

Sealed Bid for

Bid # 50 - 00129086

**Three Year Contract to Perform Janitorial
Services at Various Jefferson Parish Facilities for
the Department of General Services**

Jefferson Parish, LA

Due Date/Time

01/28/20

02:00 Pm

Submitted By

3H Service System, Inc

1610 Plunketts Road

Buford, GA 30519

LA Contractors ID # : 59469

Jefferson Parish Vendor # 276427

Primary Contact

John Heo, Account Executive

cs@e-3h.com

678-926-3169

ORIGINAL

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DATE: 12/18/2019

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BID NO.: 50-00129086

BID FORM
Non Public Works

All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES ☒ NO ☐

MAXIMUM ESCALATION PERCENTAGE REQUESTED 2.0 %

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF 03/31/2020

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

DELIVERY: FOB JEFFERSON PARISH

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES Within 30 days from the date of "Notice to Proceed"

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) 59469

THIS SECTION MUST BE COMPLETED BY BIDDER:

FIRM NAME: 3H Service System, Inc

ADDRESS: 1610 Plunketts Road

CITY, STATE: Buford, GA ZIP: 30519

TELEPHONE: (678) 926-3169 FAX: (770) 675-7804

EMAIL ADDRESS: cs@e-3h.com

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: #1 - 01/23/2020

NUMBER: _____

NUMBER: _____

NUMBER: _____

TOTAL PRICE OF ALL BID ITEMS: \$ 1,167,129.79

AUTHORIZED
SIGNATURE: 

John Heo

Printed Name

TITLE: Account Executive

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00129086

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			THREE YEAR CONTRACT FOR LABOR, MATERIALS SUPPLIES,CHEMICALS & EQUIPMENT NECESSARY FOR JANITORIAL SERVICES FOR VARIOUS FACILITIES FOR JEFFERSON PARISH GENERAL SERVICES.		
1	36.00	MO	0010-PROVIDE MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES, RESTROOMS, STAIRWAYS AND COMMON AREAS FOR THE JEFFERSON PARISH GENERAL GOVERNMENT BUILDING AND ROTUNDA AREA.	\$ 5,600.00	\$ 201,600.00
2	1.00	SQFT	0020-PROVIDE A SQUIRE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE FOOTAGE TO BE CLEANED AT THE JEFFERSON PARISH GENERAL GOVERNMENT BUILDING AND ROTUNDA AREA.	0.052	
3	36.00	MO	0030-PROVIDE MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES, RESTROOMS, STAIRWAYS AND COMMON AREAS FOR THE THOMAS F. DONELON BUILDING (24TH JDC)	5,395.00	194,220.00
4	1.00	SQFT	0040-PROVIDE A SQRARE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE FOOTAGE TO BE CLEANED AT THE THOMAS F. DONELON BUILDING (24TH JDC)	0.052	
5	36.00	MO	0050-PROVIDE A MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES, RESTROOMS, STAIRWAYS, AND COMMON AREAS FOR THE SECOND PARISH COURT BUILDING.	2,245.00	80,820.00
6	1.00	SQFT	0060-PROVIDE A SQUARE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE FOOTAGE TO BE CLEANED AT THE SECOND PARISH COURT BUILDING.	0.052	
7	36.00	MO	0070-PROVIDE A MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES, RESTROOMS, STAIRWAYS AND COMMON AREAS FOR THE SALVADOR A. LIBERTO BUILDING.	834.00	30,024.00
8	1.00	SQFT	0080-PROVIDE A SQUARE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE		

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00129086

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
9	36.00	MO	FOOTAGE TO BE CLEANED AT THE SALVADOR A. LIBERTO BUILDING.	\$ 0.078	
			0090-PROVIDE A MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES, RESTROOMS, STAIRWAYS AND COMMON AREAS FOR THE CHARLES B. ODOM BUILDING.	858.00	\$ 30,888.00
10	1.00	SQFT	0100-PROVIDE A SQUARE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE FOOTAGE TO BE CLEANED AT THE CHARLES B. ODOM BUILDING.	0.078	
			0110-PROVIDE A MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES, RESTROOMS, STAIRWAYS AND COMMON AREAS FOR THE JOSEPH S. YENNI BUILDING.	9,600.00	345,600.00
12	1.00	SQFT	0120-PROVIDE A SQUARE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE FOOTAGE TO BE CLEANED AT THE JOSEPH S. YENN BUILDING.	0.052	
			0130-PROVIDE A MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES, RESTROOMS, STAIRWAYS AND COMMON AREAS FOR THE FIRST PARISH COURT BUILDING.	2,050.00	73,800.00
14	1.00	SQFT	0140-PROVIDE A SQUARE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE FOOTAGE TO BE CLEANED AT THE FIRST PARISH COURT BUILDING.	0.068	
			0150-PROVIDE A SQUARE FOOTAGE COST FOR TILE AND HARD SURFACE FLOOR REFINISHING AS NEEDED, WHICH INCLUDES EVERYTHING FOR STRIPPING, CLEANING, WAXING AND BUFFING AT ANY OF THE BUILDINGS TO BE COVERED UNDER THIS CONTRACT.	0.15	13,323.15
16	54,022.00	SQFT	0160-PROVIDE A SQUARE FOOTAGE COST FOR CARPET CLEANING AS NEEDED, WHICH INCLUDES EVERYTHING TO DO A TOTAL WET EXTRACTION, AT ANY OF THE BUILDING TO BE COVERED UNDER THIS CONTRACT.	0.12	6,482.64

DATE: 12/18/2019


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INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00129086

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
17	14,590.00	HR	***PLEASE NOTE THAT THE BONNET CLEANING SYSTEM IS NOT AN ACCEPTABLE FORM OF CARPET CLEANING**** 0170-PROVIDE AN HOURLY RATE FOR A DAYTIME JANITORIAL EMPLOYEE TO PERFORM REGULAR JANITORIAL EMPLOYEE JOB DESCRIPTION. CONTRACTOR WILL ALSO BE REQUIRED TO PROVIDE EQUIPMENT FOR THE EMPLOYEE TO USE TO PERFORM THESE SERVICES. EMPLOYEE MAY BE USED ON AN HOURLY BASIS FOR INTERMITTENT WORK AT VARIOUS LOCATIONS.	\$ 13.00	\$ 189,670.00
18	36.00	HR	0180-PROVIDE AN HOURLY RATE TO PERFORM BLOOD CONTAMINATION MATERIAL CLEAN UP. STANDARD OPERATING PROCEDURE ON AN AS NEEDED BASIS.	19.50	702.00
TOTAL					\$1,167,129.79



CORPORATE RESOLUTION

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF
3H Service System, Inc
INCORPORATED.

AT THE MEETING OF DIRECTORS OF 3H Service System, Inc
INCORPORATED, DULY NOTICED AND HELD ON 02/07/2013,
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT
WAS:

RESOLVED THAT John Heo, BE AND IS HEREBY
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-
FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON
BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS
AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE
EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,
CONTRACTS AND ACTS AND TO RECEIVE ALL PURCHASE ORDERS AND NOTICES
ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS
CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING
EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-
FACT.

I HEREBY CERTIFY THE FOREGOING TO BE
A TRUE AND CORRECT COPY OF AN
EXCERPT OF THE MINUTES OF THE ABOVE
DATED MEETING OF THE BOARD OF
DIRECTORS OF SAID CORPORATION, AND
THE SAME HAS NOT BEEN REVOKED OR
RESCINDED.

J. Heo, [Signature]

SECRETARY-TREASURER

01/22/2020

DATE

Non-Public Works Bid

AFFIDAVIT

STATE OF Louisiana

PARISH/COUNTY OF Jefferson

BEFORE ME, the undersigned authority, personally came and appeared: _____
John Heo, (Affiant) who after being by me duly sworn, deposed and said that
he/she is the fully authorized Account Executive of 3H Service System, Inc (Entity),
the party who submitted a bid in response to Bid Number 50-00129086, to the Parish of
Jefferson.

Affiant further said:

Campaign Contribution Disclosures

(Choose **A** or **B**, if option **A** is indicated please include the required
attachment):

Choice A _____ Attached hereto is a list of all campaign contributions, including
the date and amount of each contribution, made to current or
former elected officials of the Parish of Jefferson by Entity,
Affiant, and/or officers, directors and owners, including
employees, owning 25% or more of the Entity during the two-year
period immediately preceding the date of this affidavit or the
current term of the elected official, whichever is greater. Further,
Entity, Affiant, and/or Entity Owners have not made any
contributions to or in support of current or former members of the
Jefferson Parish Council or the Jefferson Parish President through
or in the name of another person or legal entity, either directly or
indirectly.

Choice B ✓ there are **NO** campaign contributions made which would require
disclosure under Choice A of this section.



Debt Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

Choice B ✓ There are NO debts which would require disclosure under Choice A of this section.

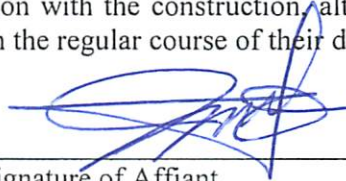
Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

[The remainder of this page is intentionally left blank.]



That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.



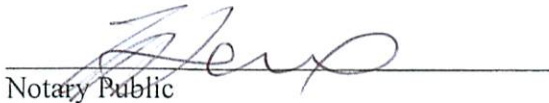
Signature of Affiant

John Heo

Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME

ON THE 21 DAY OF January, 2020



Notary Public

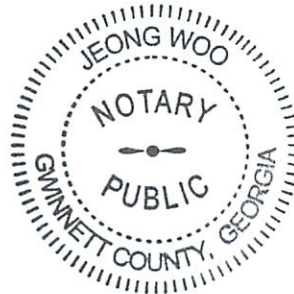
Jeong Woo

Printed Name of Notary

W-00386603

Notary/Bar Roll Number

My commission expires 10/11/2022



ACORD						CERTIFICATE OF LIABILITY INSURANCE						DATE (MM/DD/YY) 1/23/2020	
PRODUCER Accent Insurance Agency, Inc. P. O. Box 1207 Kennesaw, GA 30156						THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT MEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.							
INSURED 3 H Service System, Inc. P. O. Box 2613 Acworth, GA 30102						INSURERS AFFORDING COVERAGE							
						INSURER A : LYOD'S LONDON UNDERWRITERS INSURER B : ALLSTATE INSURANCE COMPANY INSURER C : NAUTILUS INSURANCE COMPANY INSURER D : AMGUARD INSURANCE COMPANY INSURED E: C N A SURETY COMPANY							
COVERAGES THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.													
INSR LTR	TYPE OF INSURANCE			POLICY NUMBER		POLICY EFF (MM/DD/YY)		POLICY EFF (MM/DD/YY)		LIMITS			
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input checked="" type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR			CBC 2000063530 3		09/27/2019		09/27/2020		EACH OCCURRENCE		\$1,000,000	
	FIRE DAMAGE(Any one fire)		\$ 250,000										
	MED EXP(Any one person)		\$ 10,000										
	PERSONAL & ADV INJURY		\$1,000,000										
	GENERAL AGGREGATE		\$2,000,000										
	PRODUCT S-COMP/OP AGG		\$2,000,000										
GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> Policy <input type="checkbox"/> Project <input type="checkbox"/> Loc									UMBRELLA		\$3,000,000		
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS			64827838600		4/01/2019		4/01/2020		COMBINED SINGLE LIMIT (Ea accident)		\$1,000,000	
	BODILY INJURY (Per person)		\$										
	BODILY INJURY (Per accident)		\$										
	PROPERTY DAMAGE (Per accident)		\$										
	AUTO ONLY-EA ACC		\$										
	OTHER THAN QUTO ONLY:		EA ACC \$										
GARAGE LIABILITY <input type="checkbox"/> ANY AUTO									AGG		\$		
C	EXCESS LIABILITY <input checked="" type="checkbox"/> EXCESS LIAB <input checked="" type="checkbox"/> OCCUR DEDUCTIBLE RETENTION \$			AN 057959		09/27/2019		09/27/2020		EACH OCCURRENCE		\$10,000,000	
	AGGREGATE		\$										
			\$										
			\$										
D	WORKERS COMPENSATION AND EMPLOYER'S LIABILITY			THWC 964927		02/05/2020		02/05/2021		EACH ACCIDENT		\$ 1,000,000	
										DISEASE-POLICY LIMIT		\$ 1,000,000	
										DISEASE-EA EMPLOYEE		\$1,000,000	
										[X] WC Status Limits Other			
E	FIDELITY BOND			62123480		08/11/2019		08/11/2020				\$100,000.00	
DESCRIPTION OPERATION/LOCATIONS/VIHICLES/SPECIAL The Jefferson Parish of LA is included as an additional insured & state for any and all work performed in Jefferson Parish. There is a waiver of Subrogation in favor of the certificate holder on the listed policies.													
CERTIFICATE HOLDER & ADDITIONAL INSURED Jefferson Parish Purchasing Department 200 Derbigny Street General Gov. Building, Suite 4400 Gretna, LA 70053						CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT. AUTHORIZED REPRESENTATIVE <div style="text-align: right; font-style: italic; font-size: 1.2em;">Bruce Holley</div>							



State Licensing Board for Contractors

This is to Certify that:

3H SERVICE SYSTEM, INC
P.O. Box 2613
Acworth, GA 30102

is duly licensed and entitled to practice the following classifications

SPECIALTY: SOFT ABRASIVE CLEANING, JANITORIAL SERVICES, AND HOUSEHOLD WASTE REMOVAL



Witness our hand and seal of the Board dated,
Baton Rouge, LA 8th day of February 2020

Expiration Date: February 7, 2022

License No: 59469

This License Is Not Transferrable

Director

Lee Mallett
Chairman

Andy Deane
Treasurer



City of Kenner

1801 Williams Blvd
Kenner, LA 70062

3H SERVICE SYSTEM, INC
121 WEST ESPLANADE L-205
KENNER, LA 70065

****NOTICE****

This license becomes null & void if ownership, business name or address is changed. Licensee must apply within 10 days of such change for transfer. Fee will apply. All applicable building & zoning regulations pertaining to business location must be followed.

3H SERVICE SYSTEM, INC
P O BOX 2613
ACWORTH, GA 30102

2020

Business License ID

25883

Type

JANITORAL COMMERCIAL/RESIDENTA


Code Enforcement Director

**Business
License**

Number

15798

Issued

01/08/2020

Valid thru

12/31/2020

***** POST THIS LICENSE IN A CONSPICUOUS PLACE *****

***Performance/Payment Bond
Would be Annually Termed***



AIA Document A310
BID BOND

KNOW ALL MEN BY THESE PRESENTS, that we

3H Service System, Inc.

as Principal, hereinafter called the Principal, and
Aegis Security Insurance Company
a corporation duly organized under the laws of the State of **Pennsylvania**

as Surety, hereinafter called the Surety, are held and firmly bound unto

Jefferson Parish, LA

as Obligee, hereinafter called the Obligee, in the sum of **FIVE PERCENT (5%) OF PROPOSED BID**-Dollars
(\$ ~~5%~~), for the payment of which sum well and truly to be made, the said Principal and the Surety, bind ourselves, our
heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for

Janitorial Services- Bid No. 50-129086

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in
accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with
good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in
the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal
shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger
amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation
shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this **28th** day of **January, 2020**.

Kristina Woo
(Witness)

3H Service System, Inc.

[Signature]
(Title)

(Seal)

Aegis Security Insurance Company

Tatiana L. Spencer
(Witness)

[Signature]
Laura D. Mosholder, Attorney-In-Fact
Inquiries: 407 330 3990

