

Auction Louisianne

Bid Number 50-00113573

Two (2) Year Contract for On-Site (LIVE) Auctioneering Services for the Surplus Division of the Jefferson Parish Department of General Services

7/23/2015

Auction Louisianne

7 Ivy Lane Covington, LA 70473

985-892-4451 fax 985-892-8810

pcarr@auctionnola.com

Bid Due Date: 23 July 2015

Jefferson Parish Purchasing Department
200 Derbigny Street
General Government Building, Suite 4400
Gretna, LA 70053

RE: Jefferson Parish Purchasing Department
Bid Number 50-00113573

Dear Ms. Misty A. Camardelle,

On behalf of Auction Louisianne, a small Woman Owned Business, I am pleased to present you with the enclosed proposal. I am certain that you will find the information in line with your needs. The proposal covers key points as per Bid Number 50-00113573.

- Section 1.0-Scope
- Section 2.0-Fidelity Bond
- Section 2.1-Bid Bond
- Section 3.0-Quantities
- Section 4.0-Promotion & Advertising
- Section 5.0-On-site Auction Catalogs & Flyers
- Section 6.0-Auction Preparation
- Section 7.0-Conducting the Auction
- Section 8.0-Auction Equipment
- Section 9.0-Computer Printouts Required
- Section 10.0-Post Auction Day Follow-Up
- Section 11.0-General Responsibilities of the Auctioneer
- Section 12.0-Manner of Payment
- Section 13.0-Qualifications
- Section 14.0-Contract Award
- Section 15.0-Termination Provisions
- Section 16.0-Termination Procedures
- Section 17.0-Responsibilities of the Parish of Jefferson
- Section 18.0 Submission of Bids
- Section 19.0-Special Instruction
- Section 20.0-Permits
- Section 21.0-Additional Requirements for This Bid

Auction Louisianne acknowledges and complies with Addendums #1, #2, #3 & #4.

Auction Louisianne, located in Covington, Louisiana, is a full-service appraisal & auction company dedicated to creating a superior auction experience for both client and customer. We are applying to the Jefferson Parish Purchasing Department via Bid Number 50-00113573 to provide on-site auctioneering services for the Surplus Division of the Jefferson Parish Department of General Services. All work will be performed in Jefferson Parish on behalf of the Jefferson Parish Purchasing Department.

Auction Louisianne has a team of highly qualified staff and professional service companies available for the duration of the contract. Two of our key personnel have a combined experience as auctioneers of 34 years. Our team members and professional service companies are also highly qualified and several of them have been with the company for many years.

We have held many successful auctions over a 15 year period and know that we are capable of holding auctions of this magnitude. We are organized and focused and welcome the challenge.

Deadline for submitting the proposal is Thursday, July 23, 2015 AT 2:00 PM CST. Auction Louisianne is in full compliance with the contract.

With regards to the proposal materials, we have made every effort to use post-consumer recycled products.

Thank you for the opportunity to present this proposal, if you have any questions, please call me at 985-892-4451. I look forward to working with you in the future.

Sincerely,



Pennie D. Carr, President

7 Ivy Lane

Covington, LA 70433

Auction Licenses #1409 LA, #767 & #768 MS

Office 985-892-4451

Cell 985-956-5505

Fax 985-892-8810

Toll Free 1-866-879-SOLD (7659)

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We have held many successful auctions over a 15 year period and know that we are capable of holding auctions of this magnitude. We are organized and focused and welcome the challenge.

Deadline for submitting the proposal is Tuesday, July 14, 2015 AT 2:00 PM CST. Auction Louisianne is in full compliance with the contract.

With regards to the proposal materials, we have made every effort to use post-consumer recycled products.

Thank you for the opportunity to present this proposal, if you have any questions, please call me at 985-892-4451. I look forward to working with you in the future.

Sincerely,

Pennie D. Carr, President
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Section 1.0-Scope:

The bid is to provide a two (2) year contract for on-site (live) auctioneering services for the Surplus Property Division of the Department of General Services.

Section 2.0-Fidelity Bond:

Upon awarding the contract to Auction Louisianne, we will obtain bonding in favor of the Parish of Jefferson in the amount equivalent to the anticipated gross sales proceeds for each sale or \$125,000.00, whichever dollar amount is greater. Auction Louisianne will use the bonding company, International Sureties, Ltd., 701 Poydras Street, Suite 420, New Orleans, LA 70139, 504-581-6404. Included in the bond will be coverage limits and we will submit an original of the bond to the Department of General Services two (2) weeks prior to the auction date.

Section 2.1-Bid Bond:

A bid bond will be provided with bid submission in the amount of \$2,000.00 provided by the bonding company International Sureties, Ltd., 701 Poydras Street, Suite 420, New Orleans, LA 70139, 504-581-6404. *Exhibit 1: Auction Louisianne Bid Bond*

Section 3.0-Quantities:

Auction Louisianne understands that historically the quantities of auctioneering services have been one (1) auction per year; however, services may be less or more depending on surplus inventory.

Section 4.0-Promotion & Advertising:

Auction Louisianne shall:

- A. Advertise in national publications, targeting buyers known to have interest in the type of merchandise the Parish of Jefferson is offering for sale via on-site auctions. Auction Louisianne shall start advertising three (3) weeks before the auction and continue until the date of the auction.
- B. Advertise in trade publications, targeting buyers of specialized merchandise when the Parish offers such items as heavy road machinery, aircraft, or boats. Auction Louisianne shall start advertising three (3) weeks before the auction and continue until the date of the auction.
- C. List the Parish of Jefferson's auction on Auction Louisianne's printed and advertised calendar of coming events.
- D. Conduct a press conference type interview with local newspapers, television stations, and radio stations two (2) weeks before the auction.
- F. Personally contact those prospective (previous customers) buyers known through Auction Louisianne to have an interest in the type of merchandise the Parish is offering for sale.
- G. Advertise via World Wide Web publications targeting buyers known to have interest in the type of merchandise the Parish of Jefferson is offering for sale via on-site auctions. Jefferson Parish has no preference to the World Wide publications.

- H. Notify all perspective buyers through promotions, advertising, and fliers; informing buyers who

request that titles be transferred into the name of a company, corporation or partnership, must provide a letter of Corporate Resolution or a Certificate of Authority, NO EXCEPTIONS.

Section 5.0-On-site Auction Catalogs & Fliers:

Auction Louisianne shall:

- A. Prepare, print, and mail a minimum of 500 auction mailers/fliers to a prepared list of prospective buyers at least three (3) weeks prior to the auction. List will be generated by Auction Louisianne with assistance from Jefferson Parish. These mailers/fliers must include a list and pictures of the items to be offered for sale as well as any other information the Parish requires. Fliers shall not be only black and white. Fliers shall show the true "color" of all equipment in all photos on all fliers. All fliers shall be as follows:

- Two sided
- Color
- 8 ½ inch by 11 inch
- Contain a minimum of 25 images on one side
- Contain a list of equipment being auctioned

The auction mailers/fliers must pertain only to the Jefferson Parish auction. Under no circumstances may it include any items for any other auction other than that of Jefferson Parish. The fliers will be approved in advance before final print and distribution. A complete auction inventory will be provided to the successful bidder five (5) weeks before the date of the auction. *Exhibit 2: Historic Auction Louisianne Fliers*

- B. Supply the Jefferson Parish Property Manager with a list of prospective buyers before the auction mailer/flier is mailed to prospective buyers in either Microsoft Word or Excel format via e-mail.
- C. Provide a minimum of 500 mailers/fliers to the Surplus Division of the Department of General Services, at least three (3) weeks prior to the auction.

Section 6.0-Auction Preparation:

Auction Louisianne shall:

- A. Provide forms, equipment, and a person to register prospective buyers the Thursday and Friday preceding the auction. This person will register prospective buyers between the hours of 8:00 a.m. through 3:00 p.m. each day (both Thursday and Friday). Review all articles that will be offered for sale at the auction. *Exhibit 3: Auction Louisianne Registration Form*
- B. Visit the Surplus Division of the Department of General Services at least four (4) weeks prior to the auction to list, photograph and assign lot numbers to all articles for sale that will make up the Jefferson Parish auction catalog. These lot numbers will be included in the Jefferson Parish auction catalog. A complete auction inventory will be provided to Auction Louisianne five (5) weeks before to the date of auction. *Exhibit 4: Auction Louisianne Sample Catalog* Note: All dates in exhibit are for reference only

Section 7.0-Conducting the Auction:

Auction Louisianne shall:

- A. Provide personnel and equipment necessary to conduct a professional and orderly auction.

1. Personnel to include but not limited to:
 - a) Auctioneers (2)
 - b) Registration clerks & checkout clerks (2)
 - c) Yard men (ring men) (2)
 - d) Clerk for entering sales into the computer in real time & clerk for recording sales on paper in real time
 - e) Auction manager (1)
 - f) Any other personnel necessary to conduct an orderly and successful auction
 2. Equipment to include but not limited to:
 - a) Computers (3)
 - b) Printer (1)
 - c) Tape recorder (1)
 - d) Sound system (1)
 - e) Tables & chairs for staff
- B. Provide personnel and forms for the registration of all prospective buyers on the day of the auction. Prospective buyers will be greeted by a registration clerk who will provide an Auction Louisianne bidder registration form. Upon completion of the form, the bidder receives a bid card and catalog. The clerk immediately imputes the bidder information into the database. This database is used to notify buyers of future sales. See *Exhibit 3: Auction Louisianne Registration Form*
- C. Provide personnel and forms necessary to record the sale of each lot during the auction. Doing the auction, 1 clerk will be entering the sales information into a computer in real time. The information is automatically uploaded to the networked computers utilized by the checkout clerks. Bidders are eligible to pay and checkout at any time doing auction. This network system allows for real time auction totals to be viewed by key personnel doing the auction. Hand clerking will also occur in conjunction with digital entries as a mechanism for quality assurance purposes as well as a redundancy in case of power loss or digital failure. In the unlikely event of discrepancies upon checkout, the hand clerked recoding will be compared to the digital recording for accuracy. *Exhibit 5: Auction Louisianne Worksheet* Note: Information on worksheet is for reference only.
- D. Supply at least two (2) "yard men" to assist the auctioneer with his/her bids. He/she must also provide a clerk to note prices and buyers during the proceedings of the auction, a person to distribute the items sold to the buyers following the auction, and sufficient personnel to check out buyers and to collect payment on all items sold during the auction. All auction personnel are trained by Auction Louisianne in auction pick-up proceedings. Special care is given to insure that paid customers receive their appropriate merchandize.
 - a) Auctioneers will conduct bidding and also assist with pick-up and checkout after the auction
 - b) Registration clerks will transition into checkout clerks and will continue to checkout bidders during and after the auction
 - c) Yard men will assist with sighting bids, pick-up and checkout after the auction
 - d) Recording clerks will record realized prices and bidders doing the auction and will assist with pick-up and checkout after the auction
 - e) Auction manager will handle ALL money doing and after the auction
- E. Auction Louisianne will be required to pay for three (3) unarmed security guards chosen by the auctioneer for the duration of the auction, (7am till 6pm) on the day of the auction.

- F. Announce “going once, going twice, etc.” to ensure all prospective bidders are given a fair chance to bid.
- G. Provide an itemized record of each auction’s proceedings in Microsoft Word or Excel containing information as required by the Parish of Jefferson. *Exhibit 6: Itemized Auction Proceeds*. All information on itemized record is for reference only.
- H. Provide a digital tape recording for the Parish that will be placed on a compact disc capable of being played on Microsoft Windows Media Player.
- I. A running total of all items sold shall be available to a representative of the Parish at all times throughout the auction in Microsoft Word or Excel format. In addition, the Parish may view the auction sales status in real time at the check-in clerk’s computer. See *Exhibit 6: Itemized Auction Proceeds*. All information on itemized record is for reference only.
- J. Provide invoices in triplicate in a timely and efficient manner. One (1) invoice shall be provided for each buyer with all purchased lots listed on invoice. These invoices shall be prepared and furnished to the Parish as each buyer checks out his/her items during or after the completion of the auction. One (1) copy of the invoice shall be given to the Parish and two (2) copies to the buyer. No items may be checked out until they are paid for. *Exhibit 7: Example of Auction Louisianne Invoices*
- K. Announce at the beginning of the auction that all alcoholic beverages, including beer, are prohibited on the premises of the auction site. The Parish will also have signage stating this information.
- L. A list of the Auctioneer’s rules must be submitted to the buyer at the time of registration and signed as part of their registration. All auction rules and regulations are printed in the catalog which is provided to each registered bidder upon registration. See *Exhibit 3: Auction Louisianne Registration Form*
- M. Auctioneer must remain on-site and able to accept payments for all items auctioned. Successful bidder shall not leave until all auctioned items are paid for and cannot leave until authorized by a General Services representative who will verify all payments are concluded for as long as it takes for all buyers to pay for their item(s). There is no set time.

Section 8.0-Auction Equipment:

The auctioneer shall:

- A. Record all transaction of the auction with sophisticated computer equipment. All computer equipment shall be working on Microsoft Windows 8 operating system with a minimum Intel I-3 processor. Auction Louisianne operates Microsoft Windows 8 compatible computers. Digital auction processing is executed through the auction program “Auction RPM” to record all sales and generate reports.
- B. Have audio equipment to adequately conduct the auction. Auction Louisianne has a VM2 portable Sound System with wireless microphones.
- C. Vendor shall furnish and provide a self-contained mobile office space in order to conduct auction services. Auction Louisianne has a 36’ self-contained mobile office.

Section 9.0-Computer Printouts Required:

The auctioneer shall provide the Parish of Jefferson with the following reports: “Auction RPM” affords the opportunity to generate many reports within the program.

- A. A mailing list of all prospective buyers in Microsoft Word or Excel format.

- B. A breakdown of all sales by lot number. *Exhibit 8: Examples of Consigner Inventory Sold By Lot Number*
- C. A breakdown of all sales by department. *Exhibit 9: Example of Sales By Department*
- D. A complete list of all buyers registered at each auction. *Exhibit 10: Example of Registered Bidder List*
- E. A complete list of all buyers at each auction. This list should include the lot number (s), the buyer's number, a subtotal by buyer of each lot purchased; a total by buyer of all lots purchased; and a grand total of all sales at the end of the auction. *Exhibit 11: Example of All Buyer's List*
- F. Provide a separate list for vehicles. The list shall provide the buyer's name, address, the lot number, the VIN number, and a description of each vehicle purchased by the buyer. The Parish will provide the auctioneer with the VIN number, make, model, year, and condition of the vehicles. *Exhibit 12: Example of Vehicle List*

Section 10.0-Post Auction Day Follow-Up:

Auction Louisianne must provide adequate personnel to distribute all items purchased at the auction until all items have been collected and paid for by each buyer. It is the responsibility of the Auction Louisianne to contact all buyers and arrange for the items paid for removed from the auction premises no later than 3:00 p.m. following the auction.

Section 11.0-General Responsibilities of the Auctioneer:

Auction Louisianne will be responsible for the collection of payment and the distribution of all items sold at the auction.

Auction Louisianne will not be responsible for items that do not sell during the auction, nor shall the Parish of Jefferson be responsible for payment of fees to the auctioneer for unconsummated sales. All unconsummated sales items shall remain the property of and in the possession of the Parish of Jefferson.

Proof of all sales and receipts must be submitted to the Jefferson Parish Property Manager at the end of the auction day.

No buyer's premium allowed.

Section 12.0-Manner of Payment:

At the end of the auction day, Auction Louisianne shall issue its check to transfer a sum equivalent to the total of all sales consummated at the auction to Jefferson Parish.

In the event Auction Louisianne chooses to accept credit card payment for any sale made at the auction, the credit card payment must be equal to the auction sale price and Auction Louisianne shall not be entitled to add additional charges to buyers using credit card payment.

Auction Louisianne will be responsible for all checks returned for insufficient funds and for the collection of all monies due from auction sales.

In the past, Auction Louisianne has guaranteed personal checks from some of their preferred customers. This is acceptable with the understanding that the Auction Louisianne is ultimately responsible for the collection of any and all receipts from the auction.

When all auction proceeds are accounted for, Auction Louisianne will submit an invoice to be paid within 30 days to:

Jefferson Parish General Government Building
Department of General Services
200 Derbigny Street, Suite 3300
Gretna, LA 70053

Section 13.0-Qualifications:

The auctioneer shall:

- A. Have experience in this type of work matching scope in complexity as described in these specifications. Four examples of similar scale and scope have been identified with contact information. *Exhibit 13: Past Experience*
- B. Wayne Mayberry, Louisianan License Number 1685 is the on-site relief auctioneer. *Exhibit 14: Relief Auctioneer's License*
- C. Only the apparent low bidder shall provide a mailing list within ten (10) days after the bid is received for review of the Parish of Jefferson.
- D. Examples of Auction Louisianne catalog and fliers from previous auctions are included in *Exhibit 2: Historic Auction Louisianne Fliers* and *Exhibit 4: Auction Louisianne Sample Catalog*
- E. Auction Louisianne enters into a written agreement with the bidder at the time of registration to adhere to the Jefferson Parish hold harmless agreement: specifically to defend, indemnify, and hold harmless, the Parish of Jefferson and its respective officers, agents, and employees from and against all damages, claims, losses, demands, suits, judgments, costs, including reasonable attorney's fees and expenses arising in whole or part out of and resulting in whole or part from any action by the auctioneer, his/her agents, or employees, regardless of whether it caused in whole or part by the Parish, or its officers, agents, or employees. See *Exhibit 3: Auction Louisianne Registration Form*
- F. Pennie Carr of Auction Louisianne possesses an auctioneer license #1409 since 2000 required by the Louisiana Auctioneer's Licensing board to conduct auctions for and in the Parish of Jefferson and the State of Louisiana in accordance with the current status. In addition to maintaining this Louisiana license in good standing, Pennie Carr attends annual continuing education, conferences, classes and networking to maintain proficiency. *Exhibit 15: Primary Auctioneer's License*
- G. Auction Louisianne shall obtain bonding in favor of the Parish of Jefferson in the amount equivalent to the anticipated gross sales proceeds for each sale or \$125,000.00, which ever dollar amount is greater. The bonding agent, International Sureties, LTD, Poydras St., Suite 420, New Orleans, LA 70139, shall be utilized to issue the bond. Coverage limits and the original copy of the bond will be submitted to the Department of General Services two (2) weeks prior to auction date.

- H. Auction Louisianne will write the license number on the outside of the envelope of bid package. A copy of Pennie Carr's auctioneering's license *Exhibit 15: Primary Auctioneer's License* and Wayne Mayberry's auctioneer's license *Exhibit 14: Relief Auctioneer's License* is included with the bid therefore satisfying the ten (10) day license verification requirement upon opening of the bid.

Section 14.0-Contract Award:

Auction Louisianne proposes a 8% commission for auctioneer's services.

15.0-Termination Provisions:

Auction Louisianne acknowledges this agreement may be terminated by the Department of General Services, or its designee, with or without cause, upon thirty (30) days written notice. When one party to this contract in good faith has reason to question the other party's intent to perform, he/she may demand that the other party give written assurance of its intent to perform. In the event that a demand is made and assurance is not given within seven (7) working days, the demanding party may treat this failure to respond as an anticipatory repudiation of the contract.

Section 16.0-Termination Procedures:

Auction Louisianne acknowledges when a change in auctioneers occurs, the outgoing auctioneer will furnish the incoming auctioneer with a complete copy of the latest mailing list sent to prospective buyers of Parish equipment.

Section 17.0-Responsibilities of the Parish of Jefferson:

Auction Louisianne acknowledges the responsibilities of the Parish of Jefferson to include:

- A. Contact auctioneers to review specifications and determine a mutually agreeable auction date a minimum of eight (8) weeks prior to the auction.
- B. The Parish of Jefferson will provide a site for the auction.
- C. The Parish of Jefferson will make available to the auctioneer, or its representative, all items to be offered for sale at the auction in a minimum of five (5) weeks prior to the date of the auction.
- D. The Parish of Jefferson will arrange the items or sale in specified lots with advice from the auctioneer.
- E. The auctioneer will determine minimum bids, but the Parish of Jefferson reserves the right to set minimum acceptable bids on certain items prior to the auction.
- F. The Parish of Jefferson will furnish a notary to consummate all sales.
- G. The Parish of Jefferson will provide one (1) on duty mechanic on the day of the auction and the preview day (s). If Jefferson Parish does not provide personnel to assist potential bidders to start the vehicles/equipment and hear the vehicles/equipment, the auction company will be provided the keys to the vehicles/equipment.
- H. The Parish of Jefferson will provide at least five (5) laborers on duty the day of the auction.
- I. The Parish of Jefferson will arrange for a Sheriff's Deputy to be with the auctioneer during collection and transfer of funds to the Parish representative. The auctioneer will be required to

pay for the Sheriff's Deputy. Auctioneer can contact the Jefferson Parish Sheriff's office-Public Assignment Division at 504-363-5500 for pricing. The Sheriff's Deputy will be required for the duration of the auction, on the day of the auction. This Sheriff's Deputy is in addition to the 3 security guards required by the Parish.

- J. The Parish of Jefferson will provide restroom facilities at the sale site.
- K. The Parish of Jefferson will provide all other services not specifically required by the auctioneer and stated herein including a caterer.

Section 18.0-Submission of Bids:

Auction Louisianne will charge a flat rate percentage of 8% commission that will apply to the gross proceeds collected from each sale.

Section 19.0-Special Instruction:

Auction Louisianne will be prohibited from the following activities:

- A. Under no circumstances will the auctioneer, nor any members or his staff or associates, be allowed to bid on any items for sale at the auction.
- B. Parish employees will be prohibited from collecting auction proceeds.

Section 20.0-Permits:

All permits are the responsibility of Auction Louisianne and must be obtained prior to the start of the auction.

Section 21.0-Additional Requirements for This Bid:

Auction Louisianne acknowledges the following:

Contractor must hold current application JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the contract. Contractor also must hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project. *Exhibit 16: Vendor's Application*

Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, ad debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precautions must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.

Unless otherwise stated in the bid specifications, the successful bidder will be required to procure standard insurance policies evidencing Parish-mandated insurance requirements as indicated on the attached sheet. The current certificate of insurance must be submitted by low bidder within 10 days after bid opening to the Purchasing Department. Failure to comply will cause bid to be rejected.

JEFFERSON PARISH reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. Acceptable forms shall be limited to cashier's check, certified check, or surety bid bond. All sureties must be in original format (no copies). If submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission. See *Exhibit 1: Auction Louisianne Bid Bond*

This is a requirements contract to be provided on an as needed basis. JEFFERSON PARISH makes no representations on warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.

NON PUBLIC WORK BIDS-Completed, Signed and Properly Notarized Affidavits (in Original Format) required; Non-Collusion Affidavit and Campaign Contributions Affidavit musty be completed, signed, notarized and submitted low bidder with bid submission within 10 days after bid opening to the Purchasing Department. See LSA-RS 38:2212.10; LSA-RS 38:2224; Code of Ordinances, Jefferson Parish, Louisiana, Sec 2-923.1. Failure to comply will cause bid to be rejected; the Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event. For the convenience of vendors, all affidavits have been combined into one form entitled NON-PUBLIC WORKS BID AFIDAVIT. This affidavit must be submitted in its original format for the bid to be considered responsive. *Exhibit 17: Notarized Non Public Work Bid Form*

Auction Louisianne is a dba of Carr Appraisal and Estate Sale Services Inc. *Exhibit 18: Corporate Resolution*

EXHIBIT 1
Auction Louisianne Bid Bond

BID BOND

(\$2,000.00)

Know all persons by these presents, That we, AUCTION LOUISIANNE hereinafter referred to as the Principal, and INTERNATIONAL FIDELITY INSURANCE COMPANY, authorized to do business in the State of LOUISIANA, hereinafter referred to as Surety, are held and firmly bound unto the JEFFERSON PARISH, LA, hereinafter referred to as the Obligee, in the sum of TWO THOUSAND Dollars (\$2,000.00), for the payment of which we bind ourselves, our legal representatives, successors and assigns, jointly and severally, firmly by these presents.

Whereas, Principal has submitted or is about to submit a proposal, BID NO: 50-00113573, to Obligee on a contract for AUCTIONEERING SERVICES FOR THE SURPLUS DIVISION OF THE JEFFERSON PARISH DEPARTMENT OF GENERAL SERVICES.

Now, Therefore, in the event the bid is accepted, the Principal will execute a contract in conformity to the invitation and its bid and the surety will provide a performance bond in an amount and form acceptable to the surety;

Or if Principal shall fail to do so, pay to Obligee the damages which Obligee may suffer by reason of such failure not exceeding the penalty of this bond, then this obligation shall be void; otherwise to remain in full force and effect.

Signed, Sealed and Dated this 10TH day of JULY, 2015.

Principal

AUCTION LOUISIANNE

BY: 

Surety

International Fidelity Insurance Company

BY: 

CATHERINE C. KEHOE, Attorney-in-Fact

POWER OF ATTORNEY

INTERNATIONAL FIDELITY INSURANCE COMPANY ALLEGHENY CASUALTY COMPANY

ONE NEWARK CENTER, 20TH FLOOR NEWARK, NEW JERSEY 07102-5207

KNOW ALL MEN BY THESE PRESENTS: That INTERNATIONAL FIDELITY INSURANCE COMPANY, a corporation organized and existing under the laws of the State of New Jersey, and ALLEGHENY CASUALTY COMPANY a corporation organized and existing under the laws of the State of Pennsylvania, having their principal office in the City of Newark, New Jersey, do hereby constitute and appoint

EMILY G. LAPEYRE, DAVID C. JOSEPH, JESSICA PALMERI, LINDA C. SHEFFIELD,
CONWAY C. MARSHALL, STEPHEN BEAHM, R. TUCKER FITZ-HUGH, CLARK P. FITZ-HUGH,
DARLENE A. BORNT, CATHERINE C. KEHOE, KRISTINE DONOVAN, ELIZABETH K. WRIGHT

New Orleans, LA.

their true and lawful attorney(s)-in-fact to execute, seal and deliver for and on its behalf as surety, any and all bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof, which are or may be allowed, required or permitted by law, statute, rule, regulation, contract or otherwise, and the execution of such instrument(s) in pursuance of these presents, shall be as binding upon the said INTERNATIONAL FIDELITY INSURANCE COMPANY and ALLEGHENY CASUALTY COMPANY, as fully and amply, to all intents and purposes, as if the same had been duly executed and acknowledged by their regularly elected officers at their principal offices.

This Power of Attorney is executed, and may be revoked, pursuant to and by authority of the By-Laws of INTERNATIONAL FIDELITY INSURANCE COMPANY and ALLEGHENY CASUALTY COMPANY and is granted under and by authority of the following resolution adopted by the Board of Directors of INTERNATIONAL FIDELITY INSURANCE COMPANY at a meeting duly held on the 20th day of July, 2010 and by the Board of Directors of ALLEGHENY CASUALTY COMPANY at a meeting duly held on the 15th day of August, 2000:

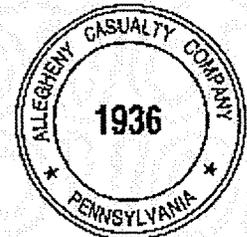
"RESOLVED, that (1) the President, Vice President, Chief Executive Officer or Secretary of the Corporation shall have the power to appoint, and to revoke the appointments of, Attorneys-in-Fact or agents with power and authority as defined or limited in their respective powers of attorney, and to execute on behalf of the Corporation and affix the Corporation's seal thereto, bonds, undertakings, recognizances, contracts of indemnity and other written obligations in the nature thereof or related thereto; and (2) any such Officers of the Corporation may appoint and revoke the appointments of joint-control custodians, agents for acceptance of process, and Attorneys-in-fact with authority to execute waivers and consents on behalf of the Corporation; and (3) the signature of any such Officer of the Corporation and the Corporation's seal may be affixed by facsimile to any power of attorney or certification given for the execution of any bond, undertaking, recognizance, contract of indemnity or other written obligation in the nature thereof or related thereto, such signature and seals when so used whether heretofore or hereafter, being hereby adopted by the Corporation as the original signature of such officer and the original seal of the Corporation, to be valid and binding upon the Corporation with the same force and effect as though manually affixed."

IN WITNESS WHEREOF, INTERNATIONAL FIDELITY INSURANCE COMPANY and ALLEGHENY CASUALTY COMPANY have each executed and attested these presents on this 22nd day of July, 2014.



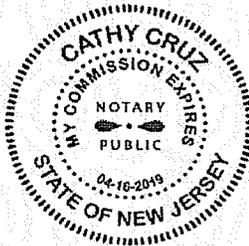
STATE OF NEW JERSEY
County of Essex

ROBERT W. MINSTER
Chief Executive Officer (International Fidelity Insurance Company) and President (Allegheny Casualty Company)



On this 22nd day of July 2014, before me came the individual who executed the preceding instrument, to me personally known, and, being by me duly sworn, said he is the therein described and authorized officer of INTERNATIONAL FIDELITY INSURANCE COMPANY and ALLEGHENY CASUALTY COMPANY; that the seals affixed to said instrument are the Corporate Seals of said Companies; that the said Corporate Seals and his signature were duly affixed by order of the Boards of Directors of said Companies.

IN TESTIMONY WHEREOF, I have hereunto set my hand affixed my Official Seal, at the City of Newark, New Jersey the day and year first above written.



A NOTARY PUBLIC OF NEW JERSEY
My Commission Expires April 16, 2019

CERTIFICATION

I, the undersigned officer of INTERNATIONAL FIDELITY INSURANCE COMPANY and ALLEGHENY CASUALTY COMPANY do hereby certify that I have compared the foregoing copy of the Power of Attorney and affidavit, and the copy of the Sections of the By-Laws of said Companies as set forth in said Power of Attorney, with the originals on file in the home office of said companies, and that the same are correct transcripts thereof, and of the whole of the said originals, and that the said Power of Attorney has not been revoked and is now in full force and effect.

IN TESTIMONY WHEREOF, I have hereunto set my hand this 10th day of JULY, 2015

MARIA BRANCO, Assistant Secretary

EXHIBIT 2
Historic Auction Louisianne Flier

AUCTION!!

COVINGTON CONDO MUST GO!



AUCTION DATE:
Saturday, September 26 • 11:00 AM

**EMERALD FOREST
CONDOMINIUM
#15202**

**350 Emerald Forest Blvd
Covington, LA 70433**

**Auctioneer, Owner/Agent
Pennie Carr-LA License # 1409**

Auction Louisianne, Inc. • www.info@auctionnola.com

TERMS & CONDITIONS

Bidding is open to the public but you must register and obtain a bid number. Cash, cashier's check or certified funds must be shown at registration. 10% down day of auction is required in the form of cash, cashier's check or certified funds made payable to yourself. The remainder of the 10% may be made by personal check. Balance of purchase price is due at closing by Seller's appointed closing agent within 30 days. All property sold "as is, where is" with any and all faults and no implied warranties by Seller or Auctioneer. All information and dimensions were derived from sources believed correct but are not guaranteed. Buyers shall rely on their own information, judgment and inspection of the property. All announcements from the auction block will take precedence over any previously printed material or any other oral statements made. Sellers reserve the right to withdraw the property without notice. For a complete list of **TERMS & CONDITIONS**, as well as **BROKER PARTICIPATION** information, forms, and registration deadlines go to www.auctionnola.com.



AUCTION

EMERALD FOREST CONDOMINIUM
350 Emerald Forest Blvd, #15202
Covington, LA 70433
Saturday, September 26, 2009 • 11:00 AM

Property will be open one hour prior to the auction at 10:00 AM for preview & registration or by appointment. Directions with map are on the web site.

Auctioneer Notes:

Immaculate condo in a secure environment with beautiful amenities- this is North Shore living at its finest. One assigned covered parking space is included. Condo is 859 square feet of pure luxury. Registered bidders with certified check will be entered into a drawing for a \$100.00 American Express Card. Come and bid for your piece of paradise!

Property Features:

- Approx. 859 sq. ft.
- Second floor location
- Master Bedroom 11.4 x 13.0
- Living Room 12.0 x 16.6
- Dining Room 12.6 x 12.0
- Kitchen 9.0 x 11.0
- Central air conditioning
- Interior features:
Ceiling fans, pantry, dishwasher, disposal, microwave oven, refrigerator, carpet, vinyl flooring
- In-ground pool
- Community clubhouse
- Schools: **Lyons** Middle School, **Pineview** Junior High, Fontainebleau High School

WWW.AUCTIONNOLA.COM

Auction Louisianne, Inc.

530 Asbury Rd., Suite G Mandeville, LA
Office 985-892-4451 Toll Free 1-888-579-SOLD (7653) Fax 985-867-8383

Pennie Carr-LA License # 1409 • www.info@auctionnola.com

Auction Louisianne, LLC
P.O. Box 1987
Covington, LA 70434





ENTIRE ESTATE OF A NEW ORLEANS RESIDENT

DON'T MISS THIS SALE!!!



Auction Louisianne, Inc.

HUGE ESTATE AUCTION

Located at:

Security Van Lines

100 W. Airline Hwy. • Kenner, LA 70062

Saturday, May 10, 2003

AUCTION • 10:00 a.m.

PREVIEWS: Friday, May 9 • 4 -8 p.m.

Saturday, May 10 • 8 -10 a.m.

Cars will be auctioned at 1:00 p.m.

Partial listing: Furniture (over 700 pieces), pottery, china, brass, copper, architectural pieces, vehicles (2+) including a Bentley, religious statues & pews, plus much, much more!

TERMS: Cash, Checks, Visa, MC, Discover, AmEx

10% Buyer's Premium

Auctioneer: **PENNIE CARR**

LA License #1409-03

www.auctionnola.com

U.S. POSTAGE
PAID
COVINGTON, LA
PERMIT NO. 18
ZIP CODE 70433

ESTATE INCLUDES

Newcomb vase by Irvine
Newcomb jewelry
New Orleans furniture
Victorian parlor set
Eastlake chairs
Brass beds
Marble topped washstands
English leather club chair
Iron half-tester bed
Mahogany twin beds
Dining set barley twist legs
Mahogany secretary
Antique wicker
Dressers & tables
Lawyers' bookcase
High chair
Rocking chairs
Antique art & mirrors
Clocks, lamps
Garden pots
Jewelry
Fine china & crystal
Silver chest
Sterling flatware & items

**TOO MUCH TO LIST!
SEE YOU THERE!**

Auction Louisianne, Inc. and
Carr Appraisal & Estate Sale Services, Inc.
P. O. Box 1987
Covington, LA 70434

Auction Louisianne

Pennie Carr, ASA, ANA, NAA, LA Lic# 1409

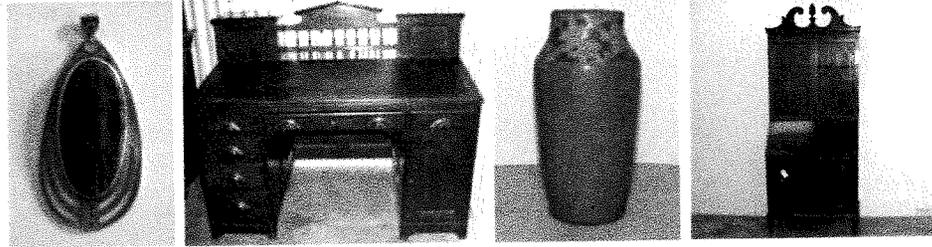
is proud to sell the estate of **Dorothy "Dot" Magruder** of Covington, Louisiana

Saturday, October 7, 2006, 11:00AM

Courtyard Marriott, 101 Northpark Blvd. in Covington, LA

Preview on October 5th & 6th, 2:00-7:00PM.

Questions, Call Wayne Mayberry (985) 869-6315.



CASH • CHECK • MC • VISA • DISC • AMEX • 10%B.P.

See the catalog and photos at www.auctionnola.com. Bid online with Proxibid www.proxibid.com

EXHIBIT 3
Auction Louisianne Registration Form

AUCTION LOUISIANNE
REGISTRATION FORM/CONDITIONS OF SALE

All property is sold as is, where is and all sales are final. Neither Auction Louisianne nor the seller makes any expressed or implied warranty or representation as to the condition of any lot offered for sale, and no statement made, whether written or oral, shall constitute such a warranty or representation. The auctioneers do not warrant the accuracy, genuineness, authenticity, description, weight, count or measure of any of the lots specified herein.

The buyer shall be the highest bidder acknowledged by the Auctioneer. The Auctioneer has the right to reject any bid, and in the event of dispute between bidders or any dispute with respect to the highest bidder, to continue the bidding or to re-offer and resell the lot in question.

Title to the lot shall pass to the buyer upon the fall of the Auctioneer's hammer and the bidder there upon assumes full risk and responsibility and will pay full price for the said lot.

Auction Louisianne reserves the right to withdraw any lot before or during the sale.

LOTS MUST BE REMOVED IMMEDIATELY AFTER THE AUCTION IS OVER.

Unless exempt by law, the purchaser will be required to pay all state and local taxes, and if applicable, any federal luxury or other tax on the total purchase price. Tax rate is 8.75%.

Terms: Cash

I agree to waive any claims against Auction Louisianne and the Parish of Jefferson, specifically to defend, indemnify, and hold harmless, the Parish of Jefferson and its respective officers, agents, and employees from and against all damages, claims, losses, demands, suits, judgments, costs, including reasonable attorney's fees and expenses arising in whole or part out of and resulting in whole or part from any action by the auctioneer, his/her agents, or employees, regardless of whether it caused in whole or part by the Parish, or its officers, agents, or employees.

Signature _____ Date _____

PLEASE PRINT

Paddle Number _____

Name _____

Address _____

Phone Number _____

Driver License _____

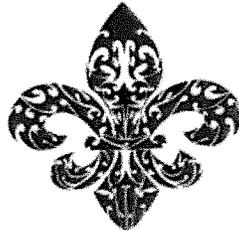
Business name & address _____

Sales Tax # _____

Email address _____

EXHIBIT 4
Auction Louisianne Sample Catalog

Auction Louisianne, Inc.



AUCTION CATALOGUE

Jefferson Parish Surplus Auction - 200 Derbigny Street, Gretna, LA 70053

August 08, 2015
8:00 AM

Inspection:
August 07, 2015
8:00 am-3:00 pm

Thank you for attending our auction. We specialize in real estate & estate auctions. Please call our office at 985-892-4451 for an appointment.

Auction Catalogue

Please Note The Following

All property is sold as is-where is and all sales are final. Neither Auction Louisianne nor Jefferson Parish makes any expressed or implied warranty or representation as to the condition of any lot offered for sale and no statement made, whether written or oral, shall constitute such a warranty or representation. The auctioneers do not warrant the accuracy, genuineness, authenticity, description, weight, count or measure of any of the lots specified herein.

The buyer shall be the highest bidder acknowledged by the Auctioneer. The Auctioneer has the right to reject any bid, and in the event of a dispute between bidders or any dispute with respect to the highest bidder, to continue the bidding or to re-offer and resell the lot in question.

Title of the lot shall pass to the buyer upon the fall of the Auctioneer's hammer and the bidder there upon assumes full risk and responsibility and will pay full price for the said lot. The buyer specifically will promise to defend, indemnify, and hold harmless, the Parish of Jefferson and its respective officers, agents, and employees from and against all damages, claims, losses, demands, suits, judgments, costs, including reasonable attorney's fees and expenses arising in whole or part out of and resulting in whole or part from any action by the auctioneer, his/her agents, or employees, regardless of whether it caused in whole or part by the Parish, or its officers, agents, or employees.

Auction Louisianne reserves the right to withdraw any lot before or during the sale.

LOTS MAY NOT BE REMOVED UNTIL THE AUCTION IS OVER!!!

All lots must be removed the day of the auction or the day after the auction from 8:00 am-3:00 pm.

Unless exempt by law, the purchaser will be required to pay all state and local taxes, and if applicable, any federal luxury or other tax on the total purchase price.

HAVE FUN!!!

Auction Catalogue

By Lot Number

Auction Date:	08/08/2015 08:00 AM To 08/08/2015 03:00 PM
Auction Location:	Jefferson Parish Surplus Auction - 200 Derbigny Street, Gretna, LA 70053

Lot #	Qty	Description
1	1	Dozer: 2007 Caterpillar, Model: D6D, - Serial Number: 4V1337, Hours: 1,341, ROPS: Open
2	1	Asphalt Paver: 2008 Caterpillar, Model: AP-1055D, Serial #: FAC00456, - Hours: 7,186
3	1	Truck: 2007 Ford , Model F150 XLT, Millage 224,000
4	1	Forklift: 2000 Mitsubishi, Model: FD25, Serial # AD18B00730, Load Capacity: - 5,000 lb, Horse Power: 60, Drive: 2WD
5	1	Load Trailer: 2012 Load trailer, Model #: LT14-18, Tires: 235/80R16

EXHIBIT 5
Auction Louisianne Work Sheet

Auction Worksheet - Condensed

07/08/2015

Auction Date:	08/05/2015 08:00 AM To 08/05/2015 05:00 PM
Auction Location:	Jefferson Parish Surplus Auction - 200 Derbigny Street, Gretna, LA 70053

Lot #	Qty	Description	Cons.	Selling Price	Bidder #	Depo sit
1	1	Dozer: 2007 Caterpillar, Model: D6D, - Serial Number: 4V1337, Hours: 1,341, ROPS: Open	189-Parish of Jefferson	1,200.00	502	
2	1	Asphalt Paver: 2008 Caterpillar, Model: AP-1055D, Serial #: FAC00456, - Hours: 7,186	189-Parish of Jefferson	2,500.00	502	
3	1	Truck: 2007 Ford , Model F150 XLT, Millage 224,000	189-Parish of Jefferson	5,500.00	501	
4	1	Forklift: 2000 Mitsubishi, Model: FD25, Serial # AD18B00730, Load Capacity: - 5,000 lb, Horse Power: 60, Drive: 2WD	189-Parish of Jefferson	1,500.00	503	
5	1	Load Trailer: 2012 Load trailer, Model #: LT14-18, Tires: 235/80R16	189-Parish of Jefferson	600.00	501	

EXHIBIT 6
Itemized Auction Proceeds

Lot #	DESCRIPTION	BUYER	REALIZED PRICE
1	Dozer: 2007 Caterpillar, Model: D6D, Serial Number: 4V1337, Hours: 1,341, ROPS: Open	502	\$1,200.00
2	Asphalt Paver: 2008 Caterpillar, Model: AP-1055D, Serial #: FAC00456, Hours: 7,186	502	\$2,500.00
3	Truck: 2007 Ford, Model F150 XLT, Millage 224,000	501	\$5,500.00
4	Forklift: 2000 Mitsubishi, Model: FD25, Serial # AD18B00730, Load Capacity: 5,000 lb, Horse Power: 60, Drive: 2WD	503	\$1,500.00
5	Load Trailer: 2012 Load Trailer, Model # LT14-18, Tires 235/80R16	501	\$ 600.00

EXHIBIT 7

Example of Auction Louisianne Invoices

EXHIBIT 8

Example of Consignor Inventory Sold by
Lot Number

Consignor Inventory Sold - By Auction

Auction Date:	08/05/2015 08:00 AM - 08/05/2015 05:00 PM
Auction Location:	Jefferson Parish Surplus Auction 200 Derbigny Street, Gretna, LA 70053
Consignor:	All Consignors

Consignor Information		Auction Information			
Parish of Jefferson (# 189) 200 Derbigny Street Gretna, LA 70053		Auction #: 64 - Jefferson Parish Surplus Auction - 200 Derbigny Street, Gretna, LA 70053 08/05/2015 08:00 AM To 08/05/2015 05:00 PM			
Lot	Description	Buyer	Price	Qty	Extension
1	Dozer: 2007 Caterpillar, Model: D6D, - Serial Number: 4V1337, Hours: 1,341, ROPS: Open	502	1,200.00	1	1,200.00
2	Asphalt Paver: 2008 Caterpillar, Model: AP-1055D, Serial #: FAC00456, - Hours: 7,186	502	2,500.00	1	2,500.00
3	Truck: 2007 Ford , Model F150 XLT, Millage 224,000 - 1FTPW14V67KC63536	501	5,500.00	1	5,500.00
4	Forklift: 2000 Mitsubishi, Model: FD25, Serial # AD18B00730, Load Capacity: - 5,000 lb, Horse Power: 60, Drive: 2WD	503	1,500.00	1	1,500.00
5	Load Trailer: 2012 Load trailer, Model #: LT14-18, Tires: 235/80R16 - 4ZECH1823C1017001	501	600.00	1	600.00
Total:					11,300.00

Total Records: 5

EXHIBIT 9

Example of Sales by Department

Inventory Category Sales Analysis

07/08/2015

Auction:	64 - 08/05/2015 08:00 AM To 08/05/2015 05:00 PM
Auction Name/Location:	Jefferson Parish Surplus Auction - 200 Derbigny Street, Gretna, LA 70053
Date Range:	07/08/2015 Through 07/08/2015

Category Code	Category Description	Unit Count	Weight Count	Total Sales	Average Sale
6	Vehicle	1	.00	5,500.00	5,500.00
11	Equipment	4	.00	5,800.00	1,450.00

EXHIBIT 10

Example of Registered Bidder List

Registered Bidder List

07/08/2015

Auction Date	08/05/2015 08:00 AM To 08/05/2015 05:00 PM
Auction Location:	Jefferson Parish Surplus Auction - 200 Derbigny Street, Gretna, LA 70053

Bidder Number	Bidder Name And Contact Information	O/S Deposits	Total Bids	Total Invoices	Balance Due
501	Smith, Rachel (Buyer Code: 2637) 41 Egret St. New Orleans, LA 70124 (504) 282-1728	.00	6,100.00	6,152.50	.00
502	King, Adam (Buyer Code: 2638) 5 Ivy Lane Covington, LA 70433 (504) 624-5558	.00	3,700.00	4,023.75	.00
503	Robin, Jack (Buyer Code: 2639) 166 Hesper St. Metairie, LA 70005 (504) 834-5550	.00	1,500.00	1,631.25	.00
504	Bass, William (Buyer Code: 2640) 2224 Tulip St. Baton Rouge, LA 70808 (225) 633-7454	.00	.00	.00	.00
505	Packer, Susan (Buyer Code: 2641) 65 Snipe St. New Orleans, LA 70124 (504) 283-6932	.00	.00	.00	.00
Totals:		.00	11,300.00	11,807.50	.00

EXHIBIT 11
Example of All Buyer's List

Auction Invoice Detail

Auction #: 64 - 08/05/2015 08:00 AM To 08/05/2015 05:00 PM

Invoice #	Buyer	Invoice Date	Paid?
36	King, Adam (Bidder #: 502)	07/08/2015	PAID
Invoice Total			
	Bid Total:	3,700.00	Tax1: 323.75
	Buyers Premium:	.00	Tax2: .00
	Subtotal:	3,700.00	Tax3: .00
			Tax4: .00
	Total Invoice:	4,023.75	Total Paid: 4,023.75

Invoice Details				
Lot Number	Description	Qty	Bid	Ext
1	Dozer: 2007 Caterpillar, Model: D6D, - Serial Number: 4V1337, Hours: 1,341, ROPS: Open	1.	1,200.00	1,200.00
2	Asphalt Paver: 2008 Caterpillar, Model: AP- 1055D, Serial #: FAC00456, - Hours: 7,186	1.	2,500.00	2,500.00

Invoice #	Buyer	Invoice Date	Paid?
3427	Robin, Jack (Bidder #: 503)	07/08/2015	PAID
Invoice Total			
	Bid Total:	1,500.00	Tax1: 131.25
	Buyers Premium:	.00	Tax2: .00
	Subtotal:	1,500.00	Tax3: .00
			Tax4: .00
	Total Invoice:	1,631.25	Total Paid: 1,631.25

Invoice Details				
Lot Number	Description	Qty	Bid	Ext
4	Forklift: 2000 Mitsubishi, Model: FD25, Serial # AD18B00730, Load Capacity: - 5,000 lb, Horse Power: 60, Drive: 2WD	1.	1,500.00	1,500.00

Invoice #	Buyer	Invoice Date	Paid?
3428	Smith, Rachel (Bidder #: 501)	07/08/2015	PAID
Invoice Total			
	Bid Total:	6,100.00	Tax1: 52.50
	Buyers Premium:	.00	Tax2: .00
	Subtotal:	6,100.00	Tax3: .00
			Tax4: .00
	Total Invoice:	6,152.50	Total Paid: 6,152.50

Invoice Details				
Lot Number	Description	Qty	Bid	Ext
3	Truck: 2007 Ford , Model F150 XLT, Millage 224,000	1.	5,500.00	5,500.00
5	Load Trailer: 2012 Load trailer, Model #: LT14-18, Tires: 235/80R16	1.	600.00	600.00

Auction Invoice Detail

Auction #: 64 - 08/05/2015 08:00 AM To 08/05/2015 05:00 PM

Invoice Details				
Lot Number	Description	Qty	Bid	Ext

Report Totals			
Bid Total:	11,300.00	Tax1:	507.50
Buyers Premium:	.00	Tax2:	.00
Subtotal:	11,300.00	Tax3:	.00
		Tax4:	.00
Total Invoice:	11,807.50	Total Paid:	11,807.50

EXHIBIT 12
Example of Vehicle List

Consignor Report - Vehicle Detail

07/08/2015

Auction:	64 - 08/05/2015 08:00 AM To 08/05/2015 05:00 PM
Auction Name/Location:	Jefferson Parish Surplus Auction - 200 Derbigny Street, Gretna, LA 70053
Consignor:	All
Date Range:	01/01/2000 Through 07/08/2015

Parish of Jefferson(Code:189)
 200 Derbigny Street
 Gretna, LA 70053

Auction# / Lot#	Asset #	Serial/VIN	Year	Make	Model	Mileage	Bid	Expenses	Fee	Due To Consignor
64 / 1			0			.0	1,200.00	.00	.00	1,200.00
64 / 2			0			.0	2,500.00	.00	.00	2,500.00
64 / 3		1FTPW14V67KC63536	0			.0	5,500.00	.00	.00	5,500.00
64 / 4			0			.0	1,500.00	.00	.00	1,500.00
64 / 5		4ZECH1823C1017001	0			.0	600.00	.00	.00	600.00
Total:							11,300.00	.00	.00	11,300.00

Consignor Totals	
Total Bids:	11,300.00
Total Item Expenses:	.00
Total General Expenses:	.00
Total Fees:	.00
Net Due:	11,300.00

Consignor Report - Vehicle Detail

07/08/2015

Auction:	64 - 08/05/2015 08:00 AM To 08/05/2015 05:00 PM
Auction Name/Location:	Jefferson Parish Surplus Auction - 200 Derbigny Street, Gretna, LA 70053
Consignor:	All
Date Range:	01/01/2000 Through 07/08/2015

Grand Totals	
Total Bids:	11,300.00
Total Item Expenses:	.00
Total General Expenses:	.00
Total Fees:	.00
Net Due:	11,300.00

EXHIBIT 13
Past Experiences

Auctions of Similar Scale & Scope

Auction #1

Auction Louisianne, Inc. conducted an on-site commercial auction of government agency property for Malise Prieto, Clerk of Court, and St. Tammany Parish. The auction was open to the public and included government computer equipment, office furniture, office machines, file cabinets, etc. There were 200+ registered bidders and the Clerk of Court's office was very pleased. They are planning another auction in the near future and will hire us again.

Clerk of Court, St. Tammany Parish
Cathy Bergeron
Chief Deputy Clerk
P.O. Box 1090
Covington, LA 70434
985-809-8700
sttammanyclerk.org

Auction # 2

Auction Louisianne, Inc. conducted an on-site commercial auction of the entire contents and building components of the Prince Murat Hotel in Baton Rouge, LA. This included the commercial kitchens as well as all of the contents of 300 rooms, dining rooms, banquet halls, all exterior items such as plants, statues, furniture, and all architectural items. There were 600+ lots and it was a 1 day auction with 1 preview day. There were 200 registered bidders.

Continental Realty
Manny Organek
2255 Glades Rd., Suite 234W
Boca Raton, FL 33431
561-241-7200
contireal@aol.com

Auction # 3

Auction Louisianne, Inc. conducted an on-site auction of the entire contents of a 5 story building in Hattiesburg, Mississippi (each floor was 5,000 square feet). The building was fire damaged with no electricity. It was quite a challenge and very successful. There were 1200+ lots and it was a 2 day auction with 1 preview day. There were 300 registered bidders.

Kathryn Butler
2634 Marengo St.
New Orleans, LA 70115-6212
504-267-3707

Auction # 4

Auction Louisianne, Inc. conducted an on-site auction of an antique store, The Past Restored in Covington, LA, that had 8 buildings on the property. There were over 50,000 individual items for sale & they were sold in lots. There were 1300+ lots and it was a 2 day auction with 2 preview days. There were 300 registered bidders

The Past Restored International Antiques
Patrick Coghlin
2380 W. 21st St.
Covington, LA 70433
985-966-6605
(does not have email)

These auctions were conducted for businesses and corporation. They were very successful and brought in more revenue than was anticipated.

EXHIBIT 14
Relief Auctioneer's License

11736 Newcastle Ave.
Bldg. 2, Suite C,
Baton Rouge, LA 70816
Phone: (225) 295-8420

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- Find an Auctioneer
- Important News
- Licensing
- Continuing Ed
- Board Members
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- Approved Schools
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Search for individual auctioneers directly
 You can also search [auction businesses below](#)
[Click Here](#) to search for all licensed Auctioneers by region

Note: If searching by license number, please insert a '0' in front of the license number to make it a 4 digit number if necessary.

Last Name

License Number

Last Name: Mayberry
 First Name: Earl
 License Number: 1685
 Valid til Dec 31: 2015
 Status: Current
 Specialty:
 Business Phone: (985) 789-7925
 Website:
 Bond Company: International Surety
 Bond Exp Date: 12/31/2016
 Bond Status: Current

Search for Auction Businesses using the criteria below
[Click Here](#) to search for all licensed Auction Businesses by region.

Company

License Number

If you are searching for an Auctioneer or Auction Business and don't find them here, please call (225) 295-8420 to verify their status.

This site maintained by [Tidal Waves Internet Website Design and Development](#).

EXHIBIT 15
Primary Auctioneer's License

Louisiana
Auctioneers Licensing Board



Jim Hanky
Chairman

Pennie
Carr

License Number 1409

AUCTIONEER 2015

EXHIBIT 16
Vendor's Application

VENDOR'S APPLICATION

(PLEASE PRINT OR TYPE)

NAME OF VENDOR: Carr Appraisal & Estate Sale Services, Inc
DBA Auction Louisiana

ADDRESS: 7 Ivy Lane

CITY: Covington,

STATE: LA

ZIP CODE: 70433

PARISH: ST. Tammany

PHONE NUMBER: 985-892-4451
(AREA CODE)

FAX NUMBER: 985-892-8810
(AREA CODE)

E-MAIL ADDRESS: pcarr@auctionnola.com

FEDERAL IDENTIFICATION NUMBER: 72-1457205

NATURE OF YOUR BUSINESS: Auctions, Appraisals

NUMBER OF YEARS IN BUSINESS: 15

PLEASE CHECK ONE:

CORPORATION: INDIVIDUAL:

PARTNERSHIP: OTHER:

APPROXIMATE INVENTORY NORMALLY STOCKED: N/A

NUMBER OF EMPLOYEES: 1

SIZE OF WAREHOUSE(S) OR SHIPPING LOCATIONS:

<u>LOCATION:</u>	<u>SQUARE FEET:</u>
1. <u>N/A</u>	_____
2. _____	_____

*****PREFERENCE WILL BE GIVEN TO STOCKING VENDORS*****

PLEASE PRINT SIGNER'S NAME: Pennie D. Carr

SIGNATURE: Pennie D Carr

TITLE: Owner

DATE: 7.7.15

PLEASE RETURN COMPLETED FORM TO:
JEFFERSON PARISH PURCHASING DEPARTMENT
200 DERBIGNY STREET/SUITE 4400
GRETNA, LA 70053
(504) 364-2678 - Office
(504) 364-2693 - Fax

**Request for Taxpayer
 Identification Number and Certification**

Give Form to the
 requester. Do not
 send to the IRS.

Name (as shown on your income tax return)
Carr Appraisal & Estate Sale Services, Inc

Business name/disregarded entity name, if different from above
Auction Louisianne

Check appropriate box for federal tax classification (required):
 Individual/sole proprietor C Corporation S Corporation Partnership Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶

Other (see instructions) ▶

Address (number, street, and apt. or suite no.)
7 Ivy Lane

City, state, and ZIP code
Covington, LA 70433

Requester's name and address (optional)
*Pennie P. Carr
 7 Ivy Lane
 Covington, LA 70433*

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number

			-				
--	--	--	---	--	--	--	--

Employer identification number

7	2	-	1	4	5	7	2	0	5
---	---	---	---	---	---	---	---	---	---

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here Signature of U.S. person ▶ *Pennie P. Carr* Date ▶ *7.7.15*

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,
- The U.S. grantor or other owner of a grantor trust and not the trust, and
- The U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person, do not use Form W-9. Instead, use the appropriate Form W-8 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity not subject to backup withholding, give the requester the appropriate completed Form W-8.

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS a percentage of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the Part II instructions on page 3 for details),
3. The IRS tells the requester that you furnished an incorrect TIN,
4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or
5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See the instructions below and the separate instructions for the Requester of Form W-9.

Also see *Special rules for partnerships* on page 1.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account, for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Name

If you are an individual, you must generally enter the name shown on your income tax return. However, if you have changed your last name, for instance, due to marriage without informing the Social Security Administration of the name change, enter your first name, the last name shown on your social security card, and your new last name.

If the account is in joint names, list first, and then circle, the name of the person or entity whose number you entered in Part I of the form.

Sole proprietor. Enter your individual name as shown on your income tax return on the "Name" line. You may enter your business, trade, or "doing business as (DBA)" name on the "Business name/disregarded entity name" line.

Partnership, C Corporation, or S Corporation. Enter the entity's name on the "Name" line and any business, trade, or "doing business as (DBA) name" on the "Business name/disregarded entity name" line.

Disregarded entity. Enter the owner's name on the "Name" line. The name of the entity entered on the "Name" line should never be a disregarded entity. The name on the "Name" line must be the name shown on the income tax return on which the income will be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a domestic owner, the domestic owner's name is required to be provided on the "Name" line. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on the "Business name/disregarded entity name" line. If the owner of the disregarded entity is a foreign person, you must complete an appropriate Form W-8.

Note. Check the appropriate box for the federal tax classification of the person whose name is entered on the "Name" line (Individual/sole proprietor, Partnership, C Corporation, S Corporation, Trust/estate).

Limited Liability Company (LLC). If the person identified on the "Name" line is an LLC, check the "limited liability company" box only and enter the appropriate code for the tax classification in the space provided. If you are an LLC that is treated as a partnership for federal tax purposes, enter "P" for partnership. If you are an LLC that has filed a Form 8832 or a Form 2553 to be taxed as a corporation, enter "C" for C corporation or "S" for S corporation. If you are an LLC that is disregarded as an entity separate from its owner under Regulation section 301.7701-3 (except for employment and excise tax), do not check the LLC box unless the owner of the LLC (required to be identified on the "Name" line) is another LLC that is not disregarded for federal tax purposes. If the LLC is disregarded as an entity separate from its owner, enter the appropriate tax classification of the owner identified on the "Name" line.

Other entities. Enter your business name as shown on required federal tax documents on the "Name" line. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on the "Business name/disregarded entity name" line.

Exempt Payee

If you are exempt from backup withholding, enter your name as described above and check the appropriate box for your status, then check the "Exempt payee" box in the line following the "Business name/disregarded entity name," sign and date the form.

Generally, individuals (including sole proprietors) are not exempt from backup withholding. Corporations are exempt from backup withholding for certain payments, such as interest and dividends.

Note. If you are exempt from backup withholding, you should still complete this form to avoid possible erroneous backup withholding.

The following payees are exempt from backup withholding:

1. An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2),
 2. The United States or any of its agencies or instrumentalities,
 3. A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities,
 4. A foreign government or any of its political subdivisions, agencies, or instrumentalities, or
 5. An international organization or any of its agencies or instrumentalities.
- Other payees that may be exempt from backup withholding include:
6. A corporation,
 7. A foreign central bank of issue,
 8. A dealer in securities or commodities required to register in the United States, the District of Columbia, or a possession of the United States,
 9. A futures commission merchant registered with the Commodity Futures Trading Commission,
 10. A real estate investment trust,
 11. An entity registered at all times during the tax year under the Investment Company Act of 1940,
 12. A common trust fund operated by a bank under section 584(a),
 13. A financial institution,
 14. A middleman known in the investment community as a nominee or custodian, or
 15. A trust exempt from tax under section 664 or described in section 4947.

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 15.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 9
Broker transactions	Exempt payees 1 through 5 and 7 through 13. Also, C corporations.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 5
Payments over \$600 required to be reported and direct sales over \$5,000 ¹	Generally, exempt payees 1 through 7 ²

¹ See Form 1099-MISC, Miscellaneous Income, and its instructions.

² However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney, and payments for services paid by a federal executive agency.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-member LLC that is disregarded as an entity separate from its owner (see *Limited Liability Company (LLC)* on page 2), enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local Social Security Administration office or get this form online at www.ssa.gov. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at www.irs.gov/businesses and clicking on Employer Identification Number (EIN) under Starting a Business. You can get Forms W-7 and SS-4 from the IRS by visiting IRS.gov or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: A disregarded domestic entity that has a foreign owner must use the appropriate Form W-8.

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if item 1, below, and items 4 and 5 on page 4 indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on the "Name" line must sign. Exempt payees, see *Exempt Payee* on page 3.

Signature requirements. Complete the certification as indicated in items 1 through 3, below, and items 4 and 5 on page 4.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account ¹
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor ²
4. a. The usual revocable savings trust (grantor is also trustee) b. So-called trust account that is not a legal or valid trust under state law	The grantor-trustee ¹ The actual owner ¹
5. Sole proprietorship or disregarded entity owned by an individual	The owner ³
6. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulation section 1.671-4(b)(2)(i)(A))	The grantor ⁴
For this type of account:	Give name and EIN of:
7. Disregarded entity not owned by an individual	The owner
8. A valid trust, estate, or pension trust	Legal entity ⁴
9. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
10. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
11. Partnership or multi-member LLC	The partnership
12. A broker or registered nominee	The broker or nominee
13. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
14. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulation section 1.671-4(b)(2)(i)(B))	The trust

¹ List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

² Circle the minor's name and furnish the minor's SSN.

³ You must show your individual name and you may also enter your business or "DBA" name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

⁴ List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships* on page 1.

*Note. Grantor also must provide a Form W-9 to trustee of trust.

Note. If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records from Identity Theft

Identity theft occurs when someone uses your personal information such as your name, social security number (SSN), or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Publication 4535, Identity Theft Prevention and Victim Assistance.

Victims of identity theft who are experiencing economic harm or a system problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes.

Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to phishing@irs.gov. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at spam@uce.gov or contact them at www.ftc.gov/idtheft or 1-877-IDTHEFT (1-877-438-4338).

Visit IRS.gov to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.

EXHIBIT 17

Notarized Non-Public Work Bid Form

BID FORM
Non Public Works

All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES _____ NO ✓

MAXIMUM ESCALATION PERCENTAGE REQUESTED _____%

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF _____.

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

DELIVERY: FOB JEFFERSON PARISH

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES _____

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) _____

THIS SECTION MUST BE COMPLETED BY BIDDER:

FIRM NAME: Pennie D. Carr

ADDRESS: 7 Ivy Lane

CITY, STATE: Covington, LA ZIP: 70433

TELEPHONE: (985) 892-4451 FAX: (985) 892-8810

EMAIL ADDRESS: info@auctionnola.com

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: # 1
NUMBER: # 2
NUMBER: # 3
NUMBER: # 4

TOTAL PRICE OF ALL BID ITEMS: \$ 8%

AUTHORIZED SIGNATURE: Pennie D. Carr

Pennie D. Carr

TITLE: Owner

Printed Name

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

Non-Public Works Bid

AFFIDAVIT

STATE OF Louisiana

PARISH/COUNTY OF St. Tammany

BEFORE ME, the undersigned authority, personally came and appeared: Rennie
Car, (Affiant) who after being by me duly sworn, deposed and said that
he/she is the fully authorized Owner of Car appraisal & photo
Sale Services (Entity),
the party who submitted a bid in response to Bid Number 50-00113573, to the Parish of
Jefferson.

Affiant further said:

Campaign Contribution Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B there are NO campaign contributions made which would require disclosure under Choice A of this section.

Debt Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

Choice B There are NO debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

[The remainder of this page is intentionally left blank.]

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

Pennie Carr

Signature of Affiant

Pennie Carr

Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME

ON THE 9th DAY OF July, 2015.

Angela J. Barron
Notary Public

Angela J. Barron
Printed Name of Notary

134335
Notary/Bar Roll Number

My commission expires at Death.



EXHIBIT 18
Corporate Resolution

CORPORATE RESOLUTION

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF
Carr Appraisal & Estate Sale Services, Inc.
INCORPORATED.

AT THE MEETING OF DIRECTORS OF Carr Appraisal & Estate Sale Services, Inc.
INCORPORATED, DULY NOTICED AND HELD ON January 2, 2015
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT
WAS:

RESOLVED THAT Pennie D. Carr, BE AND IS HEREBY
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-
FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON
BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS
AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE
EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,
CONTRACTS AND ACTS AND TO RECEIVE ALL PURCHASE ORDERS AND NOTICES
ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS
CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING
EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-
FACT.

I HEREBY CERTIFY THE FOREGOING TO BE
A TRUE AND CORRECT COPY OF AN
EXCERPT OF THE MINUTES OF THE ABOVE
DATED MEETING OF THE BOARD OF
DIRECTORS OF SAID CORPORATION, AND
THE SAME HAS NOT BEEN REVOKED OR
RESCINDED.

Pennie D Carr
SECRETARY-TREASURER

1-2-15
DATE