



**“The Source for Commercial Roofing”**

**Louisiana Contractor's License # 39349**

**503 Coleman Place**

**P. O. Box 370**

**Kenner, Louisiana 70063**

**[www.rycars.com](http://www.rycars.com)**

**504-305-5309**

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## **BID PROPOSAL**

**Three Year Labor Only Contract To Perform  
Various Roof And Gutter Repairs For  
Jefferson Parish Department of General Services  
Bid No: 50-00140958**

**Submit To  
Jefferson Parish General Government  
Purchasing Department  
200 Derbigny Street, Suite 4400  
Gretna, Louisiana 70053  
Date Due: March 2, 2023 By 2:00P.M.**

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**Corporate Office**  
503 Coleman Place  
Kenner, Louisiana 70062  
Telephone • 504.305.5309  
Facsimile • 504.305.5308

**Georgia Office**  
3450 Buffington Center • Suite B  
Atlanta, Georgia 30349  
Telephone • 404.209.9991  
Facsimile • 404.209.9936

All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES \_\_\_\_\_ NO X

MAXIMUM ESCALATION PERCENTAGE REQUESTED 0 %

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF 5/2/2023

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

**DELIVERY: FOB JEFFERSON PARISH**

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES 5/2/2023

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) 39349

**THIS SECTION MUST BE COMPLETED BY BIDDER:**

FIRM NAME: RYCARS Construction, LLC

ADDRESS: P. O. Box 370

CITY, STATE: Kenner, Louisiana ZIP: 70063

TELEPHONE: ( 504 ) 305-5309 FAX: ( 504 ) 305-5308

EMAIL ADDRESS: ryanburks@rycars.com

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form by placing the addendum number as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

TOTAL PRICE OF ALL BID ITEMS: \$ 2,315.00

AUTHORIZED SIGNATURE: 

Ryan E. Burks  
Printed Name

TITLE: President

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00140958

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			<p>THREE YEAR LABOR ONLY CONTRACT TO PERFORM VARIOUS ROOF AND GUTTER REPAIRS FOR THE JEFFERSON PARISH DEPARTMENT OF GENERAL SERVICES</p> <p>PROVIDE A THREE (3) YEAR LABOR ONLY CONTRACT FOR LABOR, TRANSPORTATION, SUPERVISION, TOOLS AND EQUIPMENT NECESSARY TO TROUBLESHOOT, REPAIR AND REPLACE VARIOUS ROOFING AND GUTTER SYSTEMS FOR THE DEPARTMENT OF GENERAL SERVICES - PARISHWIDE</p> <p>THIS IS A NEW CONTRACT</p>		
1	1.00	HR	<p>0010 - ROOFING TECHNICIAN NORMAL HOURLY RATE (7:00AM TO 5:00PM, MONDAY THRU FRIDAY)</p>	\$ 115.00	\$ 115.00
2	1.00	HR	<p>0020 - ROOFING HELPER NORMAL HOURLY RATE (7:00AM TO 5:00PM, MONDAY THRU FRIDAY)</p>	\$ 95.00	\$ 95.00
3	1.00	HR	<p>0030 - ROOFING TECHNICIAN BEFORE/AFTER HOURS WEEKDAY RATE (5:00PM TO 12:00AM, MONDAY THRU FRIDAY &amp; 12:00AM TO 7:00AM, TUESDAY THRU FRIDAY)</p>	\$ 140.00	\$ 140.00
4	1.00	HR	<p>0040 - ROOFING HELPER BEFORE/AFTER HOURS WEEKDAY RATE (5:00PM TO 12:00AM, MONDAY THRU FRIDAY &amp; 12:00AM TO 7:00AM, TUESDAY THRU FRIDAY)</p>	\$ 115.00	\$ 115.00
5	1.00	HR	<p>0050 - ROOFING TECHNICIAN AFTER HOURS WEEKEND RATE (FRIDAY 5:00PM TO 12:00AM, SATURDAY AND SUNDAY ALL DAY, MONDAY 12:00AM TO 7:00AM) AUTHORIZATION REQUIRED</p>	\$ 140.00	\$ 140.00
6	1.00	HR	<p>0060 - ROOFING HELPER AFTER HOURS WEEKEND RATE (FRIDAY 5:00PM TO 12:00AM, SATURDAY AND SUNDAY ALL DAY, MONDAY 12:00AM TO 7:00AM) AUTHORIZATION REQUIRED</p>	\$ 115.00	\$ 115.00
7	1.00	HR	<p>0070 - ROOFING TECHNICIAN HOLIDAY RATE (12:00AM TO 11:59PM)</p>	\$ 230.00	\$ 230.00

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00140958

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
8	1.00	HR	0080 - ROOFING HELPER HOLIDAY RATE (12:00AM TO 11:59PM)	\$ 190.00	\$ 190.00
9	1.00	HR	0090 - GUTTER TECHNICIAN NORMAL HOURLY RATE  (7:00AM TO 5:00PM, MONDAY THRU FRIDAY)	\$ 115.00	\$ 115.00
10	1.00	HR	0100 - GUTTER HELPER NORMAL HOURLY RATE  (7:00AM TO 5:00PM, MONDAY THRU FRIDAY)	\$ 95.00	\$ 95.00
11	1.00	HR	0110 - GUTTER TECHNICIAN BEFORE/AFTER HOURS WEEKDAY RATE  (5:00PM TO 12:00AM, MONDAY THRU FRIDAY & 12:00AM TO 7:00AM, TUESDAY THRU FRIDAY)	\$ 140.00	\$ 140.00
12	1.00	HR	0120 - GUTTER HELPER BEFORE/AFTER HOURS WEEKDAY RATE  (5:00PM TO 12:00AM, MONDAY THRU FRIDAY & 12:00AM TO 7:00AM, TUESDAY THRU FRIDAY)	\$ 115.00	\$ 115.00
13	1.00	HR	0130 - GUTTER TECHNICIAN AFTER HOURS WEEKEND RATE  (FRIDAY 5:00PM TO 12:00AM, SATURDAY AND SUNDAY ALL DAY, MONDAY 12:00AM TO 7:00AM) AUTHORIZATION REQUIRED	\$ 140.00	\$ 140.00
14	1.00	HR	0140 - GUTTER HELPER AFTER HOURS WEEKEND RATE  (FRIDAY 5:00PM TO 12:00AM, SATURDAY AND SUNDAY ALL DAY, MONDAY 12:00AM TO 7:00AM) AUTHORIZATION REQUIRED	\$ 115.00	\$ 115.00
15	1.00	HR	0150 - GUTTER TECHNICIAN HOLIDAY RATE (12:00AM TO 11:59PM)	\$ 190.00	\$ 190.00
16	1.00	HR	0160 - GUTTER HELPER HOLIDAY RATE (12:00AM TO 11:59PM)	\$ 115.00	\$ 115.00
17	1.00	HR	0170 - PROJECT ESTIMATOR	\$ 150.00	\$ 150.00



# Bid Bond in Accordance with Contract Specifications

SLA03015404

RYCARS Construction, LLC

**Bond Number**

**Principal Name**

503 Coleman Place, Kenner, LA, 70062, US

**Principal Address**

**Principal Signature**

Jefferson Parish

200 Derbigny Street, Gretna, LA, 70053, US

**Owner/Obligee Name**

**Owner/Obligee Address**

## Bond Information

03-02-2023

Great Midwest Insurance Company

39349000

**Bid Date**

**Surety**

**Contractor Vendor ID Number**

50-00140958

**Contract ID Number**

Three Year Labor Only to perform Roof & Gutter Repairs for Jefferson Parish Bid #50-00140958

**Description of Job**

5% of amount bid

5%

**Amount of Bid Security**

**Bid Security Maximum**

**Bid Security Percentage**

Steven M. Baas

Attorney-in-Fact

Houchens Insurance Group

**Bond Entered and Executed By**

**Primary Agency**

*Steven M. Baas*

**Attorney-In-Fact Signature**

**Know all men by these presents that Great Midwest Insurance Company, a Corporation duly organized under the laws of the State of TX, are held and firmly bound unto the above owner/obligee by the transmission. The surety agrees to waive the statute of Fraud defense and further agrees that the owner/obligee is a third party beneficiary of the waiver for the purposes of enforcing this bid bond.**





**The Source for Commercial Roofing**

## **Certification of Signature Authority**

Be it known that as of March 12, 2022 the Members and Managers of RYCARS Construction, LLC (a Louisiana organized limited liability company) hereby authorizes and empowers its Member, Ryan E. Burks to negotiate for and sign any and all bid proposal documents and/or contracts which this Limited Liability Company might enter into for the furnishing of services for the Company under such terms, conditions and stipulates, and for such consideration as he might deem to the best interest of the Company.

Respectfully,  
RYCARS Construction, LLC

Ryan E. Burks  
Managing Member

Company Seal



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Atlanta, Georgia 30349  
Telephone • 404.209.9991  
Facsimile • 404.209.9936

**Austin Office**  
316 W 12<sup>th</sup> Street, 6<sup>th</sup> Floor  
Austin, Texas 78701  
Telephone • 512.650.0212

## CORPORATE RESOLUTION

RYCARS CONSTRUCTION, LLC IS A LIMITED LIABILITY COMPANY

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF  
N/A  
\_\_\_\_\_  
INCORPORATED.

AT THE MEETING OF DIRECTORS OF \_\_\_\_\_ N/A  
INCORPORATED, DULY NOTICED AND HELD ON \_\_\_\_\_ N/A  
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT  
WAS:

RESOLVED THAT \_\_\_\_\_ N/A  
\_\_\_\_\_, BE AND IS HEREBY  
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-  
FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON  
BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS  
AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,  
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE  
EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,  
CONTRACTS AND ACTS AND TO RECEIVE ALL PURCHASE ORDERS AND NOTICES  
ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS  
CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING  
EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-  
FACT.

I HEREBY CERTIFY THE FOREGOING TO BE  
A TRUE AND CORRECT COPY OF AN  
EXCERPT OF THE MINUTES OF THE ABOVE  
DATED MEETING OF THE BOARD OF  
DIRECTORS OF SAID CORPORATION, AND  
THE SAME HAS NOT BEEN REVOKED OR  
RESCINDED.

N/A  
\_\_\_\_\_  
SECRETARY-TREASURER

3/2/2023  
\_\_\_\_\_  
DATE



Debt Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

Choice A \_\_\_\_\_ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

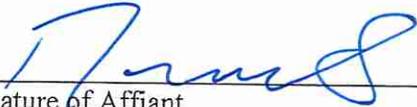
Choice B   X   There are **NO** debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

*[The remainder of this page is intentionally left blank.]*

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

  
\_\_\_\_\_  
Signature of Affiant

Ryan E. Burks  
\_\_\_\_\_  
Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME  
ON THE 2nd DAY OF March, 2023.

  
\_\_\_\_\_  
Notary Public

Claudette Madere  
\_\_\_\_\_  
Printed Name of Notary

84527  
\_\_\_\_\_  
Notary/Bar Roll Number

My commission expires Life.



APPENDIX A: The ensuing contract for this bid solicitation may be eligible for FEMA reimbursement. As such Appendix A will be applicable accordingly and shall be considered a part of the bid documents. All applicable certifications must be duly completed, signed and included in the submission. Failure to do so will result in rejection. (Bid # 50-00140958- THREE YEAR LABOR ONLY CONTRACT TO PERFORM VARIOUS ROOF AND GUTTER REPAIRS FOR THE JEFFERSON PARISH DEPARTMENT OF GENERAL SERVICES).)

Anti-Lobbying Form

CERTIFICATION OF RESTRICTIONS ON LOBBYING

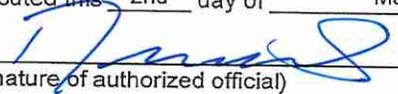
I, Ryan E. Burks, President, hereby certify on  
(name and title of bidder's official)

behalf of RYCARS Construction, LLC that:  
(name of bidder)

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all sub awards at all tiers (including subcontracts, sub grants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance is placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Executed this 2nd day of March, 2023.

By   
(signature of authorized official)

President  
(title of authorized official)

APPENDIX A: The ensuing contract for this bid solicitation may be eligible for FEMA reimbursement. As such Appendix A will be applicable accordingly and shall be considered a part of the bid documents. All applicable certifications must be duly completed, signed and included in the submission. Failure to do so will result in rejection. (Bid # 50-00140958- THREE YEAR LABOR ONLY CONTRACT TO PERFORM VARIOUS ROOF AND GUTTER REPAIRS FOR THE JEFFERSON PARISH DEPARTMENT OF GENERAL SERVICES.)

Debarment/Suspension Form

**DEBARMENT/SUSPENSION CERTIFICATION**

**Debarment:**

Federal Executive Order (E.O.) 12549 "Debarment" requires that all contractors receiving individual awards, using federal funds, and all subrecipients certify that the organization and its principals are not debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency from doing business with the Federal Government. By signing this document you certify that your organization and its principals are not debarred. Failure to comply or attempts to edit this language may disqualify your bid. Information on debarment is available at the following websites: [www.sam.gov](http://www.sam.gov) and <https://acquisition.gov/far/index.html> see section 52.209-6.

Your signature certifies that neither you nor your principal is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

Ryan E. Burks, President

\_\_\_\_\_  
(Name and Title of bidder's official)

RYCARS Construction, LLC

\_\_\_\_\_  
(Name of bidder/company)

P. O. Box 370

\_\_\_\_\_  
(Address)

Kenner, Louisiana 70063

\_\_\_\_\_  
(Address)

PHONE 504-305-5309 FAX 504-305-5308

EMAIL ryanburks@rycars.com



\_\_\_\_\_  
Signature March 2, 2023 Date

