviations, and non-compliance to said conditions and specifications, either on the bid form or by separate attachment, shall be grounds for immediate disqualification.
3. Preference shall be given to bidders quoting prices F.O.B., the using Department of the Rapides Parish Sheriff's Office with all transportation charges prepaid, unless otherwise requested.
4. Each bidder shall submit his proposal on the proposal form furnished by the RPSO Purchasing Department. Altered or substitute forms shall not be accepted. Bid forms must be complete and concise. The complete bid form must be returned as issued by the RPSO with all pages intact and all specification response columns filled in. Incomplete columns or missing pages shall result in the vendor's entire bid package being rejected.
5. Literature, brochures, and other related paperwork attached to the bid shall be identified with the name of the bidder and the item number.
6. In case of a discrepancy between unit price and extensions, the unit price shall prevail.
7. The Rapides Parish Sheriff's Office shall not honor an escalation clause.
8. The Rapides Parish Sheriff's Office reserves the right to award by item or by total bid, unless otherwise specified in the bid specifications. (Price(s) should be itemized.)
9. All erasures and corrections on the bid form shall be initialed.
10. The Rapides Parish Sheriff's Office reserves the right to reject for cause any and all bids or parts of bids, or accept bids most beneficial to the RPSO.
11. Any bid submitted which contains unauthorized additions, conditional or alternate bids, or irregularities which may make the proposal incomplete, indefinite, or ambiguous as to its meaning, thus requiring clarification after the specified date and time of bid opening shall be automatically rejected.
12. Bids shall be opened publicly in the RPSO Sheriff's Office Conference Room. Bids shall be available for public inspection.
13. Cash discounts shall be accepted, but SHALL NOT be considered in making award.
14. A written notice of acceptance mailed or otherwise furnished to the successful bidder shall result in a binding contract without further action by either party.
15. The Rapides Parish Sheriff's Office reserves the right to require that a written contract shall be executed by and between the Rapides Parish Sheriff's Office and the Contractor. No contract shall be binding upon the RPSO until it has been executed by the RPSO and delivered to the successful bidder. Should the bidder to whom the contract is awarded fail to execute the contract, the award shall then be made to the next lowest responsible bidder, or readvertised for public bid, said decision to be in the sole judgment of the Rapides Parish Sheriff's Office.
16. The Rapides Parish Sheriff's Office shall pay for articles or services purchased under this bid within thirty (30) days after due and proper delivery accompanied by invoice.
17. Note: The Rapides Parish Sheriff's Office is exempt from all taxes. A tax exempt form shall be furnished by the Purchasing Department, if requested.
18. Bidder(s) awarded item(s) by the Rapides Parish Sheriff's Office shall be responsible for supplying all products at the awarded price(s); if not, the Rapides Parish Sheriff's Office shall have the option to cancel the remaining item(s) awarded.

**GENERAL CONDITIONS FOR BIDDERS(Cont.'d)**  
**PLEASE READ CAREFULLY**

19. Regarding Service Contracts and Procurement Contracts, the terms of the contract shall be binding upon any and all parties involved until goods and supplies are delivered, services have been rendered, and/or work has been completed and accepted by the Sheriff on behalf of the Rapides Parish Sheriff's Office and all payments required to be made to the contractor have been made. However, a contract may be terminated under any and all of the following conditions:
- (a) By mutual agreement and consent of either party upon thirty (30) days written notice to the other party;
  - (b) By the Sheriff, on behalf of the Rapides Parish Sheriff's Office, as a consequence of the failure of the Contractor to comply with the terms and conditions of the contract or the progress or quality of work to be performed in a satisfactory manner, proper allowance being made for circumstances beyond the control of the Contractor; or
  - (c) By satisfactory completion of all services and obligations described in the contract.
- If the contract is terminated for any of the terms and conditions authorized in sub-paragraph (b) above, Contractor shall be formally notified in writing by the Purchasing Department by means of certified mail informing him of cancellation of the contract, giving specific reasons for said cancellation. Contractor shall have the right to appeal to the RPSO within ten (10) days from the date that said notification is placed in the U.S. Mail. Contractor's appeal shall be accomplished by means of a letter addressed or delivered to the RPSO Purchasing Manager stating that an appeal of decisions of cancellation is desired. The RPSO Sheriff shall thereafter hold a hearing on the appeal, giving all parties the opportunity to present any and all evidence concerning the decision of cancellation. After hearing the appeal, the RPSO Sheriff may, sustain, modify, or reverse the findings for said decision and shall provide, if requested by Contractor, a written determination of the findings. The findings of the RPSO Sheriff shall be final, subject to any applicable legal process.
20. Contractors submitting bids for Public Works Construction Projects in excess of \$50,000.00 must show his Contractor's License Number on the front of the Bid Envelope. except for certain projects for which a Contractor's License is not required by the State Contractor's Licensing Board. Failure to comply with this directive shall result in automatic bid rejection, furthermore, any contractor who submits a bid for a type of construction for which he is not properly licensed shall be acting in violation of LA R.S. 37:2163 and shall be subject to all provisions for violation and penalties thereof. Contractor's who are owned by, and are submitting a bid as, a subsidiary of a parent company, whose name is listed in the State of Louisiana's Roster of Licensed Contractors, may do so by including a letter of proof of ownership from the parent company with the submitted bid package. The letter must be signed as per L.R.S. 38:2212(A)(c)(I)(see item # 21.)
21. All bids shall be signed by hand and in ink by an authorized company representative Per L.R.S. 38:2212(A)(I)(c) which states: Evidence of agency, corporate, or partnership authority shall be required for submission of a bid. The authority of the signature of the person submitting the bid shall be deemed sufficient and acceptable if the following condition is met: The signature on the bid is that of an authorized representative of the corporation, partnership, or other legal entity and the bid is accompanied by a corporate resolution, certification as to the corporate principal, or other documents indicating authority which are acceptable to the public entity. Signature must be legible.
22. In-State Preferences shall not apply to procurements involving Federal Funds.

I HAVE READ THE ABOVE LISTED GENERAL CONDITIONS AND UNDERSTAND THAT NOT COMPLYING WITH ANY OR ALL OF THESE CONDITIONS MAY CONSTITUTE GROUNDS FOR REJECTION OF MY ENTIRE SUBMITTED BID PACKAGE:

  
(Authorized Company Representative)

  
(Date)

## MEMORANDUM

A. "Pursuant to Louisiana R.S. 38:2212, Paragraph A.(b), the provisions and requirements of this bid shall not be considered as informalities and shall not be waived by the Rapides Parish Sheriff's Office."

The enactment of this measure requires that conditions and specifications on the bid form shall be strictly enforced and that alterations, deviations and non-compliance to said conditions and specifications shall not be allowed. Therefore, any alterations, deviation or non-compliance submitted with a bid, either on the bid form or by separate attachment, shall be grounds for immediate disqualification.

B. "Any bid submitted which contains unauthorized additions, conditions, alterations, or irregularities which make the proposal incomplete, indefinite or ambiguous as to its meaning, requiring clarification after the specified date and time of bid opening shall be automatically rejected.

The requirement specified in this paragraph is significant in that any information necessary as explanation of any portion of a bid AFTER the bid opening date and time must automatically disqualify the entire bid from being considered. Therefore, it is essential that bidder communicate with proper RPSO personnel prior to the bid opening aspect of the General Conditions and/or specifications that are unclear.

The Purchasing Department of the Rapides Parish Sheriff's Office pledges to take every means necessary to ensure that all bids are as concise and as articulate as possible, so that bidder shall not feel compelled to alter or deviate from the bid as specified. Personnel within the Purchasing Department shall also do everything possible to offer for consideration very distinct and understandable language within each bid, so that no post-bid clarification is necessary.

Therefore, it is of the utmost importance for each bidder to very carefully read each bid in its entirety to guarantee its submission of an accurate, proper, and compliant bid.

**RAPIDES PARISH SHERIFF'S OFFICE BID SPECIFICATIONS FOR:**  
**Janitorial Supplies**

**ITEM # 1:** Bleach, Liquid, 5.25% Bleach, minimum, "Sunbelt Bleach", or equal.  
Unit Size: Case

Bid Price: \$ 7.64 / Case Case Quantity: 6/1 gallon  
Brand Name: BAITE % of Bleach: 5.25%  
Stock Number: SBC-HCL 917

**ITEM # 5:** Bottle, Round Plastic, 32 oz., minimum, "Talco" or equal.  
Unit Size: Each

Bid Price: \$ .42 / Each Bottle Size: 32 / Oz.  
Brand Name: TALCO  
Stock Number: T01-120125

**ITEM # 10:** Broom, Parlor, Corn Type, "ABCO", or equal.  
Unit Size: Each

Bid Price: \$ 3.08 / Each  
Brand Name: HILTI  
Stock Number: EJ-100P

**ITEM # 15:** Broom, Parlor, Plastic, 42" X 7/8", "Plastic Maid", "Unisan", or equal.  
Unit Size: Each

Bid Price: \$ 3.34 / Each  
Brand Name: ROYAL  
Stock Number: RB-9917

**ITEM # 20:** Broom, 18" Push, Stiff Plastic, Maroon, "Durene" Polypropylene Plastic, "Unisan", or equal.  
Unit Size: Each

Bid Price: \$ 10.23 / Each Width: 18"  
Brand Name: ABCO  
Stock Number: AB-BH 12006

**ITEM # 25:** Broom, 24" Push, Stiff Plastic, Maroon, "Durene" Polypropylene Plastic, "ABCO", or equal.  
Unit Size: Each

Bid Price: \$ 8.19 / Each Width: 24"  
Brand Name: ABCO  
Stock Number: AB-BH 12007

**RAPIDES PARISH SHERIFF'S OFFICE BID SPECIFICATIONS FOR:**  
**Janitorial Supplies**

**ITEM # 30:** Broom, 36" Push, Stiff Plastic, Maroon, "Durene" Polypropylene Plastic, "ABCO", or equal.  
Unit Size: Each

Bid Price: \$ 13.34 / Each Width: 36" "  
Brand Name: ABCO  
Stock Number: AB-BH 12009

**ITEM # 40:** Brush, 20" Handle, Fender, "Palmyra" Fibre, "Proline", or equal.  
Unit Size: Each

Bid Price: \$ 2.30 / Each Handle Length: 20" "  
Brand Name: HUB  
Stock Number: HUB-14-L

**ITEM # 45:** Brush, 20" Handle, Soft White Bristle Plastic, Utility Brush, "Proline", or equal.  
Unit Size: Each

Bid Price: \$ 3.94 / Each Handle Length: 20" "  
Brand Name: Wilen  
Stock Number: WI-E 301120

**ITEM # 50:** Brush, Toilet Bowl, "Turks Head", "Polypropylene", "Proline", or equal.  
Unit Size: Each

Bid Price: \$ 1.79 / Each Length: 11" "  
Brand Name: CARLISLE  
Stock Number: CSI-3610150

**ITEM # 60:** Brush, 10" Window, Flanged Type, "HLC, Inc.", or equal.  
Unit Size: Each

Bid Price: \$ 7.89 / Each Width: 10" "  
Brand Name: HUB  
Stock Number: HUB-206

**ITEM # 65:** Cleaner, All Purpose, Gallon, "Pelican", or "Cello Best Yet", Concentrated Neutral Cleaner, or equal.  
Unit Size: Case

Bid Price: \$ 16.79 / Case Mix Ratio: 2 Oz. Per Gallon  
Brand Name: Hitech Case Quantity: 4/1 gallon  
Stock Number: EJ-5334



**RAPIDES PARISH SHERIFF'S OFFICE BID SPECIFICATIONS FOR:**  
**Janitorial Supplies**

- ITEM # 70:** Cleaner, All Purpose, Gallon, "Sweet Pine", or "Abernathy Pine Plus", or equal.  
Unit Size: Case
- Bid Price: \$ 14.79 / Case      Mix Ratio: 2 Oz. Per Gallon  
Brand Name: Hitech      Case Quantity: 4/1 gallon  
Stock Number: EJ-5488
- ITEM # 75:** Cleaner, All Purpose, Gallon, "Pelican" "Golden SAS" Concentrate, or "Cello" "Best Yet", or equal.  
Unit Size: Case
- Bid Price: \$ 14.79 / Case      Mix Ratio: 2 Oz. Per Gallon  
Brand Name: Hitech      Case Quantity: 4/1 gallon  
Stock Number: EJ-5334
- ITEM # 80:** Cleaner, All Purpose, Quart, "Pelican" "Housekeeper # 1", or "Spartan" "Spar Creme", or equal.  
Unit Size: Case
- Bid Price: \$ 21.89 / Case      Mix Ratio: RTU Oz. Per Gallon  
Brand Name: Hitech Creme      Case Quantity: 12/32 oz.  
Stock Number: EJ-77
- ITEM # 85:** Cleaner, Aluminum, Gallon, "Pelican Aluminum Brightener", or "Abernathy Aluminum Brightener", or equal.  
Unit Size: Case
- Bid Price: \$ 25.34 / Case      Mix Ratio: 4 Oz. Per Gallon  
Brand Name: Hitech      Case Quantity: 4/1 gallon  
Stock Number: EJ-5366
- ITEM # 90:** Cleaner, Bathroom, Gallon, "General Blue", or "Abernathy", or equal.  
Unit Size: Case
- Bid Price: \$ 21.46 / Case      Mix Ratio: RTU Oz. Per Gallon  
Brand Name: Hitech      Case Quantity: 4/1 gallon  
Stock Number: EJ-5309
- ITEM # 95 :** Cleaner, Floor, Gallon, "Spartan Damp Mop", or equal.  
Unit Size: Case
- Bid Price: \$ 16.89 / Case      Mix Ratio: 2 Oz. Per Gallon  
Brand Name: Hitech      Case Quantity: 4/1 gallon  
Stock Number: EJ-5214

**RAPIDES PARISH SHERIFF'S OFFICE BID SPECIFICATIONS FOR:**  
**Janitorial Supplies**

**ITEM # 100:** Cleaner, Glass, Gallon, "Pelican Glass Brite", or "Cello Glass Cleaner", or equal.  
Unit Size: Case

Bid Price: \$ 14.74 / Case      Mix Ratio: 1 Oz. Per Gallon  
Brand Name: Hitech      Case Quantity: 4/1 gallon  
Stock Number: EJ-5520

**ITEM # 105:** Cleaner, Glass, Ready To Use, Gallon, "Kleer View", or "Spartan Fast and Easy", or equal.  
Unit Size: Case

Bid Price: \$ 11.04 / Case      Case Quantity: 4/1 gallon  
Brand Name: Hitech  
Stock Number: EJ-5807

**ITEM # 110:** Cleaner, Oven, Gallon, "Pelican Hy-Action" Aerosol, or "BHC" Aerosol, or equal.  
Unit Size: Case

Bid Price: \$ 26.89 / Case      Can Size: 20oz. / Oz.  
Brand Name: Hitech      Case Quantity: 12  
Stock Number: EJ-826

**ITEM # 115:** Cleaner, Stainless Steel, "ABC", or "Sheila Shine", Aerosol, "Spartan Stainless Steel Cleaner", or equal.  
Unit Size: Case

Bid Price: \$ 34.44 / Case      Can Size: 20oz. / oz.  
Brand Name: Hitech      Case Quantity: 12  
Stock Number: EJ-841

**ITEM # 120:** Cleaner, Toilet Bowl, Quart, "Pelican Toilet Ring Remover", or "Spartan Germicidal Bowl Cleaner", or equal.  
Unit Size: Case

Bid Price: \$ 20.98 / Case      Mix Ratio: RTU Oz. Per Gallon  
Brand Name: Hitech      Case Quantity: 4/1 gallon  
Stock Number: EJ-5513

**ITEM # 130:** Cleanser, Powdered, "Proctor & Gamble Comet", only.  
Unit Size: Case

Bid Price: \$ 25.42 / Case      Can Size: 21 Oz.  
Brand Name: Procter & Gamble      Case Quantity: 24  
Stock Number: PG-32987 Comet

**RAPIDES PARISH SHERIFF'S OFFICE BID SPECIFICATIONS FOR:**  
**Janitorial Supplies**

**ITEM # 140:** Deodorizer, Air Freshener, Aerosol, "ABC", or equal.  
Unit Size: Case

Bid Price: \$ 29.34 / Case Can Size: 20 / Oz.  
Brand Name: Hitech Case Quantity: 12  
Stock Number: EJ-160

**ITEM # 145:** Deodorizer, Aerosol, "ABC", or "Time Mist", or equal. (Assorted Fragrances)  
Unit Size: Case

Bid Price: \$ 26.89 / Case Can Size: 11 / Oz.  
Brand Name: Hitech Case Quantity: 12  
Stock Number: EJ-MT110 Fresh Linen EJ-MT105 Tropical Breeze  
EJ-MT108 Vanilla EJ-MT112 Citrus Blast EJ-MT107 Wild Cherry  
EJ-MT106 Mulberry

**ITEM # 150:** Deodorizer, Enzyme, "Pelican Digest Plus", or equal.  
Unit Size: Gallon

Bid Price: \$ 26.44 / Case Mix Ratio: 20 Oz. Per Gallon  
Brand Name: Hitech Case Quantity: 4/1 gallon  
Stock Number: EJ-5284 (100 Billion)

**ITEM # 155:** Deodorizer, Air, Solid Gel, "Pelican", or equal. (Assorted Fragrances)  
Unit Size: Case

Bid Price: \$ 23.34 / Case Can Size: 2 / Oz.  
Brand Name: Fresh Case Quantity: 12  
Stock Number: FRC-2REFCH (cherry)

**ITEM # 160:** Deodorizer, Liquid Concentrate, Gallon, "Pelican Cherry", or "Fresh Veto Cherry", or equal.  
Unit Size: Case

Bid Price: \$ 19.89 / Case Mix Ratio: RTU Oz. Per Gallon  
Brand Name: Hitech Case Quantity: 4/1 gallon  
Stock Number: EJ-5961

**ITEM # 165:** Deodorizer, Smoke and Odor Eliminator, Aerosol, "Johnson & Johnson-Glade", or "Spartan", or equal.  
Unit Size: Case

Bid Price: \$ 37.89 / Case Can Size: 16 Oz.  
Brand Name: Betco Case Quantity: 12  
Stock Number: BC-06223

**RAPIDES PARISH SHERIFF'S OFFICE BID SPECIFICATIONS FOR:**  
**Janitorial Supplies**

**ITEM # 170:** Deodorizer, Toilet Bowl, Block With Hanger, "Fresh", or equal.  
Unit Size: Box  
Bid Price: \$ 7.49 / Box Block Size: 3 / Oz.  
Brand Name: FRESH Box Quantity: PK12  
Stock Number: FRE-3BB

**ITEM # 175:** Deodorizer, Urinal Block Round, 3 Oz., Minimum, "Bid D", or equal.  
Unit Size: Box  
Bid Price: \$ 4.84 / Box Block Size: 3 / Oz.  
Brand Name: FRESH Box Quantity: PK12  
Stock Number: FRE-3PB

**ITEM # 185:** Disinfectant, Aerosol Deodorizer, "ABC", or "Steriphene", (Assorted Fragrances), or equal.  
Unit Size: Case  
Bid Price: \$ 31.89 / Case Can Size: 20 / Oz.  
Brand Name: Hitech Case Quantity: 12  
Stock Number: EJ-015 ALSO AVAILABLE CLOYS  
LAVENDER FRAGRANCE

**ITEM # 190:** Disinfectant, Deodorizer, Gallon, "Total Neutral", or "Spartan Ecolyzer", or equal.  
Unit Size: Case  
Bid Price: \$ 22.70 / Case Mix Ratio: 4 Oz. Per Gallon  
Brand Name: Hitech Case Quantity: 4/1 gallon  
Stock Number: EJ-5138

**ITEM # 195:** Disinfectant, Liquid, Gallon, "Pelican Lemon 22", or "Spartan DMQ", or equal.  
Unit Size: Case  
Bid Price: \$ 21.89 / Case Mix Ratio: 4 Oz. Per Gallon  
Brand Name: Hitech Case Quantity: 4/1 gallon  
Stock Number: EJ-5951

**ITEM # 200:** Disinfectant, Liquid, Gallon, "Lysol C-Pro Amphyl Hospital", or "Spartan DMQ", or equal.  
Unit Size: Case  
Bid Price: \$ 22.70 / Case Mix Ratio: 4 Oz. Per Gallon  
Brand Name: Hitech Case Quantity: 4/1 gallon  
Stock Number: EJ-5951

**RAPIDES PARISH SHERIFF'S OFFICE BID SPECIFICATIONS FOR:**  
**Janitorial Supplies**

- ITEM # 205:** Disinfectant, Liquid, Gallon, "Pelican Germa-Terg", or "Germx L", or equal.  
Unit Size: Case  
Bid Price: \$ 20.00 / Case Mix Ratio: 4 Oz. Per Gallon  
Brand Name: Hitech Case Quantity: 4/1 gallon  
Stock Number: EJ-1LT Lemon
- ITEM # 210:** Disinfectant, Mint, Gallon, "Pelican 15", or "Spartan Shinline", or equal.  
Unit Size: Case  
Bid Price: \$ 20.94 / Case Mix Ratio: 4 Oz. Per Gallon  
Brand Name: Hitech Case Quantity: 4/1 gallon  
Stock Number: EJ-5952 MINT
- ITEM # 215:** Disinfectant, Pine Oil, Gallon, "Pelican Pine Oil Concentrate 80%", or "Abernathy Pine Oil Concentrate 80%", or equal.  
Unit Size: Case  
Bid Price: \$ 114.60 / Case Mix Ratio: 4 Oz. Per Gallon  
Brand Name: Hitech Case Quantity: 4/1 gallon  
Stock Number: EJ-5977
- ITEM # 230:** Drain Opener, Quart, "100 Plus Sulfuric Drain Opener", or "Spartan Blocaid", or equal.  
Unit Size: Case  
Bid Price: \$ 20.93 / Case Container Size: 32 oz.  
Brand Name: Hitech Sulfuric Case Quantity: 12  
Stock Number: 20100
- ITEM # 235:** Dust Mop Handle, Snap On, "ABCO", or equal.  
Unit Size: Each  
Bid Price: \$ 5.04 / Each Handle Size: 60"  
Brand Name: ABCO  
Stock Number: AB-01406NB
- ITEM # 240:** Dust Mop Head, Snap On, 24" X 3", minimum, "ABCO", or equal.  
Unit Size: Each  
Bid Price: \$ 3.94 / Each Head Size: 24" x 5"  
Brand Name: ACS  
Stock Number: ACS-m9124

**RAPIDES PARISH SHERIFF'S OFFICE BID SPECIFICATIONS FOR:**  
**Janitorial Supplies**

**ITEM # 245:** Liner, Plastic Can, 23" X 20" X 48", 2 MIL, LD, (56 Gallon), minimum, "North American", or equal.  
Unit Size: Case

Bid Price: \$ 23.99 / Case Case Quantity: 100

Brand Name: Hitech Solutions

Stock Number: EJ-43482BIK

**ITEM # 250:** Liner, Plastic Can, 24" X 24", 6 MIC, HD, minimum, "North American", or equal.  
Unit Size: Case

Bid Price: \$ 9.34 / Case Case Quantity: 1600

Brand Name: Hitech Solutions

Stock Number: EJ-242406N

**ITEM # 255:** Liner, Plastic Can, 24" X 33", 12 MIC, HD, (12-16 Gallon), minimum.  
Unit Size: Case

Bid Price: \$ 14.05 / Case Case Quantity: 500

Brand Name: Hitech Solutions

Stock Number: EJ-2433XHW

**ITEM # 260:** Liner, Plastic Can, 33" X 40", 16 MIC, HD, minimum, "North American", or equal.  
Unit Size: Case

Bid Price: \$ 13.68 / Case Case Quantity: 250

Brand Name: Hitech Solutions

Stock Number: EJ-334016N

**ITEM # 265:** Liner, Plastic Can, 38" X 58", 1.3 MIL, minimum, "North American", or equal.  
Unit Size: Case

Bid Price: \$ 17.99 / Case Case Quantity: 100

Brand Name: Hitech Solutions

Stock Number: EJ-385813K

**ITEM # 270:** Liner, Plastic Can, 40" X 48", 17 MIC, HD, "North American", or equal.  
Unit Size: Case

Bid Price: \$ 18.54 / Case Case Quantity: 250

Brand Name: Hitech Solutions

Stock Number: EJ-404817N

**RAPIDES PARISH SHERIFF'S OFFICE BID SPECIFICATIONS FOR:**  
**Janitorial Supplies**

- ITEM # 275:** Liner, Plastic Can, 43" X 48", 16 MIC, HD(48 Gallon), minimum, "North American", or equal.  
Unit Size: Case  
Bid Price: \$ 16.49 / Case Case Quantity: 200  
Brand Name: Hitech Solutions  
Stock Number: EJ-434816N
- ITEM # 280:** Liner, Plastic Can, 51" X 56", 2 MIL, LD, minimum, "North American", or equal.  
Unit Size: Case  
Bid Price: \$ 17.94 / Case Case Quantity: 50  
Brand Name: Hitech Solutions  
Stock Number: EJ-51562BLK
- ITEM # 285:** Mop Bucket With Wringer, 26 Quart, 3" Casters, Minimum, "Rubbermaid" brand, '7580', or equal.  
Unit Size: Each  
Bid Price: \$ 33.49 / Each  
Brand Name: Hitech Solutions  
Stock Number: EJ-Combo
- ITEM # 290:** Mop Handle, Bolt Type, 60" X 1 1/8", minimum, "ABCO", or equal.  
Unit Size: Each  
Bid Price: \$ 2.83 / Each Handle Size: 60" X 1 1/8"  
Brand Name: ABCO  
Stock Number: AB-01210NB
- ITEM # 295:** Mop Handle, Threaded, "ABCO", or equal, 60" X 1 1/8", minimum.  
Unit Size: Each  
Bid Price: \$ 2.54 / Each Handle Size: 60" X 1 1/8"  
Brand Name: ABCO  
Stock Number: AB-01123
- ITEM # 300:** Mop Head, 16 oz. Rayon, Bolt Type, only.  
Unit Size: Each  
Bid Price: \$ 2.44 / Each Size: 16 Oz.  
Brand Name: ABCO  
Stock Number: AB-AM32016

**RAPIDES PARISH SHERIFF'S OFFICE BID SPECIFICATIONS FOR:**  
**Janitorial Supplies**

**ITEM # 310:** Pad, "Brillo" SOS, Hotel Size, or equal.  
Unit Size: Case

Bid Price: \$ 23.79 / Case Case Quantity: 12/10 / Case  
Brand Name: BRILLO CN-29404

**ITEM # 315:** Pad, Green Scouring, Nylon, 6" X 9", Antimicrobial.  
Unit Size: Case

Bid Price: \$ 13.14 / Case Case Quantity: 3/20 / Case  
Brand Name: ACS  
Stock Number: 96-601 A

**ITEM # 320:** Pad, 18" Black, Floor Maintenance, "Norton", or equal.  
Unit Size: Case

Bid Price: \$ 10.89 / Case Case Quantity: 5  
Brand Name: 3m  
Stock Number: 3MC-35021

**ITEM # 325:** Pad, 19" Red, Floor Maintenance, "Norton", or equal.  
Unit Size: Case

Bid Price: \$ 12.14 / Case Case Quantity: 5  
Brand Name: 3m  
Stock Number: 3MC-35052

**ITEM # 330:** Pad, 20" Black, Thick Floor Maintenance, "Norton", or "Regency", or equal.  
Unit Size: Case

Bid Price: \$ 11.94 / Case Case Quantity: 5  
Brand Name: 3m  
Stock Number: 3MC-35023

**ITEM # 335:** Pad, 20" Jackaroo (Grey With Black Fiber-High Speed Buffer), Floor Maintenance, "Norton", or equal.  
Unit Size: Case

Bid Price: \$ 12.73 / Case Case Quantity: 5  
Brand Name: 3m  
Stock Number: 3MC-59322 (Hog's Hair TAN/BLACK)



**RAPIDES PARISH SHERIFF'S OFFICE BID SPECIFICATIONS FOR:**  
**Janitorial Supplies**

**ITEM # 340:** Pad, 20" Red 40-D, Floor Maintenance, "Norton", or "Regency", or equal.  
Unit Size: Case

Bid Price: \$ 11.94 / Case Case Quantity: 5

Brand Name: 3M

Stock Number: 3MC-35053

**ITEM # 345:** Pad, 20" White, Floor Maintenance Pad, "Norton", or "Regency", or equal.  
Unit Size: Case

Bid Price: \$ 11.94 / Case Case Quantity: 5

Brand Name: 3M

Stock Number: 3MC-35063

**ITEM # 350:** Pad, Sanitary, 8", "Maxi Gards", or equal.  
Unit Size: Case

Bid Price: \$ 37.89 / Case Case Quantity: 250

Brand Name: Hos Specialty

Stock Number: HO-248

**ITEM # 355:** Pan, 12" Lobby, Dust, "Continental", or "Rubbermaid", or equal.  
Unit Size: Each

Bid Price: \$ 5.94 / Each

Brand Name: Continental

Stock Number: CN-912

**ITEM # 370:** Sealer, Floor, Gallon, "Pelican Care Seal", or "Cello Floor Seal", or equal.  
Unit Size: Case

Bid Price: \$ 27.24 / Case Container Size: Gallon

Brand Name: Hi-Tech Case Quantity: 4 gallons / Case

Stock Number: EJ-5417

**ITEM # 375:** Soap Dispenser, "GO-JO", 27 Ounce (800 ML), or equal.  
Unit Size Each

Bid Price: \$ 6.84 / Each

Brand Name: HUTOI

Stock Number: 99502PL

**RAPIDES PARISH SHERIFF'S OFFICE BID SPECIFICATIONS FOR:**  
**Janitorial Supplies**

**ITEM # 380:** Soap, Antimicrobial Lotion, "GO-JO" For 27 Oz. (800 ML) Dispenser, or equal.  
Unit Size: Case

Bid Price: \$ 23.67 / Case Container Size: 27 Oz.  
Brand Name: KUTOL Case Quantity: 12  
Stock Number: 5065

**ITEM # 385:** Soap, Bar, 3.5 oz., "Dial", or equal.  
Unit Size: Case

Bid Price: \$ 49.89 / Case Case Quantity: 12 /Case  
Brand Name: DIAL Bar Size: 3.5 /oz.  
Stock Number: DIA-910

**ITEM # 390:** Soap, Bar, 3/4 oz., "Fresh and Clean", or equal.  
Unit Size: Case

Bid Price: \$ 46.68 / Case Case Quantity: 1000 /Case  
Brand Name: NEW WORLD Bar Size: 3/4 /oz.  
Stock Number: NWT-S34

**ITEM # 395:** Soap, Bar, Hand, 4 oz. Wrap Bar, "Lava Pumice", or equal.  
Unit Size: Case

Bid Price: \$ 35.84 / Case Case Quantity: 48  
Brand Name: LAVA Bar Size: #5 (4oz) /oz.  
Stock Number: JS-29004

**ITEM # 400:** Soap, Hand, Gallon, "Go-Jo Antimicrobial LN", or "Reliable", or equal.  
Unit Size: Case

Bid Price: \$ 17.89 / Case Container Size: GALLON  
Brand Name: Hitech Case Quantity: 4  
Stock Number: EJ-5843

**ITEM # 405:** Soap, Hand, Gallon, "Dial Antimicrobial" or "Reliable Antimicrobial", or equal.  
Unit Size: Case

Bid Price: \$ 17.89 / Case Container Size: GALLON  
Brand Name: Hitech Case Quantity: 4  
Stock Number: EJ-5843

**RAPIDES PARISH SHERIFF'S OFFICE BID SPECIFICATIONS FOR:**  
**Janitorial Supplies**

**ITEM # 410:** Spray Buff, Gallon, "Pelican White Spray Buff", or "Spartan Spray Buff", or equal.  
Unit Size: Case

Bid Price: \$ 26.59 / Case Container Size: Gallon  
Brand Name: Betco Case Quantity: 4  
Stock Number: BC-60804

**ITEM # 415:** Sprayer, Trigger, 7", "Tocol" Adjustable Trigger Sprayer, or equal.  
Stock # CMI922H, or equal.  
Unit Size: Each

Bid Price: \$ .32 / Each  
Brand Name: TOLCO  
Stock Number: TOL-110414

**ITEM # 420:** Sprayer, Trigger, 9 1/4" Green, "Tocol", or equal.  
Unit Size: Each

Bid Price: \$ .40 / Each  
Brand Name: TOLCO  
Stock Number: TOL-110248 (Green)

**ITEM # 425:** Stripper, Gallon, "Pelican T.S." Floor Wax Stripper, or equal.  
Unit Size: Case

Bid Price: \$ 25.90 / Case Mix Ratio: 32 Oz. Per Gallon  
Brand Name: Hitech Case Quantity: 4/gallon  
Stock Number: EJ-5212

**ITEM # 430:** Tissue, Toilet, "Atlas", "Kimberly Clark", or equal, 2 Ply, 4.5" X 4.5", 500 Sheets/Roll, minimum.  
Unit Size: Case

Bid Price: \$ 32.09 / Case Case Quantity: 80 /Rolls  
Brand Name: ATLAS Sheet Size: 4.5 X 4.5  
Stock Number: APM-280 Sheets/Roll: 500

**ITEM # 435:** Tissue, Toilet, "Baywest", or equal, 1 Ply, 4.5" X 4.5", 1000 Sheets/Roll  
Unit Size: Case

Bid Price: \$ 48.70 / Case Case Quantity: 96 /Rolls  
Brand Name: Hitech Solutions Sheet Size: 4.5 X 4.5  
Stock Number: EJ-45451000 Sheets/Roll: 1000

**ITEM # 440:** Towel, Paper, Multi-Fold, Natural, "Reliable", or equal, 4,000 Sheets/Roll  
Unit Size: Case

Bid Price: \$ 12.94 / Case Case Quantity: 4000 Sheets/Case  
Brand Name: NITTANY  
Stock Number: NP-MFN 4000

**RAPIDES PARISH SHERIFF'S OFFICE BID SPECIFICATIONS FOR:**  
**Janitorial Supplies**

- ITEM # 445:** Towel, Paper, Multi-Fold, White, "Kimberly Clark", or "Stefco", 4,000 Sheets/Roll  
Unit Size: Case  
Bid Price: \$ 14.54 / Case Case Quantity: 4000 Sheets/Case  
Brand Name: NiHamy Sheet Size: 9.25 x 9.5  
Stock Number: NP-5301
- ITEM # 460:** Towel, Roll Paper, Brown, 8" X 350', minimum, 2" Core, "Kimberly Clark", or equal.  
Unit Size: Case  
Bid Price: \$ 14.14 / Case Case Quantity: 12 Rolls  
Brand Name: Hitech Solutions Roll Size: 350'  
Stock Number: EJ-DP350HN Core Size: 2"
- ITEM # 475:** Towel, Roll Paper, "Star Cut", White, 8" X 425', minimum, "Baywest", or equal.  
Unit Size: Case  
Bid Price: \$ 24.44 / Case Case Quantity: 6 Rolls  
Brand Name: Hitech Solutions Roll Size: 800'  
Stock Number: EJ-WBT800-YN (Ynotched)
- ITEM # 485:** Vehicle Wash & Wax, Gallon, "Pelican Waxy Wash", or "Abernathy Todd's Concentrate", or equal.  
Unit Size: Case  
Bid Price: \$ 25.98 / Case Mix Ratio: 1 Oz. Per Gallon  
Brand Name: Hitech Case Quantity: 4/gallon  
Stock Number: EJ-5163
- ITEM # 490:** Wax, Floor, Gallon, "Pelican Supreme HD 25%", or "Spartan Dura Gloss", or equal.  
Unit Size: Case  
Bid Price: \$ 41.68 / Case Mix Ratio: RTU Oz. Per Gallon  
Brand Name: Betco Wax Percentage: 25 %  
Stock Number: 69604 Case Quantity: 4/gallon
- ITEM # 495:** Wipes, "Go-Jo Fast Wipes"  
Unit Size: Container  
Bid Price: \$ 61.60 / Container Container Size: 4/130 Sheets  
Brand Name: GOJO (520 sheets)  
Stock Number: 6298-04

# ECONOMICAL JANITORIAL & PAPER SUPPLIES, L.L.C.

P.O. BOX 23607  
NEW ORLEANS, LA 70183  
(504) 464-7166  
FAX (504) 465-9563

February 24, 2017

Special Meeting of the Board of Directors of  
Economical Janitorial & Paper Supplies LLC

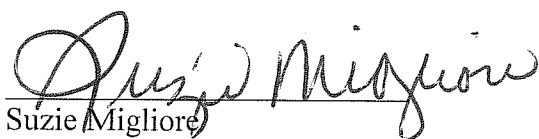
A special meeting of the Board of Directors was called on Friday, February 24, 2017 at the offices of Economical Janitorial & Paper Supplies, LLC located at:

1420 Sams Avenue  
Suite F  
Harahan, LA 70123

Suzie Migliore was appointed chairperson of the meeting and a waiver of notice and of the reading of the previous meeting minutes was approved by all present which included all directors.

The purpose of this meeting was to authorize Suzie Migliore, President of Economical Janitorial & Paper Supplies, LLC to bid on supplying product to Rapides Parish Sheriff's Office Purchasing for Bid No. RPSO-04-17.

All present voted to authorize the above and being no further business the chairperson adjourned the meeting.

  
Suzie Migliore

ACORD™

Client#: 124650

41ECONOMICAL

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/28/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> <b>J Smith Lanier &amp; Co-Lexington</b> <b>Powell-Walton-Milward</b> <b>P O Box 2030</b> <b>Lexington, KY 40588</b>		<b>CONTACT NAME:</b> Brenda Stickrod <b>PHONE (A/C, No, Ext):</b> 800-796-3567 <b>E-MAIL ADDRESS:</b> bstickrod@pwm-jsl.com <b>FAX (A/C, No):</b> 859-254-8020	
<b>INSURED</b> <b>Economical Janitorial &amp; Paper Supplies</b> <b>P. O. Box 23607</b> <b>New Orleans, LA 70183</b>		<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Zurich American Insurance Compa <b>INSURER B:</b> Travelers Property Casualty Co. <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	<b>NAIC #</b> <b>16535</b> <b>25674</b>

## COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			GLO435382705	01/01/2017	01/01/2018	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$500,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			BAP435382805	01/01/2017	01/01/2018	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input checked="" type="checkbox"/> RETENTION \$10000			ZUP91M2462216NF	01/01/2017	01/01/2018	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000 \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input checked="" type="checkbox"/> N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	WC435382605	01/01/2017	01/01/2018	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

## CERTIFICATE HOLDER

## CANCELLATION

Rapides Parish Sheriff's Office  
 701 Murray Street  
 P.O. Box 1510  
 Alexandria, LA 71309-1510

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

