

Sealed Bid for

Bid # 50 - 00129086

Three Year Contract to Perform Janitorial Services at Various Jefferson Parish Facilities for the Department of General Services

Jefferson Parish, LA

Due Date/Time

01/28/20

02:00 Pm

Submitted By

3H Service System, Inc

1610 Plunketts Road

Buford, GA 30519

LA Contractors ID # : 59469

Jefferson Parish Vendor # 276427

Primary Contact

John Heo, Account Executive

cs@e-3h.com

678-926-3169

ORIGINAL

Contents of Table

1. Bid Form

Acknowledgment of Addendum
Price
Corporate Resolution

2. Non-Public Works Bid Affidavit

Campaign Contribution Disclosure
Debt Disclosures

3. COI

4. State of Louisiana Contractors Certificate

5. Business License – City of Kenner in Jefferson Parish

6. Bid Bond



All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES NO

MAXIMUM ESCALATION PERCENTAGE REQUESTED 2.0 %

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF 03/31/2020

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

DELIVERY: FOB JEFFERSON PARISH

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES Within 30 days from the date of "Notice to Proceed"

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) 59469

THIS SECTION MUST BE COMPLETED BY BIDDER:

FIRM NAME: 3H Service System, Inc

ADDRESS: 1610 Plunketts Road

CITY, STATE: Buford, GA ZIP: 30519

TELEPHONE: (678) 926-3169 FAX: (770) 675-7804

EMAIL ADDRESS: cs@e-3h.com

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: #1 - 01/23/2020

NUMBER: _____

NUMBER: _____

NUMBER: _____

TOTAL PRICE OF ALL BID ITEMS: \$ 1,167,129.79

AUTHORIZED SIGNATURE: 

John Heo

Printed Name

TITLE: Account Executive

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00129086

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	36.00	MO	THREE YEAR CONTRACT FOR LABOR, MATERIALS SUPPLIES,CHEMICALS & EQUIPMENT NECESSARY FOR JANITORIAL SERVICES FOR VARIOUS FACILITIES FOR JEFFERSON PARISH GENERAL SERVICES. 0010-PROVIDE MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES, RESTROOMS, STAIRWAYS AND COMMON AREAS FOR THE JEFFERSON PARISH GENERAL GOVERNMENT BUILDING AND ROTUNDA AREA.	\$ 5,600.00	\$ 201,600.00
2	1.00	SQFT	0020-PROVIDE A SQUIRE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE FOOTAGE TO BE CLEANED AT THE JEFFERSON PARISH GENERAL GOVERNMENT BUILDING AND ROTUNDA AREA.	0.052	
3	36.00	MO	0030-PROVIDE MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES, RESTROOMS, STAIRWAYS AND COMMON AREAS FOR THE THOMAS F. DONELON BUILDING (24TH JDC)	5,395.00	194,220.00
4	1.00	SQFT	0040-PROVIDE A SQRARE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE FOOTAGE TO BE CLEANED AT THE THOMAS F. DONELON BUILDING (24TH JDC)	0.052	
5	36.00	MO	0050-PROVIDE A MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES, RESTROOMS, STAIRWAYS, AND COMMON AREAS FOR THE SECOND PARISH COURT BUILDING.	2,245.00	80,820.00
6	1.00	SQFT	0060-PROVIDE A SQUARE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE FOOTAGE TO BE CLEANED AT THE SECOND PARISH COURT BUILDING.	0.052	
7	36.00	MO	0070-PROVIDE A MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES, RESTROOMS, STAIRWAYS AND COMMON AREAS FOR THE SALVADOR A. LIBERTO BUILDING.	834.00	30,024.00
8	1.00	SQFT	0080-PROVIDE A SQUARE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE		

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00129086

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
9	36.00	MO	FOOTAGE TO BE CLEANED AT THE SALVADOR A. LIBERTO BUILDING.	\$ 0.078	
			0090-PROVIDE A MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES, RESTROOMS, STAIRWAYS AND COMMON AREAS FOR THE CHARLES B. ODOM BUILDING.	858.00	\$ 30,888.00
10	1.00	SQFT	0100-PROVIDE A SQUARE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE FOOTAGE TO BE CLEANED AT THE CHARLES B. ODOM BUILDING.	0.078	
11	36.00	MO	0110-PROVIDE A MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES, RESTROOMS, STAIRWAYS AND COMMON AREAS FOR THE JOSEPH S. YENNI BUILDING.	9,600.00	345,600.00
			0120-PROVIDE A SQUARE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE FOOTAGE TO BE CLEANED AT THE JOSEPH S. YENN BUILDING.	0.052	
13	36.00	MO	0130-PROVIDE A MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES, RESTROOMS, STAIRWAYS AND COMMON AREAS FOR THE FIRST PARISH COURT BUILDING.	2,050.00	73,800.00
			0140-PROVIDE A SQUARE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE FOOTAGE TO BE CLEANED AT THE FIRST PARISH COURT BUILDING.	0.068	
15	88,821.00	SQFT	0150-PROVIDE A SQUARE FOOTAGE COST FOR TILE AND HARD SURFACE FLOOR REFINISHING AS NEEDED, WHICH INCLUDES EVERYTHING FOR STRIPPING, CLEANING, WAXING AND BUFFING AT ANY OF THE BUILDINGS TO BE COVERED UNDER THIS CONTRACT.	0.15	13,323.15
			0160-PROVIDE A SQUARE FOOTAGE COST FOR CARPET CLEANING AS NEEDED, WHICH INCLUDES EVERYTHING TO DO A TOTAL WET EXTRACTION, AT ANY OF THE BUILDING TO BE COVERED UNDER THIS CONTRACT.	0.12	6,482.64

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00129086

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
17	14,590.00	HR	<p>***PLEASE NOTE THAT THE BONNET CLEANING SYSTEM IS NOT AN ACCEPTABLE FORM OF CARPET CLEANING****</p> <p>0170-PROVIDE AN HOURLY RATE FOR A DAYTIME JANITORIAL EMPLOYEE TO PERFORM REGULAR JANITORIAL EMPLOYEE JOB DESCRIPTION. CONTRACTOR WILL ALSO BE REQUIRED TO PROVIDE EQUIPMENT FOR THE EMPLOYEE TO USE TO PERFORM THESE SERVICES. EMPLOYEE MAY BE USED ON AN HOURLY BASIS FOR INTERMITTENT WORK AT VARIOUS LOCATIONS.</p>	\$ 13.00	\$ 189,670.00
18	36.00	HR	0180-PROVIDE AN HOURLY RATE TO PERFORM BLOOD CONTAMINATION MATERIAL CLEAN UP, STANDARD OPERATING PROCEDURE ON AN AS NEEDED BASIS.	19.50	702.00
TOTAL					\$1,167,129.79

CORPORATE RESOLUTION

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF
3H Service System, Inc
INCORPORATED.

AT THE MEETING OF DIRECTORS OF 3H Service System, Inc
INCORPORATED, DULY NOTICED AND HELD ON 02/07/2013,
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT
WAS:

RESOLVED THAT John Heo, BE AND IS HEREBY
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-
FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON
BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS
AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE
EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,
CONTRACTS AND ACTS AND TO RECEIVE ALL PURCHASE ORDERS AND NOTICES
ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS
CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING
EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-
FACT.

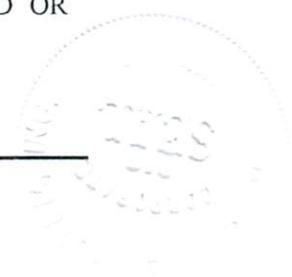
I HEREBY CERTIFY THE FOREGOING TO BE
A TRUE AND CORRECT COPY OF AN
EXCERPT OF THE MINUTES OF THE ABOVE
DATED MEETING OF THE BOARD OF
DIRECTORS OF SAID CORPORATION, AND
THE SAME HAS NOT BEEN REVOKED OR
RESCINDED.

J. Heo, [Signature]

SECRETARY-TREASURER

01/22/2020

DATE



Non-Public Works Bid

AFFIDAVIT

STATE OF Louisiana

PARISH/COUNTY OF Jefferson

BEFORE ME, the undersigned authority, personally came and appeared: _____
John Heo, (Affiant) who after being by me duly sworn, deposed and said that
he/she is the fully authorized Account Executive of 3H Service System, Inc (Entity),
the party who submitted a bid in response to Bid Number 50-00129086, to the Parish of
Jefferson.

Affiant further said:

Campaign Contribution Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B there are NO campaign contributions made which would require disclosure under Choice A of this section.



Debt Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

Choice B There are **NO** debts which would require disclosure under Choice A of this section.

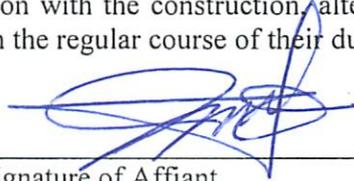
Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

[The remainder of this page is intentionally left blank.]



That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.



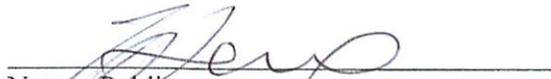
Signature of Affiant

John Heo

Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME

ON THE 21 DAY OF January, 2020



Notary Public

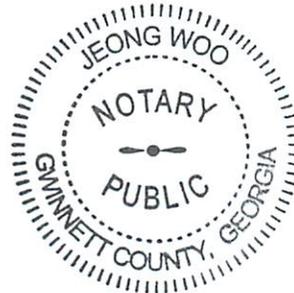
Jeong Woo

Printed Name of Notary

W-00386603

Notary/Bar Roll Number

My commission expires 10/11/2022



State of  Louisiana

State Licensing Board for Contractors

This is to Certify that: 3H SERVICE SYSTEM, INC
P.O. Box 2613
Acworth, GA 30102

is duly licensed and entitled to practice the following classifications

SPECIALTY: SOFT ABRASIVE CLEANING, JANITORIAL SERVICES, AND HOUSEHOLD WASTE REMOVAL



Witness our hand and seal of the Board dated,
Baton Rouge, LA 8th day of February 2020



Chairman



Treasurer

Expiration Date: February 7, 2022

License No: 59469

This License Is Not Transferrable



City of Kenner

1801 Williams Blvd
Kenner, LA 70062

3H SERVICE SYSTEM, INC
121 WEST ESPLANADE L-205
KENNER, LA 70065

**** NOTICE ****

This license becomes null & void if ownership, business name or address is changed. Licensee must apply within 10 days of such change for transfer. Fee will apply. All applicable building & zoning regulations pertaining to business location must be followed.

3H SERVICE SYSTEM, INC
P O BOX 2613
ACWORTH, GA 30102

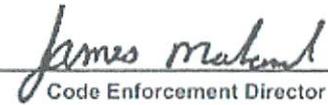
2020

Business License ID

25883

Type

JANITORAL COMMERCIAL/RESIDENTA


Code Enforcement Director

Business License

Number

15798

Issued

01/08/2020

Valid thru

12/31/2020

***** POST THIS LICENSE IN A CONSPICUOUS PLACE *****

***Performance/Payment Bond
Would be Annually Termed***



AIA Document A310
BID BOND

KNOW ALL MEN BY THESE PRESENTS, that we

3H Service System, Inc.

as Principal, hereinafter called the Principal, and
Aegis Security Insurance Company
a corporation duly organized under the laws of the State of **Pennsylvania**

as Surety, hereinafter called the Surety, are held and firmly bound unto

Jefferson Parish, LA

as Obligee, hereinafter called the Obligee, in the sum of **FIVE PERCENT (5%) OF PROPOSED BID**-Dollars
(\$ --5%--), for the payment of which sum well and truly to be made, the said Principal and the Surety, bind ourselves, our
heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for

Janitorial Services- Bid No. 50-129086

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in
accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with
good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in
the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal
shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger
amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation
shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this **28th** day of **January, 2020**.

(Witness)

3H Service System, Inc.

(Title)

(Seal)

Aegis Security Insurance Company

(Witness)

Laura D. Mosholder, Attorney-In-Fact
Inquiries: 407 330 3990

