

## BID REJECTION FORM

Bid number: 50-00130130

Vendor Name: ARC Mechanical Contractors, Inc

Reasons for

Rejection: Did not submit a Backflow Preventer Endorsement License.

Specifications required bidders submit a State Plumbing Board of  
Louisiana Backflow Preventer Endorsement License, which is not  
a valid category. All bidders are rejected and the bid will have to  
re-advertise with the correct license category.

REVIEWED BY:

Buyer Name: Melissa Ovalle

Date: 6/2/2020

Assistant

Director:

Misty A. Camarillo

Date: 6/4/2020

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BID NO.: 50-00130130

**BID FORM**  
Non Public Works

All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES \_\_\_\_\_ NO X

MAXIMUM ESCALATION PERCENTAGE REQUESTED \_\_\_\_\_%

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF \_\_\_\_\_.

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

**DELIVERY: FOB JEFFERSON PARISH**

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

N/A

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable)

12344

**THIS SECTION MUST BE COMPLETED BY BIDDER:**

FIRM NAME: ARC MECHANICAL CONTRACTORS, INC.

ADDRESS: PO BOX 6720

CITY, STATE: SLIDELL, LA

ZIP: 70469-6720

TELEPHONE: (985) 661-9191

FAX: (985) 661-9169

EMAIL ADDRESS: admin@arcmechanical.net

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: 1  
NUMBER: 2  
NUMBER: 3  
NUMBER: 4

TOTAL PRICE OF ALL BID ITEMS: \$ 650,385.00

AUTHORIZED  
SIGNATURE: 

CHESTER A. CABIRAC

Printed Name

TITLE: PRESIDENT

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

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**INVITATION TO BID FROM JEFFERSON PARISH - continued**

BID NO.: 50-00130130

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	3.00	ONLY	THREE (3) YEAR CONTRACT TO INSPECT, TEST, RE-BUILD, AND REPLACE BACKFLOW PREVENTERS FOR VARIOUS JEFFERSON PARISH BUILDINGS FOR THE JEFFERSON PARISH DEPARTMENT OF WATER		
			0010-TEST THE OPERATION AND TO PERFORM THE ANNUAL INSPECTION ON 1 INCH BACKFLOW PREVENTERS. (1) WB PLANT  (NORMAL WORKING HOURS, 6:00 AM - 2:00 PM, MONDAY THRU FRIDAY)	450.00	1,350.00
2	3.00	ONLY	0020-TEST THE OPERATION AND TO PERFORM THE ANNUAL INSPECTION ON 1 INCH BACKFLOW PREVENTERS. (1) WB PLANT  (AFTER NORMAL WORKING HOURS, 2:00 PM FRIDAY THRU 6:00 AM MONDAY AND ALL PARISH HOLIDAYS)	450.00	1,350.00
3	3.00	ONLY	0030-RE-BUILD AND TEST 1 INCH BACKFLOW PREVENTERS. (1) WB PLANT  (NORMAL WORKING HOURS, 6:00 AM - 2:00 PM, MONDAY THRU FRIDAY)	750.00	2,250.00
4	3.00	ONLY	0040-RE-BUILD AND TEST 1 INCH BACKFLOW PREVENTERS. (1) WB PLANT  (AFTER NORMAL WORKING HOURS, 2:00 PM FRIDAY - 6:00 AM MONDAY AND ALL PARISH HOLIDAYS)	950.00	2,850.00
5	3.00	ONLY	0050-REPLACE 1 INCH BACKFLOW PREVENTERS. PRICE SHALL INCLUDE ALL LABOR,  MATERIALS, AND EQUIPMENT NEEDED TO REPLACE THE EXISTING BACKFLOW PREVENTER WITH A NEW BACKFLOW PREVENTER OF EQUAL QUALITY AND SIZE NEEDED TO PROVIDE PROPER FLOW AND SAFETY AS PER PARISH AND STATE CODES. (1) WB PLANT  (NORMAL WORKING HOURS, 6:00 AM - 2:00 PM, MONDAY THRU FRIDAY)	900.00	2,700.00
6	3.00	ONLY	0060-REPLACE 1 INCH BACKFLOW PREVENTERS. PRICE SHALL INCLUDE ALL LABOR,	1,100.00	3,300.00

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**INVITATION TO BID FROM JEFFERSON PARISH - continued**

BID NO.: 50-00130130

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			<p>MATERIALS, AND EQUIPMENT NEEDED TO REPLACE THE EXISTING BACKFLOW PREVENTER WITH A NEW BACKFLOW PREVENTER OF EQUAL QUALITY AND SIZE NEEDED TO PROVIDE PROPER FLOW AND SAFETY AS PER PARISH AND STATE CODES. (1) WB PLANT</p> <p>(AFTER NORMAL WORKING HOURS, 2:00 PM FRIDAY THRU 6:00 AM MONDAY AND ALL PARISH HOLIDAYS)</p>		
7	18.00	ONLY	<p>0070-TEST THE OPERATION AND TO PERFORM THE ANNUAL INSPECTION ON 2 INCH BACKFLOW PREVENTERS. (1)WB PLANT, (1)WBOM, AND (4)EB PLANT</p> <p>(NORMAL WORKING HOURS, 6:00 AM - 2:00 PM, MONDAY THRU FRIDAY)</p>	450.00	8,100.00
8	18.00	ONLY	<p>0080-TEST THE OPERATION AND TO PERFORM THE ANNUAL INSPECTION ON 2 INCH BACKFLOW PREVENTERS. (1)WB PLANT, (1)WBOM, AND (4)EB PLANT</p> <p>(AFTER NORMAL WORKING HOURS, 2:00 PM FRIDAY THRU 6:00 AM MONDAY AND ALL PARISH HOLIDAYS)</p>	450.00	8,100.00
9	18.00	ONLY	<p>0090-RE-BUILD AND TEST 2 INCH BACKFLOW PREVENTERS. (1)WB PLANT, (1)WBOM, AND (4)EB PLANT</p> <p>(NORMAL WORKING HOURS, 6:00 AM - 2:00 PM, MONDAY THRU FRIDAY)</p>	950.00	17,100.00
10	18.00	ONLY	<p>0100-RE-BUILD AND TEST 2 INCH BACKFLOW PREVENTERS. (1)WB PLANT, (1)WBOM, AND (4)EB PLANT</p> <p>(AFTER NORMAL WORKING HOURS, 2:00 PM FRIDAY THRU 6:00 AM MONDAY AND ALL PARISH HOLIDAYS)</p>	1050.00	18,900.00
11	18.00	ONLY	<p>0110-REPLACE 2 INCH BACKFLOW PREVENTERS. PRICE SHALL INCLUDE ALL LABOR,</p> <p>MATERIALS, AND EQUIPMENT NEEDED TO REPLACE THE EXISTING BACKFLOW PREVENTER WITH A NEW BACKFLOW PREVENTER OF EQUAL QUALITY AND SIZE NEEDED TO PROVIDE PROPER FLOW AND SAFETY AS PER PARISH</p>	1350.00	24,300.00

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**INVITATION TO BID FROM JEFFERSON PARISH - continued**

BID NO.: 50-00130130

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
12	18.00	ONLY	<p>AND STATE CODES. (1)WB PLANT, (1)WBOM, AND (4)EB PLANT</p> <p>(NORMAL WORKING HOURS,6:00 AM - 2:00 PM, MONDAY THRU FRIDAY)</p> <p>0120-REPLACE 2 INCH BACKFLOW PREVENTERS. PRICE SHALL INCLUDE ALL LABOR,</p>	1450.00	26,100.00
13	3.00	ONLY	<p>MATERIALS, AND EQUIPMENT NEEDED TO REPLACE THE EXISTING BACKFLOW PREVENTER WITH A NEW BACKFLOW PREVENTER OF EQUAL QUALITY AND SIZE NEEDED TO PROVIDE PROPER FLOW AND SAFETY AS PER PARISH AND STATE CODESE. (1)WB PLANT, (1)WBOM, AND (4)EB PLANT</p> <p>(AFTER NORMAL WORKING HOURS, 2:00 PM FRIDAY THRU 6:00 AM MONDAY AND ALL PARISH HOLIDAYS)</p> <p>0130-TEST THE OPERATION AND TO PERFORM THE ANNUAL INSPECTION ON 3 INCH</p>	750.00	2,250.00
14	3.00	ONLY	<p>BACKFLOW PREVENTERS. (1) GRAND ISLE</p> <p>(NORMAL WORKING HOURS,6:00 AM - 2:00 PM, MONDAY THRU FRIDAY)</p> <p>0140-TEST THE OPERATION AND TO PERFORM THE ANNUAL INSPECTION ON 3 INCH BACKFLOW</p>	750.00	2,250.00
15	3.00	ONLY	<p>PREVENTERS. (1) GRAND ISLE</p> <p>(AFTER NORMAL WORKING HOURS, 2:00 PM FRIDAY THRU 6:00 AM MONDAY AND ALL PARISH HOLIDAYS)</p> <p>0150-RE-BUILD AND TEST 3 INCH BACKFLOW PREVENTERS.</p>	1600.00	4,800.00
16	3.00	ONLY	<p>(1) GRAND ISLE</p> <p>(NORMAL WORKING HOURS,6:00 AM - 2:00 PM, MONDAY THRU FRIDAY)</p> <p>0160-RE-BUILD AND TEST 3 INCH BACKFLOW PREVENTERS.</p>	1800.00	5,400.00
17	3.00	ONLY	<p>(1) GRAND ISLE</p> <p>(AFTER NORMAL WORKING HOURS, 2:00 PM FRIDAY THRU 6:00 AM MONDAY AND ALL PARISH HOLIDAYS)</p> <p>0170-REPLACE 3 INCH BACKFLOW PREVENTERS. PRICE SHALL INCLUDE ALL LABOR,</p>	4600.00	13,800.00

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**INVITATION TO BID FROM JEFFERSON PARISH - continued**

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SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			<p>MATERIALS, AND EQUIPMENT NEEDED TO REPLACE THE EXISTING BACKFLOW PREVENTER WITH A NEW BACKFLOW PREVENTER OF EQUAL QUALITY AND SIZE NEEDED TO PROVIDE PROPER FLOW AND SAFETY AS PER PARISH AND STATE CODES. (1) GRAND ISLE</p> <p>(NORMAL WORKING HOURS, 6:00 AM - 2:00 PM, MONDAY THRU FRIDAY)</p>		
18	3.00	ONLY	0180-REPLACE 3 INCH BACKFLOW PREVENTERS. PRICE SHALL INCLUDE ALL LABOR,	4,800.00	14,400.00
			<p>MATERIALS, AND EQUIPMENT NEEDED THE REPLACE THE EXISTING BACKFLOW PREVENTER WITH A NEW BACKFLOW PREVENTER OF EQUAL QUALITY AND SIZE NEEDED TO PROVIDE PROPER FLOW AND SAFETY AS PER PARISH AND STATE CODES. (1) GRAND ISLE</p> <p>(AFTER NORMAL WORKING HOURS, 2:00 PM FRIDAY THRU 6:00 AM MONDAY AND ALL PARISH HOLIDAYS)</p>		
19	6.00	ONLY	0190-TEST THE OPERATION AND TO PERFORM THE ANNUAL INSPECTION ON 6 INCH BACKFLOW PREVENTERS. (1)WB PLANT AND (1)EB PLANT  (NORMAL WORKING HOURS, 6:00 AM - 2:00 PM, MONDAY THRU FRIDAY)	450.00	2,700.00
			<p>0200-TEST THE OPERATION AND TO PERFORM THE ANNUAL INSPECTION ON 6 INCH BACKFLOW PREVENTERS. (1)WB PLANT AND (1)EB PLANT</p> <p>(AFTER NORMAL WORKING HOURS, 2:00 PM FRIDAY THRU 6:00 AM MONDAY AND ALL PARISH HOLIDAYS)</p>		
20	6.00	ONLY	0200-TEST THE OPERATION AND TO PERFORM THE ANNUAL INSPECTION ON 6 INCH BACKFLOW PREVENTERS. (1)WB PLANT AND (1)EB PLANT  (AFTER NORMAL WORKING HOURS, 2:00 PM FRIDAY THRU 6:00 AM MONDAY AND ALL PARISH HOLIDAYS)	450.00	2,700.00
			<p>0210-RE-BUILD AND TEST 6 INCH BACKFLOW PREVENTERS. (1)WB PLANT AND (1)EB PLANT</p> <p>(NORMAL WORKING HOURS, 6:00 AM - 2:00 PM, MONDAY THRU FRIDAY)</p>		
21	6.00	ONLY	0210-RE-BUILD AND TEST 6 INCH BACKFLOW PREVENTERS. (1)WB PLANT AND (1)EB PLANT  (NORMAL WORKING HOURS, 6:00 AM - 2:00 PM, MONDAY THRU FRIDAY)	3,700.00	22,200.00
			<p>0220-RE-BUILD AND TEST 6 INCH BACKFLOW PREVENTERS.</p>		
22	6.00	ONLY	0220-RE-BUILD AND TEST 6 INCH BACKFLOW PREVENTERS.	3,900.00	23,400.00

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**INVITATION TO BID FROM JEFFERSON PARISH - continued**

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SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
23	6.00	ONLY	(1)WB PLANT AND (1)EB PLANT  (AFTER NORMAL WORKING HOURS, 2:00 PM FRIDAY THRU 6:00 AM MONDAY AND ALL PARISH HOLIDAYS)		
			0230-REPLACE 6 INCH BACKFLOW PREVENTERS. PRICE SHALL INCLUDE ALL LABOR,  MATERIALS, AND EQUIPMENT NEEDED TO REPLACE THE EXISTING BACKFLOW PREVENTER WITH A NEW BACKFLOW PREVENTER OF EQUAL QUALITY AND SIZE NEEDED TO PROVIDE PROPER FLOW AND SAFETY AS PER PARISH AND STATE CODES. (1)WB PLANT AND (1)EB PLANT  (NORMAL WORKING HOURS, 6:00 AM - 2:00 PM, MONDAY THRU FRIDAY)	8800.00	52,800.00
24	6.00	ONLY	0240-REPLACE 6 INCH BACKFLOW PREVENTERS. PRICE SHALL INCLUDE ALL LABOR,  MATERIALS, AND EQUIPMENT NEEDED TO REPLACE THE EXISTING BACKFLOW PREVENTER WITH A NEW BACKFLOW PREVENTER OF EQUAL QUALITY AND SIZE NEEDED TO PROVIDE PROPER FLOW AND SAFETY AS PER PARISH AND STATE CODES. (1)WB PLANT AND (1)EB PLANT  (AFTER NORMAL WORKING HOURS, 2:00 PM FRIDAY THRU 6:00 AM MONDAY AND ALL PARISH HOLIDAYS)	9600.00	57,600.00
			0250-TEST THE OPERATION AND TO PERFORM THE ANNUAL INSPECTION ON 8 INCH BACKFLOW PREVENTERS. (1) EB PLANT  (NORMAL WORKING HOURS, 6:00 AM - 2:00 PM, MONDAY THRU FRIDAY)	450.00	1,350.00
25	3.00	ONLY	0250-TEST THE OPERATION AND TO PERFORM THE ANNUAL INSPECTION ON 8 INCH BACKFLOW PREVENTERS. (1) EB PLANT  (NORMAL WORKING HOURS, 6:00 AM - 2:00 PM, MONDAY THRU FRIDAY)	450.00	1,350.00
			0260-TEST THE OPERATION AND TO PERFORM THE ANNUAL INSPECTION ON 8 INCH BACKFLOW PREVENTERS. (1) EB PLANT  (AFTER NORMAL WORKING HOURS, 2:00 PM FRIDAY THRU 6:00 AM MONDAY AND ALL PARISH HOLIDAYS)	3125.00	9,375.00
26	3.00	ONLY	0260-TEST THE OPERATION AND TO PERFORM THE ANNUAL INSPECTION ON 8 INCH BACKFLOW PREVENTERS. (1) EB PLANT  (AFTER NORMAL WORKING HOURS, 2:00 PM FRIDAY THRU 6:00 AM MONDAY AND ALL PARISH HOLIDAYS)		
			0270-RE-BUILD AND TEST 8 INCH BACKFLOW PREVENTERS.		
27	3.00	ONLY	0270-RE-BUILD AND TEST 8 INCH BACKFLOW PREVENTERS.		

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**INVITATION TO BID FROM JEFFERSON PARISH - continued**

BID NO.: 50-00130130

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
28	3.00	ONLY	(1) EB PLANT  (NORMAL WORKING HOURS, 6:00 AM - 2:00 PM, MONDAY THRU FRIDAY)  0280-RE-BUILD AND TEST 8 INCH BACKFLOW PREVENTERS.	3,325.00	9,975.00
29	3.00	ONLY	(1) EB PLANT  (AFTER NORMAL WORKING HOURS, 2:00 PM FRIDAY THRU 6:00 AM MONDAY AND ALL PARISH HOLIDAYS)  0290-REPLACE 8 INCH BACKFLOW PREVENTERS. PRICE SHALL INCLUDE ALL LABOR,  MATERIALS, AND EQUIPMENT NEEDED TO REPLACE THE EXISTING BACKFLOW PREVENTER WITH A NEW BACKFLOW PREVENTER OF EQUAL QUALITY AND SIZE NEEDED TO PROVIDE PROPER FLOW AND SAFETY AS PER PARISH AND STATE CODES. (1) EB PLANT  (NORMAL WORKING HOURS, 6:00 AM - 2:00 PM, MONDAY THRU FRIDAY)	9,845.00	29,535.00
30	3.00	ONLY	0300-REPLACE 8 INCH BACKFLOW PREVENTERS. PRICE SHALL INCLUDE ALL LABOR,  MATERIALS, AND EQUIPMENT NEEDED TO REPLACE THE EXISTING BACKFLOW PREVENTER WITH A NEW BACKFLOW PREVENTER OF EQUAL QUALITY AND SIZE NEEDED TO PROVIDE PROPER FLOW AND SAFETY AS PER PARISH AND STATE CODES. (1) EB PLANT  (AFTER NORMAL WORKING HOURS, 2:00 PM FRIDAY THRU 6:00 AM MONDAY AND ALL PARISH HOLIDAYS)	10,800.00	32,400.00
31	3.00	ONLY	0310-TEST THE OPERATION AND TO PERFORM THE ANNUAL INSPECTION ON 10 IN. BACKFLOW PREVENTERS. (1) WB PLANT  (NORMAL WORKING HOURS, 6:00 AM - 2:00 PM, MONDAY THRU FRIDAY)	450.00	1,350.00
32	3.00	ONLY	0320-TEST THE OPERATION AND TO PERFORM THE ANNUAL INSPECTION ON 10 IN. BACKFLOW PREVENTERS. (1) WB PLANT	450.00	1,350.00

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**INVITATION TO BID FROM JEFFERSON PARISH - continued**

BID NO.: 50-00130130

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
33	3.00	ONLY	<p>(AFTER NORMAL WORKING HOURS, 2:00 PM FRIDAY THRU 6:00 AM MONDAY AND ALL PARISH HOLIDAYS)</p> <p>0330-RE-BUILD AND TEST 10 IN. BACKFLOW PREVENTERS.</p> <p>(1) WB PLANT</p> <p>(NORMAL WORKING HOURS, 6:00 AM - 2:00 PM, MONDAY THRU FRIDAY)</p>	8,000.00	24,000.00
34	3.00	ONLY	<p>0340-RE-BUILD AND TEST 10 IN. BACKFLOW PREVENTERS.</p> <p>(1) WB PLANT</p> <p>(AFTER NORMAL WORKING HOURS, 2:00 PM FRIDAY THRU 6:00 AM MONDAY AND ALL PARISH HOLIDAYS)</p>	9,000.00	27,000.00
35	3.00	ONLY	<p>0350-REPLACE 10 IN. BACKFLOW PREVENTERS. PRICE SHALL INCLUDE ALL LABOR,</p> <p>MATERIALS, AND EQUIPMENT NEEDED TO REPLACE THE EXISTING BACKFLOW PREVENTER WITH A NEW BACKFLOW PREVENTER OF EQUAL QUALITY AND SIZE NEEDED TO PROVIDE PROPER FLOW AND SAFETY AS PER PARISH AND STATE CODES.</p> <p>(1) WB PLANT</p> <p>(NORMAL WORKING HOURS, 6:00 AM - 2:00 PM, MONDAY THRU FRIDAY)</p>	31,000.00	93,000.00
36	3.00	ONLY	<p>0360-REPLACE 10 IN. BACKFLOW PREVENTERS. PRICE SHALL INCLUDE ALL LABOR, MATERIALS, AND EQUIPMENT NEEDED TO REPLACE THE EXISTING BACKFLOW PREVENTER WITH A NEW BACKFLOW PREVENTER OF EQUAL QUALITY AND SIZE NEEDED TO PROVIDE PROPER FLOW AND SAFETY AS PER PARISH AND STATE CODES.</p> <p>(1) WB PLANT</p> <p>(AFTER NORMAL WORKING HOURS, 2:00 PM FRIDAY THRU 6:00 AM MONDAY AND ALL PARISH HOLIDAYS)</p>	33,000.00	99,000.00

**REVISED PER ADDENDUM # 3**

## Bid Bond



# AIA Document A310™ – 2010

**CONTRACTOR:**

*(Name, legal status and address)*

ARC MECHANICAL CONTRACTORS, INC.  
P.O. Box 6720  
Slidell, LA 70469

**SURETY:**

*(Name, legal status and principal place of business)*

Hartford Fire Insurance Company  
One Hartford Plaza  
Hartford, CT 06155

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

**OWNER:**

*(Name, legal status and address)*

Jefferson Parish Purchasing Department  
200 Derbigny Street, Suite 4400  
Gretna, LA 70053

**BOND AMOUNT: FIVE PERCENT (5%) OF AMOUNT BID Dollars**

**PROJECT:**

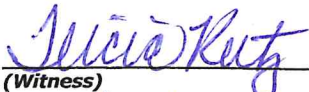
*(Name, location or address, and Project number, if any)* Bid Number: 50-00130130; Three (3) Year Contract to Inspect, Test, Re-Build, and Replace Backflow Preventers for Various Jefferson Parish Buildings for the Jefferson Parish Department of Water

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 21st day of May, 2020

  
(Witness)

  
(Witness)

Countersigned:   
Norma Touns Louisiana Licensed Agent #336577

**ARC MECHANICAL CONTRACTORS, INC.**

(Principal)  (Seal)

(Title) **Chester A. Cabirac, President**  
**Hartford Fire Insurance Company**

(Surety)  (Seal)

(Title) **Norma Touns, Attorney-in-fact**

**CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that**



# POWER OF ATTORNEY

Direct Inquiries/Claims to:

THE HARTFORD

BOND, T-12

One Hartford Plaza

Hartford, Connecticut 06155

[Bond.Claims@thehartford.com](mailto:Bond.Claims@thehartford.com)

call: 888-266-3488 or fax: 860-757-5835

KNOW ALL PERSONS BY THESE PRESENTS THAT:

Agency Name: ELLSWORTH CORPORATION

Agency Code: 43-480815

- ☒ Hartford Fire Insurance Company, a corporation duly organized under the laws of the State of Connecticut
- ☒ Hartford Casualty Insurance Company, a corporation duly organized under the laws of the State of Indiana
- ☒ Hartford Accident and Indemnity Company, a corporation duly organized under the laws of the State of Connecticut
- ☐ Hartford Underwriters Insurance Company, a corporation duly organized under the laws of the State of Connecticut
- ☐ Twin City Fire Insurance Company, a corporation duly organized under the laws of the State of Indiana
- ☐ Hartford Insurance Company of Illinois, a corporation duly organized under the laws of the State of Illinois
- ☐ Hartford Insurance Company of the Midwest, a corporation duly organized under the laws of the State of Indiana
- ☐ Hartford Insurance Company of the Southeast, a corporation duly organized under the laws of the State of Florida

having their home office in Hartford, Connecticut, (hereinafter collectively referred to as the "Companies") do hereby make, constitute and appoint, **up to the amount of** Unlimited :

Charles F. Cowand, Anthony Currera, Alexander J. Ellsworth, William H. Ellsworth, Ralph J. LeBlanc, Kathryn Moore, Norma Touns of METAIRIE, Louisiana

their true and lawful Attorney(s)-in-Fact, each in their separate capacity if more than one is named above, to sign its name as surety(ies) only as delineated above by ☒, and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

In Witness Whereof, and as authorized by a Resolution of the Board of Directors of the Companies on May 6, 2015 the Companies have caused these presents to be signed by its Senior Vice President and its corporate seals to be hereto affixed, duly attested by its Assistant Secretary. Further, pursuant to Resolution of the Board of Directors of the Companies, the Companies hereby unambiguously affirm that they are and will be bound by any mechanically applied signatures applied to this Power of Attorney.



*John Gray*

John Gray, Assistant Secretary

*M. Ross Fisher*

M. Ross Fisher, Senior Vice President

STATE OF CONNECTICUT

COUNTY OF HARTFORD

ss. Hartford

On this 5th day of January, 2018, before me personally came M. Ross Fisher, to me known, who being by me duly sworn, did depose and say: that he resides in the County of Hartford, State of Connecticut; that he is the Senior Vice President of the Companies, the corporations described in and which executed the above instrument; that he knows the seals of the said corporations; that the seals affixed to the said instrument are such corporate seals; that they were so affixed by authority of the Boards of Directors of said corporations and that he signed his name thereto by like authority.



CERTIFICATE

*Kathleen T. Maynard*

Kathleen T. Maynard  
Notary Public

My Commission Expires July 31, 2021

I, the undersigned, Assistant Vice President of the Companies, DO HEREBY CERTIFY that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which is still in full force effective as of May 21, 2020  
Signed and sealed at the City of Hartford.



*Kevin Heckman*

Kevin Heckman, Assistant Vice President

Office:  
985-661-9191  
Fax:  
985-661-9169



LA State Contractors  
License # 12344  
Email:  
admin@  
arcmechanical.net

#### CORPORATE RESOLUTION

EXCERPT FROM THE MINUTES OF THE BOARD OF DIRECTORS OF ARC  
MECHANICAL CONTRACTORS, INCORPORATED. A CORPORATION INCORPORATED  
IN THE STATE OF LOUISIANA IN 1978.

AT THE MEETING OF DIRECTORS OF ARC MECHANICAL CONTRACTORS, INCORPORATED DULY  
NOTICED AND HELD ON MAY 21, 2020 A QUORUM BEING THERE PRESENT, ON MOTION DULY  
MADE AND SECONDED, IT WAS;


RESOLVED, THAT CHESTER A. CABIRAC, BE AND IS HEREBY APPOINTED, CONSTITUTED, AND  
DESIGNATED AS AGENT AND ATTORNEY-IN-FACT OF THE CORPORATION WITH FULL POWER AND  
AUTHORITY TO ACT ON BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING,  
CONCERNS, AND TRANSACTIONS WITH JEFFERSON PARISH PURCHASING DEPARTMENT OR  
ANY OF ITS AGENCIES, DEPARTMENTS, EMPLOYEES, OR AGENTS, INCLUDING BUT NOT LIMITED  
TO, THE EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,  
CONTRACTS AND ACTS, AND TO RECEIVE AND RECEIPT THEREFORE ALL PURCHASE ORDERS  
AND NOTICES ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS  
CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING EACH AND  
EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-FACT.

I HEREBY CERTIFY THAT THE FOREGOING  
TO BE A TRUE AND CORRECT COPY OF AN  
EXCERPT OF THE MINUTES OF THE ABOVE  
DATED MEETING OF THE BOARD OF  
DIRECTORS OF SAID CORPORATION, AND  
THE SAME HAS NOT BEEN REVOKED OR  
RESCINDED.

  
\_\_\_\_\_  
PRESIDENT

5/21/2020  
\_\_\_\_\_  
DATE

APPROVED:

  
\_\_\_\_\_  
SECRETARY/TREASURER



## Non-Public Works Bid

## AFFIDAVIT

STATE OF LOUISIANAPARISH/COUNTY OF ST. TAMMANY

BEFORE ME, the undersigned authority, personally came and appeared: CHESTER A. CABIRAC, (Affiant) who after being by me duly sworn, deposed and said that he/she is the fully authorized PRESIDENT of ARC MECHANICAL CONTRACTORS, INC. (Entity), the party who submitted a bid in response to Bid Number 50-00130130, to the Parish of Jefferson.

Affiant further said:

Campaign Contribution Disclosures

(Choose **A** or **B**, if option **A** is indicated please include the required attachment):

Choice A \_\_\_\_\_ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B X there are **NO** campaign contributions made which would require disclosure under Choice A of this section.

Debt Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

Choice A \_\_\_\_\_ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

Choice B X There are NO debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

*[The remainder of this page is intentionally left blank.]*

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

  
Signature of Affiant

CHESTER A. CABIRAC  
Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME

ON THE 21<sup>st</sup> DAY OF May, 2020.

  
Notary Public

Jerri Oestricher  
Printed Name of Notary

56482  
Notary/Bar Roll Number

My commission expires Upon Death



JERRI OESTRICHER  
PARISH OF ST. TAMMANY  
NOTARY ID # 56482  
MY COMMISSION EXPIRES UPON DEATH

## Notary Search - Detail

**Name:** MS. JERRI OESTRIECHER  
**Address:** 36400 OLD BAYOU LIBERTY RD.  
SLIDELL, LA 70460

**Phone:** (985) 781-4902  
**Phone 2:** (985) 661-9191

**Notary ID Number:** 56482  
**Parish:** ST. TAMMANY  
**Agency:** N/A  
**Notary Type:** Non Attorney  
**Status:** Active

**Commission Date:** 03/07/2007  
**Oath Date:** 02/23/2007  
**Surety Expiration Date:** 02/08/2022  
**Annual Report Current:** Yes

## Notary Events

<b>Parish Change</b>	Previous Parish: ST. BERNARD	Previous Commission Date: 02/20/1998
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Deceased, Inactivated, Leave of Absence, Pre-Assessment Registration, Pre-Assessment Taken, Resigned, Retirement, and Revoked events are not available prior to February 11, 2012.

[Back to Search Results](#)[New Search](#)





ARCME-1

OP ID: CY

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
08/22/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Stiel Insurance Services of New Orleans, Inc. 433 Metairie Road Suite #520 Metairie, LA 70005 Louis Martello	504-832-5733	CONTACT NAME: Louis Martello PHONE (A/C, No, Ext): 504-832-5733 FAX (A/C, No): 504-831-3604 E-MAIL ADDRESS: lmartello@stielinsurance.com
INSURED ARC Mechanical Contractors Inc Mr. Chester Cabirac P O Box 6720 Slidell, LA 70469		INSURER(S) AFFORDING COVERAGE INSURER A: American Casualty Co of INSURER B: Continental Insurance Co. of INSURER C: INSURER D: INSURER E: INSURER F:
		NAIC # 20427 42625

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Pollution GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	Y		1015152154 C6042957162	08/23/2019 08/23/2019	08/23/2020 08/23/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Pollution \$ 1,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY	Y		BUA 2058039895	08/23/2019	08/23/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10000			CUE2078422473	08/23/2019	08/23/2020	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	WC131456473 USL&H IF ANY BASIS	08/23/2019	08/23/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Leased/Rent Eqpt.			1015152154	08/23/2019	08/23/2020	2500-DED \$ 125,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate holder to read: THE PARISH OF JEFFERSON, ITS DISTRICTS, DEPARTMENTS AND AGENCIES UNDER THE DIRECTION OF THE PARISH PRESIDENT AND THE PARISH COUNCIL DEPARTMENT OF GENERAL SERVICES.

## CERTIFICATE HOLDER

## CANCELLATION

JEFFE18  The Parish of Jefferson, Its Districts, Departments and Agencies 200 Derbigny Street Ste4400 Gretna, LA 70053	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE <i>Louis E Martello</i>
--	--



# State of Louisiana Seal of the State Seal of the State

## State Licensing Board for Contractors

This is to Certify that:

ARC MECHANICAL CONTRACTORS, INC.  
P. O. Box 6720  
Slidell, LA 70469

is duly licensed and entitled to practice the following classifications:

BUILDING CONSTRUCTION; ELECTRICAL WORK (RESTRICTED-BIDDING ONLY); HEAVY  
CONSTRUCTION; HIGHWAY, STREET AND BRIDGE CONSTRUCTION; MECHANICAL WORK  
(STATEWIDE); MUNICIPAL AND PUBLIC WORKS CONSTRUCTION; SPECIALTY: INDUSTRIAL PIPING;  
SPECIALTY: INSTALL REPAIR OR CLOSE UNDERGROUND STORAGE TANKS



Expiration Date: November 16, 2020

License No: 12344

Witness our hand and seal of the Board dated,  
Baton Rouge, LA 17th day of November 2017

Will S. MacO  
Director

Lee M. Mott  
Chairman

This License Is Not Transferrable

Andy D. Mott  
Treasurer

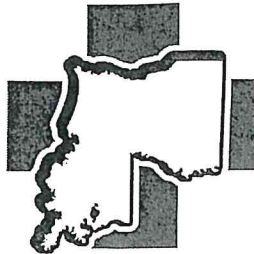


# State Plumbing Board of Louisiana



MASTER PLUMBER LICENSE

NO. LMP647



# 2020

THIS CERTIFIES  
CHESTER A CABIRAC



A REPRESENTATIVE OF  
ARC MECHANICAL CONTRACTORS, INC.



*has qualified in accordance with L.A. R.S. 37:1361-1380 and Board regulations as a duly licensed Master Plumber and is hereby authorized to engage in said business within the State of Louisiana.*

*Provided that licensee accepting this certificate shall conform to the terms of L.A. R.S. 37:1361-1380 and Board regulations.*

Expires 12/31/2020  
This license is not transferable

  
SECRETARY/TREASURER



**STATE PLUMBING BOARD  
OF LOUISIANA**

JOURNEYMAN PLUMBER

WSPS

**This is to certify that**

**Lic/ID #: LJP6900**

**BOUCHON, ARTHUR J  
70304 G STREET  
COVINGTON, LA 70433**

**2020**

HAS BEEN DULY LICENSED BY THE STATE PLUMBING BOARD OF LOUISIANA IN ACCORDANCE WITH  
LA. R.S. 1361-1380 AND IS COMPETENT TO PERFORM WORK AS JOURNEYMAN PLUMBER. THIS  
CERTIFICATE EXPIRES DECEMBER 31, 2020 UNLESS OTHERWISE CANCELLED OR REVOKED FOR  
CAUSE PRIOR THERETO, AND MUST BE CARRIED ON THE PERSON OF LICENSEE.

CPE

RICKEY FABRA, - Secty-Treas. WSPS Certification Exp: 2022





## Louisiana State Licensing Board for Contractors

### Contractor Information

**Business Name** ARC MECHANICAL CONTRACTORS, INC.  
**Mailing Address** P. O. Box 6720  
 Slidell, LA 70469  
**Phone Number** (504) 508-8333  
**Fax Number** (985) 661-9169  
**Email Address** admin@arcmechanical.net  
**Website** http://

### Active Licenses

**License Number** 12344  
**Type** Commercial License  
**Status** LICENSED  
**Effective** 11/17/2017  
**Expiration** 11/16/2020  
**First Issued** 11/16/1978

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**License Number** 86512  
**Type** Residential License  
**Status** LICENSED  
**Effective** 02/15/2018  
**Expiration** 01/01/2021  
**First Issued** 01/01/2004

### Classifications

Class	Qualifying Party	Parishes
BUILDING CONSTRUCTION	Brett Patrick Cabirac	ALL
BUILDING CONSTRUCTION	Chester Andrew Cabirac	ALL
BUILDING CONSTRUCTION	James Michel Brocato	ALL
BUSINESS AND LAW	Chester Andrew Cabirac	ALL
BUSINESS AND LAW	Chester Andrew Cabirac	ALL
ELECTRICAL WORK (RESTRICTED-BIDDING ONLY)	Chester Andrew Cabirac	ALL
HEAVY CONSTRUCTION	Brett Patrick Cabirac	ALL
HIGHWAY, STREET AND BRIDGE CONSTRUCTION	Chester Andrew Cabirac	ALL
HIGHWAY, STREET AND BRIDGE CONSTRUCTION	James Michel Brocato	ALL
MECHANICAL WORK (STATEWIDE)	Chester Andrew Cabirac	ALL
MUNICIPAL AND PUBLIC WORKS CONSTRUCTION	Brett Patrick Cabirac	ALL
MUNICIPAL AND PUBLIC WORKS CONSTRUCTION	Chester Andrew Cabirac	ALL
MUNICIPAL AND PUBLIC WORKS CONSTRUCTION	James Michel Brocato	ALL
RESIDENTIAL BUILDING CONTRACTOR	Chester Andrew Cabirac	ALL
SPECIALTY: INDUSTRIAL PIPING	Brett Patrick Cabirac	ALL
SPECIALTY: INSTALL REPAIR OR CLOSE UNDERGROUND STORAGE TANKS	Chester Andrew Cabirac	ALL

**REVISED PER ADDENDUM # 3**

DATE: 5/11/2020  
BID NO.: 50-00130130

INVITATION TO BID  
THIS IS NOT AN ORDER

Page: 1

**JEFFERSON PARISH**

PURCHASING DEPARTMENT  
P.O. BOX 9  
GRETN, LA. 70054-0009  
504-364-2678

BUYER: MOVALLE@jeffparish.net

BIDS WILL BE RECEIVED IN THE WEST BANK PURCHASING DEPT, SUITE 4400, JEFFERSON PARISH GENERAL GOVERNMENT BUILDING, 200 DERBIGNY STREET, GRETN, LA 70053 UNTIL 2:00 PM, 5/21/2020 AND PUBLICLY OPENED THEREAFTER.

For convenience, bidders may also submit bids in the East Bank Purchasing Department, Suite 404, Jefferson Parish Joseph S. Yenni Building, 1221 Elmwood Park Blvd., Jefferson LA 70123. However, if submitting bids on the day of bid opening, bidders must submit at the West Bank location only. All bids will be publicly opened at the West Bank location.

At no charge, bidders may also submit via Jefferson Parish's electronic procurement page by visiting [www.jeffparishbids.net](http://www.jeffparishbids.net) to register for this free site. Additional instructions are included in the text box highlighting electronic procurement.

**LATE BIDS WILL NOT BE ACCEPTED**

Unless submitting via online (see Page 3), each bid must be submitted in a sealed envelope bearing on the outside; the name of the Bidder, his address, and the name of the project for which the bid is submitted and the bid number.

**NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES SHALL RESULT IN BID REJECTION.**

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

**THE FOLLOWING INSTRUCTIONS APPLY TO ALL BIDS**

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law as well be in compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 113646 and/or Resolution No. 113647.

Jefferson Parish adheres to the Louisiana Code of Governmental Ethics, contained in Louisiana Revised Statutes Annotated, R.S. 42:1101, et seq. Vendor/Proposer by this submission, warrants that there are no "conflicts of interest" related to this procurement that would violate applicable Louisiana Law. Violation of the Louisiana Code of Governmental Ethics may result in rescission of contract, permit or licenses, and the imposition of fines and/or penalties, without contractual liability to the public in accordance with applicable law.

All vendors submitting bids should register as a Jefferson Parish vendor if not already yet registered. Registration forms may be downloaded from <http://purchasing.jeffparish.net> and by clicking on Vendor Information. Current W-9 forms with respective Tax Identification numbers and vendor applications may be submitted at any time; however, if your company is not registered and/or a current W-9 form is not on file, vendor registration is mandatory. Vendors may experience a delay in payment if your company is not a registered vendor with Jefferson Parish.

All quotations shall be based on F.O.B. Agency warehouse or job site, anywhere within the Parish as designated by the Purchasing Department. This provision does not apply to public works projects

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alterations from the specifications must be indicated and/or supporting documentation supplied with bid submission.

Bidders should submit all questions in writing via email to the buyer's email address as indicated above, no later than Five (5) working days prior to the bid opening. Bid numbers should be mentioned in all requests. If submitting online, vendors may send questions via the E-Procurement site no later than Five (5) working days prior to the bid opening.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum. Please note that all official communication will be expressed in the form of an addendum.

Visit our website at [HTTP://PURCHASING.JEFFPARISH.NET](http://PURCHASING.JEFFPARISH.NET)

**REVISED PER ADDENDUM # 3**



### REVISED PER ADDENDUM # 3

DATE: 5/11/2020

BID NO.: 50-00130130

Page: 2

All formal Addenda require written acknowledgement on the bid form by the bidder. Failure to acknowledge an Addendum on the bid form shall cause the bid to be rejected. JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated. Vendors must not alter the bid forms. Doing so will cause the bid to be rejected.

A corporate resolution or written evidence of the individual signing the bid having such authority must be submitted with the bid. Failure to comply will cause bid to be rejected. For corporate entities, such written evidence may be a printout of the Louisiana Secretary of State's website listing the signatory as an officer. Such printout shall be included with the bid submission. Bids submitted by Owners or Sole Proprietorships must include certification that he or she owns the entity for which the bid is signed. This documentation must be submitted with the bid. Failure to do so will result in bid rejection.

NOTE: A sample corporate resolution can be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document. A sample certification of sole proprietorship can also be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document.

### INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

A. AWARD OF CONTRACT: JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIVE and RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE. SPLIT AWARDS MADE TO SEVERAL VENDORS WILL ONLY BE GRANTED TO THOSE DEEMED RESPONSIVE AND RESPONSIBLE.

All bid prices shall remain valid for 45 days. Jefferson Parish and the lowest responsive and responsible bidder(s) by mutual written consent may mutually agree to extend the deadline for award by one (1) or more extensions of thirty (30) calendar days.

PROTESTS: Only those vendors that submit bids in response to this solicitation may protest any element of the procurement, in writing to the Director of the Purchasing Department. Written protest must be received within 48 hours of the release of the bid tabulation by the Purchasing Department. After consultation, the Parish Attorney's Office will then respond to protests in writing. (For more information, please see Chapter 2, Article VII, Division 2, Sec. 2-914.1 of the Jefferson Parish Code of Ordinances.)

PREFERENCE: Unless federal funding is directly spent by Jefferson Parish for this purchase, preference is hereby given to materials, supplies, and provisions produced, manufactured or grown in Louisiana, quality being equal to articles offered by competitors outside the state. "LSA - R.S. 38:2251-2261"

B. USE OF BRAND NAMES AND STOCK NUMBERS: Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

C. CANCELLATION OF CONTRACT: JEFFERSON PARISH reserves the right to cancel all or any part if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel any contract at anytime and for any reason by issuing a THIRTY (30) day written notice to the contractor.

For good cause and as consideration for executing a contract with Jefferson Parish, vendor conveys, sells, assigns and transfers to Jefferson Parish or its assigns all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of Louisiana, relating to the particular good or services purchased or acquired by Jefferson Parish.

D. PRICES: Jefferson Parish is exempt from paying sales tax under LSA-R.S. 47:301 (8)(c). All prices for purchases by Jefferson Parish of supplies and materials shall be quoted in the unit of measure specified and unless otherwise specified, shall be exclusive of state and Parish taxes. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit price shall prevail.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A17.1-1961).

Jefferson Parish and its partners as the recipients of federal funds are fully committed to awarding a contract(s) to firm(s) that will provide high quality services and that are dedicated to diversity and to containing costs. Thus, Jefferson Parish strongly encourages the involvement of minority and/or woman-owned business enterprises (DBE's, including MBE's, WBE's and SBE's) to stimulate participation in procurement and assistance programs.



**REVISED PER ADDENDUM # 3**

DATE: 5/11/2020

BID NO.: 50-00130130

Page: 3

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

The purpose and intention of this invitation to bid is to afford all suppliers an equal opportunity to bid on all construction, maintenance, repair, operating supplies and/or equipment listed in this bid proposal. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications.

Advertised bids will be tabulated and a copy of the tabulation will be forwarded to each responding bidder.

**IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS**

This electronic procurement system allows vendors the convenience of reviewing and submitting bids online. This is a secure site and authorized personnel have limited read access only. Bidders are encouraged to submit electronically using this free service; while the website accepts various file types, one single PDF file containing all appropriate and required bid documents is preferred. Bidders submitting uploaded images of bid responses are solely responsible for clarity. If uploaded images/documents are not legible, then bidder's submission will be rejected. Please note all requirements contained in this bid package for electronic bid submission.

Please visit our E-Procurement Page at [www.jeffparishbids.net](http://www.jeffparishbids.net) to register and view Jefferson Parish solicitations. For more information, please visit the Purchasing Department page at <http://purchasing.jeffparish.net>.

The general specifications for construction projects and the purchase of materials, services and/or supplies are those adopted by the JEFFERSON PARISH Council by Resolution No. 113646 or 113647 dated 12/09/09. The general conditions adopted by this resolution shall be considered as much a part of this document as if they were written wholly herein. A copy may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at <http://purchasing.jeffparish.net> and clicking on Online Forms.

**ADDITIONAL REQUIREMENTS FOR THIS BID**

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE CORRESPONDING INSTRUCTIONS BELOW.

**1,3,4,5,6,8,9,10,11,12,13,15**

**MANDATORY**

PRE-BID CONFERENCE TO BE HELD AT: GENERAL GOVERNMENT BLDG 200 DERBIGNY ST.  
SUITE 4400 GRETN, LA 70053 AT 10:00 AM  
ON 5/07/2020

1. All bidders must attend the MANDATORY pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(I), all prospective bidders shall be present at the beginning of the MANDATORY pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.
4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid envelope. Failure to comply will cause the bid to be rejected. Additionally if submitting the bid electronically, then the license number must be entered in the appropriate field in the Electronic Procurement system. Failure to comply will cause the bid to be rejected.
5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precautions must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.



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#### INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

7. **PUBLIC WORKS BIDS:** All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise state in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
8. **NON-PUBLIC WORKS BIDS:** A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
9. **NON-PUBLIC WORKS BIDS:** A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
10. All bidders must comply with the requirements stated in the attached "Standard Insurance Requirements" sheet attached to this bid solicitation. Failure to comply with this instruction will result in bid rejection.
11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. Acceptable forms shall be limited to cashier's check, certified check, or surety bid bond. All sureties must be in original format (no copies) If submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.
12. This is a requirements contract to be provided on an as needed basis. JEFFERSON PARISH makes no representations on warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
14. **PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits Required;** This applies to all solicitations for construction, alteration or demolition of public buildings or projects, in conformity with the provisions contained in LSA-RS 38:2212.9, LSA-RS 38:2212.10, LSA-RS 38:2224, and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Conviction Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit, Debt Disclosures Affidavit and E-Verify Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
15. **NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits Required** in conformity with the provisions contained in LSA - RS 38:2224 and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Collusion Affidavit, Debt Disclosures Affidavit and Campaign Contribution Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled NON PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
16. The ensuing contract for this bid solicitation may be eligible for FEMA reimbursement and/or Federal funding/reimbursement. As such, the referenced appendix will be applicable accordingly and shall be considered a part of the bid documents. All applicable certifications must be duly completed, signed and submitted with bid submission. Failure to submit applicable certifications with bid submission will result in bid rejection.
17. For this project, the Contractor shall not pay any state or local sales or use taxes on materials and equipment which are affixed and made part of the immovable property of the project or which permanently incorporated in the project (hereinafter referred to as "applicable materials and equipment"). All purchases of applicable materials or equipment shall be made by the contractor on behalf of and as the agent of Jefferson Parish (Owner), a political subdivision of the State of Louisiana. No state and local sales and use taxes are owned on applicable materials and equipment under the provisions of Act 1029 of the 1991 Regular Session - Louisiana Revised Statute 47:301(8)(c). Owner will furnish contractor a certificate form which certifies that Owner is not required to pay such state or local sales and use taxes, and contractor shall furnish a copy of such certificate to all vendors or suppliers of the applicable materials and equipment

It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission: and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to JPCO 2-155.10(19). By signing this document, every corporation, partnership, or person contracting with PARISH, whether by cooperative endeavor, intergovernmental agreement, bid, proposal, application or solicitation for a parish contract, and every application for certification of eligibility for a parish contract or program, attests that it understands and will abide by all provisions of JPCO 2-155.10.

See Page 1 for Conflicts of Interest Statement

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