## **Professional Legal Services Questionnaire Instructions**

- The Professional Legal Services Questionnaire shall be used for outside legal services.
- <u>The Professional Legal Services Questionnaire should</u> <u>be completely filled out. Complete and attach ALL</u> <u>sections. Insert "N/A" or "None" if a section does not</u> <u>apply or if there is no information to provide.</u>
- Questionnaire must be dated and signed by an authorized representative of the Firm. Failure to sign the questionnaire shall result in disqualification of proposer pursuant to J.P. Code of Ordinances Sec. 2-928.
- All subcontractors must be listed in the appropriate section of the Questionnaire. Each subcontractor must provide a complete copy of the Professional Legal Services Questionnaire, applicable licenses, and any other information required by the advertisement. Failure to provide the subcontractors' complete questionnaire(s), applicable licenses, and any other information required by the advertisment shall result in disqualification of proposer pursuant to J.P. Code of Ordianances Sec. 2-928.
- If additional pages are needed, attach them to the questionnaire and include all applicable information that is required by the questionnaire.

A. Person or Firm Name & Principal Address:			
<b>D</b> Name Tide $\theta$ and $\phi$ in formation of Finns Dama (4.1) $\theta$ (1) $\theta$ (1) $\theta$ (2) $\theta$ (2)			
B. Name, Title, & contact information of Firm Representative, as defined in Section 2-926 of the Jefferson Parish Code of Ordinances, who is licensed to practice law in the State of Louisiana with a minimum of five (5) years' experience:			
A			
-23			
C. Location of the principal office where work wi	ll be performed:		
11 13			
1270			
D. Please check the legal field or fields in which	h Firm is qualified to perform services for Jefferson		
Parish and include the number of years of exp	erience in that particular field.		
Bond Services (Years:)	Science & Technology Law (Years:)		
Elections (Years:)	State & Local Government Law (Years:)		
Administrative & Regulatory (Years:)	Taxation (Years:)		
Antitrust Law (Years:)	Tort Trial & Insurance Practices (Years:)		
Business Law (Years:)	Complex Litigation (including asbestos litigation)		
Criminal Justice (Years:)	(Years:)		
Dispute Resolution (Years:)	Securities (Years:)		
Environmental, Energy & Resources (Years:)	Ethics Law (Years:)		
Health Law (Years:)	Civil Service Matters (Years:)		
Intellectual Property (Years:)	Civil Rights & the Constitution (Years:)		
International Law (Years:)	Municipal Representation (including liability &		
Labor & Employment Law (Years:)	intergovernmental conflicts) (Years:)		
Public Contract Law (Years:)	Code Enforcement Matters (Years:)		

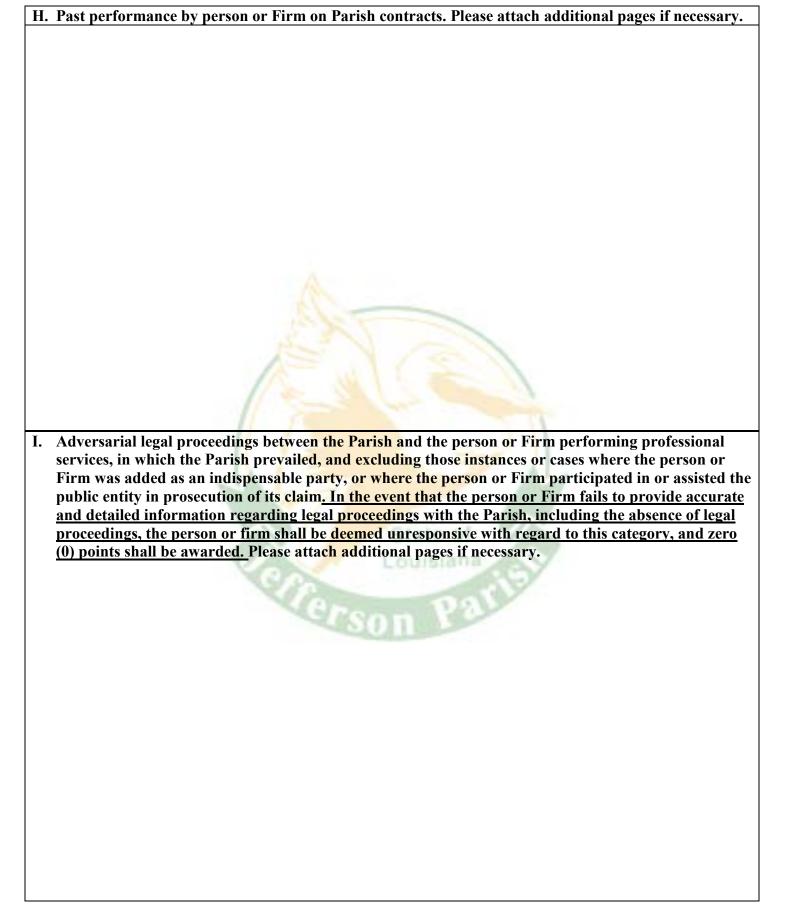
## **Professional Legal Services Questionnaire**

Public Utilities Law (Years:)	Oil Spill Litigation (Years:)			
Communications Law (Years:)	Public Finance (Years:)			
Transportation Law (Years:)	Land Use, Planning & Zoning Law (	(Years:)		
Property (Years:)	Economic Development (Years:			
Trust & Estate Law (Years:)	Construction Law (Years:)			
Other/specific project as required by the				
advertisement (Years:)				
E. List all subcontractors anticipated for this Project. Please note that <u>all subcontractors must submit a</u> <u>fully completed copy of this questionnaire</u> , applicable licenses, and any other information required by the advertisement. See Jefferson Parish Code of Ordinances, Sec. 2-928(a)(3). Please attach additional pages if necessary.				
Name & Address:	Specialty:	Worked with Firm Before (Yes or No):		
1.				
3.	Louisiana On Parisi			
4.				

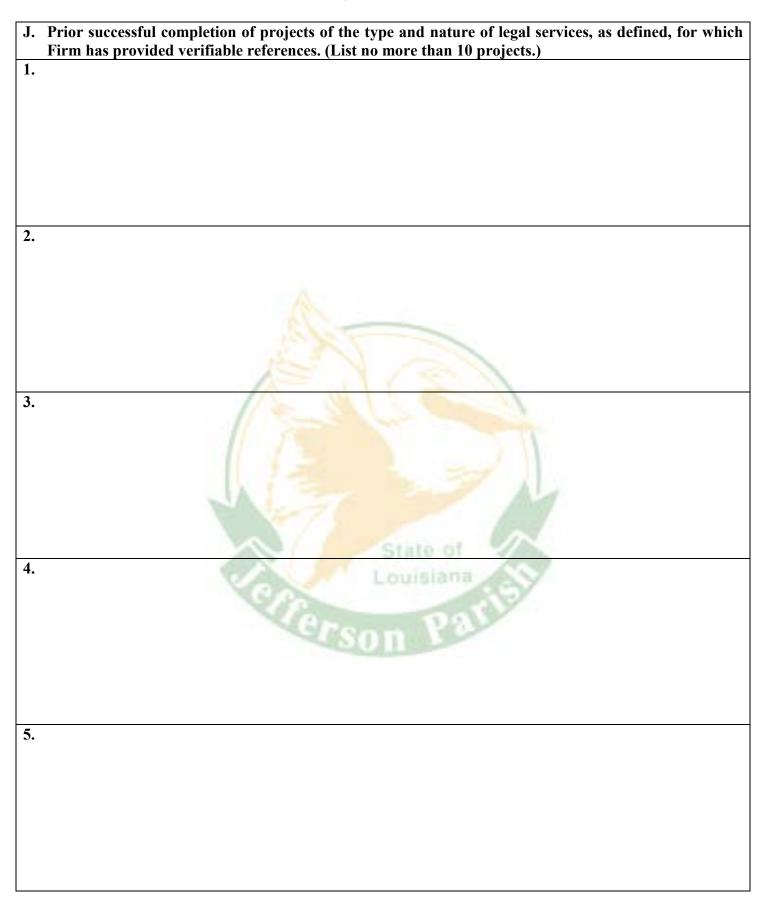
F. Professional Training and experience in relation to the type of work required for the outside legal services. State of G. Size of Firm and capacity for timely completion of newly assigned work considering the number of professional and support personnel required to perform the type of outside legal services tasks and the Firm's current unfinished workload.

## **Professional Legal Services Questionnaire**

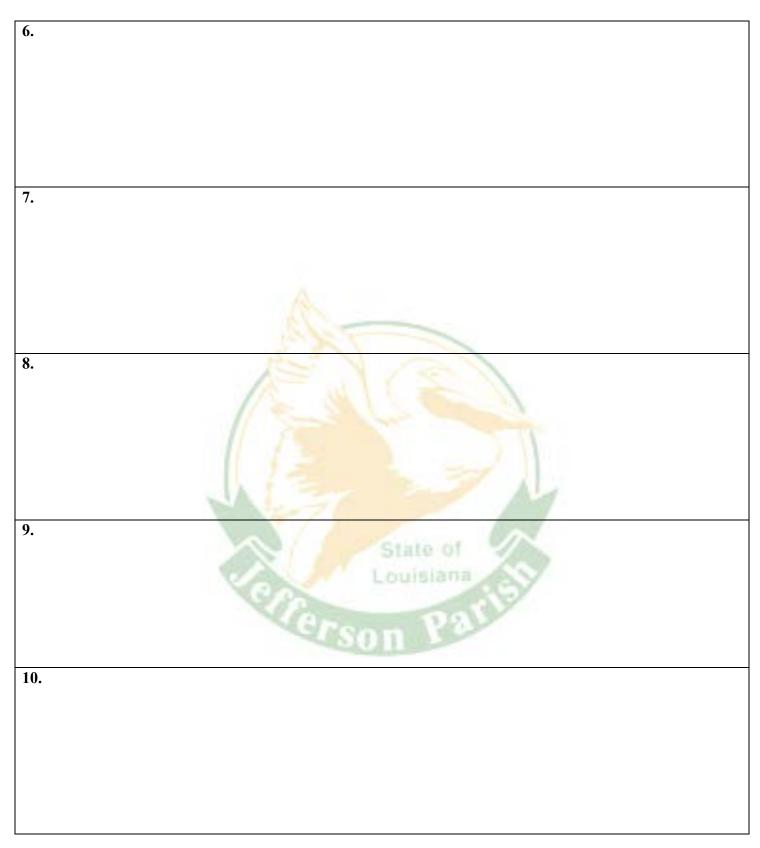
	i.	Please specify the total number of support staff that may assist in the completion of a matter for each area of the law selected above:		
	ii.	List any attorneys that may assist in the completion of a matter for each area of the law selected above. If necessary, please attach additional documentation that demonstrates the employment history and experience of the Firm's attorneys that may assist in the completion of this Project (i.e. resume). Please attach additional pages if necessary.		
		Name:	Legal Field:	Years of Experience in Legal Field:
1.				
2.				
3.			State of	
4.			erson Paris	
5.				



**Professional Legal Services Questionnaire** 



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**Professional Legal Services Questionnaire** 

K. Use this space to provide any additional inform qualifications for the proposed project.	nation or description of resources supporting Firm's			
qualifications for the proposed project				
A				
1 Alexandress of the second se				
L. To the best of my knowledge, the foregoing is an accurate statement of facts.				
Signature: $\mathcal{W} \neq \mathcal{I} \mathcal{R}$	Print Name:			
Title:	_ Date:			
	State of			
	Louisiana			
LiAno	Part			
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