



CENTRALBIDDING
FROM CENTRAL AUCTION HOUSE

**5000133986 - ONE TIME PURCHASE OF MISCELLANEOUS SUPPLIES
FOR JEFF CAP**

Jefferson Parish Government

Project documents obtained from www.CentralBidding.com

30-Mar-2021 10:38:54 AM



JEFFERSON PARISH

DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG
PARISH PRESIDENT

RENNY SIMNO
DIRECTOR

March 29, 2021

ADDENDUM # 1

Bid Number: 50-00133986

Bid Opening Date: March 31, 2021
Extended Opening Date: April 6, 2021

ONE TIME PURCHASE OF MICELLANEOUS SUPPLIES FOR JEFF CAP

REVISE:

Remove the bid form in its entirety and replace with the attached bid form revised per Addendum No. 1. The revisions include the requirements for logos on items.

ADDITION:

This addendum adds printed logos to each item on this bid. Attached are specification sheets of each item with the Logo.

This Bid Opening Date has been extended until April 6, 2021.

Sincerely,

Brenda M. Bellow
Brenda M. Bellow
Buyer I

Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of this addendum on the bid form by indicating the addendum number listed above. Failure to list each addenda number on the bid form will result in bid rejection.

This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.

GENERAL GOVERNMENT BLDG. - 200 DERBIGNY ST., SUITE 4400, GRETNA, LA 70053
OFFICE 504.364.2678

JOSEPH S. YENNI BLDG. - 1221 ELMWOOD PARK BLVD., SUITE 404, JEFFERSON, LA 70123
OFFICE 504.364.2678

EMAIL: PURCHASING@JEFFPARISH.NET WEBSITE: WWW.JEFFPARISH.NET

DATE: 3/29/2021

INVITATION TO BID
THIS IS NOT AN ORDER

Page: 5

BID NO.: 50-00133986

JEFFERSON PARISH

PURCHASING DEPARTMENT
P.O. BOX 9
GRETNA, LA. 70054-0009
504-364-2678

VENDOR: 27118 BLANK BID COPY VENDOR

BUYER: BBELLOW

As per LSA-RS 47:301 et seq., all governmental bodies are excluded from payment of sales taxes to any Louisiana taxing body. Quotations shall be based on F.O.B. Agency warehouse or jobsite, anywhere within the Parish as designated by the Purchasing Department.

JEFFERSON PARISH reserves the right to cancel all or any part of an order if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel at any time and for any reason by issuing a THIRTY (30) day written notice to the contractor.

JEFFERSON PARISH is expecting all products to be new and all work to be done in workman-like manner, according to standard practices. Any deviations or alteration from the specifications must be indicated on the bid form for each item and upon request, product data for same must be submitted by the time specified by the Purchasing Department.

DELIVERY: FOB JEFFERSON PARISH

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

5-15 days depending on item

INDICATE STARTING TIME (IN DAYS) FOR CONSTRUCTION WORK

4/1/21

INDICATE COMPLETION TIME (IN DAYS) FOR CONSTRUCTION WORK

4/30/21

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form by placing the addendum number as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: _____
NUMBER: _____
NUMBER: _____
NUMBER: _____

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) _____

*** ALL BIDDERS MUST COMPLETE SECTION BELOW ***

FIRM NAME:		Staples Commercial	
SIGNATURE:	(Must be signed here)	TITLE:	BDM - Print & Promo
PRINT OR TYPE NAME:		Thcia Wallace	
ADDRESS:			
500 Staples Dr.			
CITY, STATE:	ZIP:		
Farmingham, MA		01702	
TELEPHONE:	FAX:		
812 786-7977			
EMAIL ADDRESS:			
thcia.wallace@Staples.com			

TOTAL PRICE OF ALL BID ITEMS: \$ 10,809.63

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	400.00	EA	ONE TIME PURCHASE OF MISCELLANEOUS SUPPLIES FOR JEF CAP 0001 ITEM 002-81EZ8002 3-in-1 Braided Charging Color: NAVY BLUE WITH PRINTED LOGO AS PER ATTACHED SPECIFICATION SHEET.	3.41	1408.15
2	400.00	EA	0002 ITEM 0005-81GVC25 Fairdale Roll-up Blanket Color: Gray WITH PRINTED LOGO AS PER ATTACHED SPECIFICATION SHEET	10.92	4765.44 4368.00
3	400.00	EA	0003 ITEM 006 Montabella Journal& Stylus Pen Set Color: Blue WITH PRINTED LOGO AS PER ATTACHED SPECIFICATION SHEET	8.50	3709.44
4	400.00	EA	0004 Item 009-801PF600 Budget Kooler Bag Color: NAVY WITH PRINTED LOGO AS PER ATTACHED SPECIFICATION SHEET	1.94	846.40
<p>ADDENDUM I- REVISED IN ORDER TO ADD SPECIFICATION SHEETS FOR EACH ITEM TO ADD LOGOS. THE BID OPENING HAS BEEN EXTENDED TO APRIL 5, 2021.</p>					

REVISED PER ADDENDUM NO 1

#0001

Pad Print

F.P.O.

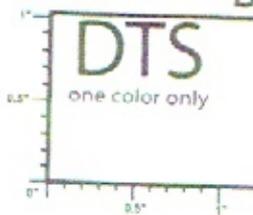


ACTUAL LOGO SIZE:
0.5"W x 0.6057"H



PLEASE NOTE:
Proof approvals are solely
the customer's responsibility,
we are not responsible for typos.
Please review artwork carefully.

Dashed Line For Imprint Area Only. Will Not Print.

 <p>DTS one color only</p>	<p>Artist/Date: Order #: 8500728 Ship Date: Imprint Color: WHITE Item Color:</p>	<p>Item #: 2829 Imprint Area: 1/2" W x 1/4" H Imprint Type: Standard Pad-Print Digibrite Process</p>	<p>Proofing:</p>
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#0002

The attached is a proof of your artwork that will be used to produce your order. Once you have signed the art proof we will proceed with your order unless otherwise instructed to make changes. NOTE: Your signature and date are REQUIRED before we can proceed with your order. Please sign and date below.

PLEASE FAX OR EMAIL APPROVAL WITHIN 24-HOURS TO AVOID SHIPPING DELAYS. PRODUCTION TIME BEGINS THE DAY WE RECEIVE THIS SIGNED ART PROOF

Please remember that by signing you assume responsibility for any grammar, punctuation, spelling, layout, or color separation errors that may occur

PROOF APPROVAL

SO# Z20103
PO# 6307966
PROOF DATE: 3/24/21
CSR CS
ARTIST SF
PAGE 1 OF # 1
VERSION 1

APPROVED _____

DATE _____

Product shown for illustration purposes only. Actual product color may differ.



SCALE: 100%

ACTUAL IMPRINT SIZE: 3.02" W x 2.5" H

ARTWORK IS MAXIMUM IMPRINT SIZE



**AmeriCorps
Seniors**

ITEM SCALE: 50%



ITEM# GR5112S
IMPRINT METHOD: PRINT
IMPRINT COLOR: NAVY PMS 2767
QTY: 400

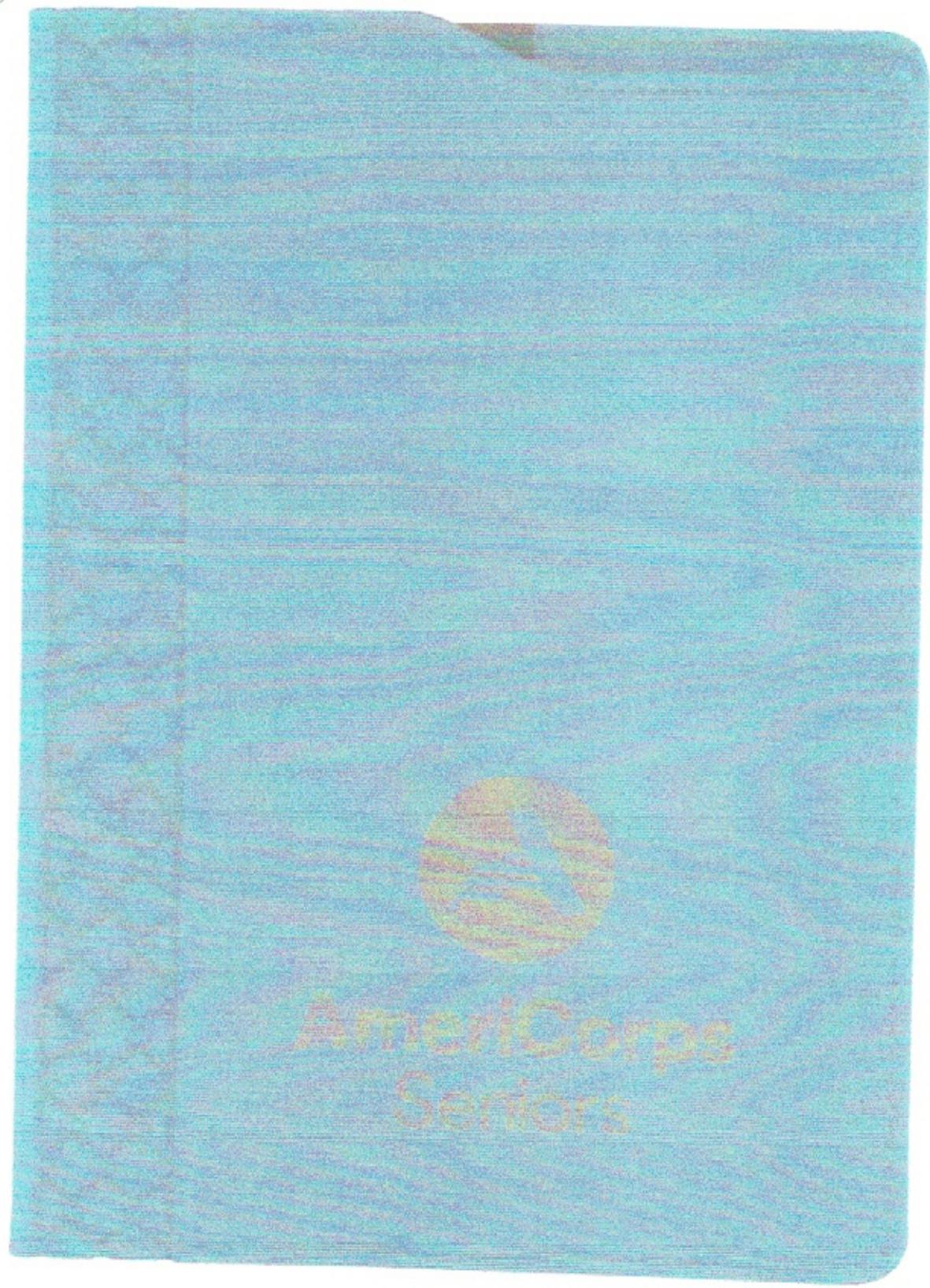
REVISED PER ADDENDUM NO. 1

ITEM(S) W48050
DATE 3-23-21
ORDER# G484035

VIRTUAL/PO #
CREATED BY
PROOF SIZE AT 100%

PROOF ONLY: ACTUAL COLOR, SIZE AND PLACEMENT MAY VARY SLIGHTLY

#0003



Art shown at 100%

REVISED PER ADDENDUM NO. 1

(Cont.)
0003

ITEM(S)	P47854	VIRTUAL/PO #	
DATE	3-23-21	CREATED BY	CR
ORDER#	G464035	PROOF SIZE AT	100%
PROOF ONLY. ACTUAL COLOR, SIZE AND PLACEMENT MAY VARY SLIGHTLY.			



Art shown at 100%

#0004

SILKSCREEN

Standard Front

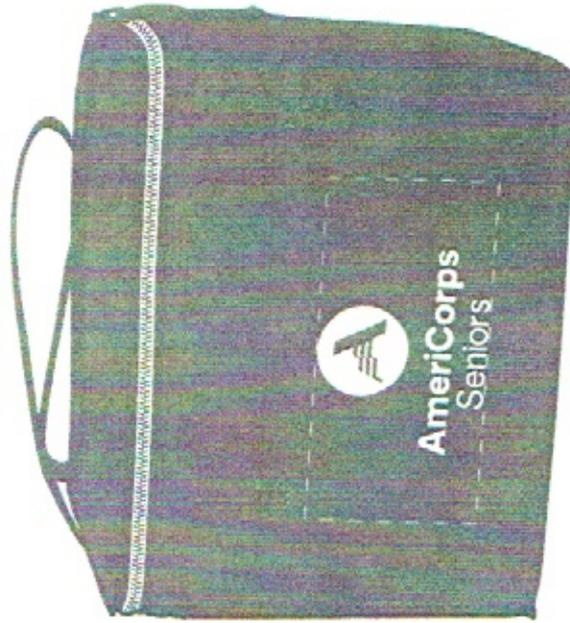


AmeriCorps
Seniors

FPO



AmeriCorps
Seniors



COMPOSITE
NOT ACTUAL SIZE

ACTUAL LOGO SIZE: 3"W x 2.4764"H

PLEASE NOTE:

Proof approvals are solely the customer's responsibility, we are not responsible for typos.
Please review artwork carefully.

Dashed Line For Imprint Area Only. Will Not Print.

DTS	Artist/Date	Item # 4004	Proofing
	Order # 6560748	MAX Imprint Size: 5" x 2 1/2"	
	Ship Date	Optional Top: 5"W x 3"H	
	Imprint Color: WHITE	Imprint Type: SS or HT	
	Item Color	Optional Imprint Type: HT	