

DATE: 6/20/2022

Page: 6

BID NO.: 50-00138463

BID FORM
Non Public Works

All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES _____ NO _____

MAXIMUM ESCALATION PERCENTAGE REQUESTED _____%

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF _____.

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

DELIVERY: FOB JEFFERSON PARISH

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES _____

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) 55529

THIS SECTION MUST BE COMPLETED BY BIDDER:

FIRM NAME: AHG Services, LLC

ADDRESS: 2225 Piedmont Street

CITY, STATE: Kenner, LA

ZIP: 70062

TELEPHONE: (504) 267-3800

FAX: (504) 267-3801

EMAIL ADDRESS: dguthans@ahgservicesllc.com

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form by placing the addendum number as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: Add 01 06/20/2022

NUMBER: _____

NUMBER: _____

NUMBER: _____

TOTAL PRICE OF ALL BID ITEMS: \$ 158,245.00

AUTHORIZED

SIGNATURE: 

Douglas A. Guthans

Printed Name

TITLE: Principal

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00138463

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	879.00	HR	THREE (3) YEAR LABOR ONLY CONTRACT TO TROUBLESHOOT AND REPAIR VARIOUS TYPES OF (HVAC) HEATING, VENTILATION AND AIR CONDITIONING EQUIPMENT		
			0010 - HVAC - HEATING, VENTILATION & A/C THREE (3) YEAR CONTRACT DEPARTMENT OF GENERAL SERVICES	\$150.00	\$131,850.00
			WE EXTEND THIS BID TO PROVIDE ALL LABOR, MATERIALS, TRANSPORTATION, SUPERVISION, AND EQUIPMENT NECESSARY FOR A THREE (3) YEAR LABOR ONLY CONTRACT TO TROUBLESHOOT REPAIR AND REPLACE/INSTALL VARIOUS MAKES AND MODELS OF (HVAC) HEATING, VENTILATION & AIR CONDITIONING SYSTEMS FOR THE DEPARTMENT OF GENERAL SERVICES (PARISHWIDE) PER THE ATTACHED SPECIFICATIONS.		
			** BELOW IS THE FIRST ITEM TO BE BID **		
2	226.00	HR	TECHNICIAN NORMAL HOURLY RATE (7:00AM TO 5:00PM, MONDAY THRU FRIDAY)		
			0020 - HELPER NORMAL HOURLY RATE (7:00AM TO 5:00PM, MONDAY THRU FRIDAY)	\$95.00	\$21,470.00
3	1.00	HR	0030 - TECHNICIAN BEFORE/AFTER HOURS WEEKDAY RATE (5:00PM TO 12:00AM, MONDAY THRU FRIDAY & 12:00AM TO 7:00AM, TUESDAY THRU FRIDAY)	\$225.00	\$225.00
4	24.00	HR	0040 - HELPER BEFORE/AFTER HOURS WEEKDAY RATE (5:00PM TO 12:00AM, MONDAY THRU FRIDAY & 12:00AM TO 7:00AM, TUESDAY THRU FRIDAY)	\$142.00	\$3,408.00
5	1.00	HR	0050 - TECHNICIAN AFTER HOURS WEEKEND RATE (FRIDAY 5:00PM TO 12:00AM,	\$225.00	\$225.00

DATE: 6/20/2022

INVITATION TO BID FROM JEFFERSON PARISH - continued

Page 8

BID NO.: 50-00138463

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
6	1.00	HR	SATURDAY AND SUNDAY ALL DAY, MONDAY 12:00AM TO 7:00AM) AUTHORIZATION REQUIRED		
			0060 - HELPER AFTER HOURS WEEKEND RATE	\$142.00	\$142.00
7	1.00	HR	(FRIDAY 5:00PM TO 12:00AM, SATURDAY AND SUNDAY ALL DAY, MONDAY 12:00AM TO 7:00AM) AUTHORIZATION REQUIRED		
			0070 - TECHNICIAN HOLIDAY RATE (12:00AM TO 11:59PM)	\$300.00	\$300.00
8	2.50	HR			
			0080 - HELPER HOLIDAY RATE (12:00AM TO 11:59PM)	\$190.00	\$475.00
9	1.00	HR			
			0090 - PROJECT ESTIMATOR	\$150.00	\$150.00

2022



**RESOLUTIONS ADOPTED BY SOLE
DIRECTOR, SINGLE MANAGING MEMBER, AND
SHAREHOLER
OF
AHG SERVICES, LLC**

The undersigned, being the sole Director, Single Managing Member, and Shareholder, hereby adopts the following resolutions:

- 1) RESOLVED, that the following person be, and is hereby authorized to sign any project bid forms and bidding documents on behalf of AHG SERVICES, LLC.
- 2) RESOLVED, that the following person be, and is hereby authorized to sign any building contracts and building contract documents on behalf of AHG SERVICES, LLC.
- 3) Additionally, RESOLVED, that the following person is legally authorized to bind AHG SERVICES, LLC to a contract.

Douglas A. Guthans

**AHG Services, LLC
Principal
Managing Member
Director and Shareholder**

6/29/2022

Date

State of Louisiana



State Licensing Board for Contractors

This is to Certify that:

AHG SERVICES, L.L.C.
2225 Piedmont Street
Kenner, LA 70062

is duly licensed and entitled to practice the following classifications

BUILDING CONSTRUCTION; HEAVY CONSTRUCTION; MECHANICAL WORK (STATEWIDE); MUNICIPAL
AND PUBLIC WORKS CONSTRUCTION; PLUMBING (STATEWIDE); SPECIALTY: STEAM AND HOT WATER
HEATING IN BUILDINGS OR PLANTS



Expiration Date: June 1, 2025

License No: 55529

Witness our hand and seal of the Board dated,
Baton Rouge, LA 2nd day of June 2022

Will S. McCoy Director

See addendum Chairman

Indy Dumas Treasurer

This License Is Not Transferrable

Jefferson Parish
Inspection and Code Enforcement
Regulatory Inspection's Division

Active Mechanical # 60764

This is to certify that **DOUGLAS GUTHANS**
having qualified in accordance with Jefferson Parish Ordinances is hereby granted
authorization to engage in the above field as authorized by law.

Issue Date: 1/1/2022

Expiration Date: 5/31/2022



Mechanical Section Chief

THIS LICENSE IS NOT TRANSFERABLE



AHGSERV-01

LLAVESPERE

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/16/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Insurance Underwriters, Ltd. P. O. Box 6738 Metairie, LA 70009	CONTACT NAME: Sherri Wright	FAX (A/C, No): (504) 249-7471	
	PHONE (A/C, No, Ext): (504) 883-2500 174	E-MAIL ADDRESS: swright@iulins.com	
INSURED AHG Services, LLC. 2225 Piedmont Street Kenner, LA 70062	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A : Phoenix Insurance Company		25623
	INSURER B : Travelers Property Casualty		25674
	INSURER C : LUBA		12472
	INSURER D :		
	INSURER E :		
INSURER F :			

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:		CO8293B742	4/10/2022	4/10/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY		BA9M063347	4/10/2022	4/10/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000		CUP3K417649	4/10/2022	4/10/2023	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
C	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y <input checked="" type="checkbox"/> N If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	22512122	4/10/2022	4/10/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
See attached Acord 101 Additional Remarks Schedule for additional information

5000138463 Three (3) Year Labor Only Contract to Troubleshoot and Repair Various Types of (HVAC) Heating, Ventilation and Air Conditioning Equipment for the Jefferson Parish Department of General Services

CERTIFICATE HOLDER

CANCELLATION

Jefferson Parish Purchasing Department
Government Building
200 Derbigny St., Suite 4400
Gretna, LA 70053

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



ADDITIONAL REMARKS SCHEDULE

Page 1 of 1

AGENCY Insurance Underwriters, Ltd.		NAMED INSURED AHG Services, LLC. 2225 Piedmont Street Kenner, LA 70062	
POLICY NUMBER SEE PAGE 1			
CARRIER SEE PAGE 1	NAIC CODE SEE P 1	EFFECTIVE DATE: SEE PAGE 1	

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: ACORD 25 FORM TITLE: Certificate of Liability Insurance

Additional Information

Policy forms included but not limited to holders when required by written contract subject to policy terms, conditions, and exclusions prior to any incident that could result in a claim:

General Liability Policy 04/10/22 to 04/10/23:

Designated Project(s) General Aggregate Limit per form CG D2 11 01 04

Blanket Additional Insured per form CG D2 46 04 19 (Includes Products-Completed Operations If Required By Contract)

Blanket Waiver of Subrogation per form CG D3 16 02 19 XTend Endorsement for Contractors

Blanket Additional Insured Governmental Entities - Permits or Authorizations Relating to Operations per form CG D3 16 02 19 XTend Endorsement for Contractors

Blanket Primary and Non-Contributory Insurance if Required by Written Contract per form CG T1 00 02 19

Auto Liability Policy 04/10/22 to 04/10/23

Blanket Additional Insured per form CA F1 06 02 15 Business Auto Extension Endorsement - Louisiana

Blanket Waiver of Subrogation per form CA F1 06 02 15 Business Auto Extension Endorsement - Louisiana

Blanket Additional Insured-Primary and Non-Contributory per form CA T4 99 02 16 & CA T8 02 04 21

Loss Payable Clause per form CA T4 45 04 09 (Loss payee on file for loss to a covered auto, as interest may appear)

Additional Insured (Lessor): Any lessor of a "leased auto" under a leasing or rental agreement of less than 6 months per form CA T4 52 02

30 Day Notice of cancellation as per form IL T4 05

Short Term Hired Auto - Additional Insured and Loss Payee as per form 52 02 16

Worker's Compensation 04/10/22-04/10/23

Blanket 30 DNOC as per form WC 99 03 02

Blanket Waiver of Subrogation Where Required by Written Contract as per form WC 00 03 13

Blanket Alternate Employer Endorsement Where Required by Written Contract per forms WC 00 03 01 A

Officers Excluded: Douglas Guthans

Excess Follow-Form and Umbrella Liability Insurance Policy, 04/10/22-04/14/23

Waiver of Subrogation & Primary Non-contributory blanket as required by written contract

Underlying Policies:

General Liability Policy 04/10/22 to 04/10/23

Auto Liability Policy 04/10/22 to 04/10/23

Worker's Compensation 04/10/22-04/10/23

Equipment Floater Policy 04/10/22-04/10/23

Blanket loss payee on leased/rented equipment as required by written contract. Deductible \$1,000

Non-Public Works Bid

AFFIDAVIT

STATE OF Louisiana

PARISH/COUNTY OF Jefferson

BEFORE ME, the undersigned authority, personally came and appeared: Douglas
Guthans, (Affiant) who after being by me duly sworn, deposed and said that
he/she is the fully authorized Principal of ATG Services, LLC (Entity),
the party who submitted a bid in response to Bid Number 5000138403, to the Parish of
Jefferson.

Affiant further said:

Campaign Contribution Disclosures

(Choose A or B, if option A is indicated please include the required
attachment):

Choice A _____ Attached hereto is a list of all campaign contributions, including
the date and amount of each contribution, made to current or
former elected officials of the Parish of Jefferson by Entity,
Affiant, and/or officers, directors and owners, including
employees, owning 25% or more of the Entity during the two-year
period immediately preceding the date of this affidavit or the
current term of the elected official, whichever is greater. Further,
Entity, Affiant, and/or Entity Owners have not made any
contributions to or in support of current or former members of the
Jefferson Parish Council or the Jefferson Parish President through
or in the name of another person or legal entity; either directly or
indirectly.

Choice B X there are NO campaign contributions made which would require
disclosure under Choice A of this section.

Debt Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

Choice B X _____ There are NO debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

[The remainder of this page is intentionally left blank.]

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.




Signature of Affiant

Douglas A. Guthans

Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME

ON THE 21st DAY OF June, 2022



Notary Public
Jeremy Hanna

Printed Name of Notary

134010

Notary/Bar Roll Number

My commission expires at death.

